

City of Appleton

Meeting Agenda - Final-revised

Common Council

Wednesday, February 20, 2019	7:00 PM	Council Chambers

- A. CALL TO ORDER
- B. INVOCATION
- C. PLEDGE OF ALLEGIANCE TO THE FLAG
- D. ROLL CALL OF ALDERPERSONS
- E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS
- F. PUBLIC PARTICIPATION
- G. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES

<u>19-0238</u> Common Council Meeting Minutes of February 6, 2019 <u>Attachments:</u> <u>CC Minutes 2-6-19.pdf</u>

H. BUSINESS PRESENTED BY THE MAYOR

- I. PUBLIC HEARINGS
- J. SPECIAL RESOLUTIONS
 - 19-0240
 Initial Resolution: Street Vacation of a portion of E Pacific St and N Owaissa St

 Attachments:
 Initial Res. E Pacific St Vacation 2-20-19.pdf

K. ESTABLISH ORDER OF THE DAY

- L. COMMITTEE REPORTS
- 1. MINUTES OF THE MUNICIPAL SERVICES COMMITTEE

<u>19-0115</u>	Request from Bob Phillips, 1737 N. Mason Street, to have his sidewalk snow removal bill of \$75 waived.		
	Attachments: 1737 N Main-Bob Phillips.pdf		
	Legislative His	story	
	2/11/19	Municipal Services Committee	recommended for denial
<u>19-0117</u>	Approve Pa	acific Street Vacation east o	f Owaissa Street.
	<u>Attachments</u>	s: Pacific St Vacation east of Ow	aissa St.pdf
	<u>Legislative His</u>	story	
	2/11/19	Municipal Services Committee	recommended for approval
<u>19-0118</u>		odates to Municipal Code Second buildings.	ection 4-141 pertaining to garages
	<u>Attachments</u>	s: Update to Municipal Code Sec	tion 4-141.pdf
	Legislative His	story	
	2/11/19	Municipal Services Committee	recommended for approval
<u>19-0120</u>	Request from Appleton Downtown Inc. for a street occupancy permit to host a Sidewalk Sale on Saturday, August 3, 2019 from 10:00 am to 6:00 pm (during Mile of Music) on the College Avenue beautification strip from 600 W. College Avenue to 300 E. College Avenue.		
Attachments: Appleton Downtown Inc-Sidewalk Sale.pdf			
	Legislative His	story	
	2/11/19	Municipal Services Committee	recommended for approval
<u>19-0121</u>	Request from Appleton Downtown Inc. for a street occupancy permit for Street Music Week, June 10-14, 2019 in the beautification strip only (noon-1:00 pm) from 600 W. College Avenue to 300 E. College Avenue.		
	<u>Attachments</u>	s: Appleton Downtown Inc-Stree	t Music Week.pdf
	Legislative His	story	
	2/11/19	Municipal Services Committee	recommended for approval

<u>19-0122</u>	Request from Appleton Downtown Inc. for street occupancy permits for College Avenue (600 W. College Avenue to 300 E. College Avenue) as follows:		
	a. May 17, 2019-Celebrating Student Art in the beautification strip area only (noon to 9:00 pm)		
	 b. June 21, 2019-Make Music in the beautification strip area only (noon to 9:00 pm) 		
	c. July 19, 2019-Chalk on the Town in the sidewalk area only (noon to 9:00 pm)		
	d. August 16, 2019-Plein Air Painting in the beautification strip area only (noon to 9:00 pm)		
	e. September 20, 2019-Parking Day in the beautification strip and designated parking stalls only (noon to 9:00 pm)		
	Attachments: Appleton Downtown Inc-Art on the Town.pdf		
	Legislative History		
	2/11/19 Municipal Services recommended for approval Committee		
<u>19-0123</u>	Award City Hall 5th Floor DPW Renovation Project to Chet Wesenberg Architect, LLC in the amount of \$39,090.00 with a 15% contingency of \$6,000.00 for a project total not to exceed \$45,090.00.		
Attachments: City Hall 5th floor DPW Renovation Project.pdf			
Legislative History			
	2/11/19 Municipal Services recommended for approval Committee		
<u>19-0124</u>	Award Unit L-19 Bridge Deck Sealing to Min Con, Inc. in an amount not to exceed \$85,000.		
	Attachments: Unit L-19 Bridge Deck Sealing.pdf		
	Legislative History		
	2/11/19 Municipal Services recommended for approval Committee		
<u>19-0167</u>	Approve parking restriction changes on Morrison/Glendale/Roosevelt (near Erb Pool). Follow-up to Six-Month Trial Period.		
	Attachments: Parking restriction changes-Morrison-Glendale-Roosevelt.pdf		

