



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda

Human Resources & Information Technology Committee

Wednesday, May 12, 2021

6:30 PM

Council Chambers, 6th Floor

1. Call meeting to order
2. Roll call of membership
3. Approval of minutes from previous meeting

[21-0617](#) Minutes 4-14-2021

Attachments: [Minutes 4-14-21.pdf](#)

4. Public Hearings/Apearances

5. Action Items

[21-0618](#) Request to modify the Salary Administration Policy regarding assigned shift change.

Attachments: [Assigned Shift Change.pdf](#)
[Salary Administration Policy changes 2021.pdf](#)

[21-0619](#) Request to approve Department of Public Works - Parking Utility to eliminate one full time Ramp Attendant position.

Attachments: [DPW Parking TO Change.pdf](#)

[21-0621](#) ORGANIZATIONAL MATTERS:
Elect a Vice-Chair
Set meeting date/time
Designate a contact person
Discuss committee meeting topics

6. Information Items

[21-0620](#) Interim Information Technology Department leadership plan.

Attachments: [HRIT Interim IT Leadership Plan.pdf](#)

[21-0622](#) Changes to the AED Policy

Attachments: [AED Policy.pdf](#)

[21-0623](#) Changes to Fringe Benefit Policy

Attachments: [Fringe Benefit Policy.pdf](#)

[21-0624](#) Changes to Electronic Communication Policy

Attachments: [Electronic Communicaton Policy.pdf](#)

[21-0625](#) Changes to Military Leave Policy

Attachments: [Military Leave Policy.pdf](#)

[21-0626](#) Changes to Restricted Duty Policy

Attachments: [Restricted Duty.pdf](#)

[21-0627](#) Changes to EAP Policy

Attachments: [EMPLOYEE ASSISTANCE PROGRAM Policy.pdf](#)

[21-0628](#) Recruitment Status Report 5-6-21

Attachments: [RSR thru 5-6-21.pdf](#)

7. Adjournment

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.

Questions on agenda contact Jay Ratchman at 920-832-6427