

City of Appleton

Meeting Agenda - Final-revised

Common Council

Wednes	sday, November	7, 2018 7:00 PM	Council Chambers	
A.	CALL TO C	DRDER		
В.	INVOCATION			
C.	PLEDGE OF ALLEGIANCE TO THE FLAG			
D.	ROLL CAL	L OF ALDERPERSONS		
E.	ROLL CALL OF OFFICERS AND DEPARTMENT HEADS			
F.	PUBLIC PARTICIPATION			
G.	APPROVA <u>18-1640</u>	L OF PREVIOUS COUNCIL MEETING MINUTES Common Council Meeting Minutes of October 17, 20 <u>Attachments:</u> <u>CC Minutes 10-17-18.pdf</u>	18	
H.	BUSINESS	PRESENTED BY THE MAYOR		
	<u>18-1641</u>	Christmas Stars Week Proclamation		
I.	PUBLIC HEARINGS			
	<u>18-1626</u>	Public Hearing - Rezoning #10-18, 425 W. Water S	treet	
		Attachments: Public Hearing Notice_RZ#10-18.pdf		
J.	SPECIAL F	RESOLUTIONS		
K.	ESTABLISH ORDER OF THE DAY			
L.	COMMITTEE REPORTS			

1. MINUTES OF THE MUNICIPAL SERVICES COMMITTEE

<u>18-1537</u>	Approve Scenario 1 parking restrictions related to the Lutz Drive multi-use trail adjacent to the Appleton Yacht Club.				
	Attachments: Parking restrictions-Lutz Drive.pdf				
	Legislative History				
	10/22/18	Municipal Services Committee	recommended for approval		
18-1538Request from Appleton Area School Distoresto install a sign that extends into the WareE. Washington Street, be approved withAttachments:AASD-Street Occupancy Permit			Washington Street right-of-way at 200 with a minimum clearance of 12 feet.		
	Legislative Hi	istory			
	10/22/18	Municipal Services Committee	recommended for approval		
<u>18-1539</u>	<u>18-1539</u> Approve installation of STOP signs on Pierce Avenue at Fourth St (follow-up to six-month trial period). <u>Attachments:</u> Intersection Control-Fourth St-Pierce Ave.pdf				
			<u> </u>		
	<u>Legislative Hi</u> 10/22/18	<u>istory</u> Municipal Services Committee	recommended for approval		
<u>18-1540</u>	• •	stallation of ALL-WAY ST rsection (follow-up to six-	FOP control at the John Street/Meade month trial period).		
Attachments: Intersection Control-John StMeade St.pdf					
	Legislative Hi	istory			
	10/22/18	Municipal Services Committee	recommended for approval		
<u>18-1541</u>	• • •	Approve parking changes on Meade Street near Edison Elementary School (follow-up to six-month trial period).			
	Attachments: Parking change-Meade St by Edison Elementary School.pdf				
	Legislative Hi	istory_			
	10/22/18	Municipal Services Committee	recommended for approval		
<u>18-1542</u>	Approve parking changes on Washington Street east and west of Park Avenue (follow-up to six-month trial period).				
	<u>Attachmen</u>	Attachments: Parking restriction change-Washington St.pdf			
	<u>Legislative Hi</u>	istory			
	10/22/18	Municipal Services Committee	recommended for approval		

Attachments: Fox Valley Technical College reduced rate.pdf Legislative Histor/ Committee 10/22/18 Municipal Services Committee recommended for denial Committee 18-1544 Request from Appleton Downtown Inc. for free ramp and meter parking on Small Business Saturday, November 24, 2018. Attachments: ADI-Small Business Saturday, Ddf Legislative Histor/ 10/22/18 Municipal Services Committee Item 1544 was amended to only include the meters and not the ramp parking. Motion by Konetzke, 2nd by Coenen. Motion carried 3-0 18-1578 Request from the City Clerk's Office to purchase one day hang tags at a rate of \$3 per day (for half-day passes). The Council approved rate is \$5 per day. Attachments: City Clerk's Office reduced hang tags.pdf Legislative Histor/ 10/22/18 Ourclease recommended for approval Committee 18-1579 Request to not plant a tree at 1629 W. Reeve St. as part of the 2018 Fail Tree Planting Program. Attachments: 10/22/18 Municipal Services committee recommended for denial Committee 18-1579 Request to not plant a tree at 1629 W. Reeve St. as part of the 2018 Fail Tree Planting Program. Attachments: 1629 W. Reeve St-tree planting pdf Legislative History 10/22/18 Municipal Services Committee 18-1494 Taxi Cab Driver's License application of Nicholas A.	<u>18-1543</u>	Request from Fox Valley Technical College for a reduced rate of \$2 for Special Event Parking (\$5).			
10/22/18 Municipal Services Committee recommended for denial 18-1544 Request from Appleton Downtown Inc. for free ramp and meter parking on Small Business Saturday, November 24, 2018. Attachments: ADI-Small Business Saturday pdf Legislative History 10/22/18 Municipal Services Item 1544 was amended to only include the meters and not the ramp parking. Motion by Konetzke, 2nd by Coenen. Motion carried 3-0 18-1578 Request from the City Clerk's Office to purchase one day hang tags at a rate of \$3 per day (for half-day passes). The Council approved rate is \$5 per day. 18-1579 Request from the City Clerk's Office reduced hang tags.pdf Legislative History: 10/22/18 10/22/18 Municipal Services Committee 18-1579 Request to not plant a tree at 1629 W. Reeve St. as part of the 2018 Fall Tree Planting Program. Attachments: 1629 W. Reeve St-tree planting.pdf Legislative History: 10/22/18 10/22/18 Municipal Services Committee The Soff Et SAFETY AND LICENSING COMMITTEE Item Street. Attachments: Nicholas A. Berry.pdf		<u>Attachments</u>	<u>s:</u> Fox Valley Technical College r	educed rate.pdf	
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	<u>18-1494</u>			f Nicholas A. Berry, 1503 E.	
SL Denial N. Berry 10-24-18.pdf		Attachments	: Nicholas A. Berry.pdf		
			SL Denial N. Berry 10-24-18.p	<u>df</u>	

