



City of Appleton

225 N. Oneida Street
Appleton WI, 54911

Meeting Agenda Library Board

Tuesday, January 16, 2018

4:30 PM

225 N. Oneida Street

1. Call meeting to order
2. Roll call of membership
3. Approval of minutes from previous meeting
[18-0052](#) December 19, 2017 Meeting Minutes
Attachments: [December 19 2017 Meeting Minutes.pdf](#)
4. Public Participation and Communication
[18-0053](#) Communication from the Public Library Association regarding "Project Outcome Results in Action" article in Public Libraries magazine featuring Appleton Public Library.

Establish Order of the Day

5. Action Items

- A. [18-0054](#) December 2017 Bill Register (partial)
Attachments: [December Bill Register.pdf](#)
[December Revenue and Expense Summary.pdf](#)
[December Subledger Summary.pdf](#)
- B. [18-0055](#) Request to approve fifty \$1 off fines coupons for the 2018 Teen Summer Library Program
Attachments: [FinesCouponMemo2017.pdf](#)
- C. [18-0056](#) Health in All Policies Ordinance
Attachments: [HiAP Ordinance.pdf](#)
[Social Determinants-HiAP.pdf](#)
[HiAP QA.pdf](#)

- D. [18-0057](#) Request to approve budget adjustment and to single source safety and security services to Securitas for the balance of 2018 in an amount not to exceed \$47,000

Attachments: [Contracted Security Guard Memo 2018.pdf](#)
[Contracted Security Guard job description 2018.pdf](#)
[Statements of support January 2018.pdf](#)

- E. [18-0058](#) January 2018 Budget Amendment

Attachments: [January Budget Amendment.pdf](#)

- F. [18-0059](#) 2018 Materials Budget

Attachments: [Materials Budget - 2018 Notes.pdf](#)
[Materials Budget - 2018 Board View.pdf](#)

6. Information Items

A. Director's Report

- i. [18-0060](#) Request for Proposal - Mixed Use Library Project Update
- ii. [18-0061](#) Future Trustee Workshops in Waupaca, Seymour and Kimberly
- Attachments:** [Trustee 101 flyer 2018.pdf](#)
[Trustee 201 flyer 2018.pdf](#)
[Trustee 301 flyer 2018 revised.pdf](#)
- iii. [18-0062](#) City of Appleton Dignity and Respect Campaign
- iv. [18-0063](#) Integrated Library System Merger Explorer Discussion between OWLSnet and Winnefox
- Attachments:** [ILS discussion memo 2018-01.pdf](#)
- v. [18-0064](#) Friends Grant Funded Program Summaries 4th Quarter 2017
- Attachments:** [Friends Grant Funded Program Summaries 4th Quarter 2017 FINAL.pdf](#)

B. President's Report

- i. [18-0065](#) Discussion on Trustee Essentials Chapter 14 and Chapter 15: The Library Board and Open Meetings Laws and Public Records Law
- Attachments:** [Trustee Essentials Chapter 14 Open Meetings Laws14.pdf](#)
[Trustee Essentials Chapter 15 Public Records Law.pdf](#)
- ii. [18-0066](#) Schedules

C. Assistant Director's Report

- i. [18-0067](#) APL Hiring Process Updates
- ii. [18-0068](#) Statistics and biannual reporting

D. Friends Report

- i. [18-0069](#) I Love My Library Dinner - February 11, 2018
- ii. [18-0070](#) End of Year Matching Challenge

E. Staff Updates

- i. [18-0071](#) Ben Mikaelson Author Visit - Wednesday, February 7, 2018 6:30 pm
- ii. [18-0072](#) APL "Breastfeeding Friendly Site"
- iii. [18-0073](#) Light Therapy Lamps
- iv. [18-0074](#) Changes to APL password policies

7. Adjournment

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.