



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final-revised Board of Health

Wednesday, November 10, 2021

7:00 AM

Council Chambers, 6th Floor

1. Call meeting to order
2. Roll call of membership
3. Approval of minutes from previous meeting

4. Public Hearings/Appearances

5. Action Items

[21-1569](#) October Meeting Minutes

Attachments: [Oct Minutes.pdf](#)

[21-1596](#) Neenah Weights & Measures Proposal

Attachments: [Neenah Weights & Measures Proposal.pdf](#)

[21-1570](#) Weights & Measures Fee Proposals

Attachments: [Fee Proposals 2021.pdf](#)

6. Information Items

[21-1575](#) COVID-19 Update

Attachments: [COVID-19 Update.pdf](#)

[21-1584](#) 3rd Quarter 2021 Report

Attachments: [Q1 2021 Report .pdf](#)

[Q3 Executive Summary.pdf](#)

[21-1572](#) 3rd Quarter 2021 Budget Performance Review

Attachments: [Department Budget Review 2021.pdf](#)

[Q3 Summary Budget Review.xlsx](#)

[21-1573](#) Approved Noise Variance

Attachments: [Approved Noise Variance.pdf](#)

[21-1574](#) Approved ADI Wagon Rides

Attachments: [Horse-Drawn Wagon Rides.pdf](#)

7. Adjournment

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.



City of Appleton

100 North Appleton Street
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Meeting Minutes - Final Board of Health

Wednesday, October 13, 2021

7:00 AM

Council Chambers, 6th Floor

1. Call meeting to order

Chairperson Spears called the meeting to order at 7:05am

2. Roll call of membership

Aldersperson Schultz, and Werth were excused

Present: 5 - Meltzer, Woodford, Spears, Fuchs and Vogel

Excused: 2 - Werth and Schultz

5. **Action Items**

3. Approval of minutes from previous meeting

[21-1359](#)

September Minutes

Attachments: [Sept Minutes.pdf](#)

Meltzer moved, seconded by Dr. Vogel that the meeting minutes from September be approved. Roll call. Motion carried by the following vote:

Aye: 5 - Meltzer, Woodford, Spears, Fuchs and Vogel

Excused: 2 - Werth and Schultz

4. **Public Hearings/Appearances**

Samaritan Counseling Center of the Fox Valley: Wellness Screen Program
Jennifer Parsons, Wellness Screen Program Dir. & Rosangela Berbert, Executive Dir.

Presenter: Jennifer Parsons - 1478 N. Kenwood Dr - Menasha 54952

6. **Information Items**

[21-1361](#)

Fee Increase Proposal - Eric Maggio, Chief Sealer

Attachments: [Fee Increase 2021.pdf](#)

This Report Action Item was presented

[21-1360](#)

Consortium Update - Eric Maggio, Chief Sealer

Attachments: [Consortium.pdf](#)

This Report Action Item was presented

[21-1362](#)

COVID-19 Update - Cassidy Walsh, Emergency Management Coordinator

Attachments: [COVID -19 Update.pdf](#)

This Report Action Item was presented

[21-1263](#)

Approved Noise Variance Requests

Attachments: [Approved Noise Variance.pdf](#)

This Report Action Item was presented

7. Adjournment

Mayor Woodford moved, seconded by Meltzer to adjourn the meeting at 7:46am. Roll Call. Motion carried by the following vote:

Aye: 5 - Meltzer, Woodford, Spears, Fuchs and Vogel

Excused: 2 - Werth and Schultz



"...meeting community needs...enhancing quality of life."

Appleton Health Department
100 North Appleton Street
Appleton, WI 54911-4799
(920) 832-6429
www.appleton.org



Date: November 5, 2021

To: Board of Health

From: Eric Maggio, City Sealer Weights & Measures

Re: East Central Weights and Measures Consortium

The City of Neenah reached out in early May 2021 about the possibility of in the East Central Weights and Measures consortium. A survey was conducted, and it was determined that Neenah would require 35 days per year. The City of Neenah would like a start date of 1/1/2022. The 2022 daily rate is going to be \$446 per day. There will not be any additional staff needed.

