



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final-revised Common Council

Wednesday, June 16, 2021

7:00 PM

Council Chambers

- A. CALL TO ORDER
- B. INVOCATION
- C. PLEDGE OF ALLEGIANCE TO THE FLAG
- D. ROLL CALL OF ALDERPERSONS
- E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS
- F. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES
[21-0833](#) Common Council Meeting Minutes of June 2, 2021

Attachments: [CC Minutes 6-2-21.pdf](#)
- G. BUSINESS PRESENTED BY THE MAYOR

[21-0838](#) Certificate of Recognition for Mark Burstein

[21-0837](#) Proclamations:
 - Pollinator Week
 - Refugee Day
Attachments: [Pollinator Week Proclamation.pdf](#)
[Refugee Day Proclamation.pdf](#)
- H. PUBLIC PARTICIPATION
- I. PUBLIC HEARINGS
- J. SPECIAL RESOLUTIONS
- K. ESTABLISH ORDER OF THE DAY

L. COMMITTEE REPORTS

1. MINUTES OF THE MUNICIPAL SERVICES COMMITTEE

[21-0798](#) Approve street light relocation at 2313 S. Greenview Street.

Attachments: [Streetlight 2313 S Greenview St.pdf](#)

Legislative History

6/7/21 Municipal Services recommended for approval
Committee

[21-0799](#) Approve parking and traffic changes related to the Spartan Drive/
Haymeadow Avenue/ Sommers Drive roadway project.

Attachments: [Parking & Traffic related to Spartan DrHaymeadow.pdf](#)

Legislative History

6/7/21 Municipal Services recommended for approval
Committee

[21-0800](#) Approve parking changes related to the Henry Street Asphalt
Reconstruction Project.

Attachments: [Parking Changes to B-20 Henry St.pdf](#)

Legislative History

6/7/21 Municipal Services recommended for approval
Committee

[21-0801](#) Approve installation of STOP sign on South Court at John Street.
(Follow-up to six-month Trial Period.)

Attachments: [Stop Sign on South Court.pdf](#)

Legislative History

6/7/21 Municipal Services recommended for approval
Committee

[21-0802](#) Anticipated Award of Unit P-21 Pavement Marking Maintenance Contract
(Epoxy)

Attachments: [Unit P-21 Pavement Marking Maint.pdf](#)

Legislative History

6/7/21 Municipal Services recommended for approval
Committee
*Unit P-21 Amended: Not to exceed \$100,000 to Century Fence Company per
memo attached from City Traffic Engineer dated June 2, 2021. (5-0 approved).*

2. MINUTES OF THE SAFETY AND LICENSING COMMITTEE

[21-0739](#) Updates to the Alcohol License Policy & regulations relating to licensing of convenience stores that sell gasoline

Attachments: [6-7-21 Convenience Stores Selling Gasoline- Recommendation.pdf](#)
[2021 Alcohol License Policy Updates.pdf](#)
[Memo- 2021 Alcohol Policy & Convenience Stores.pdf](#)

Legislative History

5/26/21	Safety and Licensing Committee	held
6/9/21	Safety and Licensing Committee	recommended for approval

Remove the 'Convenience Stores selling gasoline' restriction in the Policy

[21-0810](#) 2021-2022 Additional Alcohol License renewal applications, contingent upon approval from all departments by 12:00 p.m. on June 30, 2021.

Attachments: [2021-22 Alcohol License Renewals 3rd set.pdf](#)

Legislative History

6/9/21	Safety and Licensing Committee	recommended for approval
6/9/21	Safety and Licensing Committee	amended

Remove Core's Lounge from Renewal Listing

6/9/21	Safety and Licensing Committee	amended
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Amend to add Core's Lounge back to list

[21-0740](#) Pet Store License renewal application for World's Fancy Fish, Sia Y Lor, Applicant, located at 1804 S. Lawe St, contingent upon approval from all departments.

Attachments: [World's Fancy Fish S&L.pdf](#)

Legislative History

6/9/21	Safety and Licensing Committee	recommended for approval
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[21-0751](#) Class "B" Beer License application for United Sports Association for Youth, Katherine Wood, Agent, located at 3300 E Evergreen Dr, contingent upon approval from all departments.

