



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final Board of Health

Wednesday, December 14, 2022

7:00 AM

Council Chambers, 6th Floor

1. Call meeting to order

2. Roll call of membership

3. Approval of minutes from previous meeting

[22-1259](#) Meeting Minutes Board of Health 10.12.22

Attachments: [Meeting Minutes Board of Health 10.12.22](#)

4. **Public Hearings/Apearances**

5. **Action Items**

[22-1549](#) Conditional Noise Variance for Department of Public Works Project

Attachments: [O-23 Noise Variance.pdf](#)

[22-1553](#) Environmental Health Fee Schedule Proposal

6. **Information Items**

[22-1548](#) Quarterly Report

[22-1552](#) Level III Health Department Certification Letter

Attachments: [2022 Level3HealthDepartmentCertificationLetter 0.pdf](#)

7. **Adjournment**

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.

City of Appleton

*100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org*



Meeting Minutes

Wednesday, October 12, 2022

7:00 AM

Council Chambers, 6th Floor

Board of Health

1. Call meeting to order
2. Roll call of membership
3. Approval of minutes from previous meeting

Minutes 8/10/22

Attachments: [Meeting Minutes 8.10.22.pdf](#)

Meltzer moved, seconded by Mayor Woodford, that the Minutes be approved.
Roll Call. Motion carried by the following vote:

4. **Public Hearings/Appearances**
5. **Action Items**
6. **Information Items**

Noise Variances

Attachments: [October2022BoHNoiseVariance.docx](#)

This Presentation was received and filed

Health Department Budget

Attachments: [2023 Health.pdf](#)
[2023 Health Grants.pdf](#)
[2023 Appleton Health Department Budget.pptx](#)

This Presentation was received and filed

7. Adjournment

Fenton moved, seconded by Meltzer, that the meeting be adjourned. Roll Call.
Motion carried by the following vote:



"...meeting community needs...enhancing quality of life."

DEPARTMENT OF PUBLIC WORKS

**Engineering Division
100 North Appleton Street
Appleton, WI 54911
TEL (920) 832-6474
FAX (920) 832-6489**

November 10, 2022

Health Officer
City of Appleton Health Department
100 N. Appleton Street
Appleton, WI 54911

RE: Request for Noise Variance
Unit O-23 Sanitary & Storm Sewer CIPP Liner

Dear Mr. Sepers:

This letter is to request a noise variance for an upcoming Department of Public Works project in the City of Appleton. The project will consist of installing a cured-in-place pipe (CIPP), in the sanitary and storm sewer system, and take place on the following streets and/or easements:

1. Lawrence St. – 234' w/o Linwood Ave. to Victoria St. (under R. Sabee Corp.)
2. Wayne St. – 367' n/o Amelia St. to Amelia St.
3. Erb St. – Wisconsin Ave. to Brewster St.
4. West Ave. – 220' to 250' n/o South Meadows Dr.
5. Easement – Grandview Rd. to Fox River
6. Briarcliff Dr. – 300' n/o Lexington Dr. to Public Access
7. Easement – Briarcliff Dr. to Fox River
8. Easement – Winona Way to Peabody Park
9. North St. – Mary St. to Green Bay Rd.
10. Apple Creek Rd. – 620' s/o Edgewood Dr.
11. Banta Court – Banta Court to Easement in Lawrence Parking Lot
12. W. College Ave. – North Ditch at Perkins St.

Plans for this project will go out for bid in December of 2022. The contractor will be given a duration of February through December of 2023 to complete the project.

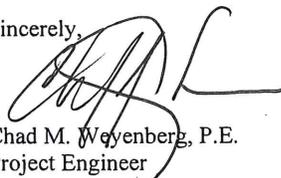
Depending on the size and length of the pipe, the CIPP process can impact the sewer service to a business or resident from 8 to 24 hours for this project. The residents may hear sounds, intermittent throughout the project, related to heavy equipment such as a crane, boilers, air compressor, truck traffic and deliveries of materials. When installation of the CIPP is taking place, the boilers may run constant through the night.

There is an odor that is emitted in this CIPP process. The odor is from styrene, which is a component of the resin that cures the line. Styrene has a very distinct odor, for example, like the smell of latexes, paint or polyester resins. The City has been using this method of CIPP for many years, so I do not anticipate any problems from the odor.

The residents will be notified of the project by a courtesy notice from the City and we will also require the contractor to send a notice out one week prior to the liner installation. Additional communication from the contractor will be made to the residents where sewer interruptions will occur.

Thank you and please do not hesitate to call me at 920.832.5915 if you have any questions.

Sincerely,



Chad M. Weyenberg, P.E.
Project Engineer

c: Project File

Tony Evers
Governor



State of Wisconsin
Department of Health Services

Karen E. Timberlake
Secretary

DIVISION OF PUBLIC HEALTH

1 WEST WILSON STREET
PO BOX 2659
MADISON WI 53701-2659

Telephone: 608-266-1251
Fax: 608-267-2832
TTY: 711 or 800-947-3529

December 1, 2022

Kathy Spears, Chair
Appleton Board of Health
1223 W Marquette St.
Appleton, WI 54914

Dear Kathy:

The Department of Health Services (DHS) congratulates the Appleton Health Department for demonstrating the infrastructure and program capacity to be certified as a Level III Health Department. I am happy to report the Appleton Health Department provided all services required by statute and rule.

I want to acknowledge the work of the Appleton Health Department staff. Charles E. Sepers, health officer, did an excellent job of providing quality evidence of meeting statutes and rules. I am acutely aware of the stress of operating a health department and that the demands on public health directors and professionals have increased exponentially during this state and global pandemic. I applaud the dedicated efforts of Chuck and the Appleton Health Department staff to keep your jurisdiction healthy and safe.

I also appreciate the support of the Appleton Board of Health for maintaining a strong public health department. Pandemic response has potentially caused you and your jurisdiction to think about public health issues you may have not considered before. I am sure with ongoing support for evidence-based quality public health initiatives by you and your fellow board of health members, the Appleton Health Department will continue to protect and promote the health of the people in your jurisdiction.

Sincerely,

A handwritten signature in black ink, appearing to read 'Paula Tran'.

Paula Tran
State Health Officer and Administrator

c: Charles E. Sepers, Health Officer
Mayor Jake Woodford
Chris Culotta, Northeast Region Director