



City of Appleton

225 N. Oneida Street
Appleton WI, 54911

Meeting Agenda Library Board

Tuesday, June 14, 2016

4:30 PM

225 N. Oneida Street

1. Call meeting to order
2. Roll call of membership
3. Approval of minutes from previous meeting
[16-931](#) May 17, 2016 Meeting Minutes
Attachments: [May 17 2016 Meeting Minutes.pdf](#)
4. **Public Participaton & Communications**
 - i. [16-932](#) Reappointment of Brian Looker to APL Library Board June 2016 - June 2019
5. **Establish Order of the Day**
6. **Action Items**
 - A. [16-933](#) Bill Register - May 2016
Attachments: [2016 May Bill Register.pdf](#)
[2016 May Revenue and Expense.pdf](#)
[2016 May Section Totals.pdf](#)

- B. [16-934](#) Recommendation to join OWLSnet libraries and employ Unique Management Services in accordance with Act 169

- Recommendation for the Appleton Public Library to authorize OWLSnet libraries to refer patron accounts to collection when there are overdue materials either:

- a. Owned by the Appleton Public Library
- b. Checked out at the Appleton Public Library

- Recommendation to authorize the Appleton Public Library to refer to a collection agency patrons registered with the Appleton Public Library who have overdue items and owe more than \$50.

Attachments: [OWLS Collection agency background and proposal 5-23-16.pdf](#)
[Collection Agency Memo April 2016 \(2\).pdf](#)

- C. [16-935](#) Budget Amendment

Attachments: [June 2016 Budget Amendments \(002\).pdf](#)

- D. [16-936](#) Approval of Friends Grant budget for the remainder of 2016

Attachments: [Friends 2016 budget June.pdf](#)

- E. [16-937](#) Request to approve contract to Nordon Business Environments for Library furniture renovation in the amount of \$29,017.66

Attachments: [2016 Library Furniture memo.pdf](#)

7. Information Items

A. President's Report

- i. [16-938](#) Downtown Comprehensive Plan update
- ii. [16-940](#) Board feedback on mixed use libraries presentation

B. Director's Report

- i. [16-941](#) FICA Alternative Plan
- ii. [16-942](#) Mobility Study update
- iii. [16-943](#) 2016 Trustee Week: Webinars August 22-26
- iv. [16-944](#) June 23 or June 24 Personnel and Policy Committee Meeting
- v. [16-945](#) July Finance Committee Meeting - Tuesday, July 12, 2016 2:30 pm

- vi. [16-946](#) Marketing Plan presentation
- vii. [16-953](#) Building Projects update - atrium flashing, carpet patching

C. Assistant Director's Report

- i. [16-947](#) APL Hiring Process updates
- ii. [16-948](#) Public Library System Re-design Project
- iii. [16-949](#) Impact Survey

Attachments: [2016 APL Impact Survey Highlights.pdf](#)

D. Recent and upcoming programs

- i. [16-954](#) Start of summer programs
- ii. [16-955](#) Organizations using the Library

E. Friends Report

- i. [16-951](#) Summer Friends updates

8. Other Business

9. Adjournment

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.