



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final-revised Common Council

Wednesday, May 5, 2021

7:00 PM

Council Chambers

- A. CALL TO ORDER
- B. INVOCATION
- C. PLEDGE OF ALLEGIANCE TO THE FLAG
- D. ROLL CALL OF ALDERPERSONS
- E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS
- F. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES

[21-0584](#) Common Council Meeting Minutes of Organizational Meeting and Council Meeting on April 21, 2021

Attachments: [CC Organizational Meeting Minutes 4-21-21.pdf](#)
[CC Minutes 4-21-21.pdf](#)

- G. BUSINESS PRESENTED BY THE MAYOR

[21-0585](#) Proclamations
- Nurses Month
- Asian & Pacific Islander Heritage Month
- Municipal Clerks Week
- Police Week
- Missing and Murdered Indigenous Women & Girls Day of Remembrance
- Teacher Appreciation Week

Attachments: [Nurses Month Proclamation.pdf](#)
[Asian and Pacific Islander Heritage Month Proclamation.pdf](#)
[Municipal Clerks Week Proclamation.pdf](#)
[Police Week Proclamation.pdf](#)
[Missing and Murdered Indigenous Women and Girls Day of Awareness Proclam](#)
[Teacher Appreciation Week Proclamation.pdf](#)

[21-0586](#) Board & Commission Reappointments

Attachments: [5-5-21 Reappointments.pdf](#)

[21-0587](#) COVID-19 Update

Attachments: [COVID -19 Cases 5-5-21.pdf](#)

H. PUBLIC PARTICIPATION

I. PUBLIC HEARINGS

[21-0366](#) Public Hearing on Special Resolution 1-P-21, Concrete Pavement, Sidewalk Construction, and Driveway Aprons
Downs Ridge - Tiburon Drive to Purdy Parkway
Grinnell Court - Werner Road to CDS
Thomas Court - Purdy Parkway to CDS
Trinity Court - Downs Ridge to CDS
Alvin Street - Evergreen Drive to CDS
Newberry Street - Schaefer Street to the city limits (sidewalk only)

Attachments: [1-P-21 Public Hearing Notice.pdf](#)

[21-0367](#) Public Hearing on Special Resolution 2-P-21; Sanitary Laterals, Storm Laterals, and Storm Main
Appleton Street - College Avenue to Atlantic Street
Atlantic Street - Oneida Street to Lawe Street
Douglas Street - Commercial Street to Wisconsin Avenue
Elsie Street - Mason Street to Richmond Street
Jackson Street - Calumet Street to Taft Avenue
Lawrence Street - Walnut Street to Elm Street
Madison Street - Calumet Street to Taft Avenue
Meade Street - Pacific Street to Commercial Street
Minor Street - Meade Street to Rankin Street
Opechee Street - Green Bay Road to east
Owaissa Street - Opechee Street to Pacific Street

Attachments: [2-P-21 Public Hearing Notice.pdf](#)

J. SPECIAL RESOLUTIONS

[21-0368](#) Final Resolution 1-P-21 Concrete Pavement, Sidewalk Construction, and Driveway Aprons

Attachments: [Final Resolution 1-P-21 Concrete Paving Sidewalks and Aprons.pdf](#)

[21-0369](#) Final Resolution 2-P-21; Sanitary Laterals, Storm Laterals, and Storm Main

Attachments: [Final Resolution 2-P-21 Sanitary Laterals, Storm Laterals, Storm Main.pdf](#)

K. ESTABLISH ORDER OF THE DAY

L. COMMITTEE REPORTS

1. MINUTES OF THE MUNICIPAL SERVICES COMMITTEE

[21-0602](#) Request from Alderperson Siebers for an exception to the Street Name Sign Distribution Policy for a "Sharon" street sign to be paid out of the Council's Budget.

Attachments: [Policy.pdf](#)

[21-0432](#) Approve amended Central Equipment Agency Policy and Procedure Manual.

Attachments: [CEA Procedures Manual Strike and Bold April 2021.pdf](#)

Legislative History

4/12/21 CEA Review Committee recommended for approval

[21-0558](#) Adopt Appleton Downtown Streetscape Design Guide.

