



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final Finance Committee

Monday, March 9, 2020

5:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Roll call of membership

3. Approval of minutes from previous meeting

[20-0346](#) February 24, 2020 Finance Committee meeting minutes

Attachments: [MeetingMinutes24-Feb-2020-03-24-37.pdf](#)

4. **Public Hearings/Apearances**

5. **Action Items**

[20-0348](#) Request to approve the following 2020 Budget adjustment:

Police Grants Fund

Equipment	+\$22,903
Local Grants	+\$22,903

to record receipt of Octoberfest grant to purchase Automatic License Plate Recognition equipment

Attachments: [Finance Committee Plate Recognition Grant.pdf](#)

[20-0347](#) CEA Review Committee Report

Attachments: [CEA MeetingMinutes04-Mar-2020-03-22-35.pdf](#)

[20-0349](#) Request to approve Resolution #0202-02 Sales Tax Shared Revenue

Attachments: [#2020-02 County Sales Tax Resolution.pdf](#)
[Sales Tax Revenue Sharing Correspondence 2019.pdf](#)
[County Sales Tax Municipal FAQ.PDF](#)

[20-0350](#) Request to award the City of Appleton 2020 Park Pavilion HVAC Upgrades contract to J.F. Ahern Co in the amount of \$68,900 with a contingency of \$1,100 for a project total not to exceed \$70,000

Attachments: [2020 Park Pavilion HVAC Upgrades.pdf](#)

[20-0351](#) Request to award the City of Appleton 2020 Fire Station #5 HVAC Upgrades contract to Sure-Fire, Inc in the amount of \$37,525 with a contingency of \$5,000 for a project total not to exceed \$42,525

Attachments: [2020 Fire Station #5 HVAC Upgrades.pdf](#)

[20-0361](#) Request to approve the 2019-2020 Budget carryover appropriations:
1. Items not under contract \$9,143,149
2. Items requesting Special Consideration \$323,353

Attachments: [2019-20 Not Under Contract Carryover List.pdf](#)
[2019-20 Special Consideration Carryover List.pdf](#)

[20-0374](#) Resolution #4-R-20 Hmong Deportation

Attachments: [#4-R-20 Hmong Deportation .pdf](#)

[20-0375](#) Resolution #6-R-20 Purple Heart City

Attachments: [#6-R-20 Purple Heart City.pdf](#)

[20-0371](#) Request to approve the following 2020 Budget adjustment:

Stormwater Utility

Stormwater Utility Fund Balance	- \$10,000
Stormwater Capital Projects Fund	+\$10,000

to allocate in-lieu of funds set aside for stormwater management

Attachments: [Stormwater Budget Adj.pdf](#)

[20-0362](#)

Request to approve the following 2019 Budget adjustments:

Community Development Block Grant Fund

Grant Payments	+\$45,000
Federal Grants	+\$45,000

to record additional grant proceeds and related expenditures (2/3 vote of Council required)

Emergency Housing and Homeless Grant Fund

Grant Payments	+\$38,253
State Grants	+\$24,012
Fund Balance	- \$14,241

to record additional grant proceeds and related expenditures (2/3 vote of Council required)

Police Grants Fund

Federal Grants	+\$ 447
State Grants	+\$38,825
Salaries	+\$38,059
Supplies	+\$ 684
Equipment	+\$ 529

to record additional grant proceeds and related expenditures (2/3 vote of Council required)

TIF 8 Capital Projects Fund

Other Contracts/Obligations	+\$77,100
Fund Balance	- \$77,100

to provide funding for developer payments in excess of budget (2/3 vote of Council required)

Information Technology Capital Projects Fund

Transfer Out - Facilities Capital Projects Fund	+\$115,216
Fund Balance	+\$115,216

Facilities Capital Projects Fund

Transfer In - Information Technology Capital Projects Fund	+\$115,216
Fund Balance	+\$115,216

to transfer remaining proceeds from the 2017 G.O. Note borrowing from the IT Capital Projects fund to the Facilities Capital Projects Fund in order to meet spend down requirements (2/3 vote of Council required)

Attachments: [2019 Final Budget adjustments .pdf](#)

[20-0382](#) Request to approve Finance Committee Report 1-P-20 for Sanitary Laterals, Storm Laterals and Storm Main

Attachments: [Report 1-P-20.pdf](#)

[20-0383](#) Request to approve Finance Committee Report 2-P-20 for Concrete Pavement, Sidewalk Construction and Driveway Aprons

Attachments: [Report 2-P-20.pdf](#)

6. Information Items

[20-0368](#) The following 2019 Budget adjustments were approved by the Mayor and Finance Director in accordance with Policy:

Housing Rehabilitation Fund

Salaries	+\$10,300
Federal Grants	+\$10,300

to record additional grant proceeds and related expenses

TIF 6 Capital Projects Fund

Other Contracts/Obligations	+\$14,770
Fund Balance	- \$14,770

to provide funding for developer payments in excess of budget

TIF 9 Capital Projects Fund

Other Contracts/Obligations	+\$160
Fund Balance	-\$160

to provide funding for developer payments in excess of budget

Prevention Grant Fund - Health

Consulting Services	+\$6,000
Health Grants and Aids	+\$6,000

to record additional grant proceeds received to support accreditation initiative

[20-0365](#)

The following 2019-2020 Budget carryover appropriations were approved in accordance with policy:

1. Amounts under contract \$11,322,993

Attachments: [2019-20 Under Contract Carryover List.pdf](#)

7. Adjournment

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.

For questions regarding this agenda, please contact Tony Saucerman at (920) 832-6440.



City of Appleton

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Meeting Minutes Finance Committee

Monday, February 24, 2020

5:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

Meeting called to order at 5:36pm

2. Roll call of membership

Present: 5 - Alderperson Lobner, Alderperson Siebers, Alderperson Croatt, Alderperson Martin and Alderperson Meltzer

3. Approval of minutes from previous meeting

[20-0218](#)

February 19, 2020 Finance Committee minutes

Attachments: [MeetingMinutes19-Feb-2020-12-16-53.pdf](#)

Alderperson Croatt moved, seconded by Alderperson Martin, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderperson Lobner, Alderperson Siebers, Alderperson Croatt, Alderperson Martin and Alderperson Meltzer

4. Public Hearings/Appearances

5. Action Items

[20-0277](#)

Request approval of Pre-Annexation Agreement regarding Plamann Park between Outagamie County and the City of Appleton, contingent on County approval

Attachments: [Plamann Park - Pre Annexaton Agreement - City - CLEAN 02-12-2020.pdf](#)

Alderperson Lobner moved, seconded by Alderperson Siebers, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderperson Lobner, Alderperson Siebers, Alderperson Croatt, Alderperson Martin and Alderperson Meltzer

[20-0299](#)

Request to award Unit B-20 Asphalt Paving to Vinton Construction Company in the amount of \$2,395,748 with a 1.8% contingency of \$42,000 for a project total not to exceed \$2,437,748

Attachments: [Award of Contract Unit B-20.pdf](#)

Alderson Siebers moved, seconded by Alderson Croatt, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderson Lobner, Alderson Siebers, Alderson Croatt, Alderson Martin and Alderson Meltzer

[20-0300](#)

Request to award Unit H-20 Spartan Drive area Utilities, Grade and Gravel, and Stormwater Ponds to MCC, Inc in the amount of \$968,523 with a 6.5% contingency of \$62,949 for a project total not to exceed \$1,031,472

Attachments: [Award of Contract Unit H-20.pdf](#)

Alderson Lobner moved, seconded by Alderson Croatt, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderson Lobner, Alderson Siebers, Alderson Croatt, Alderson Martin and Alderson Meltzer

[20-0301](#)

Request to award Unit Y-20 Newberry Street Sewer & Water Reconstruction No. 2 to PTS Contractors, Inc in the amount of \$2,535,221 with a 4% contingency of \$101,409 for a project total not to exceed \$2,636,630

Attachments: [Award of Contract Unit Y-20.pdf](#)

Alderson Martin moved, seconded by Alderson Lobner, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderson Lobner, Alderson Siebers, Alderson Croatt, Alderson Martin and Alderson Meltzer

[20-0302](#)

Request to award Unit Z-20 Ballard Road Water Reconstruction to Advance Construction in the amount of \$1,108,331 with a 4% contingency of \$44,333 for a project total not to exceed \$1,152,664

Attachments: [Award of Contract Unit Z-20.pdf](#)

Alderson Martin moved, seconded by Alderson Lobner, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderperson Lobner, Alderperson Siebers, Alderperson Croatt, Alderperson Martin and Alderperson Meltzer

[20-0305](#)

Resolution introduced by Alderperson Meltzer-District 2, Alderperson Firkus -District 3, Alderperson Martin -District 4, Alderperson Van Zeeland-District 5, Alderperson Fenton -District 6, Alderperson Thao -District 7, Alderperson Schultz -District 9, Alderperson Williams -District 10, Alderperson Coenen -District 11, Alderperson Spears -District 12, Alderperson Lobner -District 13, Alderperson Croatt -District 14, Alderperson Otis-District 15 at the February 19, 2020 Common Council meeting relating to redistricting legislative districts at its next session following federal census:

#3-R-20

WHEREAS the Wisconsin State Legislature is directed to redistrict legislative districts at its next session following each federal census.

AND WHEREAS the goal of redistricting should be the creation of fair maps, not partisan gain.

AND WHEREAS transparency is necessary in executing any governmental responsibility.

AND WHEREAS on April 3, 2018, Outagamie County held an advisory referendum in which 72% of the voters supported a nonpartisan redistricting process.

AND WHEREAS a January 2019 Marquette University Law School poll showed that 72% of respondents supported having a nonpartisan commission draw the maps.

THEREFORE BE IT RESOLVED that the Appleton Common Council supports a transparent non-partisan redistricting process for the State of Wisconsin.

