



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
[www.appleton.org](http://www.appleton.org)

## Meeting Agenda - Final-revised Common Council

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Wednesday, April 17, 2024

6:00 PM

Council Chambers

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### Organizational Meeting

- A. CALL TO ORDER
- B. ROLL CALL OF ALDERPERSONS
- C. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS
- D. PROPOSED COUNCIL RULE CHANGES

[24-0456](#)**Rule 3. Order of Business**

## a. Invocation

Replace to read:

Alderspersons shall have the option to deliver an Invocation of their choosing, limited to approximately two minutes and not related to any action item on the Council agenda.

A single Aldersperson may give no more than two Invocations per year.

An Aldersperson may also invoke a 30 second moment of silence/reflection or read one of the prescribed statements outlined in Appendix A.

Invocation Scripts.

If no Aldersperson has signed up to deliver an Invocation or the Aldersperson scheduled is not in attendance, the chair will invoke a moment of silence.

Appendix A.

Invocation Scripts.

"We gather to listen and share, learn and educate, and to be granted wisdom and grace as we move Appleton forward, in the best interest of our community."

"We gather in peace. Even though we have differing opinions, we ask for unity of spirit. We seek help in listening politely as others share their points. We seek guidance in unifying to combine our ideas for the best outcome. We ask for assistance as we work as a whole, rather than as individuals trying to promote our own agendas. May we have a spirit of camaraderie in this space and work together on our shared mission to improve the City of Appleton."

"Let us take a moment to remember all of the religions and non-religious choices represented in this City and on this Council. Let us also recall that when we were called to take part in City government, we were not asked our religious practices because all are welcome here. Please join me in a moment of reflection and thanks with these words:

With our friends beside us,  
And no person beneath us,  
With our goals before us,  
And no task beyond us,  
With a thirst for knowledge,  
And a dream of a better Appleton,  
We are thankful for this opportunity to work together today."

Additional messages may be added to this appendix with Common Council approval.

[24-0457](#)**Rule 19. Petitions / Resolutions**

Revise first sentence to read:

All Petitions and Resolutions ~~may~~ shall include a summary statement that can be read to the Common Council by the Clerk or designee.

The rest of the rule remains as currently written.

[24-0436](#)**Rule 32. Continuity of Government**

*Ald. Hartzheim*

Remove the word secret and replace with open:

The Council, by ~~secret~~ open ballot, will elect a Council President and Council Vice President.

The remainder of the rule remains unchanged.

[24-0458](#)**Rule 35. Pledge of Allegiance**

Revise to read:

At the beginning of any meeting of a Committee, Board, or Commission ~~regardless of the location in which the meeting is held~~, taking place within the Council Chambers, after calling the meeting to order, the chair of the meeting will call for the Pledge of Allegiance to be recited before moving on to any other business.

[24-0426](#)**Rule 35. Pledge of Allegiance**

*Ald. Fenton*

Delete Rule 35

**E. REMAINING RULES OF COUNCIL**[24-0427](#)

Rules of Council

**Attachments:** [Council Rules - FINAL 4-19-23.pdf](#)

**F. PROPOSED CHANGES TO DEPARTMENT & COMMITTEE FUNCTIONS**[24-0210](#)

Resolution #2-R-24 Consolidate the Utilities Committee with the Municipal Services Committee

**Attachments:** [#2-R-24 Consolidate Utilities Committee with Municipal Services Committee.pdf](#)

[24-0424](#) Community & Economic Development Dept. Name Change Request

**Attachments:** [Comm Dev Name Change Request Memo - Comm Dev.pdf](#)

[24-0438](#) Parks, Recreation & Facilities Management Dept. Name Change Request

**Attachments:** [2024 Department Name Change.pdf](#)

G. REMAINING DEPARTMENT & COMMITTEE FUNCTIONS

[24-0428](#) Department & Committee Functions

**Attachments:** [Dept-Comm Functions - FINAL 4-20-22.pdf](#)

H. RECOMMIT TO THE CODE OF CONDUCT

[24-0429](#) Code of Conduct

**Attachments:** [Code of Conduct.pdf](#)

I. APPOINTMENT OF COMMITTEES & COMMITTEE CHAIRS

J. ELECTION OF COMMON COUNCIL PRESIDENT

K. ELECTION OF COMMON COUNCIL VICE PRESIDENT

L. ELECTION OF COMMON COUNCIL REPRESENTATIVE TO THE CITY PLAN COMMISSION

M. OTHER COUNCIL BUSINESS

[24-0448](#) Request to modify the Common Council meeting schedule for the cancellation of the following Common Council meetings:  
July 3, 2024  
January 1, 2025

N. ADJOURN

Kami Lynch, City Clerk

*Reasonable accommodations for persons with disabilities will be made upon request and if feasible.*

*Remote meeting attendance may be permitted pursuant to Section 2-29 of the Appleton Municipal Code and Rules of Council.*