Legislative History

10/24/18

Committee

Safety and Licensing

recommended for approval

2.

	10/24/18	Safety and Licensing Committee <i>Motion to recommend approval o</i>	recommended for denial <i>f the license failed 2/3</i> .	
<u>18-1495</u>	Request to Basic	Request to Increase Service Level to Emergency Medical Technician - Basic		
	Attachments: Medical Response Capability Upgrade.pdf			
	Legislative History			
	10/24/18	Safety and Licensing Committee	recommended for approval	
<u>18-1526</u>	Operator's Licenses			
	<u>Attachments</u>	: Operator's Licenses for 10-24	-2018.pdf	
	Legislative His	tory		
	10/24/18	Safety and Licensing Committee	recommended for approval	
<u>18-1535</u>	"Class A" Beer/Liquor License Premise Amendment application of Skogen's Foodliner, Inc., d/b/a Festival Foods, Chad D. Meyer, Agent, 1200 Northland Ave., contingent upon approval from all departments.			
	Attachments: Festival Foods amendment application.pdf			
	Legislative His			
	10/24/18	Safety and Licensing Committee	recommended for approval	
MINUTES O	F THE CITY	PLAN COMMISSION		
<u>18-1430</u>	Request to approve Rezoning #10-18 for a parcel on W. Water Street (Tax Id #31-3-1482-00), including the adjacent Fox River, as shown on the attached maps, from M-2 General Industrial District to C-2 General Commercial District <u>Attachments:</u> StaffReport AtlasMill Rezoning 10-9-18.pdf			
	Legislative His	tory_		
	10/9/18	City Plan Commission Proceeds to Council on Novembe	recommended for approval <i>r 7, 2018.</i>	
<u>18-1503</u>	Request to approve the Randal Leeman, Et al Annexation, located at 5500 North Meade Street currently in the Town of Grand Chute, as shown on th attached maps, subject to the stipulation in the attached staff report			
	<u>Attachments</u>	: <u>StaffReport_Leeman_Annexa</u>	tion_For10-23-18.pdf	
	Legislative His	tory		
	10/23/18	City Plan Commission	recommended for approval	

3.

4. MINUTES OF THE PARKS AND RECREATION COMMITTEE

5. MINUTES OF THE FINANCE COMMITTEE

18-1636 **CRITICAL TIMING** Request to enter into intergovernmental Agreement with Appleton Area School District to borrow short term cash in an amount not to exceed \$17,500,000 from time to time as needed. The note shall be dated as of date of issuance, shall bear interest at the rate of 2% above the average Federal Funds rate from its dated date until paid; and shall mature no later than June 30, 2019. Interest on the note shall be paid at maturity or redemption.

Attachments: AASD Memo.pdf

AASD Note.pdf

<u>18-1520</u> Request to approve the City's Worker's Compensation third party administrator to continue to be Minute Men HR for 2019 - 2021

Attachments: WC Third Party.pdf

Worker Comp RFP.pdf

Legislative History

10/22/18 Finance Committee

recommended for approval

<u>18-1530</u> Request to award 2017 B-Building Boiler Replacement project contract to Great Lakes Mechanical, Inc in the amount of \$790,587 with a contingency of 9% for a project total not to exceed \$860,000 and approve the following 2018 budget adjustment:

WWTP Improvement Project	- \$110,000
WWTP Hardscapes Project	- \$250,000
WWTP Electrical Distribution Project	- \$150,000
B-Building Boiler Replacement Project	+\$510,000

to reflect transfer of positive balances from WWTP projects to the B-Building Boiler Replacement project

Attachments: 2018 WWTP Bio-Gas Boiler Project.pdf

Legislative History

10/22/18 Finance Committee

recommended for approval

<u>18-1571</u> Request to accept a Federal Transit Administration Bus and Bus Facilities capital grant of \$4,000,000 and approve the following 2018 Budget adjustment:

Valley Transit	
Capital Outlay	+\$5,000,000
Federal Grant	+\$4,000,000
Fund Balance (Depreciation Reserve)	+\$1,000,000

to accept a federal grant for bus and bus facility capital projects

Attachments: FCTC Grant acceptance memo 5539 - 2018 (3).pdf

Legislative History

10/22/18 Finance Committee

recommended for approval

6. MINUTES OF THE COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE

7. MINUTES OF THE UTILITIES COMMITTEE

<u>18-1505</u> Second Amendment to the 2018 Stormwater Management Plan Review contract with raSmith by an increase of \$35,000 for a total contract amount not to exceed \$110,000.

