



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final Common Council

Wednesday, March 1, 2023

7:00 PM

Council Chambers

- A. CALL TO ORDER
- B. INVOCATION
- C. PLEDGE OF ALLEGIANCE TO THE FLAG
- D. ROLL CALL OF ALDERPERSONS
- E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS
- F. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES

[23-0177](#) Common Council Meeting Minutes of February 15, 2023

Attachments: [CC Minutes 2-15-23.pdf](#)

- G. BUSINESS PRESENTED BY THE MAYOR

[23-0203](#)

Proclamations:

- MS Awareness Week
- Be Active Wisconsin
- Colorectal Cancer Awareness Month

Attachments: [MS Awareness Week Proclamation.pdf](#)

[Be Active Wisconsin Month Proclamation.pdf](#)

[Colorectal Cancer Awareness Month Proclamation.pdf](#)

- H. PUBLIC PARTICIPATION
- I. PUBLIC HEARINGS
- J. SPECIAL RESOLUTIONS
- K. ESTABLISH ORDER OF THE DAY
- L. COMMITTEE REPORTS

1. MINUTES OF THE MUNICIPAL SERVICES COMMITTEE

[23-0148](#) Preliminary Resolution 1-P-23 for Concrete Pavement, Driveway Aprons and Sidewalk Construction be adopted and refer the matter to the Finance Committee to determine the assessment rate.

Attachments: [1-P-23 Concrete Paving Sidewalks and Aprons.pdf](#)

Legislative History

2/20/23 Municipal Services recommended for approval
Committee

[23-0149](#) Preliminary Resolution 2-P-23 for Sanitary Laterals, Storm Laterals and Storm Main Construction be adopted and refer the matter to the Finance Committee to determine the assessment rate.

Attachments: [2-P-23 Sanitary Laterals, Storm Laterals, Storm Main.pdf](#)

Legislative History

2/20/23 Municipal Services recommended for approval
Committee

[23-0151](#) Complete Streets / Ped Study: Consultant Scope Approval.

Attachments: [Complete Streets-Ped Study-Consultant Scope Approval.pdf](#)

Legislative History

2/20/23 Municipal Services recommended for approval
Committee
Amendment: Add solicit aldermanic feedback to the scope services. Approved 5-0

[23-0152](#) Approve on-street parking changes on the 900 block of E John St in conjunction with the proposed Eagle Ridge Condominium development.

Attachments: [John St 900E Parking Change \(Eagle Ridge Condos\).pdf](#)

Legislative History

2/20/23 Municipal Services recommended for approval
Committee

2. MINUTES OF THE SAFETY AND LICENSING COMMITTEE

[23-0098](#) Class "B" Beer and "Class B" Liquor License Change of Agent application for McGregors LLC d/b/a The Dirty Leprechaun, Sara J Hoks, New Agent, located at 343 W College Ave.

Attachments: [Sara J Hoks S&L.pdf](#)

[23-0202](#) Class "A" Beer and "Class A" Liquor License Change of Agent application for Ultimate Mart LLC d/b/a Pick N Save #123, Dennis Elliott, New Agent, located at 2700 N Ballard Rd, contingent upon approval from the Police department.

Attachments: [Dennis Elliott S&L.pdf](#)

3. MINUTES OF THE CITY PLAN COMMISSION

4. MINUTES OF THE PARKS AND RECREATION COMMITTEE

5. MINUTES OF THE FINANCE COMMITTEE

[23-0066](#) Request to award the 2023 Vosters Park Redevelopment Project contract to Triple P Inc, dba Peters Concrete Co. in the amount of \$97,000 with a 15% contingency of \$14,550, for a project total not to exceed \$111,550.

Attachments: [Vosters Park Redevelopment Project.pdf](#)

Legislative History

1/23/23	Finance Committee	held
		<i>Motion to hold for 2 weeks or to next scheduled meeting.</i>
2/6/23	Finance Committee	held
		<i>Hold to next scheduled meeting.</i>
2/20/23	Finance Committee	recommended for approval

[23-0170](#) Request to approve Finance Committee Report 1-P-23 for Concrete Pavement, Sidewalk Construction and Driveway Aprons.

Attachments: [Report 1-P-23.pdf](#)

Legislative History

2/20/23	Finance Committee	recommended for approval
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[23-0172](#) Request to approve Finance Committee Report 2-P-23 for Sanitary Laterals, Storm Laterals and Storm Main.

Attachments: [Report 2-P-23.pdf](#)

Legislative History

2/20/23	Finance Committee	recommended for approval
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[23-0173](#) Request to award Unit Y-23 Lead/Galvanized Water Service Replacement to Scott Lamers Construction, LLC in an amount not to exceed \$500,000.

Attachments: [Unit Y-23.pdf](#)

Legislative History

2/20/23 Finance Committee recommended for approval

[23-0174](#) Request to approve Bulkley Dunton Publishing Group's request for refund of 2022 personal property taxes, located at 3120 N Marshall Rd, Appleton, WI (parcel 31-1-99-1219-10)

Attachments: [Request for refund of personal property taxes.pdf](#)

Legislative History

2/20/23 Finance Committee recommended for approval

6. MINUTES OF THE COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE

7. MINUTES OF THE UTILITIES COMMITTEE

8. MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE

9. MINUTES OF THE FOX CITIES TRANSIT COMMISSION

[23-0156](#) Request to approve Acceptance of Federal Transit Administration FY 2021 American Rescue Plan Act (ARP) grants of \$3,370,750 and \$32,147 and Coronavirus Response and Relief Supplemental Appropriations Act (CRSSAA) grant of \$32,146

Attachments: [ARPA - CRSSAA Grant Acceptance memo.pdf](#)

Legislative History

2/20/23 Fox Cities Transit Commission recommended for approval

2/20/23 Finance Committee recommended for approval

[23-0157](#) Authorization to Award Whitman Facility Remodel Phase 1 Construction Project to SMA Construction Services LLC

Attachments: [Memo for Whitman Phase 1 Construction Contract.pdf](#)
[Appleton Valley Transit 2_20_2023.pdf](#)

Legislative History

2/20/23 Fox Cities Transit Commission recommended for approval
Jon Wallenkamp presented.

[23-0158](#)

Request to approve Submittal of Applications for Fiscal Year 2023 Federal 5339 (b) Funds for \$12,000,000 for the Whitman Facility Remodel Phase 2 and \$25,254,700 for the Downtown Appleton Joint Development Project

Attachments: [FCTC 5339 Grant application memo 2023.pdf](#)

Legislative History

2/20/23	Fox Cities Transit Commission	recommended for approval
2/20/23	Finance Committee	recommended for approval

10. MINUTES OF THE BOARD OF HEALTH

M. CONSOLIDATED ACTION ITEMS

N. ITEMS HELD

O. ORDINANCES

P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION

Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION

R. OTHER COUNCIL BUSINESS

S. ADJOURN

Kami Lynch, City Clerk

Reasonable accommodations for persons with disabilities will be made upon request and if feasible.

Remote meeting attendance may be permitted pursuant to Section 2-29 of the Appleton Municipal Code and Rules of Council.

**We are currently experiencing intermittent issues/outages with our audio/video equipment. Meeting live streams and recordings are operational but unreliable at times. This is due to delays in receiving necessary system hardware components. We continue to look for solutions in the interim and we hope to have these issues resolved soon.*



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Common Council

Wednesday, February 15, 2023

7:00 PM

Council Chambers

A. CALL TO ORDER

The meeting was called to order by Mayor Woodford at 7:00 p.m.

B. INVOCATION

The Invocation was offered by Alderperson Fenton.

C. PLEDGE OF ALLEGIANCE TO THE FLAG

D. ROLL CALL OF ALDERPERSONS

Present: 14 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Israel Del Toro, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Joss Thyssen, Alderperson Alex Schultz, Alderperson Vaya Jones, Alderperson Kristin Alfheim, Alderperson Nate Wolff, Alderperson Sheri Hartzheim, Alderperson Chad Doran and Mayor Jake Woodford

Excused: 2 - Alderperson Maiyoua Thao and Alderperson Christopher Croatt

E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS

All Departments were represented.

F. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES

[23-0134](#)

Common Council Meeting Minutes of February 1, 2023

Attachments: [CC Minutes 2-1-23.pdf](#)

Alderperson Hartzheim moved, seconded by Alderperson Meltzer, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 13 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Israel Del Toro, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Joss Thyssen, Alderperson Alex Schultz, Alderperson Vaya Jones, Alderperson Kristin Alfheim, Alderperson Nate Wolff, Alderperson Sheri Hartzheim and Alderperson Chad Doran

Excused: 2 - Alderperson Maiyoua Thao and Alderperson Christopher Croatt

Abstained: 1 - Mayor Jake Woodford

G. BUSINESS PRESENTED BY THE MAYOR

[23-0140](#) Wastewater Plant Update

[23-0141](#) Ellen Kort Peace Park/Trout Museum of Art Update

[23-0142](#) PBS WI - Hometown Stories Presentation
- March 15th 6:30 p.m. Council Chambers

H. PUBLIC PARTICIPATION

There was no one signed up to speak during public participation.

I. PUBLIC HEARINGS

J. SPECIAL RESOLUTIONS

K. ESTABLISH ORDER OF THE DAY

[23-0092](#) Approve State/Municipal Agreement for a State-LET Urbanized Area STP-Urban Program Project, Lawe Street (College Avenue to Wisconsin Avenue).

Attachments: [4984-24-74,75 C APPLETON, LAWE ST, COLLEGE AVE - WISCONSIN AVE ORG 12_21_22.pdf](#)
[Lawe St-College Ave to Wisconsin Ave-Cost summary.pdf](#)

Aldersperson Hartzheim moved, seconded by Aldersperson Firkus, that the Agreement be approved. Roll Call. Motion carried by the following vote:

Aye: 13 - Aldersperson William Siebers, Aldersperson Vered Meltzer, Aldersperson Brad Firkus, Aldersperson Israel Del Toro, Aldersperson Katie Van Zeeland, Aldersperson Denise Fenton, Aldersperson Joss Thyssen, Aldersperson Alex Schultz, Aldersperson Vaya Jones, Aldersperson Kristin Alfheim, Aldersperson Nate Wolff, Aldersperson Sheri Hartzheim and Aldersperson Chad Doran

Excused: 2 - Aldersperson Maiyoua Thao and Aldersperson Christopher Croatt

Abstained: 1 - Mayor Jake Woodford

[23-0110](#)

Fifth St/Prospect Av Proposed 6-Month Parking Trial.

