

City of Appleton

100 North Appleton Street Appleton, WI 54911-4799 www.appleton.org

Meeting Agenda - Final Common Council

Wednesday, August 17, 2016 7:00 PM Council Chambers

- A. CALL TO ORDER
- B. INVOCATION
- C. PLEDGE OF ALLEGIANCE TO THE FLAG
- D. ROLL CALL OF ALDERPERSONS
- E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS
- F. PUBLIC PARTICIPATION
- G. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES

16-1317 Common Council Meeting Minutes of August 3, 2016

Attachments: CC Minutes 8-3-16.pdf

- H. BUSINESS PRESENTED BY THE MAYOR
 - 16-1316 Appointment of Adriana Panella as the Teen Member to the Appleton

Library Board

Attachments: Library Bd Teen Appt 081716.pdf

- I. PUBLIC HEARINGS
- J. SPECIAL RESOLUTIONS
- K. ESTABLISH ORDER OF THE DAY
- L. COMMITTEE REPORTS
- 1. MINUTES OF THE MUNICIPAL SERVICES COMMITTEE

16-1278 Request from Tim Lutz, 2013 S. Jefferson Street, for a variance to the City's Building Addressing Policy that states "Accessory buildings will not be allowed to have distinct official addresses."

Attachments: Tim Lutz-2013 S. Jefferson Street.pdf

Legislative History

8/9/16 Municipal Services recommended for denial

Committee

16-1277 Request from Holschuh Properties LLC for a variance to extend the driveway at 704 E. Calumet Street 8 feet into the front yard.

Attachments: Holschuh Properties LLC.pdf

Legislative History

8/9/16 Municipal Services recommended for approval

Committee

16-1279 Request from McFleshman's Brewing Company for a permanent street occupancy permit for an electrical meter, gas service and associated poles on the alley side of 115 S. State Street.

Attachments: McFleshman's Brewing Company.pdf

Legislative History

8/9/16 Municipal Services recommended for approval

Committee

16-1280 Approve Modified City of Appleton Residential Recycling Multiple Cart

Policy.

Attachments: Residential Recycling Multiple Cart Policy.pdf

Legislative History

8/9/16 Municipal Services recommended for approval

Committee

<u>16-1281</u> Approve modified City of Appleton Multi-Family Residential Recycling

Cart Policy.

Attachments: Mult-Family Residential Recycling Cart Policy.pdf

Legislative History

8/9/16 Municipal Services recommended for approval

Committee

16-1285 Adopt City of Appleton Downtown Mobility Plan.

Attachments: Appleton's Downtown Mobility Plan.pdf

Comments from Appleton Downtown Mobility Plan.pdf
AECOM Downtown Appleton Mobility Plan - Draft.pdf

Legislative History

8/9/16 Municipal Services recommended for approval

Committee

Award the UHF Digital Mobile Radio System to Baycom Inc. in the amount of \$124,787.32 with a 10% contingency of \$12,478 for a total

cost not to exceed \$137,265.32.

Attachments: Award the UHF Digital Mobile Radio System.pdf

Legislative History

8/9/16 Municipal Services recommended for approval

Committee

16-1298 Request from Enviro forensics for a permanent street occupancy permit to install two (2) monitoring wells in Lawe Street to monitor groundwater at the former Appleton Wire Works property at 601 E. Hancock Street.

Attachments: Enviroforensics.pdf

Legislative History

8/9/16 Municipal Services recommended for approval

Committee

2. MINUTES OF THE SAFETY AND LICENSING COMMITTEE

16-1212 Operator's License application of Andrea K. Brown, 1811 E. Melrose Avenue

Attachments: Operator License application - Andrea K Brown.pdf

Legislative History

7/27/16 Safety and Licensing held

Committee

The applicant called earlier in the day to indicate that she could not make the

meeting and requested the item be rescheduled to the August 10th meeting.

8/10/16 Safety and Licensing recommended for denial

Committee

Ms. Brown did not make an appearance at the meeting.

<u>16-1239</u> Operator's Licenses

Attachments: Operator's Licenses for 8-10-16 S & L.pdf

Legislative History

8/10/16 Safety and Licensing

Committee

recommended for approval

"Class B" Beer/Liquor license Change of Premise Description of Fox 16-1235 Cities Performing Arts Center, 400 W. College Ave., for event on August 25, 2016, contingent upon approval from all departments.

Attachments: PAC change of description.pdf

Legislative History

8/10/16 Safety and Licensing recommended for approval

Committee

16-1284 Request to modify Chapter 9 of the Municipal Code to allow for the

issuance of Temporary Operator Licenses

Attachments: Temporary Operator License Memo.pdf

Legislative History

8/10/16 Safety and Licensing recommended for approval

Committee

3. MINUTES OF THE CITY PLAN COMMISSION

16-1231 Request to approve the dedication of land for public right-of-way for E.

