



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appletonwi.gov

Meeting Agenda - Final-revised Common Council

Wednesday, April 16, 2025

7:00 PM

Council Chambers

- A. CALL TO ORDER
- B. INVOCATION
- C. PLEDGE OF ALLEGIANCE TO THE FLAG
- D. ROLL CALL OF ALDERPERSONS
- E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS
- F. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES

[25-0348](#) Common Council Meeting Minutes of April 2, 2025

Attachments: [CC Minutes 4-2-25.pdf](#)

- G. BUSINESS PRESENTED BY THE MAYOR

[25-0321](#) Presentation of the Winning 2025 Sidewalk Poetry Poems

[25-0370](#) Proclamations:

- Arbor Day
- Autism Acceptance Month
- Earth Day
- Golden Rule Day
- Hemophilia Awareness Day
- Public Health Week

Attachments: [Arbor Day.pdf](#)

[Autism Acceptance.pdf](#)

[Earth Day 1.pdf](#)

[Golden Rule Day.pdf](#)

[Hemophilia Awareness.pdf](#)

[Public Health Week.pdf](#)

[25-0369](#) Fox Cities Area Room Tax Commission Reappointments

Attachments: [FCARTC Reappointments.pdf](#)

H. PUBLIC PARTICIPATION

I. PUBLIC HEARINGS

J. SPECIAL RESOLUTIONS

K. ESTABLISH ORDER OF THE DAY

L. COMMITTEE REPORTS

1. MINUTES OF THE MUNICIPAL SERVICES COMMITTEE

[25-0295](#) Approve Loading Zone request from Trout Museum of Art

Attachments: [325 E College - Trout Museum Loading Zone Request.pdf](#)
[325E College - Trout Museum Loading Zone Request with Emails thru 04-02-20](#)

Legislative History

3/24/25	Municipal Services Committee	held
	<i>Held until April 7, 2025 Committee Meeting.</i>	
4/7/25	Municipal Services Committee	recommended for approval
	<i>Recommendation to approve with a 6 month evaluation period upon opening of the Trout Museum of Art.</i>	

[25-0346](#) Approve consulting services contract award for design and construction engineering of traffic signals at Richmond Street and Ridgeview Drive to raSmith, in an amount not to exceed \$68,855.

Attachments: [Design & Construction Services Award Memo Traffic Signals Richmond Ridgev](#)

Legislative History

4/7/25	Municipal Services Committee	recommended for approval
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[25-0347](#) Approve contract with Star Protection and Patrol for Parking Ramp Security Services in an Amount Not to Exceed \$62,400.

Attachments: [2025 Parking Ramp Security Contract Award Memo.pdf](#)

Legislative History

4/7/25	Municipal Services Committee	recommended for approval
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2. MINUTES OF THE SAFETY AND LICENSING COMMITTEE

[25-0258](#)

Class "B" Beer and "Class B" Liquor License Change of Agent for Tandem Wine and Beer LLC d/b/a Tandem Wine and Beer, New Agent, Karter Thompson, located at 101 W. Edison Ave Ste 100

Attachments: [Tandem.Alcohol.COA.3.13.25.pdf](#)
[Tandem.Alcohol.COA.Amended 4.14.25.REDACTED.pdf](#)

Legislative History

3/26/25	Safety and Licensing Committee	held
4/9/25	Safety and Licensing Committee	recommended for approval
	<i>The recommendation to approve the Change of Agent failed 4/0.</i>	
4/9/25	Safety and Licensing Committee	recommended for denial

[25-0262](#)

Class "A" Beer and "Class A" Liquor License application for Nusara Yang d/b/a Jai Sung Mah Pool Club, located at 122 W. Wisconsin Ave, contingent on approval from the Community Development, Inspections, and Public Works departments

Attachments: [Jai Sung Mah Pool Club.Alcohol.Class A_Beer_Liquor.2.10.25.REDACTED.pdf](#)

Legislative History

3/26/25	Safety and Licensing Committee	held
4/9/25	Safety and Licensing Committee	recommended for denial
	<i>The license was recommended for denial because of the applicant's history as a non-law-abiding business owner with insufficient regard for the peace, quiet, health, safety and welfare of the community, as exemplified by the behavior summarized above, leads to the conclusion that granting a new retail alcohol license, would be unreasonable risk to the peace, quiet, health, safety and welfare of the community.</i>	

[25-0336](#)

"Class C" Wine License application for Memorial Florists & Greenhouses, Inc. d/b/a Memorial Florists & Greenhouses, Robert Aykens, Agent, located at 2320 S. Memorial Dr, contingent on approvals from the Health, Inspections, and Public Works departments.