Attachments: [Fifth St & Prospect Av Parking Changes \(proposed 6-month trial\).docx](#)

Aldersperson Hartzheim moved, seconded by Aldersperson Firkus, that the Parking Trial be approved as amended in Committee (to only include Prospect). Roll Call. Motion carried by the following vote:

Aye: 13 - Aldersperson William Siebers, Aldersperson Vered Meltzer, Aldersperson Brad Firkus, Aldersperson Israel Del Toro, Aldersperson Katie Van Zeeland, Aldersperson Denise Fenton, Aldersperson Joss Thyssen, Aldersperson Alex Schultz, Aldersperson Vaya Jones, Aldersperson Kristin Alfheim, Aldersperson Nate Wolff, Aldersperson Sheri Hartzheim and Aldersperson Chad Doran

Excused: 2 - Aldersperson Maiyoua Thao and Aldersperson Christopher Croatt

Abstained: 1 - Mayor Jake Woodford

L. COMMITTEE REPORTS

Balance of the action items on the agenda.

Aldersperson Fenton moved, Aldersperson Van Zeeland seconded, to approve the balance of the agenda. The motion carried by the following vote:

Aye: 13 - Aldersperson William Siebers, Aldersperson Vered Meltzer, Aldersperson Brad Firkus, Aldersperson Israel Del Toro, Aldersperson Katie Van Zeeland, Aldersperson Denise Fenton, Aldersperson Joss Thyssen, Aldersperson Alex Schultz, Aldersperson Vaya Jones, Aldersperson Kristin Alfheim, Aldersperson Nate Wolff, Aldersperson Sheri Hartzheim and Aldersperson Chad Doran

Excused: 2 - Aldersperson Maiyoua Thao and Aldersperson Christopher Croatt

Abstained: 1 - Mayor Jake Woodford

1. MINUTES OF THE MUNICIPAL SERVICES COMMITTEE

[23-0091](#)

Request from Elizabeth Hoffmann, 1300 W Edmund Drive, to have her sidewalk snow removal assessment of \$118.50 waived.

Attachments: [1300 Edmund Snow Appeal.pdf](#)

The Committee recommendation to deny the request was approved.

2. MINUTES OF THE SAFETY AND LICENSING COMMITTEE

3. MINUTES OF THE CITY PLAN COMMISSION**4. MINUTES OF THE PARKS AND RECREATION COMMITTEE**[23-0097](#)

Action Item: WI JAM, LLC requests permission to hold a ticketed private Special Event in Jones Parks on June 3, 2023 for SOL Dance and on July 8, 2023 for Sky Dance

Attachments: [WJJam Jones Park Special Event.docx](#)

This Report Action Item was approved.

[23-0105](#)

Action Item: Select Winning Photos Received From The "Images That Define Appleton" Photo Contest To Be Placed In The Welcome Tower In Houdini Plaza

Attachments: [Images that Define Appleton.pdf](#)

This Report Action Item was approved.

5. MINUTES OF THE FINANCE COMMITTEE[23-0061](#)

Request to sole source contract to Parker Coatings for Fire Station #1 rig room floor epoxy in the amount of \$40,674 with a 10% contingency of \$4,068, for a project total not to exceed \$44,742.

Attachments: [Floor Coating Sole Source.pdf](#)
[Sole source request form.pdf](#)

This Report Action Item was approved.

[23-0120](#)

Request to award the 2023 V-Building Painting Project contract to SDS Painting Co, Inc. in the amount of \$86,330 with a contingency of \$10,000 for a project total not to exceed \$96,330.

Attachments: [2023 AWWTP V-Building Painting Project.pdf](#)

This Report Action Item was approved.

[23-0121](#)

Request to award the 2023 Telulah Park Hardscapes Reconstruction Project contract to Northeast Asphalt, Inc., in the amount of \$166,499.50 with a contingency of \$32,000 for a project total not to exceed \$198,499.50.

Attachments: [2023 Telulah Park Hardscape Renovation Project.pdf](#)

This Report Action Item was approved.

[23-0122](#)

Request to award the 2023 Water Plant Park Hardscapes Reconstruction Project contract to Northeast Asphalt, Inc., in the amount of \$522,443.10 with a 15% contingency of \$78,366.47 for a project total not to exceed \$600,809.57.

Attachments: [2023 Water Plant Hardscape Renovation Project.pdf](#)

This Report Action Item was approved.

[23-0124](#)

Request to award Unit W-23 Sewer & Watermain Reconstruction No. 1 to Superior Sewer & Water, Inc. in the amount of \$2,222,221 with a 3.4% contingency of \$75,000 for a project total not to exceed \$2,297,221.

Attachments: [Award of Contract Unit W-23.pdf](#)

This Report Action Item was approved.

[23-0127](#)

Request to approve the following 2022 Budget amendment:

General Fund - Police

Donation	+\$12,374
Other Contract & Obligations	+\$12,374

to record funds from Community Foundation for the Fox Valley Region, for the Appleton Police K9 Program to reimburse veterinary expenses.

Attachments: [2022 K9 Budget Adjustment.pdf](#)

This Report Action Item was approved.

[23-0128](#)

Request to approve the following 2022 Budget amendment:

Police Grants Fund

Federal Grants	+\$ 14,891
State Grants	+\$126,786
Local Grants	+\$ 5,499
Overtime	+\$104,102
Training	+\$ 7,443
Protective Clothing	+\$ 591
Equipment	+\$ 35,040

to record additional grant funds awarded during 2022 for various police initiatives

Attachments: [2022 Grant budget adjustment.pdf](#)

This Report Action Item was approved.

6. MINUTES OF THE COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE

7. MINUTES OF THE UTILITIES COMMITTEE

8. MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE

[23-0096](#)

Request to Approve APD TO Adjustment.

Attachments: [Operations Coord move to CRU.pdf](#)
[Police Approved 11-15-22 DRAFT.pdf](#)

This Report Action Item was approved.

[23-0118](#)

Request to Approve Legal Services TO Adjustment.

Attachments: [HR-IT - Reorganization Memo 2-2-23.pdf](#)
[Legal Services Draft 1-19-23.pdf](#)
[City Clerk Deputy Dir Admin Services 2023.pdf](#)
[Administrative Services Lead 2023.pdf](#)
[Elections Clerk 2023 \(002\).pdf](#)

This Report Action Item was approved.

[23-0125](#)

Request to Approve Public Health TO Adjustment.

Attachments: [PHN Memo.pdf](#)
 [PHN TO.pdf](#)

This Report Action Item was approved.

9. MINUTES OF THE FOX CITIES TRANSIT COMMISSION

10. MINUTES OF THE BOARD OF HEALTH

M. CONSOLIDATED ACTION ITEMS

N. ITEMS HELD

O. ORDINANCES

[23-0130](#)

Ordinance #12-23

Attachments: [Ordinances to Council 2-15-23.pdf](#)

Aldersperson Fenton moved, seconded by Aldersperson Hartzheim, that the Ordinance be approved. Roll Call. Motion carried by the following vote:

Aye: 13 - Aldersperson William Siebers, Aldersperson Vered Meltzer, Aldersperson Brad Firkus, Aldersperson Israel Del Toro, Aldersperson Katie Van Zeeland, Aldersperson Denise Fenton, Aldersperson Joss Thyssen, Aldersperson Alex Schultz, Aldersperson Vaya Jones, Aldersperson Kristin Alfheim, Aldersperson Nate Wolff, Aldersperson Sheri Hartzheim and Aldersperson Chad Doran

Excused: 2 - Aldersperson Maiyoua Thao and Aldersperson Christopher Croatt

Abstained: 1 - Mayor Jake Woodford

P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION

Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION

[23-0164](#)

Resolution #1-R-23 Adoption of Language to Control the Unintended Misuse/Overuse of Pesticides, Herbicides and Fertilizers on Public Property

Attachments: [#1-R-23 Chemical Fertilizer and Pesticide Use.pdf](#)

R. OTHER COUNCIL BUSINESS

S. ADJOURN

Aldersperson Schultz moved, seconded by Aldersperson Hartzheim, that the meeting be adjourned at 7:25 p.m. Roll Call. Motion carried by the following vote:

Aye: 13 - Aldersperson William Siebers, Aldersperson Vered Meltzer, Aldersperson Brad Firkus, Aldersperson Israel Del Toro, Aldersperson Katie Van Zeeland, Aldersperson Denise Fenton, Aldersperson Joss Thyssen, Aldersperson Alex Schultz, Aldersperson Vaya Jones, Aldersperson Kristin Alfheim, Aldersperson Nate Wolff, Aldersperson Sheri Hartzheim and Aldersperson Chad Doran

Excused: 2 - Aldersperson Maiyoua Thao and Aldersperson Christopher Croatt

Abstained: 1 - Mayor Jake Woodford

Kami Lynch, City Clerk

PROCLAMATION



Office of the Mayor

WHEREAS, Multiple Sclerosis (MS) is a chronic, often debilitating neurological disease of the central nervous system that affects approximately 915,000 people in the United States, the exact cause of MS is unknown, and there is no known cure; and

WHEREAS, MS typically strikes young people in the prime of their life in their 20s, 30s, and 40s; and

WHEREAS, every hour of every day, someone is newly diagnosed with MS, and women are two times more likely than men to have MS; and

WHEREAS, symptoms can start as tingling, numbness in the limbs or nerves, loss of mobility, coordination, and vision and progress to paralysis; and

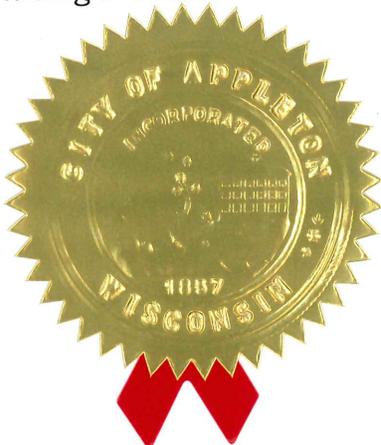
WHEREAS, it is important to promote education and awareness of this disease so that those with it can lead more productive and satisfying lives to benefit themselves, their caregivers, families, and the entire community; and

WHEREAS, the National MS Society provides programs and services for anyone whose life has been affected by MS.

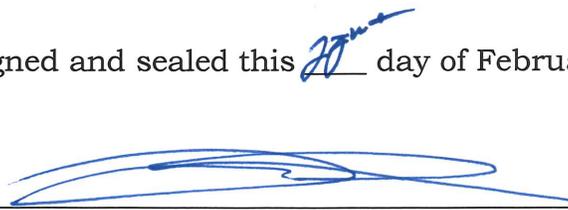
NOW, THEREFORE, BE IT RESOLVED, THAT I, JACOB A. WOODFORD, Mayor of the City of Appleton, Wisconsin, do hereby proclaim the March 12-18, 2023 as

MS Awareness Week

in Appleton and encourage all residents to educate themselves on the symptoms of MS for early identification and to participate in upcoming community awareness and fundraising events.