Legislative History

	2/11/19	Municipal Services Committee	recommended for approval	
<u>19-0168</u>	Approve parking restriction changes on Banta Court. Follow-up to Six-Month Trial Period.			
	Attachments: Parking restriction changes on Banta Ct.pdf			
	Legislative History			
	2/11/19	Municipal Services Committee	recommended for approval	
<u>19-0170</u>	Approve functional classification of streets and intersection traffic contr within the Apple Ridge Estates Subdivision (Phase 1).			
	<u>Attachments</u>	Apple Ridge Estates Subdivisio	n (Phase 1).pdf	
	Legislative Hist	tory		
	2/11/19	Municipal Services Committee	recommended for approval	
<u>19-0173</u>	Approve functional classification of streets and intersection traffic control within the North Edgewood Estates Subdivision.			
	Attachments: North Edgewood Estates Subdivision.pdf			
	Legislative History			
	2/11/19	Municipal Services Committee	recommended for approval	
<u>19-0178</u>	Approve parking restriction changes in the area of Outagamie Cour downtown complex.		the area of Outagamie County's	
	Attachments: Parking restriction changes-Outagamie County's downtown complex.pdf			
	Legislative Hist	tory		
	2/11/19	Municipal Services Committee	recommended for approval	
<u>19-0179</u>		king restriction changes on Six-Month Trial Period.	400 W. Lawrence Street.	
	Attachments: Parking restriction changes on 400 W Lawrence St.pdf			
	Legislative Hist	tory		
	2/11/19	Municipal Services Committee	recommended for approval	

<u>19-0180</u>	Approve parking restriction changes on Kamps Avenue, west of Douglas Street. Follow-up to Six-Month Trial Period.		
	Attachments: Parking restriction change on Kamps Avenue.pdf		
	Legislative History		
	2/11/19 Municipal Services recommended for approval Committee		
<u>19-0187</u>	Approve Amendment No. 5 to Patrick Engineering for the Oneida Street Bridge Project in the amount of \$27,169.00 for a total revised not to exceed contract of \$635,010.		
	Attachments: Amendment No. 5 to Patrick Engineering Oneida Street Bridge Proj.	<u>pdf</u>	
	Legislative History		
	2/11/19 Municipal Services recommended for approval Committee		
<u>19-0235</u>	Approve permanent street occupancy permit for the existing Reid Golf Course Parking Lot within Fremont Street right-of-way.		
	Attachments: Reid Golf Course Parking.pdf		
<u>19-0236</u>	Approve permanent street occupancy permit for a corner of the new US Venture Public Parking Ramp within Water Street right-of-way.		
	Attachments: US Venture Public Parking Ramp.pdf		
<u>19-0119</u>	Award of 2019 Materials Testing Contract (M-19) to OMNNI Associates Inc. in an amount not to exceed \$100,000.	S,	
	Attachments: 2019 Materials Testing Contract (M-19).pdf		
MINUTES OF THE SAFETY AND LICENSING COMMITTEE			
<u>19-0181</u>	Operator's Licenses		

Attachments: Operator's Licenses for 2-20-19 S & L.pdf

<u>19-0184</u> Permanent Premise Amendment application for a Beer Garden for Mc Guinness Irish Pub, Matthew Miller, agent, 201 S. Walnut St, contingent upon approval from all departments.

Attachments: McGuinness Irish Pub-permanent premise amendment application.pdf

3. MINUTES OF THE CITY PLAN COMMISSION

2.