Alderperson Lobner moved, seconded by Alderperson Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderperson Lobner, Alderperson Siebers, Alderperson Croatt, Alderperson Martin and Alderperson Meltzer

6. Information Items

[20-0275](#)

Contract 50-18 was awarded to Great Lakes Mechanical for \$790,587 for WWTP Biogas Boiler. Change orders were approved totaling \$65,737. Final contract amount is \$856,324. Payments issued to date total \$810,528.50. Request final payment of \$45,795.14

This contract was presented

[20-0276](#)

Contract 51-17 was awarded to LC United Painting for \$569,000 for Northeast Reservoir Painting. Change orders were approved totaling \$11,175. Final contract amount is \$557,825. Payments issued to date total \$552,825. Request final payment of \$5,000

This contract was presented

[20-0278](#)

Postponement of projects due to bid prices above our 2020 Budget

Attachments: [Postponement of projects memo.pdf](#)

This report was presented

[20-0303](#)

Change Order No. 1 to contract 85-19, Unit BB-19 Edgewood Drive Sanitary Sewer for additional quantity of steel casing pipe due to existing stone embankments in the amount of \$5,000 resulting in a decrease to contingency from \$47,900 to \$42,900. No change to overall contract amount

Attachments: [Unit BB-19 Change Order No. 1.pdf](#)

This change order was presented

[20-0304](#)

The following 2020 Budget adjustments were approved by the Mayor and Finance Director in accordance with Policy:

General Fund - Fire Department

Donations	+\$9,867
Supplies	+\$9,867

to record donation from the Friends of the Appleton Fire Department to purchase personal protective equipment and dress uniform hats

Police Grants Fund

Local Grant	+\$1,080
Training Supplies	+\$1,080

to record grant from the National Alliance of Mental Illness (NAMI) to host Crisis Intervention Partners (CIP) training

This budget adjustment was presented

[20-0308](#)

Fox Cities Exhibition Center Room Tax Update

Attachments: [FCEC Room Tax Collections Update.pdf](#)

This report was presented

7. Adjournment

Aldersperson Lobner moved, seconded by Aldersperson Meltzer, that the meeting be adjourned. Roll Call. Motion carried by the following vote:

Aye: 5 - Aldersperson Lobner, Aldersperson Siebers, Aldersperson Croatt, Aldersperson Martin and Aldersperson Meltzer

The Autovu 2 Camera System is a public safety resource the Appleton Police Department (APD) has been trying to add for several years. The implementation of the system involves outfitting a squad car with several automatic license plate recognition (ALPR) cameras which have the ability to read license plates in a variety of conditions and at high speeds. The data gathered by the cameras is then compared to a database, quickly alerting the officer if any of the scanned plates are wanted for any of a variety of reasons. As an example, the Grand Chute Police Department (GCPD), who has the system already, had an officer parked in a median turnaround on Highway 41 in the dark during early morning hours. A car going by at interstate speeds was detected by the system as being reported stolen. During the ensuing stop, the occupants were found to also be wanted and in possession of firearms. This stop, used as an example to show the value of the system, would not have been possible relying on traditional observations made by the officer alone. It is just one of many such examples available.

During Octoberfest 2019, in fact, GCPD was requested to utilize the system in the downtown area in the days leading up to the event. The Statewide Intelligence Center received a tip that a person threatened on Snapchat to go on a mass shooting somewhere in Wisconsin. Resources were deployed and the person was later found to be staying with relatives in Green Bay. As Octoberfest neared, one of GCPD's squads having the ALPR system was requested to drive the downtown area, including the parking ramps, in order to verify whether a vehicle known to be associated with the person was detected. Utilizing the system, of course, was a much more thorough verification than relying on human observation skills in congested areas. Checking for the vehicle was as easy as entering the known license plate into the system and driving the squad with scanning cameras through the area. The system would automatically alert the officer via the squad's computer if the plate was detected. It was not detected and, combined with other investigative measures in place, the agencies involved were comfortable that the threat was unlikely to lead to hostile actions.

The APD would like to get a squad equipped with the cameras. We would then join the system's server housed at GCPD. Combining resources with other agencies is the most cost-effective approach. Another Fox Valley agency is similarly planning to join the server. Agencies in the Milwaukee area utilize a similar model of sharing one system. Concerns about government intrusion with such technology can be mitigated by the implementation of restrictive record retention schedules. It is intended that the chiefs of police from participating agencies will agree on and implement such schedules through MOUs.

Budget breakdown:

Autovu Sharp X law dual base kit (1)

Sharp X camera hard mount mounting bracket (2)

Generic Sharp XS XGA camera (2)

Black Autovu Sharp X Camera XGA 16 mm lens (2)

Installation (1)

\$16,381.16

5 year extended warranty

\$6295.00

Anticipated 1% increase in 2020

\$226.76

Total \$22,902.92

There aren't any other anticipated streams of revenue for the project at this time. ALPR, however, is a powerful project that would have real benefits for the Fox Valley.

Previous Octoberfest Grants Awarded:

2007 Radar Trailer \$5,000

2010 Traffic Enforcement Software \$8,000

2011 Surveillance Camera \$6,000

2015-2016 Plate carriers \$5,000

2015-2016 Messaging Board \$17,000



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Meeting Minutes CEA Review Committee

Monday, February 24, 2020

4:00 PM

Council Chambers, 6th Floor

1. Call meeting to order

Aldersperson Meltzer called the meeting to order at 4:00 p.m.

2. Roll call of membership

Present: 4 - Vandehey, Saucerman, Croatt and Meltzer

3. Approval of minutes from previous meeting

[20-0195](#)

Minutes from July 8, 2019

Attachments: [Minutes from July 8, 2019.pdf](#)

Croatt moved, seconded by Saucerman, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 4 - Vandehey, Saucerman, Croatt and Meltzer

4. **Public Hearings/Appearances**

5. **Action Items**

[20-0196](#)

Request to replace pickup truck #475 prior to the 2021 budget adoption (\$35,000).

Attachments: [Replace pickup truck #457 prior to 2021 budget adoption.pdf](#)

Croatt moved, seconded by Saucerman, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Vandehey, Saucerman, Croatt and Meltzer

6. **Information Items**

[20-0197](#)

2020 Equipment Purchase Log.

Attachments: [2020 Equipment Purchase Log.pdf](#)

7. Adjournment

**Vandehey moved, seconded by Croatt, to adjourn the meeting at 4:06 p.m..
Roll Call. Motion carried by the following vote:**

Aye: 4 - Vandehey, Saucerman, Croatt and Meltzer

City of Appleton Resolution #2020-02

SALES TAX SHARED REVENUE RESOLUTION

The Outagamie County Board of Supervisors has adopted Ordinance B—2019-20 enacting a county sales and use tax of one-half of one percent (0.5%) in Outagamie County effective January 1, 2020. Section 5 of Ordinance B—2019-20 authorizes sharing of the net proceeds of the sales and use tax up to a maximum of 15% of net proceeds with qualifying municipalities and school districts located in Outagamie County.

The method for determining the share local municipalities and school districts receive for the 2020 calendar year is as follows:

- 1) Municipalities (Cities, Towns and Villages) – 80% of the shared revenue
 - a) Equalized Value Including TIF (Per WISDOR 2018 Statement of Changes in Equalized Values) – 33.33%
 - b) Population (Per WISDOA 2018 final estimates) – 33.33%
 - c) Lane Miles (Per WISDOT 2019 final GTA report) – 33.34%
- 2) School Districts – 20% of the shared revenue
 - a) Equalized Value Including TIF (Per WISDOR 2018 Statement of Changes in Equalized Values) – 50%
 - b) Student Enrollment (Per WISDPI 2018) – 50%

For municipalities and school districts spanning multiple counties, only the Outagamie County portion will be used in the formulas.

NOW THEREFORE, the undersigned members of the City of Appleton Common Council recommend adoption of the following resolution.

BE IT RESOLVED, that the City of Appleton does hereby agree to accept and expend the shared county sales tax revenue from Outagamie County *“for the purpose of directly reducing the property tax levy”*, pursuant to Wis. Stat. § 77.70, and

BE IT FINALLY RESOLVED, that a copy of this Resolution be forwarded to the Outagamie County Executive, Outagamie County Clerk and Outagamie County Finance Director.

Adopted this _____ day of _____, 2020.

Mayor Timothy M. Hanna

City Clerk Kami Lynch

November 12, 2019

Dear Outagamie County Municipal/School District Official:

Outagamie County enacted Ordinance B—2019-20 establishing a one-half percent (0.5%) county sales and use tax, which authorized sharing up to a maximum of 15% of the net proceeds with qualifying municipalities and school districts located within Outagamie County. The Outagamie County Board adopted the 2020 budget on November 4th, which included revenue sharing with county municipalities and school districts. This correspondence outlines the parameters of the revenue sharing between the county and municipalities/school districts.

The county sales and use tax and revenue sharing will be implemented on January 1, 2020. The revenue sharing is effective for calendar year 2020 and is subject to change, per the annual county budget process. Therefore, there is no guarantee this revenue will be available in 2021.

The county will make distributions to municipalities and school districts that choose to accept the funds based on the methodology outlined in the attached FAQ document. The payment schedule determined by the county is anticipated to be on a semi-annual basis with payments occurring approximately August 10, 2020 (January – June collections) and February 10, 2021 (July – December collections). Payments will be allocated based on actual 2020 revenues received by the county from the WI Department of Revenue. A spreadsheet containing the total *estimated 2020 revenues* for municipalities/school districts is attached to the enclosed FAQ document for your reference.

By signing below and returning this form to Outagamie County **no later than April 1, 2020**, your municipality/school district agrees to accept this source of revenue and to utilize it “*for the purpose of directly reducing the property tax levy*”, pursuant to Wis. Stat. § 77.70. You are encouraged to consult with your legal counsel for guidance as necessary. Please include a copy of your governing body’s resolution to accept the sales tax allocation and agreement to follow the referenced requirements under Section 77.70 (template resolution attached).

Please refer to the attached FAQ document for further information.

Municipality/School District _____

Chief Elected Official/Administrator _____

Date _____

**OUTAGAMIE COUNTY SALES TAX
MUNICIPAL & SCHOOL DISTRICT REVENUE SHARING
FREQUENTLY ASKED QUESTIONS**

Q: Is it legal for the county to share sales tax revenue with municipalities and school districts?

WI State Statute 77.76(3) allows Wisconsin counties to share all or a portion of sales tax revenue with underlying municipalities and school districts. The statute is included below for reference (emphasis added):

77.76(3) From the appropriation under s. 20.835 (4) (g) the department of revenue shall distribute 98.25 percent of the county taxes reported for each enacting county, minus the county portion of the retailers' discounts, to the county and shall indicate the taxes reported by each taxpayer, no later than 75 days following the last day of the calendar quarter in which such amounts were reported. In this subsection, the "county portion of the retailers' discount" is the amount determined by multiplying the total retailers' discount by a fraction the numerator of which is the gross county sales and use taxes payable and the denominator of which is the sum of the gross state and county sales and use taxes payable. The county taxes distributed shall be increased or decreased to reflect subsequent refunds, audit adjustments, and all other adjustments of the county taxes previously distributed. Interest paid on refunds of county sales and use taxes shall be paid from the appropriation under s. 20.835 (4) (g) at the rate paid by this state under s. 77.60 (1) (a). ***The county may retain the amount it receives or it may distribute all or a portion of the amount it receives to the towns, villages, cities, and school districts in the county.*** After receiving notice from the department of revenue, a county shall reimburse the department for the amount by which any refunds, including interest, of the county's sales and use taxes that the department pays or allows in a reporting period exceeds the amount of the county's sales and use taxes otherwise payable to the county under this subsection for the same or subsequent reporting period. Any county receiving a report under this subsection is subject to the duties of confidentiality to which the department of revenue is subject under s. 77.61 (5) and (6).