Signed and sealed this 20 day of February 2023.



JACOB A. WOODFORD
MAYOR OF APPLETON

PROCLAMATION



Office of the Mayor

WHEREAS, the City of Appleton is dedicated to improving the quality of life for all residents and visitors through physical activity, connecting them to nature, social, and recreational opportunities; and

WHEREAS, inactivity is a leading contributor to epidemic rates of obesity, diabetes, cancer, and cardiovascular disease; and

WHEREAS, access to parks and the outdoors is crucial for mental and emotional health of our citizens; and

WHEREAS, physical activity is fundamental to the environmental well-being of our community; and

WHEREAS, the City of Appleton recognizes the benefits of providing opportunities and encouragement to participate in physical activities; and

WHEREAS, we will once again compete in the “Be Active Wisconsin” Community Challenge with other communities to win the traveling trophy.

NOW, THEREFORE, BE IT RESOLVED, THAT I, JACOB A. WOODFORD, Mayor of the City of Appleton, Wisconsin, do hereby proclaim the month of March as

Be Active Wisconsin Month

in Appleton and encourage all residents to participate in the Community Challenge promoted by the Parks & Recreation Department during March.

Signed and sealed this 28th day of February 2023.



JACOB A. WOODFORD
MAYOR OF APPLETON

PROCLAMATION



Office of the Mayor

WHEREAS, colorectal cancer is the third-leading cause of cancer-related deaths in the U.S. among men and women combined, but there is currently no cure; and

WHEREAS, colorectal cancer affects about 1 in 24 people, although this number varies according to individual risk factors; and

WHEREAS, it is expected that over 106,000 new cases of colon cancer and over 46,000 new cases of rectal cancer will be diagnosed during 2023; and

WHEREAS, people with a first-degree relative who has colon cancer have 2 to 3 times the risk of developing the disease; and

WHEREAS, while colon and rectal cancer has been steadily declining among people over age 50, the rate has increased for adults under 50 and there are more than 1.5 million survivors in the U.S.; and

WHEREAS, it is critical that all people of all ages know the signs and symptoms of the disease as it is preventable, treatable, and beatable in most cases.

NOW, THEREFORE, BE IT RESOLVED, THAT I, JACOB A. WOODFORD, Mayor of the City of Appleton, Wisconsin, do hereby proclaim the month of March as

Colorectal Cancer Awareness Month

in Appleton and encourage all residents to take this special opportunity to become more aware of the importance of early detection and screening.

Signed and sealed this 29th day of February 2023.



JACOB A. WOODFORD
MAYOR OF APPLETON

CONCRETE PAVEMENT, DRIVEWAY APRONS, SIDEWALK CONSTRUCTION

RESOLUTION 1-P-23

PRELIMINARY RESOLUTION DECLARING INTENT TO EXERCISE SPECIAL ASSESSMENT POWERS UNDER SECTION 66.0703 (7) (a), WISCONSIN STATUTES OF 2011-2012.

RESOLVED, by the Common Council of the City of Appleton, Wisconsin:

1. The Common Council hereby declares its intention to exercise its powers under Section 66.0703, Wisconsin Statutes, to levy special assessments upon property within the following described area for benefits conferred upon such property by improvement of the following area.

CONCRETE PAVEMENT, SIDEWALK CONSTRUCTION AND DRIVEWAY APRONS

- Amethyst Dr (Bluetopaz Dr to Aquamarine Dr)
- Amethyst Dr (Providence Ave (w/o) to Bluetopaz Dr)
- Bluetopaz Dr (Providence Ave (w/o) to Amethyst Dr)

2. The total amount assessed against such property shall not exceed the total cost of the improvements. The Common Council determines that such improvements shall be made under the police power and the amount assessed against each parcel shall be on a cost per front foot, area or unit cost basis.

3. The assessments against any parcel may be paid to the Finance Department on receipt of Special Assessment Notice by one of the following:

- a. In cash, or if entered on the Tax Roll;
- b. One installment, if the assessment is \$1000 or less;
- c. In five equal annual installments, if the assessment is greater than \$1000;

Deferred payments shall bear an interest at the prime rate plus 3% per annum on the unpaid balance.

4. The Finance Committee is directed to prepare a report consisting of:

- a. Preliminary plans and specifications for said improvements.
- b. An estimate of the entire cost of the proposed street improvements.
- c. A schedule of proposed assessments showing the properties that are benefited by the work or improvements.

Upon completing such report, the Finance Committee is directed to file a copy thereof in the office of the City Clerk for public inspection.

5. Upon receiving the report of the Finance Committee, the City Clerk is directed to give notice of a public hearing on such report as specified in Section 66.0703 (7) (a), Wisconsin Statutes. The hearing shall be held at the Council Chambers in the City Hall at a time set by the City Clerk in accordance with Section 66.0703 (7) (a), Wisconsin Statutes.

Jake Woodford (Mayor)

Adopted: March 1, 2023

Attest: Kami L. Lynch (City Clerk)

SANITARY LATERALS, STORM LATERALS AND STORM MAIN

RESOLUTION 2-P-23

PRELIMINARY RESOLUTION DECLARING INTENT TO EXERCISE SPECIAL ASSESSMENT POWERS UNDER SECTION 66.0703 (7) (a), WISCONSIN STATUTES OF 2011-2012.

RESOLVED, by the Common Council of the City of Appleton, Wisconsin:

1. The Common Council hereby declares its intention to exercise its powers under Section 66.0703, Wisconsin Statutes, to levy special assessments upon property within the following described area for benefits conferred upon such property by improvement of the following area.

SANITARY LATERALS, STORM LATERALS AND STORM MAIN

- Alice St (Drew St to Union St)
- Linwood Ave (College Ave to Summer Ave)
- Rankin St (College Ave to Alton St)
- Summit St (Packard St to Elsie St)
- Summit St (Prospect Ave to Fourth St)

2. The total amount assessed against such property shall not exceed the total cost of the improvements. The Common Council determines that such improvements shall be made under the police power and the amount assessed against each parcel shall be on a cost per front foot, area or unit cost basis.

3. The assessments against any parcel may be paid to the Finance Department on receipt of Special Assessment Notice by one of the following:

- a. In cash, or if entered on the Tax Roll;
- b. One installment, if the assessment is \$1000 or less;
- c. In five equal annual installments, if the assessment is greater than \$1000;

Deferred payments shall bear an interest at the prime rate plus 3% per annum on the unpaid balance.

4. The Finance Committee is directed to prepare a report consisting of:

- a. Preliminary plans and specifications for said improvements.
- b. An estimate of the entire cost of the proposed street improvements.
- c. A schedule of proposed assessments showing the properties that are benefited by the work or improvements.

Upon completing such report, the Finance Committee is directed to file a copy thereof in the office of the City Clerk for public inspection.

5. Upon receiving the report of the Finance Committee, the City Clerk is directed to give notice of a public hearing on such report as specified in Section 66.0703 (7) (a), Wisconsin Statutes. The hearing shall be held at the Council Chambers in the City Hall at a time set by the City Clerk in accordance with Section 66.0703 (7) (a), Wisconsin Statutes.

Jake Woodford (Mayor)

Adopted: March 1, 2023

Attest: Kami L. Lynch (City Clerk)



"... meeting community needs ... enhancing quality of life."

DEPARTMENT OF PUBLIC WORKS
Engineering Division – Traffic Section
2625 E. Glendale Avenue
Appleton, WI 54911
TEL (920) 832-5580
FAX (920) 832-5570

To: Municipal Services Committee
From: Eric Lom, P.E., City Traffic Engineer
Date: February 15, 2023
Re: Complete Streets / Ped Study: Consultant Scope Approval

At its 3/16/22 meeting, the Common Council approved the allocation of \$75,000 to hire a consultant to evaluate the city's Enhanced Crosswalk Program (Agenda Item #22-0054). Through subsequent internal discussions, it was agreed that expansion of the project scope to include other complete streets-related issues would be beneficial.

Since that time, staff has worked with our preferred bike & pedestrian consultant (ALTA Consultants) to develop a project scope that would not only address the issue of determining how to move forward with our Enhanced Crosswalk Program, but also help the city establish a set of strong foundational policies that would guide our roadway design efforts in the future.

Based on the strong interest the Council has shown in this project, staff is asking that Committee/Council approve the proposed project scope (included below) prior to us moving forward with the consultant.

Figure 1– Proposed Scope of Services



MEMORANDUM

To: Eric Lom, City of Appleton
From: Colin Harris, Alta Planning + Design
Date: January 20, 2023
Re: Proposal for Appleton Complete Streets Study

Project Understanding

Alta will work with the City of Appleton on the development of a Complete Streets Study. The Study will include the following elements:

- Review and update the City's *Complete Streets Policy*
- Review and update the City's existing *Mid-Block Crosswalk Policy* and *Enhanced Crosswalk Policy*
- Develop a Complete Streets Design Guide
- Provide a Complete Streets Presentation for the City's Municipal Services Committee

Scope

Task 1: Project Management

Alta's Project Manager (PM) will regularly communicate with the City's PM. Alta will perform project management tasks including facilitating a kick-off meeting and hosting regular check-in meetings. Alta will provide agendas, follow-up notes, and prepare materials as needed. Alta will create a final Study summary PowerPoint document and present virtually to the Municipal Services Committee.

Task 1 Deliverables:

- Kickoff meeting (include final work plan and project schedule)
- Regular check-in meetings with the City's Project Manager
- Final Study Summary PowerPoint and virtual presentation to the Municipal Services Committee

Task 2: Complete Streets Policy

Alta will review the City's existing *Complete Streets Policy* and set a vision for an updated policy. As part of the review of the existing policy, Alta will interview City staff about how they apply the policy in current planning and design projects. Alta will coordinate closely with the City's PM to define the vision for the updated policy and create an updated draft and final *Complete Streets Policy*. Additionally, Alta will provide recommendations for other future City policy updates that may be able to better align with the updated *Complete Streets Policy*.



Task 2 Deliverables:

- Vision summary for the updated *Complete Streets Policy*
- Staff interviews (up to 5)
- Draft and Final Updated *Complete Streets Policy*
- Suggested future complementary policy update summary

Task 3: Crosswalk Policy

Alta will review the City's existing *Mid-Block Crosswalk Policy* and *Enhanced Crosswalk Policy*. As part of the review of the existing policy, Alta will interview City staff about how they apply the policies in current planning and design projects. Alta will coordinate closely with the City's PM to define the vision for the updated policy and create an updated draft and final *Crosswalk Policy*.

