



City of Appleton

225 N. Oneida Street
Appleton WI, 54911

Meeting Agenda Library Board

Tuesday, September 19, 2017

4:30 PM

225 N. Oneida Street

1. Call meeting to order
2. Roll call of membership
3. Approval of minutes from previous meeting
 - ii. [17-1412](#) August 15, 2017 Meeting Minutes

Attachments: [August 15 2017 Meeting Minutes.pdf](#)

4. Public Participation and Communication

Establish Order of the Day

5. Action Items

- A. [17-1413](#) August 2017 Bill Register

Attachments: [August Bill Register.pdf](#)

[August Revenue and Expense Summary.pdf](#)

[August Subledger Summary.pdf](#)

- B. [17-1440](#) City Policy - Network Security and Use of Technology

Attachments: [Network Security and Use of Technology Policy\(revised strike and bold\).pdf](#)

- C. [17-1414](#) 2018 Resource Library Agreement

Attachments: [Resource Library Agreement 2018 mark up.pdf](#)

6. Information Items

A. Director's Report

- i. [17-1415](#) 2018 Budget Update
 - a. 2018 Insurance Rates
 - b. Special Revenue Fund for Long Term Grant Funded Projects

Attachments: [2018 Special Revenue Fund - Library Grants \(Full\).pdf](#)

- ii. [17-1429](#) Status Update on Development of Request for Proposal for Building Project
- iii. [17-1416](#) Best Practices for Libraries that Bill for Cross-County Use
- iv. [17-1417](#) Updated General Annual Trustee Calendar
Attachments: [General Board Meeting Schedule.pdf](#)
- v. [17-1418](#) Facility and Maintenance Projects
 - a. Circulation Security Upgrades
 - b. Second Floor Lighting
 - c. First Floor Carpeting
 - d. Landscaping

B. President's Report

- i. [17-1419](#) Trustee Committee Assignments for 2017-2018
- ii. [17-1420](#) Board Meetings and Consent Agenda Practice
- iii. [17-1421](#) Discussion of Trustee Training Week Webinars

Attachments: [Trustee Webinar Handout Teams.pdf](#)

C. Assistant Director's Report

- i. [17-1423](#) Statistics Reporting Update
- ii. [17-1424](#) Project Outcome Summer Library Program Survey Results

Attachments: [Project Outcome Report Caregivers 2017.pdf](#)

[Project Outcome Report Teen Child 2017.pdf](#)

[Project Outcome Report Adults 2017.pdf](#)

D. Friends Report

- i. [17-1425](#) Friends Board of Directors Changes and Additions
- ii. [17-1438](#) October 25 Talbots Fundraiser for Friends of Appleton Public Library

E. Staff Updates

- i. [17-1426](#) Bazaar After Dark
- ii. [17-1427](#) Homeschool Extravaganza
- iii. [17-1428](#) Transition of Digital Creation Lab

- iv. [17-1439](#) Fox Cities Book Festival

7. Adjournment

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.