<u>19-0157</u> Request to approve the street discontinuance to vacate a portion of East Pacific Street public right-of-way located east of North Owaissa Street and adopt the Initial Resolution and exhibit map

Attachments: StaffReport PacificSt StreetVacation For 2-12-19.pdf

Legislative History

2/12/19 City Plan Commission

4. MINUTES OF THE PARKS AND RECREATION COMMITTEE

5. MINUTES OF THE FINANCE COMMITTEE

<u>19-0190</u> Request to award the 2019 Scheig Center Redevelopment project to Vinton Construction in the amount of \$80,220 with a contingency of 10% for a total not to exceed \$88,242.

Attachments: 2019 Scheig 4 Finance Comittee Memo.pdf

Legislative History

- 2/11/19 Finance Committee recommended for approval
- <u>19-0191</u> Request to award the Linwood Park 2019 Tennis and Basketball Courts contract to Peters Concrete Company in the amount of \$205,208 with a contingency of 10% for a total not to exceed \$225,729

Attachments: Linwood Tennis Finance Memo.pdf

Legislative History

2/11/19 Finance Committee recommended for approval

<u>19-0192</u> Request to award Unit A-19 Concrete Paving to Vinton Construction in the amount of \$4,737,505 with a 1.9% contingency of \$90,000 for a project total not to exceed \$4,827,505

Attachments: Award of Contract Unit A-19.pdf

Legislative History

2/11/19 Finance Committee

recommended for approval

recommended for approval

<u>19-0193</u> Request to award Unit G-19 Leona Street Stormwater Pond to MCC, Inc in the amount of \$1,218,309 with a 5% contingency of \$61,000 for a project total not to exceed \$1,279,309

Attachments: Award of Contract Unit G-19.pdf

Legislative History

2/11/19 Finance Committee recommended for approval

<u>19-0194</u>	Request to award Unit H-19 Glenhurst Lane Box Culvert to Highway Landscapers, Inc in the amount of \$67,705 with a 7.4% contingency of \$5,000 for a project total not to exceed \$72,705		
	Attachments: Award of Contract Unit H-19.pdf		
	Legislative History		
	2/11/19 Finance Committee recommended for approval		
<u>19-0195</u>	Request to award Unit W-19 Sewer & Water Main Reconstruction No. 1 to Kruczek Construction, Inc in the amount of \$2,413,413 with a 4% contingency of \$96,537 for a project total not to exceed \$2,509,950		
Attachments: Award of Contract Unit W-19.pdf			
	Legislative History		
	2/11/19 Finance Committee recommended for approval		
<u>19-0196</u>	Request to award the Engineering contract for the 2019 MSB HVAC Upgrades project to Donohue and Associates in the amount of \$34,135 plus a 10% contingency of \$3,413 for a total not to exceed project engineering cost of \$37,548		
Attachments: 2019 MSB HVAC Design.pdf			
	Legislative History		
	2/11/19 Finance Committee recommended for approval		
<u>19-0197</u>	Request to award the Engineering contract for the 2019 AWWTP HVAC Upgrades project to Performa in the amount of \$41,200 plus a 10% contingency of \$4,120 for a total not to exceed project engineering cost of \$45,320		
	Attachments: 2019 Wastewater HVAC Upgrades.pdf		
	Legislative History		
	2/11/19 Finance Committee recommended for approval		
<u>19-0198</u>	Request to award the Engineering contract for the 2019 AWWTP Water Lateral Replacement project to Donohue and Associates in the amount of \$27,355 plus a 10% contingency of \$2,735 for a total not to exceed project engineering cost of \$30,090		
	Attachments: 2019 Wastewater Water Lateral Replacement.pdf		

Legislative History

2/11/19 Finance Committee

recommended for approval

<u>19-0199</u> Request to award the Lawe Street Bridge Tender Station 2019 Remodeling project contract to Cardinal Construction Co., Inc in the amount of \$93,269 with a contingency of \$15,000 for a project total not to exceed \$108,269

Attachments: 2019 Lawe St Bridge Tender Station Remodel .pdf

Legislative History

2/11/19 Finance Committee recommended for approval

6. MINUTES OF THE COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE

7. MINUTES OF THE UTILITIES COMMITTEE

<u>19-0129</u> Third Amendment of the 2018 Stormwater Management Plan Review contract with raSmith by an increase of \$7,500 for a total contract amount not to exceed \$117,500.