Q: Why is the county sharing with school districts? Sheboygan County is the only other county currently sharing county sales tax revenue and it's only going to municipalities.

Outagamie County Corporation Counsel Joe Guidote has reviewed the pertinent statutes and provided a legal opinion. In short, he opines that the county could restrict the *use* of the revenue being shared, which may exclude certain entities. For example, Sheboygan County specifically requires the revenues be used for public transportation infrastructure, which excludes school districts from qualifying. However, if there is no specified use limiting entities that would qualify, the county must share with all of the entities mentioned in the statute,

including school districts, in an equitable manner. The only restriction included in the Ordinance passed by the Outagamie County Board is that the revenue must be used in accordance with WI state statutes. Please note that municipalities and school districts are encouraged to consult their own legal counsel for guidance on utilization of the county sales tax revenue.

Q: How long can municipalities and schools rely on this shared revenue from the county?

There is no guarantee the county would continue to share revenue generated by the county sales tax. The current County Board is unable to bind a future County Board to this policy decision. Therefore, all entities receiving a share of this revenue from the county should be mindful of that fact when making budget decisions regarding the use of this revenue. If the revenue is used to pay for debt service, for example, the recipient will be protected against a significant adverse impact should the county rescind the revenue sharing in a subsequent adopted county budget since the recipient could increase the tax levy for debt service (as available under the current levy limit formula). On the other hand, if the revenue was used to cover ongoing operational expenses, a recipient could experience a budgetary gap if the county rescinded the revenue sharing at any point in the future. The ordinance language is intentionally general to allow for as much flexibility as possible for municipalities and school districts, given the range of municipal and school district needs that exist today and may exist in the future. Municipalities and schools can avoid future budget issues by using this revenue prudently.

Q: How will the county determine the amounts that will be distributed to each municipality and school district?

The pertinent section of the County Ordinance passed by the County Board reads as follows:

15 SECTION 5. The County of Outagamie authorizes sharing of the net proceeds of such sales and
16 use tax up to a maximum of 15% of said proceeds with qualifying municipalities and school districts
17 located within Outagamie County.

The sharing methodologies are outlined within the Sales Tax Analysis Report compiled by Outagamie County Financial Services on Page 26 as follows:

A) Allocating the Funding Between Local Municipalities and Local School Districts

The first step in the process is to allocate funding between the local municipalities and school districts. This allocation was completed by considering each municipality/school district as one unit of government. If a municipality or school district is located in more than one county, the share of equalized value located within the county versus that individual unit of government's overall equalized value was used. For example, if 75% of a municipality/school district's equalized value is within the county, that municipality/school

district would be considered as a 0.75 unit. Based upon this analysis and an *estimated* total of \$3,000,000 to be distributed to municipalities and school districts, 80% of the allocation would be made to local municipalities (\$2,400,000) and 20% would be made to local school districts (\$600,000). See tables in **Appendix D** from the Sales Tax Analysis Report (attached) for details.

B) Sharing the Funding between the two subsets – B1 Local Municipalities and B2 School Districts

B1 – Local Municipalities – This example uses the following three-pronged methodology to distribute the *estimated* \$2,400,000 million in sales tax to the local municipalities within the county: **1) Equalized value** at 33.33%, **2) Population** at 33.33%, **3) Lane miles** at 33.34%.

- 1) **EQUALIZED VALUE** - 33.33% to be allocated based upon Equalized Value (including TIFs). Equalized value is the current method used to calculate the county's tax rate. [Note - While the current tax rate calculation for the county share excludes the TIF valuations, we have used the gross equalized valuation since this more accurately reflects the overall equalized value of the municipalities within the county.] This is consistent with the current approach to allocating tax increases (or decreases) to all local units of government. **NOTE: Equalized values are based on prior year data per the Wisconsin Department of Revenue (i.e. 2018 equalized values utilized for 2020 budget calculation).**
- 2) **POPULATION** - 33.33% to be allocated based upon population. This portion would be based on the premise that the entire population within the county would be paying county sales tax. Therefore, residents in each municipality would benefit from the county contribution back to the local municipalities. **NOTE: Population numbers are based on prior year final estimates per the Wisconsin Department of Administration - Demographic Services Center (i.e. 2018 final estimates utilized for 2020 budget calculation).**
- 3) **LANE MILES** - 33.34% would be based on the number of lane miles within each jurisdiction (and only within Outagamie County's borders). **NOTE: Lane miles are based on prior year data per the Wisconsin Department of Transportation (i.e. 2019 lane miles data utilized for 2020 budget calculation).**

This balanced, three-pronged approach would reasonably and equitably distribute the sales tax back to the local municipalities based on the allocated share of the county's levy (equalized value), those that have paid it (population based) and those that need it to fund transportation or other infrastructure or related expenditures (lane miles). The *estimated* allocations for each local municipality based on this methodology are noted in

Appendix E of the Sales Tax Analysis Report (attached). NOTE: It is important to underscore that the allocations in Appendix E are *estimates*. While the county took a conservative approach estimating total sales tax collections in 2020, actual revenues may be less than projected resulting in lower distributions to municipalities than reflected in Appendix E. Therefore, municipalities are encouraged to be conservative when including sales tax revenue in their 2020 budgets.

B2 – Local School Districts - We have used the following two-pronged methodology to distribute the *estimated* \$600,000 in sales tax to the local school districts within the county:

1) Equalized value at 50% and **2) Enrollment** at 50%.

- 1) **EQUALIZED VALUE** - 50% to be allocated based on Equalized Value (Including TIFs). Equalized Value is the current method used to calculate the county's tax rate. [While the current tax rate calculation for the county share excludes the TIF valuations, we have used the gross equalized valuation since this more accurately reflects the overall equalized value for them within the county.] This portion would maintain the current approach to allocating tax increases (or decreases) to all local units of government. **NOTE: Equalized values are based on prior year data per the Wisconsin Department of Revenue (i.e. 2018 equalized values utilized for 2020 budget calculation).**
- 2) **STUDENT ENROLLMENT** - 50% to be allocated based upon school enrollment. This ensures that local school districts with higher student counts would receive a slightly higher portion of the school districts' allocation. **NOTE: Student enrollment numbers are based on prior year data per the Wisconsin Department of Public Instruction or on other reasonable allocation methods if enrollment data by county is not readily obtainable.**

This balanced, two-pronged approach would reasonably and equitably distribute the sales tax back to the local school districts based on the allocated share of the county's levy (equalized value) and student enrollment. The *estimated* allocations for each local school district based on this methodology are noted in **Appendix F** of the Sales Tax Analysis Report (attached). **NOTE: It is important to underscore that the allocations in Appendix F are *estimates*. While the county took a conservative approach estimating total sales tax collections in 2020, actual revenues may be less than projected resulting in lower distributions to school districts than reflected in Appendix F. Therefore, school districts are encouraged to be conservative when including sales tax revenue in their 2020 budgets.**

Q: When can municipalities and school districts expect to receive sales tax revenue payments from the county?

The county will determine the payment method and schedule. It is currently anticipated that payments will be made on a semi-annual basis (approximately August 10, 2020 for January – June collections and February 10, 2021 for July – December collections) and will be based on 15% of actual 2020 revenues received by the county from the WI Department of Revenue. The county’s fiscal year is the calendar year. Entities with differing fiscal years will need to choose which fiscal year to apply the revenues based on their financial reporting guidelines.

Q: What are the county requirements for municipalities and school districts regarding their use of the sales tax revenue?

Municipalities and school districts will be required to adopt a resolution and sign a form agreeing to utilize the revenue consistent with state statute. The county will provide standard templates for municipalities and school districts to utilize. Please note that municipalities and school districts are encouraged to consult their own legal counsel for guidance on the utilization of county sales tax revenue.

APPENDIX D

MUNICIPAL & SCHOOL DISTRICT ALLOCATION TABLES

MUNICIPALITY	*TOTAL EQUALIZED VALUE	*OC EQUALIZED VALUE	UNIT SHARE
TOWNS			
BLACK CREEK	\$ 102,821,000	\$ 102,821,000	1.00
BOVINA	101,956,800	101,956,800	1.00
BUCHANAN	684,363,800	684,363,800	1.00
CENTER	378,915,000	378,915,000	1.00
CICERO	90,794,800	90,794,800	1.00
DALE	267,681,600	267,681,600	1.00
DEER CREEK	44,403,400	44,403,400	1.00
ELLINGTON	276,129,900	276,129,900	1.00
FREEDOM	533,827,200	533,827,200	1.00
GRAND CHUTE	2,657,993,100	2,657,993,100	1.00
GREENVILLE	1,323,094,600	1,323,094,600	1.00
HORTONIA	122,906,900	122,906,900	1.00
KAUKAUNA	140,412,400	140,412,400	1.00
LIBERTY	72,791,800	72,791,800	1.00
MAINE	75,697,100	75,697,100	1.00
MAPLE CREEK	46,737,000	46,737,000	1.00
ONEIDA	216,087,800	216,087,800	1.00
OSBORN	98,654,400	98,654,400	1.00
SEYMOUR	103,983,100	103,983,100	1.00
VANDENBROEK	172,130,300	172,130,300	1.00
VILLAGES			
BEAR CREEK	16,788,500	16,788,500	1.00
BLACK CREEK	69,657,000	69,657,000	1.00
COMBINED LOCKS	297,130,800	297,130,800	1.00
HORTONVILLE	199,760,600	199,760,600	1.00
HOWARD	1,809,530,400	25,000	0.00
KIMBERLY	524,142,700	524,142,700	1.00
LITTLE CHUTE	878,465,300	878,465,300	1.00
NICHOLS	9,157,000	9,157,000	1.00
SHIOCTON	41,281,400	41,281,400	1.00
WRIGHTSTOWN	254,760,200	43,542,300	0.17
CITIES			
APPLETON	5,443,435,200	4,586,364,300	0.84
KAUKAUNA	1,088,410,700	1,088,364,100	1.00
NEW LONDON	388,138,900	124,884,900	0.32
SEYMOUR	210,167,300	210,167,300	1.00
TOTALS	\$ 18,742,208,000	\$ 15,601,113,200	31.34
*WI Dept of Revenue - 2018 Statement of Changes in Equalized Values			

SCHOOL DISTRICT	*TOTAL EQUALIZED VALUE	*OC EQUALIZED VALUE	UNIT SHARE
APPLETON	\$ 8,129,465,172	\$ 7,137,207,575	0.88
KIMBERLY	2,156,682,752	1,257,653,218	0.58
KAUKAUNA	2,393,293,273	1,814,423,363	0.76
LITTLE CHUTE	549,592,535	549,592,535	1.00
HORTONVILLE	2,202,756,864	2,202,756,864	1.00
SEYMOUR	823,012,881	804,836,610	0.98
FREEDOM	925,383,873	925,383,873	1.00
SHIOCTON	336,846,131	336,846,131	1.00
CLINTONVILLE	651,189,274	66,666,495	0.10
NEW LONDON	1,126,138,908	354,557,852	0.31
WEST DEPERE	2,265,512,409	41,611,601	0.02
WRIGHTSTOWN	719,987,676	109,111,540	0.15
PULASKI	1,815,504,581	453,011	0.00
MENASHA	1,406,322,239	12,532	0.00
TOTALS	\$ 25,501,688,568	\$ 15,601,113,200	7.78

* WI Dept of Education - The number of students enrolled on the 3rd Friday of Sept.

