



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final Common Council

Wednesday, January 18, 2017

7:00 PM

Council Chambers

- A. CALL TO ORDER
- B. INVOCATION
- C. PLEDGE OF ALLEGIANCE TO THE FLAG
- D. ROLL CALL OF ALDERPERSONS
- E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS
- F. PUBLIC PARTICIPATION
- G. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES
 - [17-075](#) Approval of Common Council Meeting Minutes from January 4, 2017
 - Attachments: [CC Minutes 1-4-17.pdf](#)
- H. BUSINESS PRESENTED BY THE MAYOR
 - [17-074](#) Appointment of Kelly Sperl to the Board of Zoning Appeals
 - Attachments: [Zoning Appeals Appt Memo 011317.pdf](#)
- I. PUBLIC HEARINGS
- J. SPECIAL RESOLUTIONS
- K. ESTABLISH ORDER OF THE DAY
- L. COMMITTEE REPORTS
- 1. MINUTES OF THE MUNICIPAL SERVICES COMMITTEE

- [17-033](#) Approve 2017 Sole Source Purchasing Request for various traffic equipment and technologies.

Attachments: [2017 Sole Source Purchasing Request.pdf](#)

- [17-044](#) Award of Contract for engineering services for Bridge Rehabilitation Reports to Collins Engineers, in an amount not to exceed \$26,096.81.

Attachments: [Contract for Bridge Rehabilitation Reports to Collins Engineers.pdf](#)

2. MINUTES OF THE SAFETY AND LICENSING COMMITTEE

- [16-1520](#) Revised Special Event Policy

Attachments: [Special Event Policy 9-23-16.pdf](#)
[Special Event Policy - Jan. 2010.pdf](#)
[Special Events Expense 2015.pdf](#)
[Special Event Policy Update Memo to S&L.pdf](#)
[Special Event Policy 9-23-16 Redlined.pdf](#)
[Special Event Policy \(edited 1-3-17\) \(3\).pdf](#)

Legislative History

9/28/16	Safety and Licensing Committee	recommended for approval
10/5/16	Common Council	referred to the Safety and Licensing Committee
	<i>Aldersperson Konetzke referred this item back to the Safety & Licensing Committee.</i>	
10/12/16	Safety and Licensing Committee	held
	<i>The following spoke regarding the Policy: Jennifer Stephany, Appleton Downtown Inc. Dave Willems, Dave Willems Marketing Amy Flanders, Fox Cities Chamber of Commerce</i>	
1/11/17	Safety and Licensing Committee	recommended for approval
	<i>Motion by Konetzke, seconded by Meltzer to Amend the Special Events Policy so that section B. Safety, 1. Security reads: Events must have a designated head of security and 'may be required to have' additional security personnel at the rate of one (1) security person for every 300 persons present if alcohol is available for consumption or for every 600 person present if alcohol is not available for consumption.</i>	
	<i>Roll Call. The Motion to amend passes 4/0.</i>	

- [16-1953](#) Secondhand Jewelry License Renewal application of AE Jewelers, Inc., Richard L. Meyer, Applicant, 3545 E. Calumet St., contingent upon approval from all departments.

Legislative History

1/11/17 Safety and Licensing recommended for approval
Committee

[16-1973](#)

Secondhand Article Dealer License Renewal application of Scooter G Sports LLC, Scott A. Gonnering, Applicant, 621 W. Northland Ave., contingent upon approval from all departments.

Legislative History

1/11/17 Safety and Licensing recommended for approval
Committee

[16-1978](#)

Secondhand Article License Renewal application of Heid Music, Kristin J. Masarik, Applicant, 308 E. College Ave., contingent upon approval from all departments.

Legislative History

1/11/17 Safety and Licensing recommended for approval
Committee

[16-1979](#)

Secondhand Article License Renewal application of Game Stop #5520, Troy Crawford, Applicant, 3825 E. Calumet St. #500, contingent upon approval from all departments.

Legislative History

1/11/17 Safety and Licensing recommended for approval
Committee

[16-1980](#)

Secondhand Article License Renewal application of Game Stop #3349, Troy Crawford, Applicant, 2640 W. College Ave., contingent upon approval from all departments.

Legislative History

1/11/17 Safety and Licensing recommended for approval
Committee

[16-1981](#)

Secondhand Article License Renewal application of Side Quest Gaming, John J. Steudel, Applicant, 502 W. College Ave., contingent upon approval from all departments.

Legislative History

1/11/17 Safety and Licensing recommended for approval
Committee

[16-1982](#)

Operator's Licenses

Attachments: [Operator's Licenses for 01-11-17 S & L.pdf](#)

Legislative History

1/11/17 Safety and Licensing recommended for approval
Committee

[16-1983](#) Secondhand Article License Renewal application of Appleton Appliance Parts, Robert H. Caston, Applicant, 136 N. State St., contingent upon approval from all departments.

Legislative History

1/11/17	Safety and Licensing Committee	recommended for approval
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[16-1984](#) Secondhand Article License Renewal application of Richmond Resale, Dean M. Vandenhoy, Applicant, 204 N. Richmond St., contingent upon approval from all departments.

Legislative History

1/11/17	Safety and Licensing Committee	recommended for approval
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[16-1993](#) "Class B" Beer/Liquor License application of Harvath LLC, d/b/a The Wishing Well, Terrill J. Harvath, Agent, 2709 E. Newberry St., contingent upon approval from all departments.