PROPOSED REVISIONS TO WEIGHTS AND MEASURES FEE SCHEDULE

Base rates for Appleton Health Department Environmental Health and Weights & Measures fees were established in an independent Study authorized and funded by the Common Council in 1993. The final report was referred to as the Griffith Study.

Annually since 1993 we have evaluated the actual cost of services provided, reviewed our current fees for those services rendered, and made recommendations for increases where justified. The Board of Health has acted upon and approved these recommendations when submitted.

In recent years we have used the federally established and nationally recognized Consumer Price Index (CPI) as the factor in determining appropriate fee increases.

In 2003 we did an exhaustive study of the Weights and Measures Section to evaluate feasibility and costs of contracting with several area municipalities. From this study and with the assistance of John Hoft-March of our Finance Department, we recalculated our actual operating cost for operations within the City of Appleton. These figures are now updated annually.

Our device license fee rates are based upon the standardized, average amount of time spent to inspect, test and certify a device times the current operating cost per hour. With the new hourly rate and with special consideration to each fee I have developed the new Recommended Fees shown. Weights and Measures fees are calculated to the nearest whole dollar amount.

With the rate changes submitted we estimate a revenue increase of \$2,300 or approximately 3.7%.

Respectfully submitted,

APPLETON HEALTH DEPARTMENT

Eric Maggio, Chief Sealer
Weights and Measures

PROPOSED REVISIONS TO WEIGHTS AND MEASURES FEE SCHEDULE

NO. OF FEE	LICENSEABLE ITEM DESCRIPTION	CURRENT FEE	AVERAGE CITY LICENSE FEE 2021*	RECOMMENDED FEE	DOLLAR CHANGE	Number Of Device
1	Base Licensing Processing Fee	\$45.00	\$81.67	\$45.00	0	
2	Portion Scale – Low Capacity	\$11.00	\$17.50	\$11.00	0	
3	Scales 0 – 30 lbs	\$19.00	\$32.71	\$20.00	0	
4	Scales 31 – 1000 lbs	\$32.00	\$54.50	\$33.00	0	
5	Scales 1001 – 10,000 lbs	\$53.00	\$65.11	\$53.00	0	
6	Scales 10,001 – 20,000 lbs	\$70.00	\$76.13	\$70.00	0	
7	Point of Sale Systems	\$20.00	\$32.71	\$20.00	0	
8	Prepack Scale	\$20.00	\$32.71	\$20.00	0	
9	Person Weighing Scale	\$30.00	\$30.45	\$30.00	0	
10	High Accuracy Scale with Weights or Pill Counter System	\$45.00	\$56.19	\$45.00	0	
11	Hopper Scales	\$110.00	\$119.35	\$110.00	0	
12	Linear Meter	\$15.00	\$15.75	\$15.00	0	
13	Rules	\$3.00	\$3.15	\$3.00	0	
14	Timing Device	\$8.00	\$16.43	\$8.00	0	
15	Petroleum Pump	\$20.00	\$34.40	\$22.00	\$2.00	870
16	Vehicle Tank and Bulk Meter	\$40.00	\$81.00	\$45.00	\$5.00	110
17	Postal Scales	\$11.00	\$15.00	\$11.00	0	
18	Estimating Dough Scale and Weights	\$14.00	\$32.71	\$14.00	0	
19	Firewood Dealer	\$20.00	No Others	\$20.00	0	
20	Retail Price Scanner	1 – 8 \$60.00 9 or more \$7.50 each	\$22.00 Each	1 – 8 \$60.00 9 or more \$7.50 each	0	
21	Unclassified Devices and Consultations to Government and Industry	\$52.00 Per Hour	Not Available	\$52.00 Per Hour	0	
22	Late Payment Fee	\$60.00	\$94.33	\$60.00		
23	Penalty Fee for Nonregistration	Triple the Per Device Fee	Not Available	Triple the Per Device Fee	0	
24	Taxi Meters	\$19.00	\$18.90	\$19.00	0	
25	Farm Market Scale	No Charge	\$32.71	\$19.00	0	
26	Reinspection Fee	\$50.00	\$100.00	\$58.00	0	
27	Reinspection Fee 2 nd Visit	N/A	N/A	\$100.00	0	
28	Reinspection Fee 3 rd Vist	N/A	N/A	\$150.00	0	