Additionally, Alta will review collector and arterial streets in accordance with the proposed policy and prioritize up to 15 locations in most need of improvement. Priority locations will be determined by analyzing needs such as destinations/origins, safety, and demographic equity indicators (to be determined in coordination with the City's PM).

Task 3 Deliverables:

- Vision summary for the updated *Crosswalk Policy* (combining existing *Mid-Block Crosswalk Policy* and *Enhanced Crosswalk Policy*)
- Staff interviews (up to 3; may be combined with interviews under Task 2)
- Draft and Final Updated *Crosswalk Policy*
- Needs analysis
- Crosswalk prioritization (up to 15 locations)

Task 4: Complete Streets Design Guide

Alta will develop a *Complete Streets Design Guide* for the City. The Guide will build from the existing *Downtown Streetscape Design Guide* and reference national best practice guidance as appropriate (e.g., NACTO). It is envisioned that the Guide will be organized by land use as a primary category, with road class as secondary. The Guide will include typical sections that align with how the Guide is organized. The guidance may be organized based on typical roadway typologies based on the land use and road classifications.

The Guide will include traffic calming features and include information on use, design considerations, and tradeoffs related in implementing the features in limited right-of-way. Anticipated features to be highlighted include:



Intersection treatments

- Raised crosswalks
- Raised intersections
- Pedestrian Refuge Islands
- Curb extensions
- Traffic circles
- No right turn on red
- Hardened left turns
- Traffic diverter
- Exclusive pedestrian phase

Non-intersection treatments

- Mid-block crossings
- Raised medians
- Pinch point
- Chicane
- Speed hump
- Speed table
- Speed cushion
- Traffic diverter
- Street trees
- PHBs/RRFBs
- Four-lane to three-lane conversions
- Bike Infrastructure
- Bus stops
- Placemaking

Additionally, the Guide will include information about truck turning design (corner design) for multiple typical intersection conditions.

Under this task, Alta will also work with the City's PM to discuss how a neighborhood traffic calming retrofit program could look. This information will be summarized and is anticipated to include information about the following:

- Policy examples
- Staffing and funding overview
- Example interim strategies
- Diagram showing an actual approximately 6-block x 6-block residential neighborhood in Appleton showing example conceptual build-out for a traffic calming retrofit strategy
- Guidance on how interim strategies (e.g., flexible post delineators) can coexist with street sweeping and winter maintenance



Task 4 Deliverables:

- Outline/Vision for the *Complete Streets Design Guide*
- Draft and Final Typical Sections (to include in the Guide)
 - One ideal typical section per land use
 - One additional typical section per land use for retrofit projects using typical curb-to-curb width
- Draft and Final *Complete Streets Design Guide*, incorporating Typical Sections and information on traffic calming features, organized according to the outline/vision
- Neighborhood Traffic Calming Retrofit Program Summary
- Recommendations on related training for DPW engineers and maintenance personnel (training to be considered under a separate scope)

Timeline

The project is anticipated to start in February 2023 and be complete by July 2023.

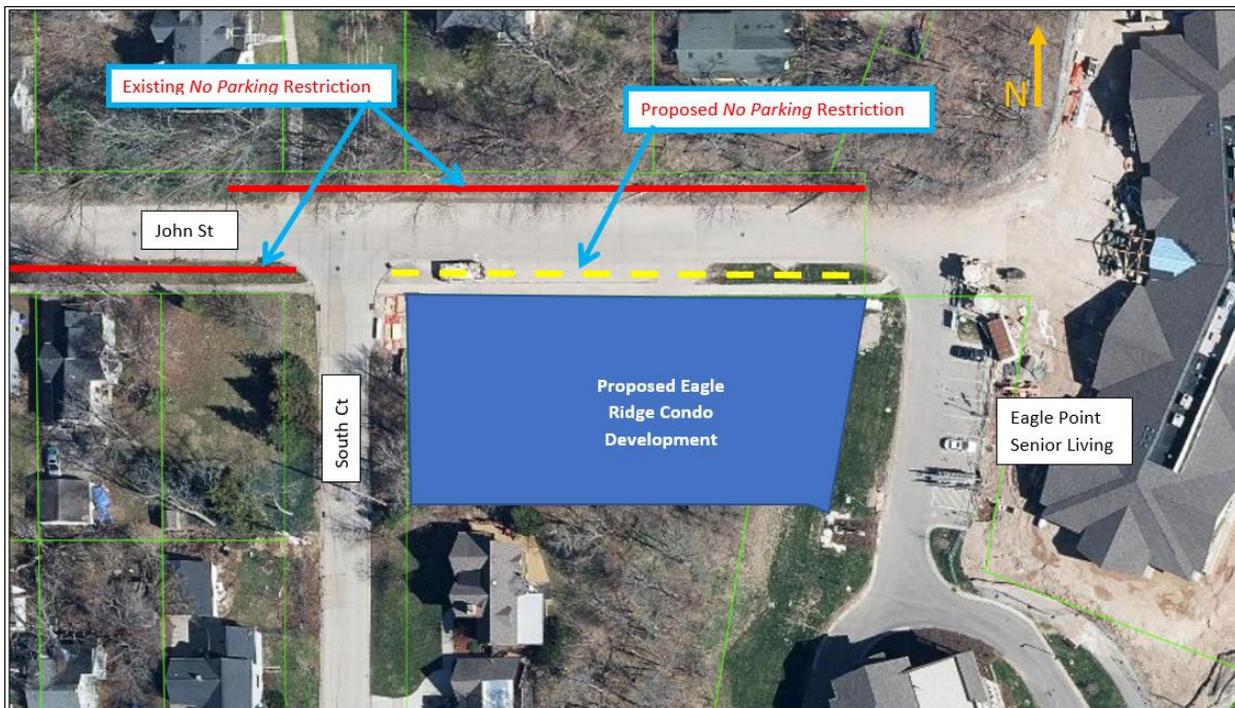
Fee

It is anticipated that the fee for this project will be \$75,000.

To: Municipal Services Committee
From: Eric Lom, P.E., City Traffic Engineer
Date: February 15, 2023
Re: On-street parking change related to proposed Eagle Ridge Condominium Development

In conjunction with the proposed Eagle Ridge condominium development, its developer is proposing to remove the existing parking cut-out area on the south side of the 900 block of E. John Street, adjacent to the development, as a means of accommodating the challenging site grades.

This block of John Street is quite narrow (28 feet), and there is significant parking pressure and truck use in the area. Based on this combination of factors, the developer has been advised that on-street parking would need to be removed on the south side of the block in order for the development to be feasible from a traffic safety standpoint, and that this removal of parking would require the approval of committee/council. As such, they are seeking approval of this change in conjunction with their site plan submittal.



To accomplish this, the following ordinance changes would be required:

1. **Create:** “Parking be prohibited on the south side of John Street from South Court, easterly to its terminus. This change would become effective at such time as the Eagle Ridge Condominium Development is completed.”

Schedule for Appointment of Agent by Corporation / Nonprofit Organization or Limited Liability Company

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by an officer of the corporation/organization or one member/manager of a limited liability company and the recommendation made by the proper local official.

To the governing body of: Town Village City of Appleton County of Outagamie
The undersigned duly authorized officer/member/manager of Mc Gregors LLC
(Registered Name of Corporation / Organization or Limited Liability Company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as The Dirty Leprechaun
(Trade Name)
located at 343 W. College Ave, Appleton, WI 54911
appoints Sara Jean Hoks
(Name of Appointed Agent)
911 Caroline Street, Neenah, WI 54956
(Home Address of Appointed Agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

Yes No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course? Yes No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 8 years
Place of residence last year 911 Caroline Street, Neenah, WI 54956

For: McGregors LLC
(Name of Corporation / Organization / Limited Liability Company)
By: X Sara Jean Hoks
(Signature of Officer / Member / Manager)

Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

ACCEPTANCE BY AGENT

I, Sara Jean Hoks, hereby accept this appointment as agent for the
(Print / Type Agent's Name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

Sara Jean Hoks 1-31-23 Agent's age 33
(Signature of Agent) (Date)
911 Caroline Street, Neenah WI 54956 Date of birth 01/11/80
(Home Address of Agent)

APPROVAL OF AGENT BY MUNICIPAL AUTHORITY (Clerk cannot sign on behalf of Municipal Official)

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on _____ by _____ Title _____
(Date) (Signature of Proper Local Official) (Town Chair, Village President, Police Chief)

Auxiliary Questionnaire Alcohol Beverage License Application

Submit to municipal clerk.

Individual's Full Name (please print) (last name) Hoks		(first name) Sara		(middle name) Jean	
Home Address (street/route) 911 Caroline Street		Post Office 54956	City Neenah	State WI	Zip Code 54956
Home Phone Number [REDACTED]		Age [REDACTED]	Date of Birth [REDACTED]	Place of Birth Appleton, WI	

The above named individual provides the following information as a person who is (check one):

- Applying for an alcohol beverage license as an individual.
- A member of a partnership which is making application for an alcohol beverage license.

Agent of McGregors LLC
(Officer / Director / Member / Manager / Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)

which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority:

1. How long have you continuously resided in Wisconsin prior to this date? 8 year
2. Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality? Yes No
 If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
3. Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality? Yes No
 If yes, describe status of charges pending.
4. Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit? Yes No
 If yes, identify. _____
(Name, Location and Type of License/Permit)
5. Do you hold and/or are you an officer, director, stockholder, agent or employe of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin? Yes No
 If yes, identify. _____
(Name of Wholesale Licensee or Permittee) (Address By City and County)

6. Named individual must list in chronological order last two employers.

Employer's Name Edible Arrangements	Employer's Address 11776 E. Colonial Dr. 32817	Employed From 1-1-07	To 9-13-10
Employer's Name The Wry House	Employer's Address 37895 Kirkmen Dr. 32811	Employed From 7-3-06	To 12-12-06

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

Sara Hoks
(Signature of Named Individual)

Schedule for Appointment of Agent by Corporation / Nonprofit Organization or Limited Liability Company

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by an officer of the corporation/organization or one member/manager of a limited liability company and the recommendation made by the proper local official.