Attachments: [United Sports Assoc for Youth.pdf](#)

Legislative History

6/9/21	Safety and Licensing Committee	recommended for approval
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[21-0752](#) Class "A" Beer and "Class A" Liquor License Permanent Premise Amendment for Appleton Liquor LLC d/b/a Appleton Liquor, Heidi Guta, Agent, located at 2727 N Meade St., contingent upon approval from all departments.

Attachments: [Appleton Liquor S&L.pdf](#)

Legislative History

6/9/21 Safety and Licensing Committee recommended for approval

[21-0779](#) Class "B" Beer and "Class B" Liquor License application for Ka Lee and Peng Xiong d/b/a Shadows Food and Spirits, located at 211 S Walter Ave, contingent upon approval from all departments.

Attachments: [Shadows Food and Spirits.pdf](#)

Legislative History

6/9/21 Safety and Licensing Committee recommended for approval

[21-0809](#) 2021-2022 Mechanical Amusement Device application for Ka Lee and Peng Xiong d/b/a Shadows Food and Spirit, located at 211 S Walter Ave, contingent upon approval from all departments.

Attachments: [Shadows S&L.pdf](#)

Legislative History

6/9/21 Safety and Licensing Committee recommended for approval

[21-0812](#) 2021-2022 Alcohol License renewal, with a special exception to the license non-use policy, for Oneida Street South LLC, Katelyn James, Agent, contingent upon approvals from all departments by 12:00 p.m. on June 30, 2021.

Attachments: [2021-22 Alcohol License Renewal Oneida St South LLC.pdf](#)

Legislative History

6/9/21 Safety and Licensing Committee recommended for approval

3. MINUTES OF THE CITY PLAN COMMISSION

[21-0769](#) Request to approve the dedication of land for public right-of-way for a portion of Lawrence Street, generally located east of the intersection of Oneida Street and Lawrence Street (part of Tax Id #31-2-0052-00), as shown on the attached maps

Attachments: [StaffReport_LawrenceEastOfOneida_StreetDedication_For06-09-21.pdf](#)

Legislative History

6/9/21 City Plan Commission recommended for approval

[21-0796](#)

Request Approval of the Electronic Compliance Maintenance Annual Report (eCMAR) for 2020 and Request the following Resolution be presented to the Common Council for approval:

Whereas, the City of Appleton manages, operates, and maintains a sewer collection system and wastewater treatment plant; and

Whereas, treatment efforts produce a liquid effluent and a biosolids that are returned to the environment; and

Whereas, the State of Wisconsin evaluates wastewater utilities throughout the State of Wisconsin through an electronic Compliance Maintenance Annual Report (eCMAR); and

Whereas, Appleton received the highest eCMAR score achievable; and

Whereas, the State of Wisconsin requests the Common Council pass a resolution accepting the eCMAR report;

Now, therefore, be it resolved by the City Council that the City of Appleton:

Article 1. Continue supporting the treatment and maintenance programs at the utility

Article 2. Continue planning efforts that will address and promote long term performance results at the facility.

Attachments: [2020 eCMAR UC memo .pdf](#)

[2020 eCMAR Validated.pdf](#)

Legislative History

6/8/21 Utilities Committee recommended for approval

8. MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE

[21-0805](#)

Request to approve changes to Department of Public Works table of organization.

Attachments: [DPW Operations TO change.pdf](#)

[DPW Operations TO 6.9.21.pdf](#)

Legislative History

6/9/21 Human Resources & Information Technology Committee recommended for approval

9. MINUTES OF THE FOX CITIES TRANSIT COMMISSION**10. MINUTES OF THE BOARD OF HEALTH**

[21-0741](#) Noise Variance Request - Prince of Peace Lutheran Church

Attachments: [POP Appleton.pdf](#)

Legislative History

6/9/21 Board of Health recommended for approval

M. CONSOLIDATED ACTION ITEMS**N. ITEMS HELD****O. ORDINANCES**

[21-0857](#) Potential amendment to Ordinance 58-20 regarding remote participation

Attachments: [Ord 58-20.pdf](#)

[Ord. 34-21 Remote Participation Ordinance 6-16-21.pdf](#)

P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION**Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION****R. OTHER COUNCIL BUSINESS****S. ADJOURN**

Kami Lynch, City Clerk

Reasonable accommodations for persons with disabilities will be made upon request and if feasible.