MUNICIPAL & SCHOOL DISTRICT ALLOCATION TABLE:			
			<i>County Distribution</i>
MUNICIPAL UNITS	31.34	80%	\$2,400,000.00
SCHOOL DIST UNITS	7.78	20%	\$600,000.00
TOTALS	39.12	100%	\$3,000,000.00

APPENDIX E

MUNICIPAL DISTRIBUTION TABLE

Estimate of Potential Distributions to Local Government Municipalities
\$2,400,000 allocated by: 33.33% Equalized Value, 33.33% Population, 33.34% Lane Miles

MUNICIPALITY	EQUALIZED VALUE SHARE	POPULATION SHARE	LANE MILES SHARE	TOTAL SHARE
TOWNS				
BLACK CREEK	\$ 5,272	\$ 5,400	\$ 23,168	\$ 33,840
BOVINA	5,232	5,024	18,248	28,504
BUCHANAN	35,096	30,208	24,880	90,184
CENTER	19,432	15,448	34,632	69,512
CICERO	4,656	4,824	26,024	35,504
DALE	13,728	12,360	24,992	51,080
DEER CREEK	2,280	2,808	17,840	22,928
ELLINGTON	14,160	13,000	31,416	58,576
FREEDOM	27,376	26,256	34,608	88,240
GRAND CHUTE	136,296	98,408	68,328	303,032
GREENVILLE	67,848	51,088	56,960	175,896
HORTONIA	6,304	4,736	10,864	21,904
KAUKAUNA	7,200	5,616	19,480	32,296
LIBERTY	3,736	3,800	12,584	20,120
MAINE	3,880	3,824	16,464	24,168
MAPLE CREEK	2,400	2,616	11,880	16,896
ONEIDA	11,080	20,504	43,176	74,760
OSBORN	5,056	5,240	15,032	25,328
SEYMOUR	5,336	5,152	20,808	31,296
VANDENBROEK	8,824	6,824	11,312	26,960
VILLAGES				
BEAR CREEK	864	1,920	2,096	4,880
BLACK CREEK	3,568	5,672	3,912	13,152
COMBINED LOCKS	15,240	15,280	9,264	39,784
HORTONVILLE	10,240	11,896	7,840	29,976
HOWARD	-	-	-	-
KIMBERLY	26,880	28,984	17,632	73,496
LITTLE CHUTE	45,048	48,208	27,320	120,576
NICHOLS	472	1,176	1,840	3,488
SHIOCTON	2,120	4,024	2,832	8,976
WRIGHTSTOWN	2,232	864	1,408	4,504
CITIES				
APPLETON	235,160	266,896	142,920	644,976
KAUKAUNA	55,808	69,592	41,624	167,024
NEW LONDON	6,400	7,424	7,544	21,368
SEYMOUR	10,776	14,928	11,072	36,776
TOTALS	\$ 800,000	\$ 800,000	\$ 800,000	\$ 2,400,000
	33.33%	33.33%	33.34%	100.00%

APPENDIX F

SCHOOL DISTRICT DISTRIBUTION TABLE

Estimate of Potential Distributions to School Districts

\$600,000 allocated by: 50% Outagamie Equalized Value, 50% Outagamie Student Enrollment

SCHOOL DISTRICT	ENROLLMENT SHARE	EQUALIZED VALUE SHARE	TOTAL SHARE
APPLETON	\$ 136,140	\$ 137,250	\$ 273,390
KIMBERLY	28,800	24,180	52,980
KAUKAUNA	28,380	34,890	63,270
LITTLE CHUTE	15,240	10,560	25,800
HORTONVILLE	38,160	42,360	80,520
SEYMOUR	20,640	15,480	36,120
FREEDOM	15,300	17,790	33,090
SHIOCTON	6,660	6,480	13,140
CLINTONVILLE	1,230	1,290	2,520
NEW LONDON	6,840	6,810	13,650
WEST DEPERE	630	810	1,440
WRIGHTSTOWN	1,980	2,100	4,080
PULASKI	-	-	-
MENASHA	-	-	-
TOTALS	\$ 300,000	\$ 300,000	\$ 600,000
	50.00%	50.00%	100.00%



"...meeting community needs...enhancing quality of life."

**PARKS, RECREATION & FACILITIES
MANAGEMENT**

Dean R. Gazza, Director

1819 East Witzke Boulevard
Appleton, Wisconsin 54911-8401
(920) 832-5572 FAX (920) 993-3103
Email - dean.gazza@appleton.org

TO: Finance Committee

FROM: Dean R. Gazza

DATE: 3/9/20

RE: Action: Award the City of Appleton "2020 Park Pavilion HVAC Upgrades" contract to J.F. Ahern Co. in the amount of \$68,900 with a contingency of \$1,100 for a project total not to exceed \$70,000.

The 2020 Capital Improvement Plan includes \$80,000 to upgrade HVAC equipment at Park Pavilions. Of that amount, \$10,000 has been utilized for design services leaving a balance of \$70,000 for construction. Construction includes replacing existing HVAC equipment at the Scheig Center and Pierce Park restroom building.

The Scheig Center HVAC equipment is original from 1996. Since 2013 when the City of Appleton took ownership of the Scheig Center, the Facilities Management division has experienced multiple HVAC equipment component failures. Equipment to be replaced include two furnaces, air cooled condensing units, and restroom exhaust fans.

The Pierce Park restroom building HVAC equipment is original from 2001. In recent years the Facilities Management division has experienced make up air unit components failing. Equipment to be replaced includes exhaust fan for the restrooms and make-up air unit to provide fresh air and heat to the restrooms and support rooms.

HVAC equipment has an average useful life of 15 years. Through preventive maintenance, the Facilities Management division has been able to extend the useful life of the equipment mentioned above. Having reliable HVAC equipment allows programs and events to utilize the Scheig Center and Pierce Park restroom building year round.

The Parks, Recreation and Facilities Management Department has solicited bids. A bid walk through was completed on February 18th with three contractors in attendance. Bids were received from two of the three contractors:

J.F. Ahern Co.	\$68,900
Sure-Fire, Inc.	\$70,500

It is the recommendation of the Parks, Recreation & Facilities Management Department to execute a contract with J.F. Ahern Co. in the amount of \$68,900 with a contingency of \$1,100 for a project total not to exceed \$70,000.

Please contact me at 832-5572 or at dean.gazza@appleton.org with any questions.



"...meeting community needs...enhancing quality of life."

**PARKS, RECREATION & FACILITIES
MANAGEMENT**

Dean R. Gazza, Director

1819 East Witzke Boulevard
Appleton, Wisconsin 54911-8401
(920) 832-5572 FAX (920) 993-3103
Email - dean.gazza@appleton.org

TO: Finance Committee

FROM: Dean R. Gazza

DATE: 3/9/20

RE: Action: Award the City of Appleton "2020 Fire Station #5 HVAC Upgrades" contract to Sure-Fire, Inc. in the amount of \$37,525 with a contingency of \$5,000 for a project total not to exceed \$42,525.

The 2020 Capital Improvement Plan includes \$80,000 to upgrade the HVAC system at Fire Station #5. Of that amount, \$10,000 has been utilized for design services leaving a balance of \$70,000 for construction. Construction includes replacing the existing living quarters HVAC equipment from 1991 and installing new direct digital controls. The direct digital controls will be tied to the City's existing HVAC building automation system. The living quarters HVAC equipment to be replaced includes two furnances, two air cooled condensing units, and humidifier. Furthermore, improvemetns will be made to the outdoor air intake system and existing duct work be inspected and cleaned.

The Parks, Recreation and Facilities Management Department has solicited bids. A bid walk through was completed on February 18th with three contractors in attendance. Bids were received from two of the three contractors:

Sure-Fire, Inc.	\$37,525
J.F. Ahern Co.	\$54,800

It is the recommendation of the Parks, Recreation & Facilities Management Department to execute a contract with Sure-Fire, Inc. in the amount of \$37,525 with a contingency of \$5,000 for a project total not to exceed \$42,525.

Please contact me at 832-5572 or at dean.gazza@appleton.org with any questions.