To the governing body of: Town
 Village of Appleton County of Outagamie
 City

The undersigned duly authorized officer/member/manager of Ultimate Mart, LLC
(Registered Name of Corporation / Organization or Limited Liability Company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as Pick 'n Save #123

(Trade Name)
located at 2700 N Ballard Rd Appleton, WI 54911

appoints Dennis Elliott
(Name of Appointed Agent)

W5753 SKIPPERS LANE APPLETON, WI 54915
(Home Address of Appointed Agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

Yes No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course? Yes No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 16 MONTHS

Place of residence last year W5753 SKIPPERS LN. APPLETON, WI. 54915

For: Ultimate Mart, LLC
(Name of Corporation / Organization / Limited Liability Company)

By: [Signature]
(Signature of Officer / Member / Manager)

Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

ACCEPTANCE BY AGENT

I, Dennis Elliott, hereby accept this appointment as agent for the
(Print / Type Agent's Name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

[Signature] 1/17/23 Agent's age 22
(Signature of Agent) (Date)

W5753 Skippers Ln Appleton WI 54915 Date of birth 000000
(Home Address of Agent)

APPROVAL OF AGENT BY MUNICIPAL AUTHORITY (Clerk cannot sign on behalf of Municipal Official)

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on _____ by _____ Title _____
(Date) (Signature of Proper Local Official) (Town Chair, Village President, Police Chief)

Auxiliary Questionnaire Alcohol Beverage License Application

Submit to municipal clerk.

Individual's Full Name (please print) (last name)		(first name)		(middle name)	
Elliott		Dennis		G	
Home Address (street/route)		Post Office	City	State	Zip Code
W5753 SKIPPERS LN			APPLETON	WI	54915
Home Phone Number		Age	Date of Birth	Place of Birth	
●●●●●●●●		●●	●●●●●●	NY	

The above named individual provides the following information as a person who is (check one):

- Applying for an alcohol beverage license as an individual.
- A member of a partnership which is making application for an alcohol beverage license.
- Agent of Ultimate Mart, LLC

(Officer / Director / Member / Manager / Agent)

(Name of Corporation, Limited Liability Company or Nonprofit Organization)

which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority:

1. How long have you continuously resided in Wisconsin prior to this date? 16 MONTHS
2. Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality? Yes No
If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
3. Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality? Yes No
If yes, describe status of charges pending.
4. Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit? Yes No
If yes, identify. _____
(Name, Location and Type of License/Permit)
5. Do you hold and/or are you an officer, director, stockholder, agent or employe of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin? Yes No
If yes, identify. _____
(Name of Wholesale Licensee or Permittee) (Address By City and County)

6. Named individual must list in chronological order last two employers.

Employer's Name	Employer's Address	Employed From	To
Roundys Supermarkets	875 E Wisconsin Ave MKE WI	9-1-22	CURRENT
Employer's Name	Employer's Address	Employed From	To
DOLLARTREE	500 VOLVO PKWY CHESAPEAKE VA	5-1-22	8-14-22

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

X Dennis Elliott
(Signature of Named Individual)



"...meeting community needs...enhancing quality of life."

**PARKS, RECREATION & FACILITIES
MANAGEMENT**

Dean R. Gazza, Director

1819 East Witzke Boulevard
Appleton, Wisconsin 54911-8401
(920) 832-5572 FAX (920) 993-3103
Email - dean.gazza@appleton.org

TO: Finance Committee

FROM: Dean R. Gazza

DATE: February 23, 2023

RE: Action: Award the 2023 Vosters Park Redevelopment Project contract to Triple P Inc. dba Peters Concrete Company in the amount of \$97,000 with a 15% contingency of \$14,550 for a project not to exceed \$111,550.

The 2021 excess fund balance approved by council includes \$150,000 for the redevelopment of Vosters Park. Work includes removal of wooded area, filling the site, and restoration. Construction is anticipated to be completed by June, 2023.

The bids were received as follows:

Triple P Inc. dba Peters Concrete Company	\$97,000.00
Vinton Construction Company	\$128,500.00
Tom Van Handel Corporation	\$146,064.00
Northeast Asphalt, Inc.	\$178,575.00
Superior Sewer and Water, Inc.	\$178,579.20

Our consulting engineer has written the City of Appleton a formal letter of recommendation to award the contract to Triple P Inc. dba Peters Concrete Company. Therefore, the Parks, Recreation, and Facilities Management Department recommends awarding the contract to Triple P Inc. dba Peters Concrete Company in the amount of \$97,000 with a 15% contingency of \$14,550 for a project not to exceed \$111,550.

Please contact me at 832-5572 or at dean.gazza@appleton.org with any questions.

REPORT OF THE FINANCE COMMITTEE

PROJECT LIMITS:

1-P-23

CONCRETE PAVEMENT, SIDEWALK CONSTRUCTION AND DRIVEWAY APRONS

- Amethyst Dr (Bluetopaz Dr to Aquamarine Dr)
- Amethyst Dr (Providence Ave (w/o) to Bluetopaz Dr)
- Bluetopaz Dr (Providence Ave (w/o) to Amethyst Dr)

In accordance with the preliminary resolution of the Common Council dated March 1, 2023, we herewith submit our report on the assessment of benefits on the above named construction.

This report consists of the following:

Schedule A - Preliminary plans and specifications on file in the office of the Director of Public Works.

Schedule B - The total cost within the project limits in accordance with the plans and specifications in Schedule A is **\$4,882,046.**

Schedule C - Proposed Assessments. The properties included within the project limits are benefited and the work or improvements constitute an exercise of the police power. The total value of assessments is **\$378,143.**

Finance Committee

REPORT OF THE FINANCE COMMITTEE

PROJECT LIMITS:

2-P-23

SANITARY LATERALS, STORM LATERALS AND STORM MAIN

- Alice St (Drew St to Union St)
- Linwood Ave (College Ave to Summer Ave)
- Rankin St (College Ave to Alton St)
- Summit St (Packard St to Elsie St)
- Summit St (Prospect Ave to Fourth St)

In accordance with the preliminary resolution of the Common Council dated March 1, 2023, we herewith submit our report on the assessment of benefits on the above named construction.

This report consists of the following:

Schedule A - Preliminary plans and specifications on file in the office of the Director of Public Works.

Schedule B - The total cost within the project limits in accordance with the plans and specifications in Schedule A is **\$977,710**.

Schedule C - Proposed Assessments. The properties included within the project limits are benefited and the work or improvements constitute an exercise of the police power. The total value of assessments is **\$160,680**.

Finance Committee

CITY OF APPLETON
Department of Public Works
MEMORANDUM

TO: **Finance Committee**
 Municipal Services Committee
 Utilities Committee

SUBJECT: Award of Contract

The Department of Public Works recommends that the following described work:
Unit Y-23 Lead/Galvanized Water Service Replacement

Be awarded to:

Name: Scott Lamers Construction, LLC
Address: W4527 County Road KK
Kaukauna, WI 54130

In the amount of : _____

With a _____ **% contingency of :** _____

For a project total not to exceed : _____

**** OR ****

In an amount Not To Exceed : _____ **\$500,000.00**

Budget: _____ \$500,000.00
Estimate: _____ \$500,000.00
Committee Date: _____ 02/20/23
Council Date: _____ 03/01/23

Bid Tabulation**Y-23 Lead & Galvanized Water Service Line Replacement**

02/06/2023 01:45 PM CST

Bid Item	Item Description	Quantity	Unit	Scott Lamers Costuction LLC		Alfson Excavating LLC	
				Unit Price	Item Total	Unit Price	Item Total
1	Pre-construction Interior Inspection / Coordination with Property Owner	120	Each	\$50.00	\$6,000.00	\$200.00	\$24,000.00
2	1" Water Service Replacement (Trenchless)	4320	Lin. Ft.	\$3.00	\$12,960.00	\$4.50	\$19,440.00
3	1-1/2" Water Service Replacement (Trenchless)	100	Lin. Ft.	\$10.00	\$1,000.00	\$10.00	\$1,000.00
4	Service Connection (Interior - at meter)	122	Each	\$2,200.00	\$268,400.00	\$1,500.00	\$183,000.00
5	Service Connection (At curb stop, including new curb box and stem)	120	Each	\$250.00	\$30,000.00	\$1,400.00	\$168,000.00
6	Re-ground Building Electrical Service	120	Each	\$410.00	\$49,200.00	\$300.00	\$36,000.00
7	Reinstall Water Meter to Horizontal Orientation	75	Each	\$100.00	\$7,500.00	\$150.00	\$11,250.00
8	Type "D" Inlet Protection	10	Each	\$50.00	\$500.00	\$10.00	\$100.00
9	Remove and Replace 4" Concrete Sidewalk	250	Sq. Ft.	\$16.50	\$4,125.00	\$11.00	\$2,750.00
10	Remove and Replace 5" Concrete Sidewalk / Driveway Apron	100	Sq. Ft.	\$16.50	\$1,650.00	\$12.00	\$1,200.00
11	Temporary Traffic Control	1	Lump Sum	\$6,700.00	\$6,700.00	\$6,000.00	\$6,000.00
12	Aggregate Slurry Backfill	75	Cu. Yd.	\$165.00	\$12,375.00	\$110.00	\$8,250.00
13	Removal of Contaminated Soils	10	Cu. Yd.	\$50.00	\$500.00	\$110.00	\$1,100.00
				\$400,910.00		\$462,090.00	

Bid Tabulation**Y-23 Lead & Galvanized Water Service Line Replacement**

02/06/2023 01:45 PM CST

Bid Item	Item Description	Quantity	Unit	Van Rite Plumbing Inc.		David Tenor Corporation	
				Unit Price	Item Total	Unit Price	Item Total
1	Pre-construction Interior Inspection / Coordination with Property Owner	120	Each	\$150.00	\$18,000.00	\$115.00	\$13,800.00
2	1" Water Service Replacement (Trenchless)	4320	Lin. Ft.	\$5.00	\$21,600.00	\$5.00	\$21,600.00
3	1-1/2" Water Service Replacement (Trenchless)	100	Lin. Ft.	\$10.00	\$1,000.00	\$5.00	\$500.00
4	Service Connection (Interior - at meter)	122	Each	\$350.00	\$42,700.00	\$350.00	\$42,700.00
5	Service Connection (At curb stop, including new curb box and stem)	120	Each	\$2,500.00	\$300,000.00	\$3,000.00	\$360,000.00
6	Re-ground Building Electrical Service	120	Each	\$450.00	\$54,000.00	\$300.00	\$36,000.00
7	Reinstall Water Meter to Horizontal Orientation	75	Each	\$150.00	\$11,250.00	\$75.00	\$5,625.00
8	Type "D" Inlet Protection	10	Each	\$10.00	\$100.00	\$90.00	\$900.00
9	Remove and Replace 4" Concrete Sidewalk	250	Sq. Ft.	\$12.50	\$3,125.00	\$13.50	\$3,375.00
10	Remove and Replace 5" Concrete Sidewalk / Driveway Apron	100	Sq. Ft.	\$13.50	\$1,350.00	\$14.00	\$1,400.00
11	Temporary Traffic Control	1	Lump Sum	\$3,500.00	\$3,500.00	\$2,500.00	\$2,500.00
12	Aggregate Slurry Backfill	75	Cu. Yd.	\$105.00	\$7,875.00	\$120.00	\$9,000.00
13	Removal of Contaminated Soils	10	Cu. Yd.	\$0.01	\$0.10	\$35.00	\$350.00
				\$464,500.10		\$497,750.00	