Note: Last fee increase was in September 2019

*Cities (Green Bay, De Pere, Menasha, Milwaukee, and Oshkosh)

$206 + 257 = 463$ (2 week case counts)

$463 / 75,000 = .0006173$ (Appleton population 75,000)

$.0006173 \times 100,000 = 617.3$ (equals burden)

Low less than or equal to 10 per 100,000 people

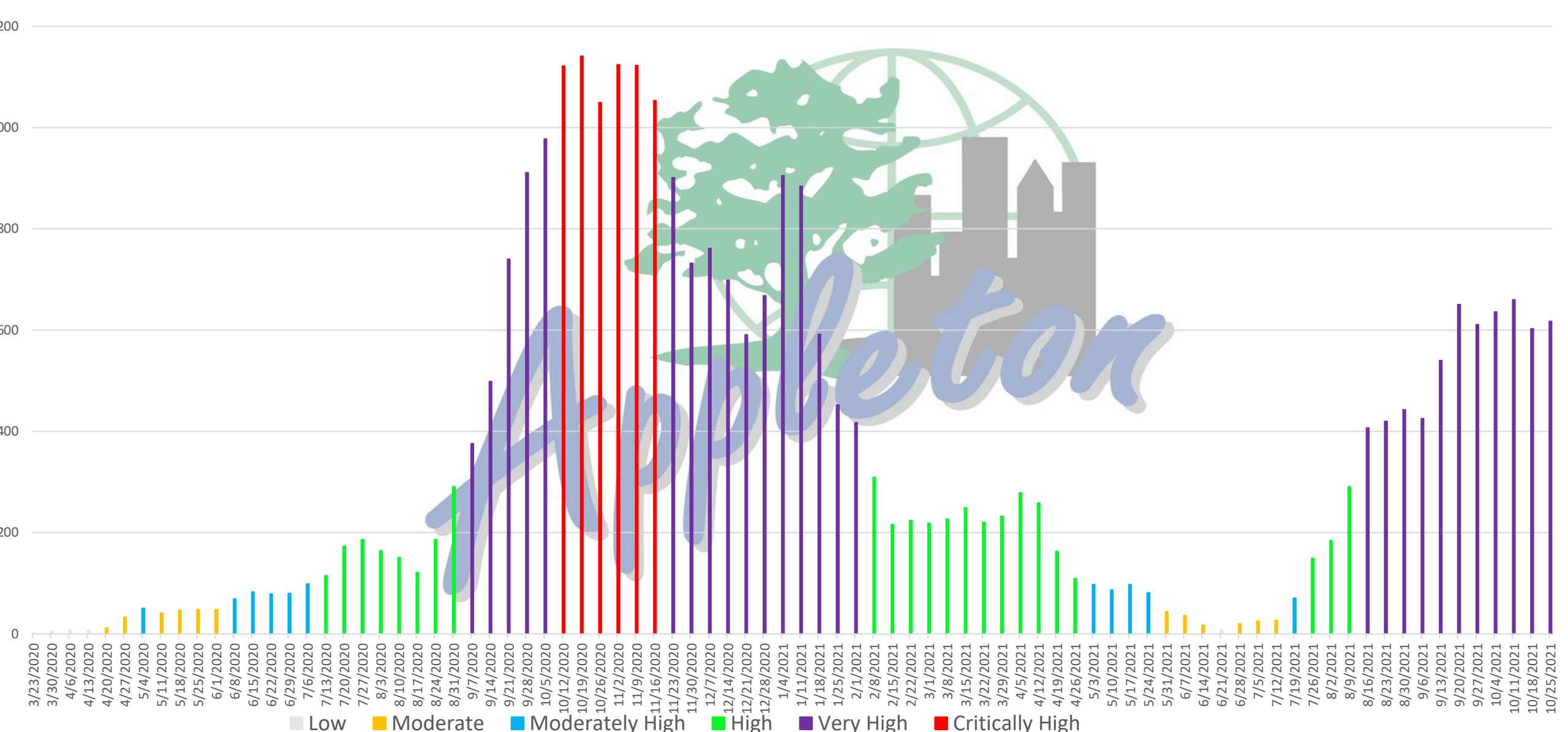
Moderate greater than 10 but less than 50 per 100,000 people