Attachments: [The Wishing Well application.pdf](#)

Legislative History

1/11/17	Safety and Licensing Committee	recommended for approval
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[17-002](#) Secondhand Jewelry License Renewal application of Kay Jewelers #4739, Megan L. Stepniewski, Applicant, 3845 E. Calumet St., contingent upon approval from all departments.

Legislative History

1/11/17	Safety and Licensing Committee	recommended for approval
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[17-040](#) Request Approval to Purchase the Replacement Pickup Truck.

Attachments: [Memo Requesting Purchase of 2017 Ford F350.pdf](#)

Legislative History

1/11/17	Safety and Licensing Committee	recommended for approval
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[17-041](#) Request the Approval of the Sole Source Purchase from Fire Apparatus & Equipment and the Ordering of Four Replacement Firetrucks in Advance for Future Delivery and Payment (this item also appears on the Finance Committee Agenda).

Attachments: [Memo Requesting Sole Source Purchase and Ordering of Fire Apparatus for Cc](#)

Legislative History

1/11/17

Safety and Licensing
Committee

recommended for approval

3. MINUTES OF THE CITY PLAN COMMISSION

[16-1757](#)

Resolution #11-R-16 - Alderperson Siebers

Whereas the R3 and CBD zoning of the 200 block of North Fair Street does not reflect the present usage of the properties along this street

Whereas the zoning of the properties of the 200 block of North Fair Street was done by the City in 1994, likely in hope that it would generate future development reflective of the zoning

Whereas no development on this block has taken place since the rezoning and those who own houses on this block, along with their alderperson, are not aware of any possible development pending in the near future

Whereas the property owners on the 200 block of North Fair Street desire that their properties be properly zoned according to their usage
Therefore, be it resolved, that the zoning of the properties in the 200 block of North Fair Street reflect the present usage of said properties.
Be it further resolved, that the Community & Economic Development Department identify other areas similar to the 200 block of North Fair Street, as it pertains to zoning, and if it is the desire of the property owners, properly zone these properties according to their usage.

*Referred to the City Plan Commission***Attachments:** [Staff Report Resolution #11-R-16 Siebers 2016.pdf](#)**Legislative History**

11/7/16 City Plan Commission referred
City Plan Commission referred to staff.

1/9/17 City Plan Commission recommended for denial

[17-007](#)

Request to approve Extraterritorial Final Plat for White Hawk Meadows North 3 located in the Town of Grand Chute as shown on the attached maps

Attachments: [StaffReport WhiteHawkMeadowsNorth3 ExtraFinalPlat.pdf](#)**Legislative History**

1/9/17 City Plan Commission recommended for approval

[17-008](#)

Request to approve Extraterritorial Final Plat for Edgewood Acres Third Addition in the Town of Grand Chute as shown on the attached maps

Attachments: [StaffReport EdgewoodAcresThirdAddn FinalPlat For01-09-17.pdf](#)**Legislative History**

1/9/17 City Plan Commission recommended for approval

4. MINUTES OF THE PARKS AND RECREATION COMMITTEE

[16-1923](#) Action: Request Approval of Trails Master Plan

Attachments: [Trails Master Plan Memo to Park and Rec Committee.docx](#)
[Appleton Trails Master Plan_FinalReport_2017 01 04.pdf](#)
[AppletonTrailsMasterPlan_FinalReport_Appendices_2016-11-08-16_sm.pdf](#)

Legislative History

12/12/16	Parks and Recreation Committee	held
	<i>Held until the January 9, 2017 Parks & Recreation Committee Meeting</i>	
1/9/17	Parks and Recreation Committee	recommended for approval

5. MINUTES OF THE FINANCE COMMITTEE

[17-035](#) Request to award Unit I-17 CTH "JJ" and Lightning Drive Sewer & Water Main Construction to Vinton Construction Co. in the amount of \$224,134.50 with a 10% contingency of \$22,413.45 for a project total not to exceed \$246,547.95.

Attachments: [Award of Contract I-17.pdf](#)

[17-039](#) Request the approval of the sole source purchase from Fire Apparatus & Equipment and the ordering of four replacement fire trucks in advance for future delivery and payment (this item also appears on the Safety and Licensing Committee agenda).

Attachments: [Sole Source Purchase and Ordering of Fire Apparatus for Cost Savings.pdf](#)

6. MINUTES OF THE COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE

[17-015](#) Request to approve the Cooperation Agreement between the City of Appleton and the Appleton Redevelopment Authority

Attachments: [City and ARA Cooperative Agreement 1-5-17.pdf](#)

Legislative History

1/11/17	Community & Economic Development Committee	recommended for approval
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7. MINUTES OF THE UTILITIES COMMITTEE

8. MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE

- [17-049](#) Request to approve Health Department to change the current Public Health Preparedness Coordinator position from a 1.0 FTE to .75 FTE.

Attachments: [Health Preparedness change memo.pdf](#)

Legislative History

1/9/17	Human Resources & Information Technology Committee	recommended for approval
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9. MINUTES OF THE FOX CITIES TRANSIT COMMISSION

10. MINUTES OF THE BOARD OF HEALTH

M. CONSOLIDATED ACTION ITEMS

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Attachments: [Memo Requesting Sole Source Purchase and Ordering of Fire Apparatus for Cc](#)

Legislative History

1/11/17	Safety and Licensing Committee	recommended for approval
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N. ITEMS HELD

O. ORDINANCES

P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION

Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION

R. OTHER COUNCIL BUSINESS

S. ADJOURN

Kami Lynch, City Clerk

Reasonable accommodations for persons with disabilities will be made upon request and if feasible.