Bid Tabulation**Y-23 Lead & Galvanized Water Service Line Replacement**

02/06/2023 01:45 PM CST

Bid Item	Item Description	Quantity	Unit	M & E Construction LLC		MRJ Inc DBA Joski Sewer	
				Unit Price	Item Total	Unit Price	Item Total
1	Pre-construction Interior Inspection / Coordination with Property Owner	120	Each	\$150.00	\$18,000.00	\$75.00	\$9,000.00
2	1" Water Service Replacement (Trenchless)	4320	Lin. Ft.	\$5.00	\$21,600.00	\$2.00	\$8,640.00
3	1-1/2" Water Service Replacement (Trenchless)	100	Lin. Ft.	\$8.00	\$800.00	\$2.00	\$200.00
4	Service Connection (Interior - at meter)	122	Each	\$350.00	\$42,700.00	\$3,250.00	\$396,500.00
5	Service Connection (At curb stop, including new curb box and stem)	120	Each	\$3,000.00	\$360,000.00	\$820.00	\$98,400.00
6	Re-ground Building Electrical Service	120	Each	\$400.00	\$48,000.00	\$350.00	\$42,000.00
7	Reinstall Water Meter to Horizontal Orientation	75	Each	\$250.00	\$18,750.00	\$100.00	\$7,500.00
8	Type "D" Inlet Protection	10	Each	\$50.00	\$500.00	\$125.00	\$1,250.00
9	Remove and Replace 4" Concrete Sidewalk	250	Sq. Ft.	\$15.00	\$3,750.00	\$14.00	\$3,500.00
10	Remove and Replace 5" Concrete Sidewalk / Driveway Apron	100	Sq. Ft.	\$18.00	\$1,800.00	\$14.00	\$1,400.00
11	Temporary Traffic Control	1	Lump Sum	\$10,000.00	\$10,000.00	\$35,000.00	\$35,000.00
12	Aggregate Slurry Backfill	75	Cu. Yd.	\$120.00	\$9,000.00	\$88.00	\$6,600.00
13	Removal of Contaminated Soils	10	Cu. Yd.	\$50.00	\$500.00	\$90.00	\$900.00
				\$535,400.00		\$610,890.00	

Bid Tabulation**Y-23 Lead & Galvanized Water Service Line Replacement**

02/06/2023 01:45 PM CST

Bid Item	Item Description	Quantity	Unit	Wood Sewer & Excavating		Mid City Corporation	
				Unit Price	Item Total	Unit Price	Item Total
1	Pre-construction Interior Inspection / Coordination with Property Owner	120	Each	\$350.00	\$42,000.00	\$500.00	\$60,000.00
2	1" Water Service Replacement (Trenchless)	4320	Lin. Ft.	\$6.00	\$25,920.00	\$15.00	\$64,800.00
3	1-1/2" Water Service Replacement (Trenchless)	100	Lin. Ft.	\$12.00	\$1,200.00	\$100.00	\$10,000.00
4	Service Connection (Interior - at meter)	122	Each	\$664.00	\$81,008.00	\$1,750.00	\$213,500.00
5	Service Connection (At curb stop, including new curb box and stem)	120	Each	\$3,550.00	\$426,000.00	\$2,500.00	\$300,000.00
6	Re-ground Building Electrical Service	120	Each	\$500.00	\$60,000.00	\$550.00	\$66,000.00
7	Reinstall Water Meter to Horizontal Orientation	75	Each	\$148.00	\$11,100.00	\$300.00	\$22,500.00
8	Type "D" Inlet Protection	10	Each	\$127.00	\$1,270.00	\$100.00	\$1,000.00
9	Remove and Replace 4" Concrete Sidewalk	250	Sq. Ft.	\$11.00	\$2,750.00	\$15.00	\$3,750.00
10	Remove and Replace 5" Concrete Sidewalk / Driveway Apron	100	Sq. Ft.	\$12.00	\$1,200.00	\$15.00	\$1,500.00
11	Temporary Traffic Control	1	Lump Sum	\$35,000.00	\$35,000.00	\$35,000.00	\$35,000.00
12	Aggregate Slurry Backfill	75	Cu. Yd.	\$178.00	\$13,350.00	\$100.00	\$7,500.00
13	Removal of Contaminated Soils	10	Cu. Yd.	\$51.00	\$510.00	\$1,000.00	\$10,000.00
				\$701,308.00		\$795,550.00	



SMITH+HOWARD
CPAs and Advisors

OFFICE OF CITY CLERK
FILED

JAN 30 2023

January 24, 2023

City of Appleton
100 N. Appleton Street
Appleton, WI 54911
Attn: Kami Lynch

APPLETON, WISCONSIN

Dear Kami,

We are writing this memo to inform you of the unlawful claim that we would like to file for Parcel # 31199121910 located at 3120 North Marshall Rd. This location has been closed since July 13, 2019. Attached please find the payment for the 2022 taxes and a copy of the lease agreement showing the terms of the lease on the property. We are requesting a refund for the 2022 taxes paid. The following is summary of the requested refund:

- Parcel # 31199121910
- 2022 Tax Paid: \$43.74
- Amount of Refund: \$43.74

If you have any questions, please contact me at 954.203.1776.

Respectfully,

Shawn Schaffman
Manager, Property Tax
Smith & Howard, PC

SIXTH AMENDMENT TO LEASE AGREEMENT

THIS SIXTH AMENDMENT TO LEASE AGREEMENT (this "Amendment") is made effective as of December 14, 2018 (the "Effective Date"), by and between GFP OUTAGAMIE, LLC (the successor in interest to Appleton Venture I, L.P. and Goldberg Family Partnership, L.P.) ("Landlord"), and Veritiv Operating Company (f/k/a Unisource Worldwide, Inc.) ("Tenant").

RECITALS:

A. Appleton Venture I, L.P., as predecessor in interest to Landlord, and Tenant previously entered into that certain Lease Agreement, dated June 22, 1995, as amended by Lease Renewal and Modification Agreement, dated March 28, 2005, as further amended by letter dated January 8, 2007 from Tenant to Landlord, as further amended by letter dated July 13, 2008, as further amended by Second Lease Renewal and Modification Agreement, dated November 30, 2007, as further amended by Third Lease Renewal and Modification Agreement, dated April 15, 2011, as further amended by Fourth Lease Renewal and Modification Agreement, dated June 28, 2013, as further amended by Fifth Amendment to Lease Agreement, dated January 8, 2018 (collectively, the "Lease"), for the premises located at 3120 North Marshall Road, Appleton, Wisconsin and containing approximately 105,200 square feet of office and warehouse space (the "Leased Premises") as more particularly described in the Lease.

B. The Term of the Lease currently expires on July 13, 2019.

C. Landlord and Tenant mutually desire to modify the Lease on the terms and provisions set forth herein.

NOW THEREFORE, in consideration of the mutual promises and covenants contained herein, and other good and valuable consideration, the receipt and legal sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

1. Defined Terms. Unless otherwise stated, the defined terms used in this Amendment shall have the meaning given them in the Lease.

2. Extension of Lease Term. The expiration of the Lease Term is hereby extended from July 13, 2019 to August 31, 2019 (the "Extension Term").

3. Minimum Rent During Extension Term. The Minimum Rent for the Extension Term shall be \$4.25 per square foot, as set forth in the below schedule:

<u>Time Period</u>	<u>Minimum Rent (per Month)</u>
July 14, 2019 to August 31, 2019	\$37,258.33

4. Tenant's Maintenance, Repair and Replacement Obligations. In connection with the peaceful return and surrender of the Leased Premises by Tenant to Landlord upon the

expiration of the Extension Term, Tenant and Landlord agree that Landlord, or its agents, shall be permitted to enter into and inspect the Leased Premises in order to analyze and determine its then existing condition and repair in connection with Tenant's responsibilities under the Lease. In accordance with the existing provisions of the Lease, Tenant further affirms and agrees that it is responsible for those maintenance, repair and replacement obligations of the Leased Premises contained in Section 8(a) of the Lease or elsewhere in the Lease, including but not limited to, the electrical systems, heating and air conditioning systems, plate glass, windows and doors, sprinklers, plumbing and sewage systems and facilities, fixtures, interior walls, floor coverings, ceilings, all electrical facilities and equipment, exterior landscaping, sidewalks and parking lot.

5. Estoppel. Tenant acknowledges and agrees that Landlord is not in default or in breach of its obligations under the Lease. Tenant acknowledges and agrees to Tenant's actual knowledge, Tenant has no existing claims, actions, defenses, or rights to assert an offset against obligations owed to Landlord under the Lease. The Landlord under the Lease has performed all of its construction, maintenance and repair obligations required to date under the Lease. Landlord to its current actual knowledge, acknowledges and agrees that (a) Tenant is not in default or in breach of Tenant's obligations under the Lease, (b) Landlord has no existing claims, actions, defenses, or rights to assert an offset against obligations owed to Tenant under the Lease and (c) Tenant has performed all of its obligations required to date under the Lease.

6. Brokers. Landlord represents and warrants to Tenant that Landlord has not engaged any broker in connection with this Amendment. Tenant represents and warrants to Landlord that, other than CBRE, Inc. ("Broker"), Tenant has not engaged any other broker in connection with this Amendment (provided that Broker is not entitled to a fee or commission in regard to this Amendment as it waived such fee or commission). Each party indemnifies and holds the other party harmless in connection with any other broker or finder claiming that such broker or finder is entitled to a fee in connection with this Amendment.

7. Lease to Remain in Effect; Ratification; Successors; Counterparts. The Lease, as herein amended, shall remain in full force and effect in accordance with the terms thereof. The provisions of this Amendment shall inure to the benefit of and be binding upon the parties hereto, their successors and assigns. This Amendment may be executed in one or more counterparts.

[SIGNATURES COMMENCE ON FOLLOWING PAGE]

IN WITNESS WHEREOF, the parties have executed this Amendment to be effective as of the Effective Date.