City of Appleton
2019 - 2020 REAPPROPRIATION REQUESTS - NOT UNDER CONTRACT

Fund / Org Project	Object Seg 1	Proj Seg 2	Seg 3	Contract #	PO/ Project #	Year Budgeted	Vendor	PROJECT	Carryover	JUSTIFICATION
N	FACILITIES	FACRENO	BUILDINGS	CITY HALL	None	2019	Milbach Construction	Public Works Office Renovation	55,119	Common Council approved funds for this project as contingency
N	FACILITIES	SAFESECURE	MACH&EQUIP	LIBRARY	None	2019		Library Security Upgrades	26,566	Project began in 2019 and will be finished Spring 2020
N	FACILITIES	STATUEMON	MACH&EQUIP		None	2018		Statue and Monument Restoration	11,200	Was originally transferred to utilize in 2019 for Pierce Park restorations which were suspended due to Council vote regarding Soldiers Square.
N	FACILITIES	STATUEMON	MACH&EQUIP		None	2019		Statue and Monument Restoration	15,000	With work suspended at Pierce Park the focus will be to restore the Civil War Monument in 2020/2021.
N	FACILITIES	TELULAH	INFRASTRUC	TELULAH	None	2019	Omni & DNR	Lower Telulah Project	8,670	Contingency for closeout documents and DNR permits pending DNR determination of requirements
Subtotal - Facilities Capital Project Not Under Contract									116,555	
N	5230	680904				2019		Flood Report Projects - Backyard Drainage Improvements along Orchard	50,000	Property owner coordination and easement acquisition were completed in 2019 but there was not enough time to contract and perform the work. Intent is to perform work under relay and mini-sewer programs in spring 2020
N	5230	680904				2019		Stormwater Incentive Program	50,000	Holding for use with bluff site and/or Lawrence University and/or another opportunity
N	5230	680904				2019		Leona Street Pond	20,000	Phase 1 Pond Construction was completed in late 2019. Phase 2 restoration of urban forest area at north end of site is planned for 2020. Once carry over is approved, the amount would be included on the K-20 contract work.
N	5230	680904				2019		Concrete street repair and private property grass surface restoration	100,000	These funds are requested to supplement available funding to restore surfaces damaged by the 2019 emergency storm sewer repair on Kernan Avenue. The scope of surface restoration increased significantly due to design modifications for the emergency storm sewer repair.
N	5230	680904		36-19	Y-19	2019	Van Straten	#3 Sewer & Water reconstruction	30,500	Project not complete. Contractor to complete in spring 2020. Contract amendment request will be brought forward for additional quantities and modifications of scope of work based on field conditions
Subtotal - Stormwater Not Under Contract									250,500	
N	WTRSUPPLY	LKSTAT	CONTRACTOR			2019		Phase 1 Lake Intake Shorewell Project	501,795	Engineering started in 2019, construction to start later in 2020.
N	WTRSUPPLY	INTAKE	CONSULTING			2019		Lake Intake System	156,365	Environmental review continues into 2020.
N	WTRSUPPLY	SUPLINE	CONSULTING			2019		Supply Main from Lake Station to Plant	122,844	Environmental review continues into 2020.
N	WTRFMDFAC	HARDSCAPE	LANDIMPROV			2019		North Water Tower Road Replacement	21,027	Balance of project budget, construction to start in 2020.
Subtotal - Water Utility Not Under Contract									802,031	
N	5431	680903		36-19	Y-19	2019	Van Straten	#3 Sewer & Water reconstruction	10,000	Project not complete. Contractor to complete in spring 2020. Contract amendment request will be brought forward for additional quantities and modifications of scope of work based on field conditions
N	WWUTL	PROCIMPRV	CONTRACTOR			2017		2017 WWTP Improvement Project	402,795	Balance of project budget, construction to be completed in 2020.
N	WWUTL	PROCIMPRV	CONSULTING			2017		2017 WWTP Improvement Project	25,945	Balance of project budget, construction to be completed in 2020.
N	WWUTL	PIPING	CONTRACTOR			2019		2019 WWTP Improvement Project	954,125	Engineering started in 2019, construction to start later in 2020.
N	WWUTL	PIPING	CONTRACTOR			2019		2019 WWTP Improvement Project	560,000	Combine with 2019 WWTP Improvement Project. Engineering started mid 2019, construction to start later in 2020.
N	WWUTL	COMPRESSOR	CONSULTING			2019		2019 WWTP Improvement Project	30,000	Engineering started in mid 2019, construction to start later in 2020.
N	WWUTL	COMPRESSOR	MACH&EQUIP			2019		2019 WWTP Improvement Project	100,000	Engineering started in mid 2019, construction to start later in 2020.
N	WWLIFT	MIDWAYLS	CONTRACTOR			2018		Midway Lift Station upgrade	50,000	Balance of project budget, construction to be completed in 2020. Land restoration costs now known until project is complete.
N	WWLIFT	MIDWAYLS	CONSULTING			2018		Midway Lift Station upgrade	23,511	Balance of project budget, construction to be completed in 2020. Land restoration costs not known until project is complete.
N	WWFMD	WATERLATER	BUILDINGS			2019		WWTP Water Lateral Replacement	194,045	Design started in 2019, construction to start in 2020.
N	WWFMD	ELECTDISTR	CONTRACTOR			2019		WWTP Electrical Distribution System	1,550,202	Bids to be opened 1/29/2020, will review budget amount
N	WWFMD	HVAC	BUILDINGS			2019		A-Bldg air handling unit replacement	352,969	Bids to be opened 1/29/2020, project to be completed in 2020
N	WWUTL	PLCSCADA	MACH&EQUIP			2019		PLC SCADA replacement for B & D Bldgs	21,686	Balance of project budget needed for additional aging PLC equipment replacements.
N	WWUTL	SLUDGESTOR	CONSULTING			2019		Sludge Storage Project	750,000	Project on hold due to PFAS regulation changes.

City of Appleton
2019 - 2020 REAPPROPRIATION REQUESTS - NOT UNDER CONTRACT

Fund / Org Project	Object Seg 1	Proj Seg 2	Seg 3	Contract #	PO/ Project #	Year Budgeted	Vendor	PROJECT	Carryover	JUSTIFICATION
N	5422	641800				2019		Clarifier re-coating	95,100	This repair work to be combined with the 2019 WWTP Improvement Project contractor contract. Work to be started later in 2020.
Subtotal - Wastewater Utility Not Under Contract									5,120,378	
N	58072000	680401	1800			2018		Upgrade fueling station	62,500	Project budgeted 2018; Grant funding applied for but not awarded until 2019;
N	58073000	680402	1800			2019		Replace Transit Center furniture	25,000	
Subtotal - Valley Transit Not Under Contract									87,500	
Unclassified General Fund										
N	12020	664000						Fuel contingency	137,315	Carry forward balance of fuel budget contingency
N	12020	664000						Operating contingency	402,298	Carry forward balance of operating budget contingency
N	12020	664000						State aid contingency	812,267	Carry forward balance of State aid contingency
N	12020	664100						Wage reserve	1,389,564	Balance of wage reserve contingency
N	Police	17511	65900			2019	FACT	Wellness grant	10,094	Balance of funds rec'd in 2019 to continue wellness checks in 2020 .
N	Fire									
N	18021	632101						Dress uniform hats	1,750	Donations from Culvers & GB Packers rec. 9/19; budget adjustment # 21.
N	Library	16032	631500						2,897	Patron reimbursements for lost materials
N	CEC									
N	15030	659900						Cooperative Parking advertising project with DPW & Mayor's Office	10,000	This cooperative advertising project began in late 2019. The concept was taken to Committee and Council prior to year-end, but was referred back. Council approved the concept on 1/22/2020.
Subtotal - General Fund Not-Under Contract									2,766,185	
Grand Total - Not Under Contract									9,143,149	

City of Appleton
2019 - 2020 REAPPROPRIATION REQUESTS - SPECIAL CONSIDERATION

Fund / Org Project	Object Seg 1	Proj Seg 2	Seg 3	Contract #	PO/ Project #	Year Budgeted	Vendor	PROJECT	Carryover	JUSTIFICATION
S	2223							Resolve trash bin placement issue for 500 W College block	10,000	Per Municipal Services Committee charge, solve the refuse problem for the 500 W College Avenue block; proposal to build a fence on a designated area of Flanagan's parking lot, pending agreement with other property owners.
Subtotal - Sanitation Special Consideration									10,000	
S	FACILITIES	FACRENO	BUILDINGS	CITY HALL		2019	Milbach Construction	Public Works Office Renovation	187,507	Additional contingency for anticipated additional expense; using unexpended Blue Ramp budget.
S	FACILITIES	FACRENO	BUILDINGS	CITY HALL				Fire protection upgrade for escalator shaft	25,000	Notification from Pfeifferle of need for upgrade of entire escalator shaft in City Ctr; using unexpended Blue Ramp budget.
S	FACILITIES	TELULAH	MISCEQUIP	TELULAH	147-19	2019	Radtke Contractors	Installation of Fishing Pier Piles at Lower Telulah	2,852	Utilize unexpended 2019 budget for Scheig hardscape to complete Telulah fishing pier project
Subtotal - Facilities Capital Project Special Consideration									215,359	
S	53246730	640800				2019		Hire Utilis Satellite Leak Detection System to perform leak detection of our water distribution system to identify potential leaks and reduce lost water.	30,000	The Town of Grand Chute, City of Kaukauna and Town of Greenville are joining forces to hire Utilis in order to reduce the per mile cost for this leak detection system. The City of Green Bay recently hired Utilis and found 57 leaks saving the Utility tens of thousands of dollars in lost water.
Subtotal - Water Utility Special Consideration									30,000	
S	13030	641800							13,394	Utilize unexpended 2019 repair parts budget for various security upgrades
S	17511	659900						Lexipole	36,000	Policy development and management service that provides legal guidance and provides daily training bulletins to ensure our police policies are up-to-date
S	17541	632700						Drone equipment and Axon Air	18,600	Drone imaging camera used with Axon Air and Crystal Sky controller will detect people, objects, etc. that can be streamed live and downloaded into Evidence.Com.
Subtotal - General Fund Special Consideration									67,994	
Grand Total - Special Consideration									323,353	

Resolution #4-R-20
Opposing the Deportation of Hmong and Lao Refugees

Submitted By: Alderperson Thao, District 7

Co-signers: Fenton, District 6; Van Zeeland, District 5; Meltzer, District 2; Firkus, District 3; Schultz, District 9; Williams, District 10 & Otis, District 15

Date: March 4, 2020

Referred To: Finance Committee

WHEREAS, Secretary of State Mike Pompeo, on behalf of the Trump Administration, has engaged in discussions with the Lao People's Democratic Republic; and

WHEREAS, the State Department is calling on Laos to accept deported U.S. residents; and

WHEREAS, Wisconsin is home to over 61,287 Hmong, Lao, Vietnamese, Cambodian and other ethnic minority groups from Laos, many of whom are refugees as a result of the American involvement in the Vietnam War; and

WHEREAS, the state of Wisconsin is home to the third largest Hmong population in the United States and the City of Appleton has 3156 Hmong residents, ranking us 4th in the state of Wisconsin by the 2010 Census; and

WHEREAS, the Hmong community came to Wisconsin as refugees after fighting alongside US soldiers during the Vietnam War, in order to be rescued from retribution and genocide at the hands of the Communist Laotian government for the role they played in supporting the US fight for freedom and democracy; and

WHEREAS, proposed deportations would tear apart families and communities across the state of Wisconsin, harming not just the Hmong community but destabilizing the entire community at large, and subjecting individuals to the threat of imminent death in a foreign country; and

WHEREAS, Vietnamese and Cambodian refugees have already been subject to deportation for years and have faced severe hardship and retaliation; and

WHEREAS, the Hmong community is a vital inseparable part of our Wisconsin community, and Hmong communities across the state of Wisconsin have picked up the torch in furthering the values and ideas that have forged the state, becoming successful in agriculture and farming, in small businesses and entrepreneurship, and in working hard to support their families and to make the community a better place to live; now, therefore, be it

RESOLVED, that the City of Appleton Common Council opposes efforts by the State Department and Trump Administration to allow for the deportation of Hmong and Lao U.S. residents to the Lao People's Democratic Republic; and, be it further

RESOLVED, That the city clerk shall transmit a copy of this resolution to all members of the Wisconsin Congressional delegation, Secretary of State Mike Pompeo, and President Donald Trump.

