



City of Appleton

225 N. Oneida Street
Appleton WI, 54911

Meeting Agenda Library Board

Tuesday, June 20, 2017

4:30 PM

225 N. Oneida Street

1. Call meeting to order
2. Roll call of membership
3. Approval of minutes from previous meeting
[17-887](#) May 16, 2017 Meeting Minutes
Attachments: [May 16 2017 Meeting Minutes.pdf](#)
4. Public Participation and Communication
[17-888](#) Recognition of Yee Lee Vue Wisconsin Alumni Association Forward Under 40 award recipient
- i. Establish Order of the Day
5. **Action Items**
 - A. [17-889](#) Bill Register - May 2017
Attachments: [May Bill Register.pdf](#)
[May Revenue and Expense Summary.pdf](#)
[May Subledger Summary.pdf](#)
 - B. [17-890](#) Report of the meeting of the Planning Committee
Attachments: [Planning Committee Meeting Minutes 6-13-2017.pdf](#)
 - C. [17-891](#) City Policies: Bone Marrow and Organ Donation Leave Policy, Ergonomics Policy, Exit Interview Policy, Workplace Violence Policy
Attachments: [Bone Marrow and Organ Donation Leave Policy.pdf](#)
[Ergonomics Policy.pdf](#)
[EXIT INTERVIEW.pdf](#)
[Workplace Violence 2017.pdf](#)

- D. [17-892](#) Sole Sourcing of Contract to Magenta Keys LLC for Reach Out and Read Sustainability Process

Attachments: [Strategic Planning Contract Awarded to Magenta Keys LLC.pdf](#)

- E. [17-893](#) June 2017 Budget Amendment

Attachments: [June Budget Amendment Request.pdf](#)

6. Information Items

A. Director's Report

- i. [17-894](#) 2018 Budget Adoption Schedule
- ii. [17-895](#) Updates from Wisconsin Library Systems
- iii. [17-896](#) Wisconsin Trustee Training Week August 21-25, 2017
- iv. [17-897](#) Older Adult / Community Center Project Report

Attachments: [Project Report - Older Adult Community Center.pdf](#)

- v. [17-898](#) State of Wisconsin Budget Update
- vi. [17-899](#) Federal Budget Update

B. President's Report

- i. [17-900](#) Review and Discussion on Trustee Essentials Chapter 6: Evaluating the Director and Trustee Essentials Chapter 19: Library Director Certification

Attachments: [Trustee Essential 6 Evaluating the Director.pdf](#)
[Trustee Essential 19 Library Director Certification.pdf](#)

C. Assistant Director's Report

- i. [17-901](#) APL Hiring Processes Update
- ii. [17-902](#) OWLSnet Fees Update
- iii. [17-903](#) 2017 APL Public Survey Results

Attachments: [Appleton Public Library 2017 Public Survey Report.pdf](#)

- v. [17-904](#) Library APP

D. Friends Report

- i. [17-905](#) Friends of Appleton Public Library / APL Memorandum of Understanding

E. Staff Updates

- i. [17-906](#) Leadership Fox Cities Report - Tina Krueger
- ii. [17-907](#) Summer Library Program and POINT
- [17-908](#) Hmong Culture Celebration

7. Adjournment

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.