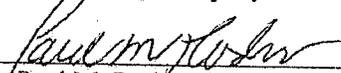
LANDLORD:

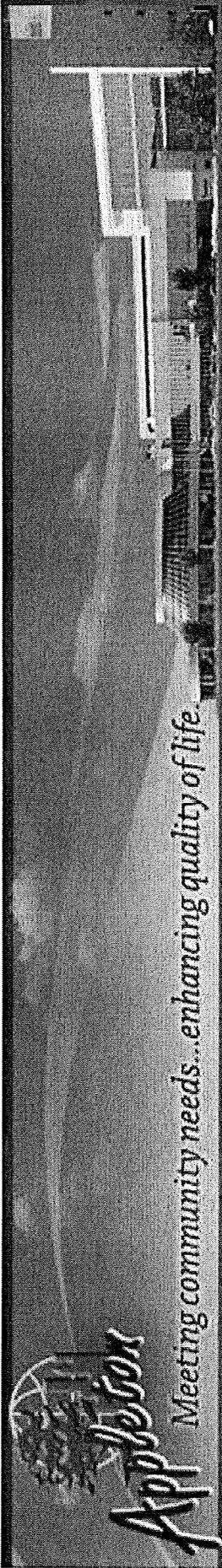
GFP OUTAGAMIE, LLC

By: 
Lynn K. Intrater, Manager

TENANT:

Veritiv Operating Company

By: 
Print: Paul M. Radomski
Its: Vice President – Real Estate



Step 1: Search Your Bills Step 2: Select Payments Step 3: Review and Submit Step 4: Confirmation and Receipt

Step 1: Search Your Bills

Welcome to your payment page; this page is hosted by Point & Pay.
Begin by searching for your bills here, then proceed to the next step to make your payment.

Select Payment Type:

Taxes ▼

Option 1

Parcel Number: *
31199121910

OR

Option 2

Installment:	PERS
Parcel Number:	31199121910
Amount Due:	\$43.74
Due Date:	01/31/2023
Tax Amount:	\$43.74
Address:	3120 N MARSHALL RD
Tax Year:	2022
Middle Initial:	
Customer Last Name:	BULKLEY DJUNTON PUBLISHING GROUP
Interest Amount:	\$0.00
Customer First Name:	



MEMORANDUM

TO: Fox Cities Transit Commission
City of Appleton Finance Committee
City of Appleton Common Council

FROM: Ron McDonald, General Manager

DATE: February 15, 2023

Subject: Acceptance of Federal Transit Administration FY 2021 American Rescue Plan Act (ARP) grants of \$3,370,750 and \$32,147 and Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) grant of \$32,146.

BACKGROUND

The American Rescue Plan Act of 2021 (ARP) included \$30.5 billion federal funding to support the nation's public transportation systems as it continued to respond to the COVID-19 pandemic. This funding is an Urbanized Area Formula Funding program that makes federal resources available for transit capital and operating assistance in urbanized areas with a population of 50,000 or more. The ARP funding is Section 5307 Urbanized Area funds with a Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities component. Funding is provided at 100-percent federal share, with no local match required.

The Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) of 2021 included \$14 billion in supplemental appropriations for COVID-19 relief to support the transit industry during the public health emergency. This funding supports expenses traditionally eligible under the Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities program. The supplemental funding is provided at 100-percent federal share, with no local match required.

Valley Transit received apportionments in the following amounts:

- \$3,370,750 Section 5307 Urbanized Area, ARP funds
- \$32,147 Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities, ARP funds
- \$32,146 Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities, CRRSAA funds

Valley Transit is allowed to use the funds for capital and operating projects. We intend to use the funds for capital projects included in the 2023 budget with any remaining funds put towards approved projects in the 2024 budget.

RECOMMENDATION

Recommend acceptance of the Federal Transit Administration FY 2021 American Rescue Plan Act Section 5307 and Section 5310 funding.

Recommend acceptance of Federal Transit Administration FY 2021 Coronavirus Response and Relief Supplemental Appropriations Act Section 5310 funding.



To: Fox Cities Transit Commission
City of Appleton Common Council

From: Ron McDonald, General Manager

Date: February 13, 2023

Re: Action: Award contract with SMA Construction Services LLC to complete Phase 1 construction of Valley Transit's Whitman facility remodeling project for an amount not to exceed \$7,040,250.

Architectural and engineering design work was completed for remodeling of Valley Transit's Whitman Ave. administrative offices and maintenance facility following completion of a Master Plan. A request for bids was published and advertised on December 30, 2022 for construction of Phase 1. Bids were opened on February 1, 2023.

The following bids were received:

Valley Transit Facility Renovation Phase 1 (#8334338)					
Owner: Appleton WI, City of					
Solicitor: Kunej Architects					
02/01/2023 01:45 PM CST					
Item Description	SMA Construction Services, LLC Unit Price	MIKE KOENIG CONSTRUCTION CO., INC. Unit Price	Cardinal Construction Co. Inc. Unit Price	Frank O. Zeise Construction Co., Inc. Unit Price	LUNDA CONSTRUCTION Unit Price
Base Bid - Lump Sum	\$5,950,000.00	\$5,980,010.00	\$6,370,000.00	\$6,421,000.00	\$6,485,559.00
Alternate A1 - Paratransit	\$55,000.00	\$43,780.00	\$44,000.00	\$42,900.00	\$47,528.00
Alternate A4 - Geothermal Shop	\$550,000.00	\$576,175.00	\$450,000.00	\$515,000.00	\$419,600.00
Alternate A8 - HVAC Controls	\$150,000.00	\$155,390.00	\$156,000.00	(\$126,130.00)	\$138,743.00
	\$6,705,000.00	\$6,755,355.00	\$7,020,000.00	\$6,852,770.00	\$7,091,430.00
	1	2	4	3	5

Valley Transit intends to use a combination of federal Coronavirus Aid, Relief, and Economic Security (CARES) Act, American Rescue Plan (ARP) Act, Coronavirus Response and Relief Supplemental (CRRSA) Act and Section 5310 grants for this contract. This contract will be paid 100% with federal grants.

Recommendation:

Award contract with SMA Construction Services LLC to complete Phase 1 construction of Valley Transit's Whitman facility remodeling project for an amount of \$6,705,000 plus contingency up to \$335,250 (5%) not to exceed \$7,040,250.

Feel free to contact me at 920-832-2291 with any questions or email me at ronald.mcdonald@appleton.org.

GENERAL NOTES

- All concrete to test 4000 psi in 28 days.
- Verify all dimensions, access, utilities and working conditions in the field.
- Conform to all applicable codes, ordinances and safety standards.
- Obtain and pay for all required permits and fees.
- Notify Architect immediately if work cannot proceed as shown on Drawings or as described in the Specifications.
- No concrete to be poured without Architect's prior review.
- All Contractor's to co-operate with all trades, Owner's and Architect's representatives.
- Leave site clean, neat and free of debris at all times.
- Each Prime and Sub-contractor is responsible for having read each page of the specifications, Drawings, Addenda and Change Orders.
- Guard against interfering with Owner's operations.
- These Drawings contain no provisions or procedures for on-site safety. Each Contractor and their employees are responsible to follow all laws and ordinances and provide their own engineering to provide a safe work place.
- The locations of existing underground utilities, shown on these Drawings, are shown in an approximate way only and have not been independently verified by the Owner or its representatives. The Contractor shall determine the exact location of all existing utilities before commencing work, and agrees to be fully responsible for any and all damages which might be occasioned by the Contractor's failure to exactly locate and preserve any and all underground utilities.
- Services perform for this project have been conducted in a manner consistent with the level of care and skill ordinarily exercised by members of the profession currently practicing in this area under similar budget and time constraints. No warranty, expressed or implied, is made.

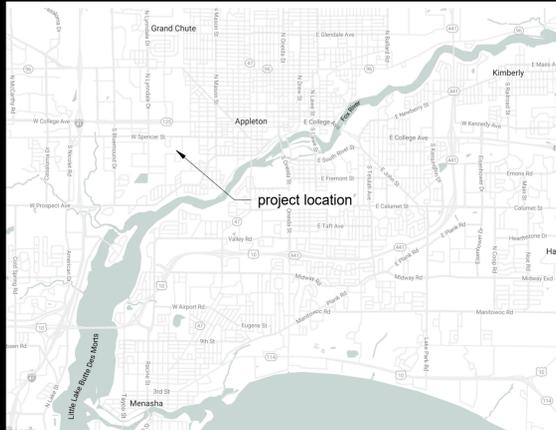
CONSULTANTS

ARCHITECT **Kueny Architects**
 (262) 857-8101
 Architect of Record - Jon P. Wallenkamp
 10505 Corporate Drive, Suite 100
 Pleasant Prairie, Wisconsin 53158

MEP **Root Engineering Services, P.C.**
 (847) 249-8398
 Project Manager - Richard Root
 4215 Grove Avenue
 Gurnee, Illinois 60031

CIVIL **TerraTec Engineering**
 (262) 377-9905
 Project Manager - Linda Johnson
 W67N222 Evergreen Blvd., Suite 205
 Cedarburg, WI 53012

SITE MAP



DRAWING LEGEND

	New or Required Point Elevation		Detail Page Number
	Existing Point Elevation		Building Section
	Existing Contours		Wall Section
	New or Required Contours		Detail Section
	Grid Lines		Interior Elevation
	Room Name Room/Space Number		Exterior Elevation
	Door Number		
	OH Door Number		
	Wall Tag		

MATERIAL INDICATIONS

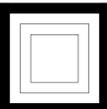
	Earth Backfill		Sand Fill
	Rigid Insulation		Concrete
	Concrete Block		Finished Wood
	Aluminum		Stone Fill
	Lumber (Rough)		Plywood
	Steel		Batt Insulation

