



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final Community Development Committee

Wednesday, July 10, 2024

4:30 PM

Council Chambers, 6th Floor

1. Call meeting to order
2. Pledge of Allegiance
3. Roll call of membership
4. Approval of minutes from previous meeting

[24-0852](#) CDC Minutes from 6-12-24

Attachments: [CDC Minutes 6-12-24.pdf](#)

5. Public Hearing/Appearances

[24-0853](#) 2024 Annual Action Plan (AAP) for the Community Development Block Grant (CDBG) Program (Associated with Info Item #24-0854)

Attachments: [Public Hearing Notice for 2024 AAP.pdf](#)

[Public Comment Period Notice Publication for 2024 AAP.pdf](#)

6. Action Items

[24-0690](#) Request to award the contract for updating Appleton's Comprehensive Plan and Sub-Area Plans to SmithGroup in the amount of \$359,000 with a contingency of \$16,000 for a project total not to exceed \$375,000

Attachments: [AwardMemo_CompPlanUpdate+SubAreaPlanning_For7-10-24.pdf](#)

[RFP_CompPlanUpdate_SubAreaPlanning_Final_4-12-24.pdf](#)

[SmithGroup Proposal_CompPlanUpdate+SubAreaPlanning_7-2-24.pdf](#)

[24-0691](#) Request to award the contract for the Neighborhood Leadership Academy Program to NeighborWorks Green Bay in the amount of \$76,250 with a contingency of \$3,750 for a project total not to exceed \$80,000

Attachments: [AwardMemo_NeighborhoodLeadershipAcademy_For7-10-24.pdf](#)

[RFP_NeighborhoodLeadershipAcademy_4-12-24.pdf](#)

[NeighborWorksGreenBayProposal_NeighborhoodLeadershipAcademy_FINAL.pdf](#)

[24-0892](#) Request to approve the First Amendment to the Offer to Purchase from F Street Manager 3, LLC to extend the inspection date and modify the purchase price for the approximately 14 acres located at the southwest corner of E. Vantage Drive and S. Eisenhower Drive in Southpoint Commerce Park Plat No. 3 (Tax Id #31-9-5712-00)

Attachments: [OTP Amendment FStreet Memo to CDC 7-10-24.pdf](#)
[1st Amendment to OTP FStreet.pdf](#)
[BuyerSignedOTP+Addendum AdjacentExcessLand 14Acres FStreetManager: FStreet14 acre-Exhibit A.pdf](#)

[24-0893](#) The Community Development Committee may go into closed session pursuant to State Statute §19.85(1)(e) for the purpose of discussing real estate negotiations regarding the potential sale of the approximately 14 acres located at the southwest corner of E. Vantage Drive and S. Eisenhower Drive in Southpoint Commerce Park Plat No. 3 (Tax Id #31-9-5712-00) and then reconvene into open session

7. Information Items

[24-0854](#) 2024 Annual Action Plan (AAP) for the Community Development Block Grant (CDBG) Program

Attachments: [Annual Action Plan Memo to CDC 7-10-24.pdf](#)
[AAP_2024_Draft_for_Public_Comment.pdf](#)

[24-0873](#) Inspection Division Permit Summary Report - Ending 6-30-24

Attachments: [Inspections Permit Report June 2024.pdf](#)

8. Adjournment

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Any questions about items on this meeting are to be directed to Kara Homan, Director, Community Development Department at 920-832-6468.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.