



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Agenda - Final Board of Building Inspection

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Monday, August 2, 2021

4:00 PM

6th Floor Council Chambers

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1. Call meeting to order
2. Roll call of membership
3. Approval of minutes from previous meeting  
[21-1066](#) Minutes from June 21, 2021

*Attachments:* [Minutes 6-21-21.pdf](#)

#### 4. Public Hearings/Apearances

#### 5. Action Items

- [21-1067](#) **543 N. Union St. (31-1-0186-00)** The applicant is proposing to construct a landing that is 32" wide. SPS 321.04(4)(2) requires landings to be 36" wide.

*Attachments:* [543 N. Union St.pdf](#)

#### 6. Information Items

#### 7. Adjournment

*Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.*

*Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.*



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
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## Meeting Minutes - Final Board of Building Inspection

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Monday, June 21, 2021

3:00 PM

6th Floor Council Chambers

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1. Call meeting to order

*Mayor Woodford called the meeting to order at 3:02pm.*

2. Roll call of membership

*Ross Buetow came as a representative of Public Works Director Vandehey. Steve Patterson came as a representative of Battalion Fire Chief Henson.*

**Present:** 5 - Public Works Director Vandehey, City Attorney Behrens, Mayor Woodford, Alderperson Doran and Battalion Fire Chief Henson

3. Approval of minutes from previous meeting

[21-0898](#)

Minutes from April 28, 2021

**Attachments:** [Minutes 4-28-21.pdf](#)

**City Attorney Behrens moved, seconded by Alderperson Doran, that the minutes be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Public Works Director Vandehey, City Attorney Behrens, Mayor Woodford, Alderperson Doran and Battalion Fire Chief Henson

4. **Public Hearings/Appealances**

5. **Action Items**

[21-0896](#)

**700 S. Weimar St. (31-4-1709-00)** The existing stairs leading to the basement has one riser that is nine (9) inches. Section 321.04(2)(b) of the Uniform Dwelling Code (UDC) limits riser height to eight (8) inches and uniform.

**Attachments:** [700 S. Weimar St.pdf](#)

**Deputy Director City Engineer Buetow, Representative of Public Works Director Vandehey moved, seconded by Alderperson Doran, that the Report Action Item be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Public Works Director Vandehey, City Attorney Behrens, Mayor Woodford, Alderperson Doran and Battalion Fire Chief Henson

[21-0897](#)

**700 S. Weimar St. (31-4-1709-00)** The existing headroom on the stair is 5' 8", Section 321.04(2)(d) of the UDC requires the headroom to be 6'4".

**Attachments:** [700 S. Weimar St.pdf](#)

Alderperson Doran moved, seconded by Patterson, Representative of Battalion Fire Chief Henson, that the Report Action Item be approved, contingent on a pad being installed onto the ceiling at the bottom of the stairs. Roll Call.  
**Motion carried by the following vote:**

**Aye:** 5 - Public Works Director Vandehey, City Attorney Behrens, Mayor Woodford, Alderperson Doran and Battalion Fire Chief Henson

**6. Information Items**

**7. Adjournment**

**A motion was made by Patterson, Representative of Battalion Fire Chief Henson, seconded by Alderperson Doran, that this meeting was adjourned at 3:12 pm. The motion carried by the following vote:**

**Aye:** 5 - Public Works Director Vandehey, City Attorney Behrens, Mayor Woodford, Alderperson Doran and Battalion Fire Chief Henson

Return to: Department of Public Works  
 Inspection Division  
 100 North Appleton Street  
 Appleton, Wisconsin 54911  
 (920) 832-6411

## City of Appleton Application for Board of Building Inspection

Meeting Date:	August 2, 2021 4pm
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Please write legibly and also submit a complete reproducible plan (maximum size 11" x 17"). A complete plan includes, but is not limited to, all structures, lot lines and streets with distances to each. There is a non-refundable \$45.00 fee for each variance application. The non-refundable fee is payable to the City of Appleton and due at the time the application is submitted.

Property Information	
Address of Property (Variance Requested) <b>543 N. Union St.</b>	Parcel Number <b>31-31-1-0186-00</b>
Zoning District <b>R1C</b>	Use      X Residential      Commercial

Applicant Information	
Owner Name <b>Martin Odonnell</b>	Owner Address <b>543 N. Union St. Appleton, WI 54911</b>
Owner Phone Number <b>440-241-8320</b>	Owner E Mail address (optional) Martin.l.odonnell@gmail.com
Agent Name	Agent Address
Agent Phone Number	Agent E Mail address (optional) <b>SPS 321.04(4)(2) adopted in Section 4-140(a)</b>

Variance Information
Municipal Code Section(s) Project Does not Comply: UDC 321.04(4)(2) Landings (as adopted by Section 4-140(a))
Brief Description of Proposed Project  In order to repair stairs a landing would need to be 32" wide. SPS 321.04(4)(2) of the Uniform Dwelling Code requires landings to be 36" wide.

Owner's Signature (Required): *Martin L O'Donnell* Date: 7/20/2021