Attachments: [Downtown Streetscape Design Guide.pdf](#)

Legislative History

4/26/21 Municipal Services Committee recommended for approval

[21-0559](#) Request for a permanent street occupancy permit for YMCA Ramp footings and foundations to extend into the Oneida Street, Lawrence Street, Morrison Street and Soldiers Square right-of-way no more than 5 feet.

Attachments: [YMCA-Permanent Street Occ. Permit.pdf](#)

Legislative History

4/26/21 Municipal Services Committee recommended for approval

[21-0562](#) Request from Crazy Sweet for a street occupancy permit to place tables and chairs in the College Avenue beautification strip at 514 W. College Avenue.

Attachments: [514 W College Street Occ. Permit.pdf](#)

Legislative History

4/26/21	Municipal Services Committee	recommended for approval
---------	------------------------------	--------------------------

[21-0572](#) Request from Fress Restaurant & Bar for a street occupancy permit to place tables and chairs in the College Avenue beautification strip at 509 W College Avenue.

Attachments: [509 W College Ave Stree Occ. Permit.pdf](#)

Legislative History

4/26/21	Municipal Services Committee	recommended for approval
---------	------------------------------	--------------------------

2. MINUTES OF THE SAFETY & LICENSING COMMITTEE

[21-0453](#) Resolution #6-R-21- Resolution Condemning Xenophobia, Racism, and Violence Against The Asian Pacific Islander Desiamerican (APIDA) Community.

Attachments: [#6-R-21 AAPI Resolution.pdf](#)

[HAP Letter of Disappointment.pdf](#)

[Literacy statement.pdf](#)

[D&R Statement of Support AAPI Community.pdf](#)

[Statement in support of City of Appleton Resolution 6R21.pdf](#)

[Statement-AAPI Resolution-City of Appleton 4-27-21.pdf](#)

[Support of AAPI Resolution.pdf](#)

[APPI comments- T. Hanna .pdf](#)

Legislative History

4/14/21	Safety and Licensing Committee	recommended for approval
---------	--------------------------------	--------------------------

4/14/21	Safety and Licensing Committee	amended
---------	--------------------------------	---------

Amended to clarify that the reference to the Attorney General is the State of WI Attorney General.

4/21/21	Common Council	referred to the Safety and Licensing Committee
---------	----------------	--

4/28/21	Safety and Licensing Committee	recommended for approval
---------	--------------------------------	--------------------------

4/28/21 Safety and Licensing Committee amended
*The Motion to amend the item from City of Appleton Police Department to 'All City of Appleton Departments' failed.
 A new Motion was introduced by Alderperson Smith, to remove "Wuhan" from the 11th Whereas statement. The Motion failed for lack of a second.*

[21-0550](#)

Resolution #7-R-21 Outdoor Alcohol Service

Attachments: [#7-R-21 Outdoor Alcohol Service.pdf](#)

Legislative History

4/28/21 Safety and Licensing Committee recommended for approval
 4/28/21 Safety and Licensing Committee amended
Amended to extend the time-frame to Saturday, October 30th.

[21-0452](#)

Operator's License for Camilo Sebentsfeldt

Attachments: [CamiloSebentsfeldtDenial.pdf](#)
[Sebentsfeldt, Camilo.pdf](#)

Legislative History

4/14/21 Safety and Licensing Committee recommended for denial
 4/14/21 Safety and Licensing Committee held
 4/28/21 Safety and Licensing Committee recommended for denial

[21-0476](#)

Class "B" Beer and "Class B" Liquor License Temporary Premise Amendment for Stone Arch Brewpub, Steven Lonsway, Agent, located at 1004 S Olde Oneida St, contingent upon approvals from all departments.

Attachments: [Stone Arch Brewpub.pdf](#)

Legislative History

4/28/21 Safety and Licensing Committee recommended for approval

[21-0477](#)

"Class B" Liquor and Class "B" Beer License application for Gregg Van Dinter, located at 812 S Olde Oneida St, contingent upon approval from all departments.

