



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda Finance Committee

Monday, September 11, 2017

5:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Roll call of membership

3. Approval of minutes from previous meeting

[17-1392](#) August 21, 2017 and September 6, 2017 Finance Committee Minutes

Attachments: [MeetingMinutes21-Aug-2017-04-06-00.pdf](#)

[MeetingMinutes06-Sep-2017-02-59-54.pdf](#)

4. **Public Hearings/Apearances**

5. **Action Items**

[17-1383](#) Request to approve Contract Amendment/Change Order No. 4 to contract 9-17 for Unit U-17 Sewer and Water Reconstruction No. 2 to increase for 798 L.F. of 10" sanitary sewer reconstruction and steel reinforcement ring replacement on existing 42" water main in the amount of \$105,500 resulting in no change to contingency. Overall contract increased from \$2,508,485 to \$2,613,985.

Attachments: [Unit U-17 Contract Amendment-Change Order No.4.pdf](#)

[17-1384](#) Request to deed City owned land along Packard Street between Division Street and Superior Street (Tax Key 31-2-0677-00, 31-2-0706-00 and 31-2-0709-00) to the abutting property owners at 507 N Clark Street, 508 N Clark Street and 509 N Superior Street.

Attachments: [Packard St City Owned.pdf](#)

[17-1385](#) Request to approve updates to the Energy Conservation Policy

Attachments: [2017 Policy Changes Memo.pdf](#)

[Energy Conservation Policy.pdf](#)

[17-1386](#) Request to approve updates to the Facilities & Grounds Modification policy

Attachments: [2017 Policy Changes Memo.pdf](#)
[Facilities_Grounds Modification Policy.pdf](#)

[17-1387](#) Request to approve updates to the Furniture policy

Attachments: [2017 Policy Changes Memo.pdf](#)
[Furniture Policy.pdf](#)

[17-1406](#) Request to approve the following 2017 Budget adjustment:

HAZMAT Grant Fund

Chemicals	+\$48,717
Federal Grants	+\$48,717

to record purchase of firefighting foam and the related grant funding (2/3 vote required)

Attachments: [Hazmat Grant for Foam.pdf](#)

[17-1407](#) Request to approve the following 2017 Budget adjustment:

Water Utility

Infrastructure	+\$90,000
Fund Balance	- \$90,000

Wastewater Utility

Infrastructure	+\$65,000
Fund Balance	- \$65,000

to record cost of sanitary sewer and watermain through the Pathways Church property (2/3 vote required)

Attachments: [Pathways' Memo.pdf](#)
[Pathways Letter.pdf](#)
[Pathways Master Plan.pdf](#)

[17-284](#) Resolution 19-R-09 regarding Borders

NOTE: Please see the video from August 9, 2017 Community and Economic Development Committee meeting for Mayor's presentation.

Attachments: [19-R-09.pdf](#)
[5R17- Boarder Resolution.pdf](#)

Legislative History

3/7/17 Finance Committee referred

6. Information Items

[17-1388](#) **Director's Reports**

Finance

- Budget
- Tyler Munis

Parks, Recreation and Facilities Management

- Facilities Project Updates

[17-1389](#) Contract 21-15 was awarded to Caldwell Tanks, Inc for \$2,467,000 with a contingency of \$246,700 for Glendale Water Tower. Change orders were approved totaling (\$25,666). Final contract amount is \$2,441,334. Payments issued to date total \$2,313,780.81. Request final payment of \$127,553.04.

[17-1390](#) Contract 27-17 was awarded to Northeast Asphalt, Inc for the 2017 Water Treatment Facility Hardscapes Repairs project in the amount of \$88,987 with a contingency of \$13,000. No change orders were issued. Payments issued to date total \$84,537.41. Request to issue the final contract payment of \$4,449.34

Attachments: [2017 Water Treatment Hardscape Repairs Final Payment \(002\).pdf](#)

[17-1391](#) Contract 56-16 was awarded to Carl Bowers & Sons, Inc for \$813,365 with a contingency of \$34,000 for Sewer/Water Reconstruction #2. Change orders were approved totaling \$2,100. Final contract amount is \$815,465 with a contingency of \$31,900. Payments issued to date total \$792,162.87. Request final payment of \$20,334.13

7. Adjournment

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.

For questions on this agenda, please contact Tony Saucerman at (920) 832-6440.