Resolution #6-R-20
Purple Heart City

Submitted By: Alderperson Croatt, District 14; Alderperson Otis, District 15, Alderperson Williams, District 10 & Alderperson Siebers, District 1

Date: March 4, 2020

Referred To: Finance Committee

WHEREAS, the Purple Heart Medal was the first American service award or decoration made available to the common soldier and is specifically awarded to members of the United States Armed Forces who have been wounded or paid the ultimate sacrifice in combat with a declared enemy of the United States of America; and

WHEREAS, the organization now known as the “Military Order of the Purple Heart,” was formed in 1932 for the protection and mutual interest of all who have received the Purple Heart Medal, and it is the only veterans service organization comprised strictly of “combat” veterans; and

WHEREAS, the mission of the Military Order of the Purple Heart is to foster an environment of goodwill among the combat-wounded veteran members and their families, promote patriotism, support legislative initiatives, and most importantly – make sure we never forget; and

WHEREAS, the City of Appleton has long been supportive of the United States Armed Forces and is proud and supportive of our high veteran population and all visiting veterans.

THEREFORE, BE IT RESOLVED that the city of Appleton supports the mission of the Military Order of the Purple Heart, and therefore desires to be designated as a Purple Heart City in honor of the sacrifices our Purple Heart recipients have made in defending our freedoms.



MEMO

TO: Finance Committee

FROM: Paula Vandehey, Director of Public Works *PAV*

DATE: March 5, 2020

SUBJECT: Request to approve the following 2020 Budget adjustment:

Stormwater Utility Fund Balance	- \$10,000
Stormwater Capital Projects Fund	+\$10,000

In 2018, The Common Council approved Maximum Extent Practical and Fee-in-lieu payment for stormwater management requirements for the Eagle Point Senior Housing Project (see attached memo dated March 2, 2018). The \$37,500 was received and receipted into the Stormwater Capital Contributions Revenue Account in 2018.

The intent of the Fee-in-lieu program is to use payments from a site that cannot meet stormwater requirements for any number of reasons (topography, poor soils, contamination, space constraints, etc) and use it to implement a project that would not otherwise be funded somewhere else in the watershed. This feature has been included in the ordinance since the beginning of the program in 2004, but has not been greatly used.

This summer, the Parks, Recreation and Facilities Department is reconstructing the Reid Golf Course Parking Lot. This project provides an excellent opportunity to incorporate stormwater management beyond what is required by WisDNR and City Code. This project will help to meet the City's goals under the Lower Fox River TMDL and the MS4 Stormwater Permit by showing continual progress in water quality improvements. This type of project – adding stormwater management practices to smaller sites - is also identified in the City-wide Stormwater Management Plan. Adding water quality practices on land that is already owned by the City adds to the cost effectiveness. Therefore, including stormwater management at this site, which is within the same drainage basin as the Eagle Point Senior Housing Project, is a perfect scenario for using some of the in-lieu of funds set aside for this specific purpose. Staff will continue to look for other opportunities to use the remaining funds from Eagle Point Senior Housing.

Attachment

Department of Public Works – Engineering Division

MEMO

TO: Utilities Committee

FROM: Paula Vandehey, Director of Public Works
Sue Olson, Staff Engineer

DATE: March 2, 2018

RE: Approve Maximum Extent Practical (MEP) and Fee-in-lieu payment for Stormwater Management Requirements for Eagle Point Senior Housing

Eagle Point Senior Housing, located at 935 E. John Street, received a Stormwater Management Permit prior to starting construction in 2017. Per the ordinance, as a site greater than five (5) acres, one of their requirements was to achieve 80% Total Suspended Solids (TSS) removal from the developed condition. They prepared a plan that included a biofilter and a pond and met 80.1% TSS removal.

In October 2017, staff approved a modification to reduce the size of the stormwater pond. That change did not impact the TSS removal, but did require changes to the maintenance plan. In February 2018, the design consultant for the project notified the City of problems with the soils under the pond, requiring extensive geotechnical work, reinforcement of the soils beneath the pond, and adding a plastic liner.

The developer has requested MEP for the site of 32% TSS removal, which is the amount received by the biofilter. If the developer builds the pond, they need to do so while the site is frozen, to minimize groundwater into the site which must be pumped to the wastewater treatment plant.

After discussions with the City's plan review consultant, the developer, and the developer's consultant, staff recommends the following, taken together:

1. Waive the 80% TSS removal requirement down to the WDNR 40% requirement, and
2. Agree that the pond does not need to be constructed based on soil conditions, and
3. Accept a \$37,500 in-lieu fee to allow the City to do off-site practices to make up the difference between 32% and 40% TSS removal. (This is approximately 50% of the estimated cost of finishing the pond under current site conditions and consistent with past practice of in-lieu fees.)

The Developer will still need to obtain WDNR approval of MEP.



"...meeting community needs...enhancing quality of life."

TO: Finance Committee
FROM: Tony Saucerman, Finance Director
DATE: March 9, 2020
RE: Request approval of final 2019 Budget adjustments

In closing out 2019, the following funds showed expenditures in excess of budget. I am requesting budget adjustments to bring them back into compliance. All adjustments are fully fundable by revenues or fund balance within the respective funds.

Community Development Block Grant (CDBG) Fund

This fund accounts for the receipt and disbursement of Federal Community Development Block Grant proceeds. As a result of the actual grant awarded in 2019 being higher than estimated at the time the budget was prepared, a budget amendment is being requested to increase the grant revenue and related disbursements.

Emergency Housing & Homeless Grant (EHH) Fund

This fund accounts for the receipt and disbursement of emergency housing grant funds from the Wisconsin Department of Administration. As a result of the actual grant awarded in 2019 being higher than estimated at the time the budget was prepared, a budget amendment is being requested to increase the grant revenue and related disbursements.

Police Grants Fund

In 2019, the Police Department was awarded additional grant funds for task force initiatives such as alcohol, speed, and drug enforcement. The additional grant amounts funded additional enforcement expenditures. The requested budget adjustment records the additional grant proceeds and related expenditures.

TIF 8 Capital Projects Fund

TIF 8 includes the Riverheath, Eagle Flats and Eagle Point developments along the City's riverfront. The TIF is considered a "developer funded" TIF whereby the developer pays for the costs of the development and a portion of the cost is paid back through increased property tax revenues generated from the increased property values. The excess expenditures in 2019 represent increased developer payments due to higher than projected equalized values on the properties.

Information Technology/Facilities Capital Project Funds

At the end of 2018, approximately \$115,216 of proceeds from the 2017 general obligation note issue remained in the Information Technology Capital Projects fund. In order to meet the requirements necessary to avoid having to prepare arbitrage calculations, these proceeds needed to be spent by April 2, 2019 (100% of the proceeds need to be spent within 18 months of the issue date of October 2, 2017). Due to the ERP project progressing less rapidly than originally anticipated, these funds were not immediately needed. Therefore, the remaining proceeds were transferred to the Facilities Management Capital Projects fund where they were immediately applied to qualifying projects. A budget amendment is being requested to reflect this transfer.

Thank you for your consideration of these budget adjustments. As always, feel free to contact me if you have questions.

REPORT OF THE FINANCE COMMITTEE

PROJECT LIMITS:

1-P-20

SANITARY LATERALS, STORM LATERALS AND STORM MAIN

- Alvin St (Evergreen Dr to CDS)
- Douglas St (Reid Dr to Prospect Ave)
- Glendale Ave (Mason St to Richmond St)
- Harris St (Badger Ave to Richmond St)
- Newberry Ave (Schaefer St to city limits)
- Summer St (Gillett St to Richmond St)

In accordance with the preliminary resolution of the Common Council dated March 18, 2020 we herewith submit our report on the assessment of benefits on the above named construction.

This report consists of the following:

Schedule A - Preliminary plans and specifications on file in the office of the Director of Public Works.

Schedule B - The total cost within the project limits in accordance with the plans and specifications in Schedule A is **\$6,094,221.**

Schedule C - Proposed Assessments. The properties included within the project limits are benefited and the work or improvements constitute an exercise of the police power. The total value of assessments is **\$774,831.**

Finance Committee

REPORT OF THE FINANCE COMMITTEE

PROJECT LIMITS:

2-P-20

CONCRETE PAVEMENT, SIDEWALK CONSTRUCTION AND DRIVEWAY APRONS

- Mackville Road (Ballard Rd to Purdy Pkwy)
- Purdy Parkway (Tiburon Ln to Mackville Rd)
- Henry Street (Warner St to Telulah Ave) – sidewalk only
- Prospect Avenue (Sunny Slope Ct to Hillcrest Dr) – sidewalk only

In accordance with the preliminary resolution of the Common Council dated March 18, 2020 we herewith submit our report on the assessment of benefits on the above named construction.

This report consists of the following:

Schedule A - Preliminary plans and specifications on file in the office of the Director of Public Works.

Schedule B - The total cost within the project limits in accordance with the plans and specifications in Schedule A is **\$3,141,821.**

Schedule C - Proposed Assessments. The properties included within the project limits are benefited and the work or improvements constitute an exercise of the police power. The total value of assessments is **\$438,000.**