Attachments: [Gregg VanDinter.pdf](#)

Legislative History

4/28/21 Safety and Licensing Committee recommended for approval

[21-0488](#) Class "A" Beer and "Class A" Liquor License Change of Agent application for Dolgencorp, LLC d/b/a Dollar General #6535, Aaron D Dalton, New Agent, located at 1320 W Wisconsin Ave, contingent upon approval from Appleton Police Department.

Attachments: [Aaron D Dalton-6535 S&L.pdf](#)

Legislative History

4/28/21 Safety and Licensing Committee recommended for approval

[21-0489](#) Class "A" Beer and "Class A" Liquor License Change of Agent application for Dolgencorp, LLC d/b/a Dollar General #21851, Aaron D Dalton, New Agent, located at 1010 W College Ave, contingent upon approval from Appleton Police Department.

Attachments: [Aaron D Dalton S&L.pdf](#)

Legislative History

4/28/21 Safety and Licensing Committee recommended for approval

[21-0491](#) Class "B" Beer and Reserve "Class B" Liquor License Change of Agent application for D2 of Appleton Inc d/ba D2 Appleton, Howard J Johnston, New Agent, located at 403 W College Ave, contingent upon approval from Appleton Police Department.

Attachments: [Howard Johnston S&L.pdf](#)

Legislative History

4/28/21 Safety and Licensing Committee recommended for approval

[21-0552](#) Reserve "Class B" Liquor and Class "B" Beer License application for Appleton Hotel Venture LLC d/b/a Cambria Suites, Troy R Graverson, Agent, located at 3940 N Gateway Dr, contingent upon approval from all departments.

Attachments: [Cambria Suites.pdf](#)

Legislative History

4/28/21 Safety and Licensing Committee recommended for approval

[21-0568](#) TaxiCab/Limousine/Commercial Quadricycle Company License Application for Social Station, LLC. Chris Burns, 325 N Appleton St, Appleton, WI.

Attachments: [Social Station, LLC.pdf](#)

Legislative History

4/28/21 Safety and Licensing Committee recommended for approval

[21-0577](#) Class "B" Beer and "Class C" Wine License Permanent Premise Amendment application for Moon Water Cafe LLC d/b/a Moon Water Cafe, Shannon Boegh, Agent, located at 606 N Lawe St, contingent upon approval from all departments.

Attachments: [Moon Water Cafe Permanent S&L.pdf](#)

Legislative History

4/28/21 Safety and Licensing Committee recommended for approval

[21-0578](#) Class "B" Beer and "Class B" Liquor License Temporary Premise Amendment for Dairyland Brew Pub Co LLC d/b/a Dairyland Brew Pub, Dorri Schmidt, Agent, located at 1216 E Wisconsin Ave, on May 15, 2021, contingent upon approval from all departments.

Attachments: [Dairyland Brew Pub.pdf](#)

Legislative History

4/28/21 Safety and Licensing Committee recommended for approval

[21-0580](#) Electric Scooter Ordinance Amendment

Attachments: [Electric Scooter Ordinance Amendment_Chief Thomas.pdf](#)

Legislative History

4/28/21 Safety and Licensing Committee recommended for approval

3. MINUTES OF THE CITY PLAN COMMISSION

4. MINUTES OF THE PARKS AND RECREATION COMMITTEE

5. MINUTES OF THE FINANCE COMMITTEE

[21-0501](#) Request to approve the following 2021 Budget adjustment:

General Fund - Department of Public Works

Miscellaneous Revenue	+\$57,200
Contractor Fees	+\$57,200

for utility locating services for TDS Fiber-Optic project

Attachments: [DPW Budget Adj.pdf](#)

Legislative History

4/26/21 Finance Committee recommended for approval

[21-0503](#) CEA Review Committee Report

Attachments: [CEA MeetingMinutes12-Apr-2021-09-55-52.pdf](#)

Legislative History

4/26/21 Finance Committee recommended for approval

[21-0525](#) Request to award the City of Appleton's 2021 Park Pavilions Roof Replacement project contract to Schulze Exteriors, LLC in the amount of \$106,374 with a contingency of \$10,000 for a project total not to exceed \$116,374

Attachments: [2021 Parks Pavilion Roof Replacemnt Project.pdf](#)

