



City of Appleton

225 N. Oneida Street
Appleton WI, 54911

Meeting Agenda Library Board

Tuesday, November 15, 2016

4:30 PM

225 N. Oneida Street

1. Call meeting to order
2. Roll call of membership
3. Approval of minutes from previous meeting
[16-1742](#) October 18, 2016 Meeting Minutes

Attachments: [October 18, 2016 Meeting Minutes.pdf](#)

4. Public Participations and Communications

Establish Order of the Day

5. Action Items

- A. [16-1743](#) Bill Register - October 2016
Attachments: [October Bill Register.pdf](#)
[October Revenue and Expense Summary.pdf](#)
[October Grant Revenue and Expense Summary.pdf](#)
- B. [16-1744](#) Budget Amendment
Attachments: [November Budget Amendment.pdf](#)
- C. [16-1745](#) 2017 Budget - Final
Attachments: [Hyperlink](#)
- D. [16-1746](#) Support City of Appleton 2015 Downtown Parking Study
Attachments: [Appleton Parking Study - FINAL REPORT.pdf](#)
- E. [16-1747](#) Support City of Appleton August 2016 Downtown Mobility Study
Attachments: [Hyperlink](#)
[Hyperlink](#)

F. [16-1748](#) Partial day closure for staff training - Monday, February 27 2017 - 9 am - 12:00 pm

G [16-1768](#) Reorganization of two Library positions

Attachments: [TO Change Memo November 2016.pdf](#)

i. [16-1774](#) Teen Library Assistant to Community Partnerships

ii. [16-1775](#) Electronic Services Librarian to Public Services

6. Information Items

A. Director's Report

i. [16-1749](#) Upcoming Committee Meetings - Friends / Frank P. Young Scholarship Committee and Personnel and Policy Committee

ii. [16-1770](#) Holiday Breakfast - Friday, December 16, 2016

B. President's Report

i. [16-1750](#) Update to the City of Appleton Comprehensive Plan and the Downtown Chapter

ii. [16-1751](#) Building Study update

iii. [16-1752](#) Trustee Training & Discussion on Chapter 2 of Trustee Essentials: A Handbook for Wisconsin Public Library Trustees

Attachments: [Trustee Essentials Chapter 2.pdf](#)

C. Assistant Director's Report

i. [16-1753](#) Hiring Process updates

D. Friends Report

i. [16-1754](#) Friends Used Book Sale - November 17, 2016 - November 19, 2016

ii. [16-1771](#) I Love My Library Dinner - Sunday, February 12, 2017

E. Recent and Upcoming Programs

- i. [16-1755](#)
 - a. Field Trips
 - b. Hoopla debut
 - c. Books Build Community - Evicted
 - d. Get Crafty

7. Other Business

8. Adjournment

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.