Finance Committee

City of Appleton
2019 - 2020 REAPPROPRIATION REQUESTS - UNDER CONTRACT

Fund / Org Project	Object Seg 1	Proj Seg 2	Seg 3	Contract #	PO/ Project #	Year Budgeted	Vendor	PROJECT	Carryover	JUSTIFICATION
U	4030	680401					Paragon Development Sys.	Electronic poll books	124,000	Ordered in November, 2019.
Subtotal - City Center Capital Projects Under Contract									124,000	
U	4140	659900					Multiple	Business enhancement grants	15,000	Business enhancement grants for projects still in process at year-end
U	4142	640400		53-18	M-18	2018	OMNNI	Materials Testing - Rocky Bleier	15,936	Construction completed late 2019 Environmental reporting in 2020
U	4142	680902		2-19	I-18	2017-19	Pheifer Bros.	Oneida St. Bridge over Jones Park	20,153	Construction will be completed in 2020
Subtotal - TIF # 11 Under Contract									51,089	
U	4150	659900					Multiple	Business enhancement grants	11,900	Business enhancement grants for projects still in process at year-end
Subtotal - TIF # 12 Under Contract									11,900	
U	IT	ERP	SOFTWARE				Tyler Technologies		68,785	Balance of 2019 debt proceeds for ERP; project delayed due to vendor issues on tax import
U	IT	ERP	SOFTWARE		PO 190171		Tyler Technologies		8,375	Tax module - CAMA import / settlement
U	IT	ERP	SOFTWARE		PO 190894		Tyler Technologies		700	Custom programming - pay advice
U	IT	ERP	SOFTWARE		PO 190925		Tyler Technologies		150	General billing invoice form modification
Subtotal - Technology Capital Project Under Contract									78,010	
U	4240	680100						Glendale Ave land purchase, adjacent to MSB	503,000	Purchase closed in January
U	4240	640400		53-18	M-18	2018	OMNNI	Materials Testing - Oneida Bridge	15,937	Construction completed late 2019 Environmental reporting in 2020
U	4240	640400	3510	70-16	I-18	2017-19	Patrick Engineering	Oneida St. Bridge over Jones Park	13,166	Multi year design & construction engineering contract.
U	4240	640400	3510	6-19	I-18	2017-19	OMNNI Associates	Oneida Street Bridge over Jones Park	81,104	Construction will be completed in 2020
U	4240	632510			PO 190892	2019	King Luminaire	Street Lighting Energy Efficiency Upgrades	11,742	Items were order in 2019, but vendor could not deliver until 2020
U	4240	680999	3510	2-19	I-18	2017-19	Pheifer Bros.	Oneida St. Bridge over Jones Park	687,861	Construction will be completed in 2020
U	4240	680999	3510		G-15	2015	WisDOT	Prospect Ave. Bridge over Jackman St.	28,615	Three Party design contract with WisDOT and Bloom Companies.
U	4240	680999	3510		G-16	2016	WisDOT	Lawe Street Bridge over Power Canal	3,463	Three Party design contract with WisDOT and OMMNI
U	4240	680999	3510		G-16	2016	WisDOT	Lawe Street Bridge over Power Canal	19,313	Construction contract with WisDOT
U	4240	640400	3510			2018	OMNNI Associates	Roemer Road Box Culvert Design	3,959	Design contract scheduled for 2018-2020
U	4240	680901				2019	Outagamie Co	Calumet St patch project	38,000	County waiting to finalize with contractors.
U	4240	640800			PO 190345	2019	TAPCO	Fiber optic splices	1,980	Open PO
Subtotal - Public Works Capital Project Under Contract									1,408,140	
U	FACILITIES	PARKDEVLP	INFRASTRUC	JONES	17-18	2018	Miron Construction	Jones Park renovation	19,644	Contingency pending final close-out of project in spring 2020
U	FACILITIES	BLUERAMP	INFRASTRUC	BRAMPDEMO	44-17	2018	Boldt Construction	Blue Ramp Demolition	352,433	Work is being completed on 3rd and 4th floor egress and site restoration in spring.
U	FACILITIES	BLUERAMP	INFRASTRUC	BRAMPDEMO	11	2018	Hoffman	Blue Ramp Demolition	23,985	Work is being completed on 3rd and 4th floor egress and site restoration in spring
U	FACILITIES	BLUERAMP	INFRASTRUC	BRAMPDEMO				Relocation expense for business moved	78,150	Negotiations with businesses relocated due to Blue Ramp demolition are ongoing.
U	FACILITIES	FACRENO	BUILDINGS	CITY HALL	7	2019	Wesenberg	Public Works Office Renovation	11,581	Work to be completed in 2020.
U	FACILITIES	FACRENO	BUILDINGS	CITY HALL	In Process	2019	Milbach Construction	Public Works Office Renovation	200,000	Work to be completed in 2020
U	FACILITIES	SAFESECURE	BUILDINGS	CITY HALL	In Process	2019	Milbach Construction	Safety & Security Upgrades	30,000	Work to be completed in 2020.
U	FACILITIES	INTERIOR	FRNTR&FIX	CITY HALL	None	2019	Nordon	Public Works Office Renovation	208,300	Work to be completed in 2020
U	FACILITIES	TENNISCT	INFRASTRUC	LINWOOD	11-19	2019	Peters Concrete	Linwood Tennis/Basketball	41,386	Court coloring and striping to be completed in 2020.
U	FACILITIES	HVAC	BUILDINGS	FIRE-4	120-19	2019	Baumgart Mechanical	Fire Station #4 HVAC	65,050	Work to be completed in 2020.
U	FACILITIES	HVAC	BUILDINGS	FIRE-4	95-19	2019	Performa	Fire Station #4 HVAC	865	Work to be completed in 2020. \$865 left on contract

City of Appleton
2019 - 2020 REAPPROPRIATION REQUESTS - UNDER CONTRACT

Fund / Org Project	Object Seg 1	Proj Seg 2	Contract Seg 3 #	PO/ Project #	Year Budgeted	Vendor	PROJECT	Carryover	JUSTIFICATION		
U	FACILITIES	INTERIOR	FRNTR&FIX	MSB	92-19		2019	Wesenberg Architects	MSB Ceiling Tile Replacement	2,525	Work to be completed in 2020.
U	FACILITIES	INTERIOR	FRNTR&FIX	MSB	15-20		2019	Cardinal Construction	MSB Ceiling Tile Replacement	36,875	Work to be completed in 2020.
U	FACILITIES	INTERIOR	FRNTR&FIX	MSB	13-20		2019	VOE Power and systems	MSB Ceiling Tile Replacement	39,650	Work to be completed in 2020.
U	FACILITIES	LIGHTING	MACH&EQUIP	MSB			2019	VOE Power and systems	MSB lighting upgrades	24,577	Work to be completed in 2020.
U	FACILITIES	LIGHTING	MACH&EQUIP	PD	None		2019	Crescent Electric	PD Lighting Upgrades	7,147	Work to be completed in 2020.
U	FACILITIES	LIGHTING	MACH&EQUIP	PD	126-19		2019	Van Ert Electric	PD Lighting Upgrades	17,375	Work to be completed in 2020.
U	FACILITIES	LIGHTING	MACH&EQUIP	PD	65-19		2019	KL Engineering	PD Lighting Upgrades	2,820	Work to be completed in 2020
U	FACILITIES	Playground	MISCEQUIP	PIERCE	104-19		2019	Cardinal Construction	Pierce Playground	205,550	Work to be completed in 2020.
U	FACILITIES	Playground	MISCEQUIP	PIERCE	None		2019	KL Engineering	Pierce Playground	3,496	Work to be completed in 2020.
U	FACILITIES	TELULAH	MISCEQUIP	TELULAH	147-19		2019	Radtko	Installation of Fishing Pier Piles at Lower Telulah	22,138	Work to be completed in 2020
U	FACILITIES	LIGHTING	MACH&EQUIP		None		2019	KL Engineering	Parks Lighting Upgrades	7,810	Work to be completed in 2020
U	FACILITIES	TRAILDEVEL	ARCHITECT	RIVERFRNT	141-19		2019	Corre	Lawe Street Trestle Project	76,000	Work to be completed in 2020 for construction management
U	FACILITIES	TRAILDEVEL	INFRASTRUC	RIVERFRNT	In Progress		2018-19	Janke	Lawe Street Trestle Project	578,753	Construction of Lawe Street Trestle & Trail in 2020
U	FACILITIES	ELECTRICAL	CONSULTING		None		2019	Crescent Electric	Arc Flash Study	4,435	Repairs for PD main breaker-materials shipped in early 2020
Subtotal - Facilities Capital Project Under Contract									2,060,545		
U	5123	640400			130-19		2019	Desman Design Management	Ramps	45,935	Contact awarded and work initiated in 2019. Final contract completion expected in summer of 2020.
U	5123	632800				PO 190964	2019	TAPCO	TIBA signage	15,000	Open PO
U	5123	642400				PO 190965	2019	TAPCO	SmartPark software upgrade & installation	15,370	Open PO
U	5123	680300				PO 190980	2019	Crescent Electric Supply	Kenall light lenses	10,579	Open PO
Subtotal - Parking Utility Under Contract									86,884		
U	5210	640400			28-19		2019	McMahon Associates	Oneida St and Lawrence St SWMP	17,782	Project has been on hold but expected to continue
U	5210	640400					2018 & 2019	raSmith	2018A Stormwater Plan review	14,044	Plan reviews started in 2018 continued through 2019 and into 2020 (such as Kmart, Apple Ridge, North Edgewood Estates).
U	5210	640400					2019	Brown & Caldwell	2019A Stormwater Plan review	20,437	Plan reviews started in 2019 continuing into 2020 such as Aldi's on Richmond
U	5222	640800			124-19	N-19	2019	Hydro-Klean	Spot Repairs, Pro. Tap, Min. Dep. Removals	51,000	Contract Completion is 6/30/2020
U	5230	640400			9-19	M-19	2019	Omni	Materials Testing	28,000	Newberry Street contamination, Spartan/Sommers/Haymeadow. Projects to be completed in 2020.
U	5230	640400			22-19	K-19	2019	Applied Ecological Services	K-19 Native Landscaping	9,429	Native Landscaping at Leona Pond was started in 2019 but was not able to be completed due to weather conditions. Work scheduled for completion spring 2020
U	5230	640400			23-19	2019L	2019	Brown & Caldwell	Leona Pond CRS	5,000	Work completed in 2019 except final grant report support. Final payment to contractor was approved in December 2019; Final grant report to DNR scheduled for March 2020.
U	5230	640400			27-19		2019	Brown & Caldwell	2019J Spartan Final Design & Culvert/Wall CRS	68,139	Culvert/Wall under construction, 2020 ponds and grading wrapping up design for Feb bidding
U	5230	640400				2019B	2019	McMahon Assoc.	N Edgewood Est Design	29,902	Work began in 2019, scheduled for completion in 2020
U	5230	640400				2019D	2019	raSmith	Lightning Dr Extension Design	11,733	Work began in 2019, scheduled for completion in 2020
U	5230	640400				2019R	2019	raSmith	Lightning/French Corridor	49,680	Contracted late 2019. Work to be completed in 2020
U	5230	640400					2017	McMahon Associates	2017F Evergreen Alvin stormwater design and permits	7,472	Evergreen is done, Alvin delayed to coordinate with adjacent development
U	5230	640400					2019	Brown & Caldwell	2019C Newberry	3,105	Coordinating design with City staff timeline
U	5230	680904			36-19	Y-19	2019	VanStraten	#3 Sewer & Water reconstruction	12,187	Project not complete. Contractor to complete in spring 2020
U	5230	680904			80-19	J-19	2019	Dave Tenor Corp.	Mini Storm Sewer	102,961	Contract initiated in 2019. It will be completed in Spring 2020.
U	5230	680904			81-19	O-19	2019	Terra Engineering	CIPP Liner	7,697	Hold contingency for punch list completion
U	5230	680904			96-19	Z-19	2019	Kruczek	Sommers, Spartan, Haymeadow - Sewer & Water extensions	178,371	Project 85% complete. Poor weather. Completion in early spring
U	5230	680904			110-19	AA-19	2019	Highway Landscapers	Bear Creek Box Culvert & Spartan/Sommers Retaining Wall	639,279	Work started in December, no payments made as of Jan 10, 2020