Broadway Drive, as shown on the attached maps

Attachments: StaffReport StreetDedication BroadwayDrive.pdf

Legislative History

8/8/16 City Plan Commission recommended for approval

16-1233 Request to approve Certified Survey Map #11-16, which crosses a plat

> boundary, for Nancy Mills to combine 17 River Front Court (Tax Id #31-3-1732-00) and Pierce Court (Tax Id #31-3-0311-00), subject to the conditions in the attached staff report (including the creation of a double frontage lot) and as shown on the attached maps

Attachments: StaffReport RiverFrontCt DoubleFrontage&PlatBoundary For08-08-16.pdf

Legislative History

8/8/16 City Plan Commission recommended for approval

4. MINUTES OF THE PARKS AND RECREATION COMMITTEE

MINUTES OF THE FINANCE COMMITTEE 5.

16-1242 RIVERSIDE CEMETERY ASSOCIATION submitting a request for payment for maintenance of Veteran's graves.

Attachments: Riverside Cemetery.pdf

Legislative History

8/9/16 **Finance Committee** recommended for approval

<u>16-1257</u>	Request for Finance Director to sell \$19,625,000 General Obligation
	Notes.

Legislative History

8/9/16 Finance Committee recommended for approval

Request for Finance Director to sell \$24,190,000 Water Revenue Refunding Bonds.

Legislative History

8/9/16 Finance Committee recommended for approval

<u>16-1260</u> Request for Finance Director to sell \$15,515,000 Stormwater Revenue Refunding Bonds.

Legislative History

8/9/16 Finance Committee recommended for approval

16-1271 Request to approve Finance Committee Report 5-P-16 for a Sanitary Sewer Lateral at 2619 N Richmond Street.

Attachments: Report 5-P-16.pdf

Legislative History

8/9/16 Finance Committee recommended for approval

Request to approve contract amendment and Change Order No 1 to contract 18/16 for Unit W-16 Sewer and Water Reconstruction No. 1 for an additional 60 LF of steel casing pipe installation due to an unforeseen underground obstruction encountered during pipe boring in the amount of \$36,204 resulting in a decrease to the contingency from \$93,135 to \$73,428. Overall contract increased from \$2,640,946 to \$2,657,443.

<u>Attachments:</u> Contract Amendment and Change Order No.1 Unit W-16.pdf

Legislative History

8/9/16 Finance Committee recommended for approval

6. MINUTES OF THE COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE

16-1070 Request to approve Fox Cities Regional Partnership Economic Development Pledge for 2016

Attachments: Memo on Fox Cities Regional Partnership Invoice.pdf

FCRP 2016 Pledge Invoice.pdf

FCRP YP Week 2016 Invoice-Receipt.pdf

CEDD Marketing & Business Services 2016 Budget.pdf

Legislative History

7/27/16 Community & Economic recommended for approval

Development Committee

Coenen moved, Mann seconded, to amend to only make partial payment of \$9,500 to fulfill the commitment between the City of Appleton and the Fox Cities Regional Partnership, as approved in the 2016 budget, and further, withhold the remaining \$26,500 until an agreed-upon scope of work is identified and

fulfilled.

8/3/16 Common Council referred to the Community & Economic

Development Committee

Alderperson Baranowski referred this item back to the Community & Economic

Development Committee.

7. MINUTES OF THE UTILITIES COMMITTEE

Amend 2015C Design Contract fro Northland Pond with Brown and Caldwell by an amount not to exceed \$17,880.

Attachments: Northland Pond 2015C Design Amend 1.pdf

Legislative History

8/9/16 Utilities Committee recommended for approval

16-1270 Preliminary Resolution 5-P-16 for Sanitary Lateral at 2619 N. Richmond Street be adopted and refer the matter to Finance Committee to determine the assessment rate.

Attachments: Preliminary Resolution 5-P-16.pdf

Legislative History

8/9/16 Utilities Committee recommended for approval

8. MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE

Request to award contract for the ERP (Enterprise Resource Planning) to Tyler Technologies headquartered in Plano, TX. The contract will cover 6 planned phases over approximately a 3 ½ year implementation project. The cost of the contract not to exceed \$1,849,574 plus a 10% contingency for a total of \$2,034,532.

Attachments: ERP Software HR-IT Committee Memo.pdf

Tyler Client References.pdf

Legislative History

8/8/16 Human Resources & recommended for approval

Information Technology

Committee

9. MINUTES OF THE FOX CITIES TRANSIT COMMISSION

- 10. MINUTES OF THE BOARD OF HEALTH
- M. CONSOLIDATED ACTION ITEMS
- N. ITEMS HELD
- O. ORDINANCES
- P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION
- Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION
- R. OTHER COUNCIL BUSINESS
- S. CLOSED SESSION
- T. ADJOURN

Kami Lynch, City Clerk

Reasonable accommodations for persons with disabilities will be made upon request and if feasible.