Attachments: 2018A SWM Plan Review Second Amendment Memo Util Cmte.pdf

Legislative History

10/23/18 Utilities Committee recommended for approval

<u>18-1506</u> Amend Unit K-18 Native Landscape Management Contract with Applied Ecological Services, Inc. in an amount not to exceed \$10,965.

Attachments: K-18 Amend 1 Util Cmte Memo 10-23-2018 final.pdf

Legislative History

10/23/18 Utilities Committee recommended for approval

<u>18-1644</u> Approval of Agreement to provide waste water service to the Town of Clayton, contingent on the Town receiving all necessary approvals from other Agencies.

Attachments: Clayton Wastewater Agrm - City Clean - 11-02-2018.pdf

<u>18-1643</u> Approval of Agreement to provide water to the Town of Clayton, contingent on the Town receiving all necessary approvals from other Agencies.

Attachments: Water Service Agrm - City Clean - 11-02-2018.pdf

8. MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE

<u>18-1632</u>	Request to approve an overhire for the position of Administrative Support Specialist at the Police Department for approximately 6 weeks.			
	<u>Attachmen</u>	ts: Request to over hire 2018.pd	<u>f</u>	
<u>18-1637</u>	Request to approve a proposed change to the Department of Public Works table of organization from 2 part time (.5 fte) Customer Service Specialists to 1 full time Customer Service Specialist.			
	<u>Attachmen</u>	ts: Public Works TO change 11-	<u>2-18.pdf</u>	
<u>18-1549</u>	Request approval of the Department of Public Works table of organization to reflect 8 Professional/Civil Engineers and 14 Engineering Specialist/Technicians			
	<u>Attachmen</u>	ts: DPW Table of Organization of	hange.pdf	
	Legislative H	istory		
	10/24/18	Human Resources & Information Technology Committee	recommended for approval	
<u>18-1551</u>	Request to	Request to approve changes to the 2018 Seasonal Pay Plan		
	<u>Attachments:</u> 2018 Seasonal Pay Plan changes.pdf 2018 Strike and Bold Seasonal Salary Schedule.pdf Legislative History			
	10/24/18	Human Resources & Information Technology Committee	recommended for approval	
	10/24/18	Human Resources & Information Technology Committee Action amended to stated Seasonal Pay Plan structure."	adopted as amended that item is to "Request to approve the 2019	
18-1554	Request to	-	ne Seasonal Pay Plan for 2019	
	Legislative History			
	10/24/18	Human Resources & Information Technology Committee	recommended for approval	
<u>18-1555</u>	Request to approve the Seasonal Employment Policy			
	<u>Attachmen</u>	ts: Seasonal Employment Policy	<u>r.pdf</u>	
	Legislative History			

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	10/24/18	Human Resources & Information Technology Committee	recommended for approval	
<u>18-1558</u>	Request to	Request to approve Aldermanic Salary for the 2020 Election Year		
	<u>Attachmen</u>	ts: Aldermanic Salary.pdf		
	Legislative H	istory		
	10/24/18	Human Resources & Information Technology Committee	recommended for approval	
		Motion to approve the 20 increase.	20 Aldermanic salary schedule with a zero percent	
MINUTES (OF THE FOX	CITIES TRANSIT COM	MISSION	
<u>18-1552</u>	2019 Budg	jet		
Attachments: 2019 Valley Transit Budget.pdf			.pdf	
	<u>Legislative H</u>	istory		
	10/23/18	Fox Cities Transit Commission	recommended for approval	
<u>18-1556</u>	<u>18-1556</u> Authorization to Accept Federal Grant of \$4,000,000 to Purchase Buses			
	Attachments: FCTC Grant acceptance memo 5539 - 2018 (3).pdf			
	Legislative H	istory		
	10/23/18	Fox Cities Transit Commission	recommended for approval	
MINUTES OF THE BOARD OF HEALTH				
CONSOLIDATED ACTION ITEMS				
ITEMS HELD				
ORDINANO	CES			
<u>18-1625</u>	<u>18-1625</u> Ordinances 97-18 to 101-18			
Attachments: Ordinances going to Council 11-7-18.pdf				

- P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION
- Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION

R. OTHER COUNCIL BUSINESS

S. CLOSED SESSION

<u>18-1660</u> The Common Council may go into closed session pursuant to State Statute sec. 19.85(1)(e) for the purpose of discussing real estate negotiations and the investing of public funds concerning the Bluff Site Development and then reconvene into open session to conduct such business as may be pending.

T. ADJOURN

Kami Lynch, City Clerk

Reasonable accommodations for persons with disabilities will be made upon request and if feasible.