Attachments: [Memorial Florists & Greenhouses.Alcohol.Class C_Wine.3.13.25.REDACTED.p](#)

Legislative History

4/9/25	Safety and Licensing Committee	recommended for approval
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[25-0337](#)

Fire Department Request to Apply for 2025 Elevate Communities Grant

Attachments: [Request to Apply - 2025 Elevate Communities Grant.pdf](#)

Legislative History

4/9/25 Safety and Licensing Committee recommended for approval

3. MINUTES OF THE CITY PLAN COMMISSION

[25-0325](#) Request to approve Special Use Permit #3-25 for a landscape business located at 727 West Weiland Avenue and neighboring lot (Tax Id #31-5-4311-00 and 31-5-4312-00), as shown on the attached development plan and per attached plan of operation, to run with the land subject to the conditions in the attached staff memo and approve attached Resolution (2/3 vote of Common Council required for approval)

Attachments: [StaffMemo 727WWeilandAve SUP 3-25 For 04-09-25.pdf](#)

Legislative History

4/9/25 City Plan Commission recommended for approval

[25-0327](#) Request to approve Rezoning #1-25 for the subject parcels located at 1930 West College Avenue (Tax Id #31-7-0004-00 and 31-7-0004-02), 1932 West College Avenue (Tax Id #31-7-0006-00) and 120 North Woods Edge Drive (Tax Id #31-7-0004-01), including to the centerline of the adjacent street right-of-way, as shown on the attached maps, from M-2 General Industrial District to C-2 General Commercial District

Attachments: [StaffMemo 1930WCollegeAv Rezoning For04-09-25.pdf](#)

Legislative History

4/9/25 City Plan Commission recommended for approval

[25-0328](#) Request to approve the Dorn Annexation consisting of approximately 95.949 acres located at 4700 North Richmond Street, currently in the Town of Grand Chute, as shown on the attached maps, subject to the stipulation in the attached staff memo

Attachments: [StaffMemo DornAnnexation For04-09-25.pdf](#)

Legislative History

4/9/25 City Plan Commission recommended for approval

[25-0329](#) Request to approve the location and architectural design of the proposed pavilion in Lundgaard Park located at 4900 N. Lightning Drive (Tax Id #31-1-7250-02) as shown on the attached site plan materials, in accordance with Wis. Stat. §62.23(5) pertaining to the location and architectural design of any public building

Attachments: [Memo PlanCommission SP#5-25 Lundgaard Park Phase II For4-9-25.pdf](#)

Legislative History

4/9/25 City Plan Commission recommended for approval

4. MINUTES OF THE PARKS AND RECREATION COMMITTEE

5. MINUTES OF THE FINANCE COMMITTEE

[25-0340](#) Request to approve sole source contract with Truity Partners, LLC in an amount not to exceed \$40,000

Attachments: [Staffing Agency Memo.pdf](#)
[Staffing Agency Sole Source Request.pdf](#)

Legislative History

4/7/25 Finance Committee recommended for approval

[25-0344](#) Request to award Unit L-24 Site Improvements at 3001 E Glendale Ave to MCC, Inc. in the amount of \$153,858.96 with at 5.2% contingency of \$8,000 for a project total not to exceed \$161,858.96.

Attachments: [Contract Award Form Unit L-24_r1 w Bid Tab.pdf](#)

Legislative History

4/7/25 Finance Committee recommended for approval

6. MINUTES OF THE COMMUNITY DEVELOPMENT COMMITTEE**7. MINUTES OF THE UTILITIES COMMITTEE****8. MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE****9. MINUTES OF THE FOX CITIES TRANSIT COMMISSION**

[25-0275](#) Authorization to award a four-year contract with three one-year options to Star Protection and Patrol for the provision of Downtown Transit Center Security services

Attachments: [Award Recommendation Memo - Downtown TC Security.pdf](#)

Legislative History

3/25/25 Fox Cities Transit Commission recommended for approval

10. MINUTES OF THE BOARD OF HEALTH

M. CONSOLIDATED ACTION ITEMS

N. ITEMS HELD

O. ORDINANCES

[25-0349](#) Ordinances #42-25 to #47-25 (Dorn Annexation)

Attachments: [Ordinances to Council 4-16-25.pdf](#)

- P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION
- Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION
- R. OTHER COUNCIL BUSINESS
- S. ADJOURN

Kami Lynch, City Clerk

Reasonable accommodations for persons with disabilities will be made upon request and if feasible.

Remote meeting attendance may be permitted pursuant to Section 2-29 of the Appleton Municipal Code and Rules of Council.