



City of Appleton

225 N. Oneida Street
Appleton WI, 54911

Meeting Agenda Library Board

Tuesday, March 17, 2015

4:30 PM

225 N. Oneida Street

1. Call meeting to order
2. Roll call of membership
3. Approval of minutes from previous meeting
[15-401](#) February 24, 2015 Special Meeting Minutes
Attachments: [February 24 2015 Special Meeting Minutes-Report.pdf](#)
4. **Public Participation & Communication**
[15-400](#) Adriana McCleer, APL Community Partnerships Supervisor
5. **Establish Order of the Day**
6. **Action Items**
 - A. [15-402](#) February 2015 Bill Register
Attachments: [2015 FEB bill register.pdf](#)
[2015 FEB revenue and expense.pdf](#)
 - B. [15-403](#) 2014 End of Year Financial Report - Final
Attachments: [2014 DEC bill register final.pdf](#)
[2014 DEC revenue and expense final.pdf](#)
[2014 DEC section totals final.pdf](#)
 - C. [15-404](#) 2014 - 2015 Amended Carry Over Request
Attachments: [REVISED 2014-2015 carryover memo.pdf](#)
 - D. [15-405](#) Request to approve purchase of 6 workstations and 3 offices for \$22,861.47 and 3 additional offices for \$6,967.28 to Nordon Business Environments for a total of \$29,828.75.

- E. [15-406](#) 2014 Wisconsin Department of Public Instruction Public Library Annual Report

Attachments: [APL Annual Report 2014.pdf](#)

- F. [15-407](#) Statement Concerning Public Library System Effectiveness for the 2014 Wisconsin Department of Public Instruction Public Library Annual Report

Attachments: [System effectiveness statement pending approval.pdf](#)

7. Information Items

A. Director's Report

- i. [15-408](#) Budget Amendment
- Attachments: [2015 MAR budget amendment.pdf](#)
- ii. [15-410](#) Award the Library CIP roof replacement contract to W.J. Woodruff Roofing in the amount of \$134,940 with a contingency of \$13,500 for a total contract not to exceed \$148,440.
- Attachments: [2015 Library Roof Replacement memo.pdf](#)
- iii. [15-409](#) Library building process update
- iv. [15-424](#) Historical Patron Usage - Statistical Graphs 2000-2014
- Attachments: [Stat Graphs for APLBoard.pdf](#)
- v. [15-412](#) Collaborative Efforts List - End of Year 2014
- Attachments: [2014 YEAR END Collaborative and Cooperative Efforts.pdf](#)
- vi. [15-413](#) Staff Training Day follow up
- vii. [15-414](#) National Library Week
- viii. [15-415](#) 2015 APL Volunteer of the Year

B. Friends Report

- i. [15-416](#) Friends Book Sale
- ii. [15-417](#) April Friendship Month

8. Other Business

- A. [15-418](#) Recent and upcoming programs
Fox Cities Book Festival
Community Read

Closed Session

The Board may meet in Closed Session pursuant to Wisconsin statute 19.85(1)(f) should it become necessary to discuss personal history or disciplinary data as it relates to certain aspects of Item 15-407 and then resume meeting in Open Session.

9. Adjournment

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.