



City of Appleton

225 N. Oneida Street
Appleton WI, 54911

Meeting Agenda - Final-revised Library Board

Tuesday, August 18, 2020

4:30 PM

Council Chambers, 6th Floor

1. Call meeting to order
2. Roll call of membership
3. Approval of minutes from previous meeting
[20-1020](#) July 14, 2020 Meeting Minutes

Attachments: [July 14 2020 Meeting Minutes.pdf](#)

4. Public Participation and Communication
[20-1021](#) New Safety Supervisor Dan McGinnis

Establish Order of the Day

5. Action Items

- [20-1022](#) July 2020 Bill Register

Attachments: [July Bill Register.pdf](#)
[July Expense Report.pdf](#)

- [20-1023](#) Recommend awarding the Library CIP flooring replacement contract to H.J. Martin & Son, Inc. for \$95,995 with an additional \$1,600 for contingencies, for a contract total not to exceed \$97,595

Attachments: [2020 Library Flooring Replacement.pdf](#)

- [20-1024](#) 2021 - 2022 Appleton Public Library Membership Agreement with Outagamie Waupaca Library System

Attachments: [APL OWLS membership agreement 2021-2022.pdf](#)

- [20-1025](#) Report of the Nominating Committee

Attachments: [Nominating Committee Meeting Minutes 8-3-2020.pdf](#)

[20-1026](#) Report of the Personnel and Policy Committee

Attachments: [Personnel and Policy Committee Meeting Minutes 8-3-2020.pdf](#)

[20-1027](#) Updated Library Director's 2020 Performance Goals

[20-1028](#) Library Director's 2020 Mid-Year Performance Review

6. Information Items

A. Administrative Reports

[20-1029](#) Staff Leadership Retreat on the RACI Method

[20-1030](#) Government Alliance on Racial Equity 101 with Karen Nelson

[20-1031](#) 2nd Quarter 2020 Friends Grant Funded Program Summaries

Attachments: [2nd Quarter 2020 Friends Grants Program Summaries FINAL.pdf](#)

[20-1032](#) Re-Opening Update

[20-1033](#) APL Hiring Processes

[20-1034](#) 2nd Quarter 2020 Statistics (April, May, June)

Attachments: [2nd Quarter 2020 Statistics.pdf](#)

B. President's Report

[20-1035](#) Upcoming Trustee Training Topic Volunteers

Attachments: [Trustee Training Week 2020.pdf](#)

C. Friends Report

[20-1036](#) Introduction of Kara Sullivan, Friends Acting Executive Director

[20-1037](#) Friends Activities during COVID-19

D. Staff Updates

[20-1038](#) Children's Services Programs and Projects Updates

[20-1051](#) Community Partnerships Updates

20-1075 The Library Board may go into closed session according to State Statute §19.85(1)(c) for the purpose of considering employment, promotion, compensation, or performance evaluation data of an employee over which the Board has jurisdiction or exercises responsibility. **At the conclusion of its discussion, the Board will adjourn in closed session with no action being taken.**

7. Adjournment

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.