



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda Finance Committee

Tuesday, December 13, 2016

4:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Roll call of membership

3. Approval of minutes from previous meeting

[16-1890](#) November 16, 2016 Finance Committee minutes

Attachments: [MeetingMinutes16-Nov-2016-12-54-45.pdf](#)

4. **Public Hearings/Apearances**

5. **Action Items**

[16-1891](#) Request to award contract to Unifirst Corporation for rental and cleaning of uniforms and related items.

Attachments: [Uniform Contract Recommendation.pdf](#)

[16-1892](#) Request to approve Change Order #1 to contract 50-16 for Erb Park and Pool renovation project for a separated recirculation system of slides in the amount of \$130,590.99 resulting in a decrease of the contingency from \$613,048 to \$482,457.01. No change to the overall contract amount.

Attachments: [2016 Erb Pool Construction Change Order #1.pdf](#)

[16-1893](#) Request to write off \$14,003.29 of accounts receivable invoices and \$19,481.52 of personal property taxes (outstanding over one year).

Attachments: [Written off accounts list.pdf](#)

- [16-1915](#) Request to approve Bid Packages and project related expenses into the Guaranteed Maximum Price Amendment to Miron Construction for the Fox Cities Exhibition Center for a contract not to exceed \$5,585,083; and to reject bids from Applied Flooring Solutions, Braun Thyssen Krupp Elevator LLC and Schindler Elevator Corporation for not meeting and/or following bidding requirements.

Attachments: [2016 Expo Center Bid Package #2 - Guaranteed Maximum Price Amendment .j](#)

- [16-1917](#) Request to award Unit Y-16 Arbutus Park Stormwater Lift Station (rebid) to August Winter and Sons, Inc in the amount of \$213,775 with a 10% contingency of \$21,377.50 for a project total not to exceed \$235,152.50.

Attachments: [Award of Contract Y-16.pdf](#)

- [16-1918](#) Anticipated award of Contract for Unit S-17 Spartan Avenue Sanitary Lift Station (bids to be opened on Monday, December 11, 2016).

- [15-1138](#) Request approval of ordinance permitting absent Alderpersons to appear by phone.

Attachments: [Sec 2-29 Alderperson Appearances \(amended\) .pdf](#)

Legislative History

7/7/15	Finance Committee	held
8/11/15	Finance Committee	recommended for approval <i>Motion to amend by Alderperson Lobner to use "electronically" in place of "by telephone" throughout the amendment; second by Alderperson Konetzke.</i>
8/19/15	Common Council	referred to the Finance Committee
8/25/15	Finance Committee	held
9/22/15	Finance Committee	held
12/8/15	Finance Committee	held <i>hold until January 26, 2016 meeting</i>
1/26/16	Finance Committee	held

- [16-1898](#) The Finance Committee will go into closed session according to State Statute §19.85(1)(e) for the purpose of discussions of real estate negotiations regarding the railroad trestles and conferring with legal counsel regarding pending litigation concerning the Fox River Cleanup and pending litigation concerning the Town of Harrison pursuant to §19.85(1)(g). Then reconvene into open session.

6. Information Items

[16-1888](#) Contract 10-16 was awarded to August Winter & Sons for \$380,008 with a contingency of \$38,000 for Digester Improvements. Change orders were approved totaling \$14,294. Final contract amount is \$394,302 with a contingency of \$38,000. Payments issued to date total \$384,444.45. Request final payment of \$9,857.55.

[16-1889](#) Change Order #2 to Caldwell Tank in the amount of (\$23,238) for the Glendale Water Tower Project resulting in the construction contract being reduced from \$2,467,000 to \$2,443,762.

Attachments: [Change Order 2 Glendale Project.pdf](#)

[16-1894](#) Contract 18-16 was awarded to Jossart Brothers, Inc. for \$2,547,865 with a contingency of \$93,135 for Sewer and Water (Re)Construction Project #1. Change orders were approved totaling \$36,204. Final contract amount is \$2,584,069 with a contingency of \$73,428. Payments issued to date total \$2,275,656.97. Request final payment of \$151,346.95.

[16-1895](#) Contract 16-16 was awarded to NuGen Johnson, LLC for \$143,989 with a contingency of \$5,000 for Prospect Ave and Jackman St Stairs. Change orders were approved totaling \$3,500. Final contract amount is \$147,489 with a contingency of \$1,500. Payments issued to date total \$141,459. Request final payment of \$5,730.

[16-1944](#)

The following 2016 Budget adjustments were approved by the Mayor and Finance Director in accordance with Policy:

General Fund - Library

Reimbursements - Lost & Paid Items	+\$8,000
Library Materials and Supplies	+\$8,000

to record funds received from patrons to replace lost library materials.

Reimbursements - Friends of the Library	+\$24
Supplies - Childrens Services	+\$24

to record funds received from the Friends of the Appleton Public Library for labels.

General Fund - Parks & Recreation Department

Donations	+\$5,000
Equipment	+\$5,000

to record donation received from the Arbys Foundation for basketball hoops at Kiwanis and Schaefer Parks.

General Fund - Police Department

Donations	+\$5,320
Equipment	+\$5,320

to record donation received from the Fox Cities Marathon to be used to purchase jackets for crossing guards and a portable fingerprint scanner.

[16-1903](#)

Director's Reports:
Finance
Legal Services

7. Adjournment

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.