SHEET INDEX



Valley Transit Facility Renovation Phase 1
City of Appleton

801 S. Whitman Avenue, Appleton, WI 54914



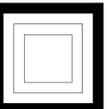
KUENY ARCHITECTS, LLC

10505 CORPORATE DRIVE - SUITE 100 PLEASANT PRAIRIE, WI 53158

PHONE (262) 857-8101 FAX (262) 857 8103

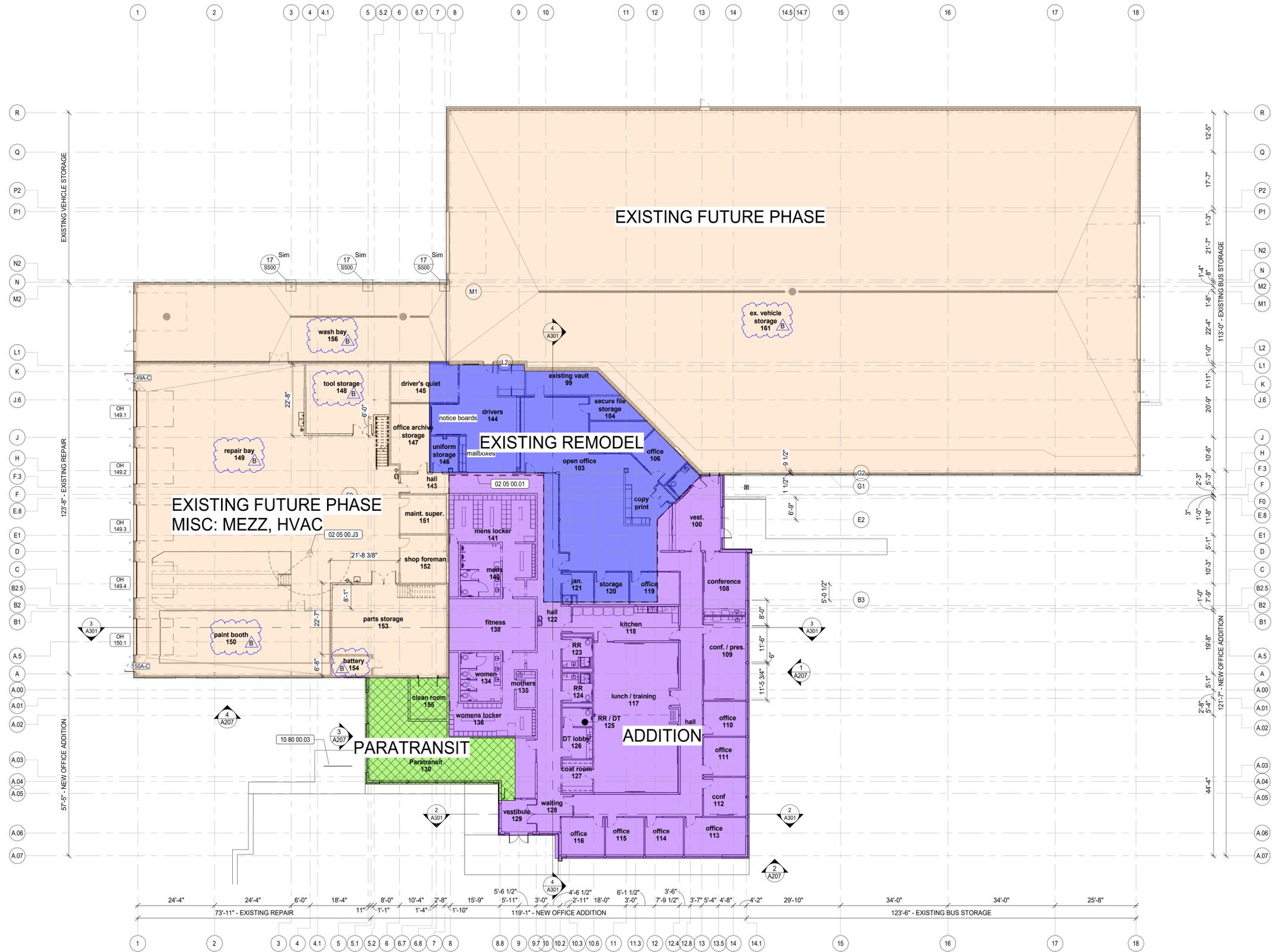
City of Appleton
 Valley Transit Facility Renovation
 Phase 1
 12/09/2022

1.0



KEYNOTE LEGEND

Spec. #	Description
02 05 00.01	EXISTING BUILDING FOOTPRINT
02 05 00.03	EXISTING JIB CRANE LOCATION
10 80 00.03	FLOOR MOUNTED BIKE RACK



(B) Addendum #02 January 30, 2023

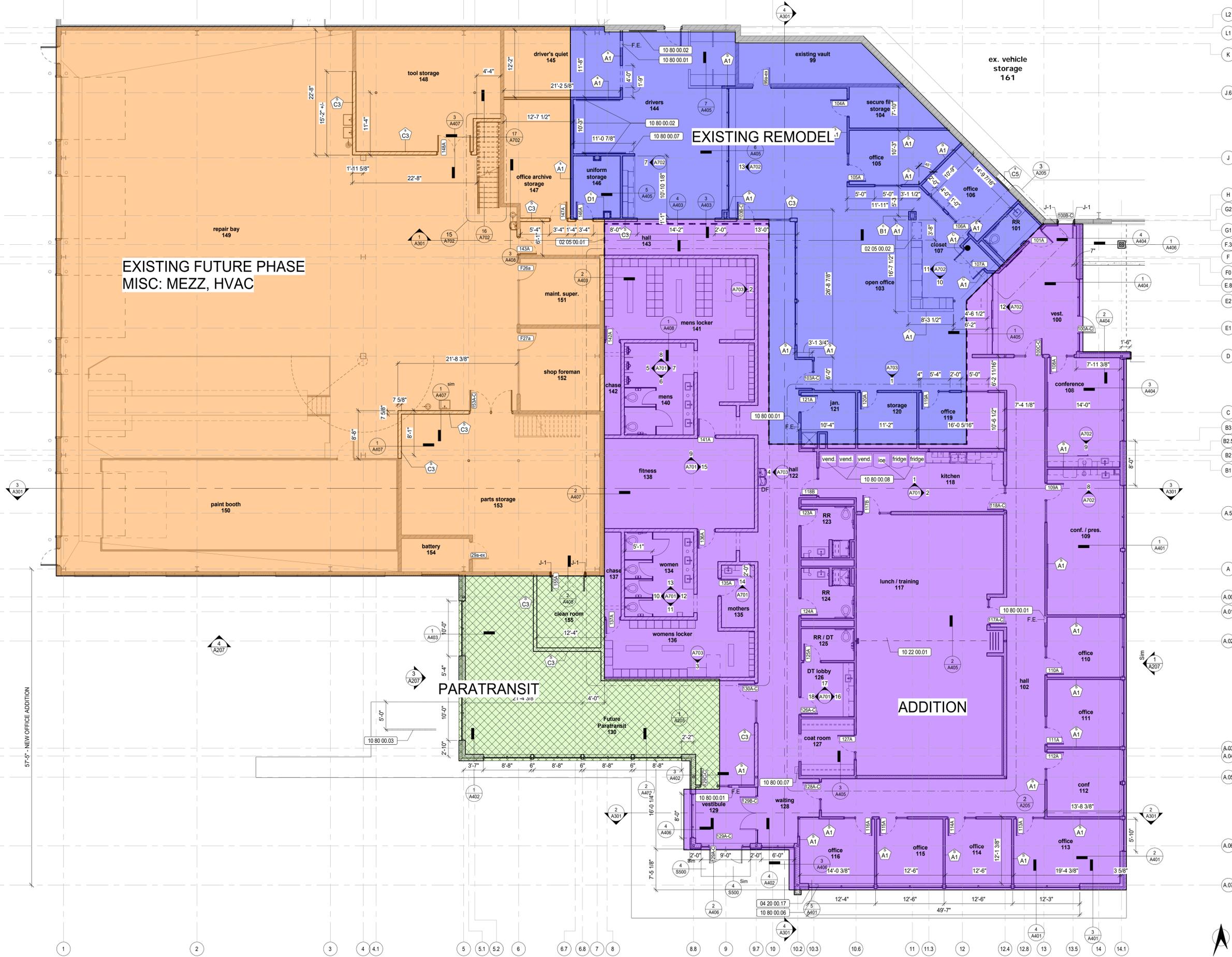
Floor Plan - Overall

Kuenyarch.com ©2023 Kueny Architects L.L.C. - All Rights Reserved
 City of Appleton - Valley Transit Facility Renovation Phase 1
 801 S. Whitman Avenue, Appleton, WI 54914
 12/09/2022

PLAN NORTH
 SCALE: 1/16" = 1'-0"
A201

KEYNOTE LEGEND

Spec. #	Description
02 05 00.01	EXISTING BUILDING FOOTPRINT
02 05 00.02	COPY MACHINE; OFCI
04 20 00.17	DATE STONE & TIME CAPSULE INSTALLED BY MASONRY CONTRACTOR. SIZE TO MATCH BRICK COURSING
10 22 00.01	OPERABLE PARTITION WALL SYSTEM; SEE SPECIFICATIONS
10 80 00.01	FIRE EXTINGUISHER CABINET; SEE SPECIFICATIONS
10 80 00.02	INFORMATIONAL BULLETIN BOARD. SUPPLIED BY OWNER UNDER A SEPARATE CONTRACT
10 80 00.03	FLOOR MOUNTED BIKE RACK
10 80 00.06	TIME CAPSULE (7"X21") BY SIERRABASE LLC OR SIMILAR
10 80 00.07	PUNCH CLOCK SUPPLIED BY OWNER, INSTALLED BY GC
10 80 00.08	VENDING, REFRIGERATORS & ICE MACHINES BY OWNER UNDER A SEPARATE CONTRACT



57'-5" - NEW OFFICE ADDITION



February 14, 2023

To: Fox Cities Transit Commission & Finance Committee

From: Ronald C. McDonald, General Manager

Subject: Applications to Federal Transit Administration (FTA) Bus and Bus Facilities capital grant for \$12,000,000 and \$25,254,700.

Background:

The Bus & Bus Facilities Program (49 U.S.C. 5339b) is a competitive grant that makes federal funding available for bus and bus facility capital projects. Eligible recipients include designated recipients that operate fixed route bus service such as Valley Transit.

Valley Transit is seeking authority to apply for funding under this annual program for the Whitman Avenue Facility Renovation Project and Downtown Appleton Regional Multimodal Joint Development Project. The FTA provides these funds as an 80/20 grant; 80% grant funded and 20% local match. The local share can consist of a combination of other allowable grant funds, revenues, in-kind contributions and Valley Transit's local partner contributions through the depreciation fund. The costs associated with each project under this grant are as follows:

<u>Whitman Ave Facility Renovation (Phase 2)</u>	
80% funding from FTA:	\$9,600,000
20% local match:	\$2,400,000
Total eligible project cost:	\$12,000,000

<u>Downtown Appleton Joint Development Project</u>	
80% funding from FTA:	\$20,203,760
20% local match:	\$5,050,940
Total eligible project cost:	\$25,254,700

Recommendation:

Approve submittal of applications for Fiscal Year 2023 Federal 5339 (b) funds in the amounts of \$12,000,000 for the Whitman Facility and \$25,254,700 for the Downtown Appleton Joint Development Project.