



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda Finance Committee

Tuesday, October 25, 2016

4:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Roll call of membership

3. Approval of minutes from previous meeting

[16-1545](#) September 13, 2016, September 21, 2016 and October 5, 2016 Finance Committee minutes

Attachments: [MeetingMinutes13-Sep-2016-12-32-46.pdf](#)

[MeetingMinutes21-Sep-2016-12-34-01.pdf](#)

[MeetingMinutes05-Oct-2016-12-01-23.pdf](#)

4. **Public Hearings/Apearances**

5. **Action Items**

[16-1548](#) CEA Review Committee Report for September 20, 2016

Attachments: [MeetingMinutes20-Sep-2016-12-46-03.pdf](#)

[16-1585](#) Request to approve request from Alderperson Siebers that special assessments for sanitary laterals, storm sewer and storm sewer laterals for properties on Fair Street that are zoned Commercial and R3 with single family residential use be assessed as Single Family.

Attachments: [Fair St Spec Assessment.pdf](#)

[16-1586](#)

Request to approve the following 2016 Budget adjustment:

HazMat Fund

Chemicals	+\$50,000
State Grants	+\$50,000

to record a Department of Homeland Security grant for the purchase of firefighting foam for crude oil response (2/3 vote required).

Attachments: [Fire Foam Grant 2016.pdf](#)

[16-1587](#)

Request to approve the following 2016 Budget adjustment:

HazMat Fund

Chemicals	+\$56,826
State Grants	+\$56,826

to record a Department of Homeland Security grant for the purchase of HazMat radiological detection equipment (2/3 vote required).

Attachments: [Fire Radiological Equipment Grant 2016.pdf](#)

[16-1620](#)

Request to award contract of materials testing services for the Fox Cities Exhibition Center to PSI for a time and materials contract not to exceed \$60,000, and approve the following 2016 Budget adjustment:

Exhibition Center Construction Project

Contractor Fees	+\$60,000
Room Tax/Proceeds of Debt	+\$60,000

to award materials testing services contract to PSI (2/3 vote required).

Attachments: [2016 Expo Center Testing Services.pdf](#)

[16-1621](#)

Request to enter into intergovernmental Agreement with Appleton Area School District to borrow short term cash in an amount not to exceed \$14,500,000 from time to time as needed. The note shall be dated as of date of issuance, shall bear interest at the rate of 2% above the average Federal Funds rate from its dated date until paid; and shall mature no later than June 30, 2017. Interest on the note shall be paid at maturity or redemption.

Attachments: [2016-2017 Master Note Agreement.pdf](#)

[AASD 2016-2017 Bond Council letter.pdf](#)

- [16-1626](#) Request from Mr. David Galow, 525 N. Division Street, for an exception to Section XI(A)(2) of the Special Assessment Policy stating that payment shall be in one installment if the assessment is \$1,000 or less. Mr. Galow's assessment for sanitary lateral is \$912.

Attachments: [Assessment Policy Section XI Method of Payment.pdf](#)

- [16-1646](#) Request to award the Appleton Memorial Park 2016 Park Sign and Message Board contract to TLC Sign in the amount of \$39,994.83.

Attachments: [AMP Park Sign and Message Center.pdf](#)

- [16-1647](#) Request to approve the Development Agreement between the City of Appleton and Kurey Ridge, LLC for the Glacier Valley Condominiums.

Attachments: [Development Agreement - Glacier Valley Condominiums.pdf](#)

- [16-1648](#) Request to approve a sole source purchase of 42" PCCP water main pipe and fittings from U.S. Pipe for the 2017 S. Oneida Street Water Main Relocation project.

Attachments: [Sole Source Purchase Request - US Pipe.pdf](#)

- [16-1672](#) Request to approve the following 2106 Budget adjustment:

Exhibition Center Construction Project

Consulting Services	+\$15,000
Room Tax/Proceeds of Debt	+\$15,000

to record cost of municipal advising services related to the financing of the Exhibition Center (2/3 vote required).

Attachments: [Speer Financial Muni Advisor.pdf](#)

- [16-1670](#) The Finance Committee will go into closed session according to State Statute §19.85(1)(e) for the purpose of discussions of real estate negotiations regarding the railroad trestles and conferring with legal counsel regarding pending litigation concerning the Fox River Cleanup pursuant to §19.85(1)(g) and reconvene into open session.

6. Information Items

- [16-1546](#) Contract 37-16 was awarded to Fischer-Ulman Construction, Inc. for \$265,000 for Sidewalk Construction. Payments issued to date total \$183,933.99. Request final payment of \$57,228.70.

[16-1547](#) Contract 11-15 was awarded to Advance Construction Company for \$2,411,249.75 with a contingency of \$60,000 for WTP Storm Sewer Reconstruction. Payments issued to date total \$2,305,388.51. Request final payment of \$66,650.94.

[16-1557](#) Contract 40-16 was awarded to K&B Electric, LLC to replace the exterior lighting at Fire Stations #3 and #5 in the amount of \$38,110 with a contingency of \$3,811. One change order was issued in the amount of \$2,811. Payments issued to date total \$36,204.50. Request to issue the final contract payment of \$4,716.50.

Attachments: [2016 Fire Station #3 and #5 Exterior Lighting Final Payment.pdf](#)

[16-1558](#) Contract 31-16 was awarded to Weinert Roofing for pavilion roof replacements at Green Meadows, Peabody, and Union Springs Parks in the amount of \$37,244 with a contingency of \$3,724. One change order was issued in the amount of \$1,270. Payments issued to date total \$30,916.80. Request to issue the final contract payment of \$7,597.20.

Attachments: [2016 Park Pavilions Phase 1 Roof Replacement Final Payment.pdf](#)

[16-1590](#) The following 2016 Budget adjustments were approved by the Mayor and the Finance Director in accordance with Policy:

General Fund - Park & Recreation Department

Grants and Donations	+\$75
Landscape Supplies	+\$75

to record funds received from the Outagamie County Master Gardeners for the Scheig Center

General Fund & Facilities Management Fund

DPW Supplies	+\$3,500
Fire Department Supplies	+\$3,500
Facilities Supplies	+\$1,000
Miscellaneous Local Aids	+\$8,000

to record CVMIC safety grant

[16-1613](#) Contract 26-15 was awarded to Al Dix Concrete, Inc. for \$604,800 for Miscellaneous Concrete/Street Excavation Repair. Change orders were approved totaling \$133,226.11. Final contract amount is \$738,026.11. Payments issued to date total \$726,709.57. Request final payment of \$9,824.24.

[16-1614](#) Contract 25-16 was awarded to August Winter & Sons for \$139,471 with a contingency of \$10,600 for Scarlet Oak Lift Station. Change orders were approved totaling \$1,391. Final contract amount is \$140,862. Payments issued to date total \$133,342. Request final payment of \$7,520.

[16-1617](#) 2017 Facilities Management Department Budget and 2017 Capital Improvement Projects Fund

Attachments: [2017 Facilities Management Budget.pdf](#)
[2017 Facilities Capital Projects Fund.pdf](#)

[16-1654](#) 2017 Finance Budget

Attachments: [2017 Finance Budget.pdf](#)

[16-1655](#) 2017 Legal Services Budget

Attachments: [2017 Legal Services Budget.pdf](#)

[16-1656](#) 2017 Risk Management Budget

Attachments: [2017 Risk Management Budget.pdf](#)

7. Adjournment

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.

For questions regarding agenda, please contact Tony Saucerman at (920) 832-6440.