Moderately High greater than 50 but less than 100 per 100,000 people

High is greater than 100 per 100,000 people

Very High is greater than 350 per 100,000 people

Critically High is greater than 1,000 per 100,000 people



Two Week Total New COVID-19 Cases in Appleton,
 Rate per 100,000 Population, Risk Level Assessments per WDHS

10/25/2021 - 10/31/2021

342.7
High Transmission

Active:
273

Out of Isolation:
11,171

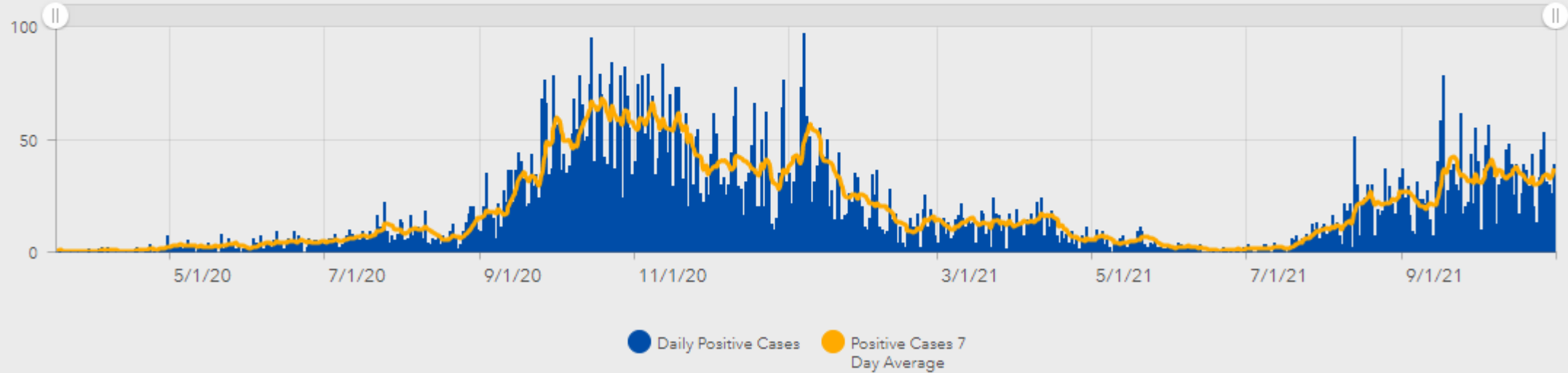
Deaths:
72

Negative:
51,499
+47

Key Numbers

Definitions

Newly confirmed COVID-19 cases by date confirmed in the City of Appleton, and 7-day average



To see individual weeks exact data please hover or tap bars/line

Confirmed Case Counts

Transmission Rates

Calculation Methods

appleton.hub.arcgis.com

<https://covid-19-appleton.hub.arcgis.com/>

VACCINATIONS TO DATE (11/01/21)