City of Appleton
2019 - 2020 REAPPROPRIATION REQUESTS - UNDER CONTRACT

Fund / Org Project	Object Seg 1	Proj Seg 2	Seg 3	Contract #	PO/ Project #	Year Budgeted	Vendor	PROJECT	Carryover	JUSTIFICATION
U	5230	680904		77-19	T-19	2019	Dorner, Inc.	Kernan Ave/E. South River Storm Sewer Reconstruction.	196,253	Contract initiated in 2019. It will be completed in Spring 2020.
Subtotal - Stormwater Utility Under Contract									1,452,471	
U	53206600	640400		9-19	M-19	2019	OMNNI	M-19 Materials Testing	70,003	WWTP, Newberry contamination, Newberry RR crossing geotech. To be completed in 2020
U	53206730	680905		36-19	Y-19	2019	VanStraten	#3 Sewer & Water reconstruction	39,434	Project not complete. Contractor to complete in spring 2020
U	53206730	680905		96-19	Z-19	2019	Kruczek	Sommers, Spartan, Haymeadow - Sewer & Water extensions	40,076	Project 85% complete. Poor weather. Completion in early spring
U	53346720	640400		59-19		2019	Strand Associates	Lindbergh & Clearwell Inspection & Rehabilitation	9,270	Project started in 2019, project to be completed spring 2020
U	53336500	640400		59-19		2019	Strand Associates	Lindbergh & Clearwell Inspection & Rehabilitation	488	Project started in 2019, project to be completed spring 2020
U	53346720	640800		86-19		2019	Classic Protective Coatings		95,810	Project started in 2019, final work to be complete Spring 2020
U	53346720	640800				2019	Corpro Companies	Ridgeway Cathodic Protection	8,300	Contract signed in October 2019, work delayed due to water storage needs for other projects
U	WTRSUPPLY	LKSTAT	CONSULTING	57-19		2019	McMahon Associates	Phase 1 Lake Intake Shorewell Project	329,575	Project started in 2019, construction will begin later in 2020
U	WTRSUPPLY	INTAKE	CONSULTING			2019	Omni Associates	Lake Intake System	14,468	Work completed, final report to be reviewed
U	WTRSUPPLY	SUPLINE	CONSULTING			2019	Omni Associates	Supply Line Environmental	26,188	Testing continues into 2020
U	WTRFMDFAC	HVAC	CONSULTING			2019	Donohue Associates	HVAC Water Design	8,005	Design started in 2019, construction to be completed in 2020
U	WTRFMDFAC	HVAC	BUILDINGS			2019	Omni Paint & Glass	Coating HVAC Roof Units	24,300	Contract issued in 2019, work start depended on warm weather. Work to be completed mid-year 2020.
U	WTRFMDFAC	HVAC	BUILDINGS			2019	Great Lakes Mechanical	Water Plant HVAC Chiller Pump replacement	62,200	Project proved more complex than anticipated, delaying bids. Vendor approved at 2/19 Finance Cte meeting.
U	WTRFMDFAC	HARDSCAPE	CONSULTING	88-19		2019	Patrick Engineering	North Water Tower Road Replacement	12,000	Project delayed by uncompetitive bids for asphalt;
U	WTRFMDFAC	HARDSCAPE	LANDIMPROV			2019	Northeast Asphalt	North Water Tower Road Replacement	31,973	Bids received in 2019 were not competitive due to vendors' workloads, project delayed to re-bid.
Subtotal - Water Utility under contract									772,090	
U	5427	640800		124-19	N-19	2019	Hydro-Klean	Spot Repairs, Pro. Tap, Min. Dep. Removals	82,900	Contract Completion is 6/30/2020
U	5431	640400		4-19	U-19	2019	McMahon	North Edgewood Sanitary Lift Station -Design & Project Management for Lift Station	41,870	Contract for construction just let. Project to go through August 2020
U	5431	680903			U-19	2019	PTS Contractors	North Edgewood Estates Sanitary Lift and Force Main	905,737	Project awarded on December 18, 2019. Work to be completed in 2020.
U	5431	640400		9-19	M-19	2019	OMNNI	M-19 Materials Testing	10,000	Newberry Street contamination. Project scheduled for 2020 construction.
U	5431	680903		36-19	Y-19	2019	VanStraten	#3 Sewer & Water reconstruction	27,467	Project not complete. Contractor to complete in spring 2020
U	5431	680903		81-19	O-19	2019	Terra Engineering	CIPP Liner	6,000	Hold contingency for punch list completion
U	5431	680903		85-19	BB-19	2019	Kruczek	Sanitary main on Edgewood Dr., Lightning to French	67,863	Project complete, working on final quantities
U	5431	680903		96-19	Z-19	2019	Kruczek	Sommers, Spartan, Haymeadow - Sewer & Water extensions	49,892	Project 85% complete. Poor weather. Completion in early spring
U	5412	640100		127-19		2019	Trilogy	Wastewater Rate Study	6,562	Contract signed November 2019, study results expected 2nd quarter 2020, balance of the project budget included in 2020 Budget
U	5423	640400	4544			2017	Coker Composting	Composting Consulting Project	29,299	Project on hold due to PFAS regulation changes.
U	WWUTL	PROCIMPRV	CONTRACTOR	1-19		2017	August Winter & Sons	2017 WWTP Improvement Project	823,585	Project started in 2019, project to be completed early summer 2020
U	WWUTL	PROCIMPRV	CONSULTING			2017	Donohue	2017 WWTP Improvement Project	55,096	Construction started in 2019, project to be completed early summer 2020
U	WWUTL	PIPING	CONSULTING	50-19		2019	McMahon Associates	2019 Piping WWTP Improvement Project	62,940	Engineering for project began in 2019, construction to start later in 2020
U	WWUTL	PIPING	CONSULTING	50-19		2019	McMahon Associates	2019 Piping WWTP Improvement Project	96,875	Engineering for project began in 2019, construction to start later in 2020
U	WWLIFT	MIDWAYLS	CONTRACTOR	117-19		2018	August Winter & Sons	Midway Lift Station Phase 2 Upgrade	18,738	Project started late in 2019, construction to completed spring 2020
U	WWLIFT	MIDWAYLS	CONSULTING			2018	McMahon Associates	Midway Lift Station Phase 2 Upgrade	281	Project started late in 2019, construction to completed spring 2020
U	WWFMD	WATERLATER	BUILDINGS	18-19		2019	Donohue Assoc	WWTP Lateral Replacement	9,286	Design started in 2019, construction to start later in 2020.
U	WWFMD	ELECTDISTR	CONSULTING	48-19			Patrick Engineering	Substation Design	183,575	Design started in 2019, construction planned to start later in 2020, contract for construction to be re-bid.

City of Appleton
2019 - 2020 REAPPROPRIATION REQUESTS - UNDER CONTRACT

Fund / Org Project	Object Seg 1	Proj Seg 2	Seg 3	Contract #	PO/ Project #	Year Budgeted	Vendor	PROJECT	Carryover	JUSTIFICATION
U	WWFMD	HARDSCAPE	CONSULTING		122-19	2019	McMahon	Employee Parking Lot S-Bldg Design	5,479	Design started in 2019, construction for mid 2020
U	WWFMD	HARDSCAPE	LANDIMPROV		75-19	2019	Martel Construction	Replace 60 feet WWTP lower road	8,309	Construction to start spring 2020, delayed due to weather
U	WWFMD	HVAC	CONSULTING		17-19		Performa Architects	S & A Bldg HVAC upgrades	2,513	Design started in 2019, construction planned to start later in 2020.
U	5422	640800			PO 190762	2019	Hurckman Mechanical	Insulation project	975	Open PO
U	5422	64000			PO 190831	2019	Griesbach Diamond Water	Tank re-bed	1,121	Open PO
U	5422	642400			PO 190003	2019	Schneider Electric	2019 support contract	2,009	Open PO
Subtotal - Wastewater Utility under contract									2,498,372	
U	5630	680200			69-19	2019	McMahon	Reid Parking Lot	11,517	Work to be completed in 2020.
Subtotal - Reid Golf Under Contract									11,517	
U	58072000	680401	1800		PO 190278	2017	Baycom	Radio System	12,720	Project incomplete
U	58072000	680401	1800		PO 190952	2019	Baycom	Radio System	1,489	Project incomplete
U	58072000	680403	1800		PO 190931	2019	New Flyer	Bus Procurement	2,372,510	Project incomplete
U	58072000	680403	1800		PO 190851	2019	Ewald	Staff Vehicle	38,830	Project incomplete
U	58075000	680401	1800		PO 190667	2019	Ecolane	Scheduling and dispatch software	47,019	Project incomplete
U	58072000	680401	1800		PO 190278	2018	DoubleMap	ITS system purchase & install	13,316	Project incomplete
U	58072000	680401	1800			2018	DoubleMap	ITS system purchase & install	62,221	Project incomplete
U	58073000	680300	1800		63-19	2019	Northern Electric	Generator	7,483	Project incomplete
Subtotal - Valley Transit under contract									2,555,588	
U	6121	641700			PO 190792	2019	Bergstrom Automotive	Accident repairs	8,930	Open PO
Subtotal - CEA Under Contract									8,930	
U	17014	640400				2019	Outagamie Co	Catunet St patch project	21,400	County waiting to finalize with contractors.
U	17011	640400			9-19	M-19	OMNNI	M-19 Materials Testing	10,000	Oneida/Valley Road contamination
U	17014	680901				T-15	2015	WISDOT	3,000	Construction contract with WisDOT
U	17014	680100				2018 and 2019	Scott and Kate Lenz	Relocate septic field out of Spartan Drive	21,000	Per land acquisition agreement with Kate Lenz. Most of work done, final grading and restoration in spring 2020.
U	17014	680100				2019	Streetland LLC	Misc. land acquisition	10,000	Streetland LLC is under contract for appraisals
U	17014	680100				2019	Streetland LLC	Misc. land acquisition	25,000	actual acquisition based on appraisals from Streetland LLC
U	17022	632510			PO 190807	2019	TAPCO	Overhead sing structure S-44-0044	7,250	Items were order in 2019, but vendor could not deliver until 2020
U	17023	632510			PO 190892	2019	King Luminaire	Street Lighting Energy Efficiency Upgrades	4,944	Items were order in 2019, but vendor could not deliver until 2020
U	17032	640400	3510		BB-16	2016-20	Collins Engineers	Movable Bridge Inspections	7,447	Multi-year contract through 2020
U	17032	640400	3510			2018	Collins Engineers	2018 Bridge Maintenance	16,243	Design work scheduled to be complete in 2020
U	18021	632102			PO 191001	2019	Jefferson	15 sets turnout gear	37,303	Open PO; 3 - 4 month delivery time
U	15030	659900					Ehlers	TIF # 3 & # 11 amendment	16,525	Project was held much of 2019 at the direction of the Mayor due to other Downtown projects in TIF #11. The project was restarted in November 2019 and is expected to be completed by 2nd quarter of 2020.
U	15040	640400					raSmith	Wetland delineation; Southpoint Commerce Park	23,345	DNR regulations limit the time of year and conditions during which a delineation can be completed. Funding will be used as soon as delineations can be done in spring of 2020.
Subtotal - General Fund Under Contract									203,457	
Grand Total - Under Contract									11,322,993	