



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda

Human Resources & Information Technology Committee

Monday, February 20, 2017

5:00 PM

Council Chambers, 6th Floor

1. Call meeting to order
2. Roll call of membership
3. Approval of minutes from previous meeting

[17-118](#) Minutes from 1/9/17

Attachments: [Minutes 1-9-17.pdf](#)

4. Public Hearings/Apearances

5. Action Items

- [17-215](#) Request to approve Police Department reorganization for the following:
- Change title of Police Communication Technician to Police Communication Specialist
 - Move one Communication Specialist to an Administrative Support Specialist position
 - Move supervision of Communnication Specialists from a Lieutenant to Administrative Services Supervisor
 - Move Administrative Services Supervisor supervision from Captain to Assistant Chief

Attachments: [Police Table of Org Modification Request 2-20-17.pdf](#)
[Police TO Draft 2-20-17.pdf](#)

[17-216](#)

Request to approve Fire Department reorganization as follows:

- Merge the current two Battalion Chiefs of Training and Special Operations to one Battalion Chief of Resource Development and Special Operations
- Create a Civilian Training and Resource Development Specialist
- Reduce the number of Captains from 8 to 6 and increase the number of Lieutenants from 13 to 15

Attachments: [Fire Department Reorganization - February 2017.pdf](#)

[Fire TO existing.pdf](#)

[Fire TO proposed 2017.pdf](#)

[17-214](#)

Request to approve reorganization for Valley Transit to change 4 part time drivers to variable part time drivers.

Attachments: [VT Request to Change T.O. 02.20.2017.pdf](#)

6. Information Items

[17-120](#)

Notification of change of record keeper services for the employee 457 deferred compensation program from Nationwide Retirement Solutions to Voya Financial.

[17-119](#)

Changes to the Fringe Benefit Policy for Part Time Employees

Attachments: [Fringe Benefit Policy for Part-time Draft 2017.pdf](#)

[17-121](#)

Changes to the Conditions of Employment Policy

Attachments: [CONDITIONS OF EMPLOYMENT Strike and Bold February 2017.pdf](#)

[17-117](#)

Recruitment Status Report 2/17/17

Attachments: [RSR thru 2-17-17.pdf](#)

7. Adjournment

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.

Questions on agenda contact Director Matz at 920-832-6426.