Attachments: 2018A SWM Plan Review Third Amendment Memo Util Cmte.pdf

Legislative History

2/12/19 Utilities Committee recommended for approval

<u>19-0130</u> Approval to single source and award 2019M Stormwater Consulting Services contract for Kernan Ravine Preliminary Engineering with Brown and Caldwell in an amount not to exceed \$41,670.

Attachments: 2019M Kernan Ravine 30% BC Award Memo.pdf

	Legislative History		
	2/12/19	Utilities Committee	recommended for approval
<u>19-0131</u>	Award Unit R-19 Chemical Root Foaming of Sanitary Sewers to Great Lakes TV Seal, Inc. in an amount not to exceed \$25,000.		
	Attachments: R-19 Chemical Root Foaming of Sanitary Sewers.pdf		
	Legislative History		
	2/12/19	Utilities Committee	recommended for approval
<u>19-0132</u>	Award Unit K-19 Native Landscape Management Contract to Applied Ecological Services, Inc. in an amount not to exceed \$181,892.		
	Attachments: K-19 contract award util memo FINAL 02-01-2019.pdf		
	Legislative History		
	2/12/19	Utilities Committee	recommended for approval

<u>19-0133</u>	Award 2019L Leona Pond Construction Related Services Contract to Brown & Caldwell in an amount not to exceed \$32,970.		
	<u>Attachments</u>	s: Brown Caldwell 2019L Leona	Pond CRS Contract Util Memo FINAL 02-01-2019
	Legislative History		
	2/12/19	Utilities Committee	recommended for approval
<u>19-0134</u>	Governmer	tal Responsibility Resolutio	on for Runoff Management Grants.
	<u>Attachments</u>	: Resolution 2019 Grant Subm	ittal CityofAppleton.pdf
	Legislative His	story	
	2/12/19	Utilities Committee	recommended for approval
<u>19-0145</u>	Award Geotechnical Service for the Lake Intake Project to Omni Associates in the amount of \$89,695 with a contingency of \$8,900 and a total project cost not to exceed \$98,595.		
	<u>Attachments</u>	: Lake Intake Geotechnical Om	ni Award 02-01-19 (002).pdf
	Legislative His	story	
	2/12/19	Utilities Committee	recommended for approval

8. MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE

<u>19-0146</u> Request to approve Legal Services Department to eliminate position of Elections Clerk and replace it with an Adminstrative Support Specialist.

Attachments: Clerk Re-org. Memo 2019.pdf

Legal Services TO draft 2-1-18.pdf

Legislative History

- 2/13/19 Human Resources & recommended for approval Information Technology Committee
- <u>19-0147</u> Request approval of the Police Department reorganization to remove one Communication Specialist and add a Forensic Evidence Spcialist along with the approval of changes to divisional titles and restructuring of divisions.

Attachments: Police Table of Org Modification Request Feb 2019.pdf

Police TO draft 2-7-19.pdf

Legislative History

2/13/19 Human Resources & Information Technology Committee recommended for approval

9. MINUTES OF THE FOX CITIES TRANSIT COMMISSION

10. MINUTES OF THE BOARD OF HEALTH

19-0108 Pheifer Brothers Noise Variance Request

Attachments: Pheifer Brothers Noise Variance Request.pdf

Legislative History

2/13/19 Board of Health recommended for approval

<u>19-0109</u> Schmidt-Groggel Wedding Noise Variance Request

Attachments: Schmidt-Groggel Wedding Noise Variance Request.pdf

Legislative History

2/13/19 Board of Health recommended for approval *The item was recommended for approval with the modification that the amplified music end at 11:00 p.m.*

M. CONSOLIDATED ACTION ITEMS

<u>19-0241</u> <u>Consolidated Action Items:</u>

- Item 19-0117 Municipal Services Committee
- Item 19-0157 City Plan Commission
- Item 19-0240 Special Resolution
- N. ITEMS HELD
- O. ORDINANCES
- P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION
- Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION
- R. OTHER COUNCIL BUSINESS
- S. CLOSED SESSION
 - 19-0239 The Common Council will go into closed session according to State Statute §19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session regarding the bluff site development and Soldier's Square Ramp and then reconvene into open session.

T. ADJOURN

Kami Lynch, City Clerk

Reasonable accommodations for persons with disabilities will be made upon request and if feasible.