Legislative History

4/26/21 Finance Committee recommended for approval

[21-0526](#) Request to approve Lower Substation Building Remodeling Project Engineering Services Amendment #1 increasing the McMahon total contract amount by \$7,000 from \$24,000 to \$31,000

Attachments: [2021 AWWTP Lower Substation Building Remodeling Design Contract Ammen](#)

Legislative History

4/26/21 Finance Committee recommended for approval

[21-0527](#) Request to award the 2021 AWWTP Electrical Distribution Upgrades Phase 4 Project - Substation Installation contract to Van Ert Electric, Inc in the amount of \$2,130,000 with a contingency of 10% for a project total not to exceed \$2,343,000

Attachments: [2021 AWWTP Electrical Distribution Upgrades Phase 4 - Substation Installation](#)

Legislative History

4/26/21 Finance Committee recommended for approval

[21-0528](#) Request to award the 2021 AWWTP Electrical Distribution Upgrades Phase 4 Project - Lower Substation Building Renovation contract to Cardinal Construction Co., Inc in the amount of \$303,395 with a contingency of 12% for a project total not to exceed \$339,802

Attachments: [2021 AWWTP Electrical Distribution Upgrades Phase 4 - Lower Substation Build](#)

Legislative History

4/26/21 Finance Committee recommended for approval

[21-0563](#) Request to award Unit D-21 Sidewalk Construction to Fischer Ulman Construction, Inc in an amount not to exceed \$330,000

Attachments: [Award of Contract Unit D-21.pdf](#)

Legislative History

4/26/21 Finance Committee recommended for approval

[21-0564](#) Request approval to reject all bids for Unit L-21. Re-bid Project in May 2021

Attachments: [Reject all Bids - Unit L-21.pdf](#)

Legislative History

4/26/21 Finance Committee recommended for approval

[21-0565](#) Request to postpone planned 2021 Sewer and Water Construction projects and re-budget in 2022

Attachments: [Postpone 2021 Sewer and Water Projects.pdf](#)

Legislative History

4/26/21 Finance Committee recommended for approval

6. MINUTES OF THE COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE

[21-0520](#) Resolution #4-R-21 - CEDAW

Attachments: [#4-R-21 CEDAW Resolution.pdf](#)

Legislative History

4/28/21 Community & Economic Development Committee recommended for approval

7. MINUTES OF THE UTILITIES COMMITTEE

8. MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE

9. MINUTES OF THE FOX CITIES TRANSIT COMMISSION

[21-0535](#) Approval to Award the Design Contract for the 2021 Valley Transit Whitman Avenue Facility Renovation Project to Kueny, LLC.

Attachments: [2021 Valley Transit \(Whitman Ave\) Facility Remodeling Professional Services.p](#)

Legislative History

4/27/21 Fox Cities Transit Commission recommended for approval

[21-0536](#) Approval to Issue a Purchase Order for 5-New Flyer Xcelsior Buses

Attachments: [Request Authorization fo Issue PO for Buses 04.2021.pdf](#)

Legislative History

4/27/21 Fox Cities Transit Commission recommended for approval

[21-0537](#) Approval to Issue a Purchase Order for Replacement Bus Stop Signs

Attachments: [Award Recommendation VT21-001 Signs.pdf](#)

[Bus Stop Sign Bid Matrix.pdf](#)

Legislative History

4/27/21 Fox Cities Transit Commission recommended for approval

[21-0538](#) Authorization to Establish a Free-Fare for "Service Connected" Disabled Veterans

Attachments: [Memo for Disabled Vet Free Fare 04.21.2021.pdf](#)

[VA Ltr for VT.pdf](#)

Legislative History

4/27/21 Fox Cities Transit Commission recommended for approval

10. MINUTES OF THE BOARD OF HEALTH

M. CONSOLIDATED ACTION ITEMS

N. ITEMS HELD

O. ORDINANCES

[21-0582](#) Ordinance #15-21

Attachments: [Ordinances going to Council 5-5-21.pdf](#)

Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION

R. OTHER COUNCIL BUSINESS

S. ADJOURN

Kami Lynch, City Clerk

Reasonable accommodations for persons with disabilities will be made upon request and if feasible.