	FULLY VACCINATED	AT LEAST ONE SINGLE DOSE
UNITED STATES	58.0%	66.8%
WISCONSIN	55.0%	57.8%
CALUMET COUNTY	49.7%	51.9%
WINNEBAGO COUNTY	53.6%	56.1%
OUTAGAMIE COUNTY	55.6%	58.2%
CITY OF APPLETON	60.8%	63.9%
APPLETON 12 AND OLDER	72.2%	75.9%
APPLETON 12-17 YEARS	57.2%	62.2%



I. Preventing Disease

Community Education Sessions	Quarter	Year to Date	Last Year to Date
Group Education Sessions	0	0	4
Number of Attendees	0	0	71

Immunization Clinics	Current Month	Quarter	Year to Date	Last Year to Date
Persons Immunized	0	262	420	46
Immunizations administered	0	335	540	110

Vaccine Type/Number of Doses	Quarter	Year to Date	Last Year to Date
Covid-19	310	33686	0
DtaP (Diphtheria, Tetanus, Acellular Pertussis)	0	0	0
Dtap/IPV	0	0	1
Dtap/IPV/Hep B	1	1	0
Flu (Influenza)	0	0	10
Flu Nasal	0	0	1
HBV (Hepatitis B)	0	0	2
Hep B/Hib Comvax	0	0	0
Hep A	2	2	4
Hep A/Hep B	0	0	0
HIB (Haemophilus Influenzae b)	1	1	0
HPV (Human Papillomavirus)	2	2	4
IPV (Inactivated Polio Vaccine)	0	0	1
MCV4 (Meningococcal)	3	3	4
MenB	1	1	0
MMR (Measles, Mumps, Rubella)	2	2	5
PCV13 (Pevnar)	1	1	0
Rotavirus	0	0	0
Td (Tetanus diptheria)	1	1	4
Tdap	9	14	5
VZV (Varicella)	2	2	6

Communicable Disease Cases	Current Month	Quarter	Year to Date	Last Year to Date
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Gastroenteric

Campylobacter	0	5	11	14
Cryptosporidiosis	0	1	3	9
Cyclosporiasis	0	2	4	5
E. Coli (STEC)	2	4	6	8
E. Coli (Other)	2	5	10	36
Giardiasis	1	4	5	10
Hemolytic Uremic Syndrome	0	0	0	0
Listeriosis	0	0	0	0
Salmonellosis	2	7	12	18
Shigellosis	0	0	0	2
Vibriosis	0	1	1	2
Yersinia	0	0	0	0

Other Communicable Diseases	Current Month	Quarter	Year to Date	Last Year to Date
Acute Flaccid Myelitis	0	0	0	0
Babesiosis	0	0	0	2
Bacterial Meningitis	0	0	0	0
Blastomycosis	0	0	0	2
Burkholderia Pseudomallei	0	0	0	0
Carbon Monoxide Poisoning	1	0	3	6
Denque Fever	0	0	0	0
Ehrlichiosis / Anaplasmosis	0	0	1	3
Haemophilis Influenza	0	0	0	1
Hep A	0	0	0	1
Hep B	0	0	4	0
Hep C	2	5	15	29
Histoplasmosis	0	0	1	0
Hospitalized Influenza	0	0	0	39
Invasive Group A Strep	0	1	1	2
Invasive Strep, Other	0	0	0	1
Jamestown Canyon	0	0	0	0
Kawasaki	0	0	0	0
Legionellosis	0	1	1	0
Leprosy	0	0	0	0
Lyme Disease	0	6	8	12
Malaria	0	0	0	0
Neisseria Meningitidis, Invasive Disease	0	0	0	0
Novel Influenza	0	0	0	0
Rocky Mountain Spotted Fever	0	0	1	0
Streptococcus group B invasive disease	2	3	11	11
Streptococcus pneumoniae	0	0	3	4
TB, Latent Infection	0	2	7	18
TB: Atypical	0	3	5	10
TB: Mycobacterium	2	2	3	3
Viral Meningitis	0	0	0	0
VISA	0	0	0	0
West Nile Virus	0	0	0	0
Other	0	0	1	39

Vaccine Preventable	Current Month	Quarter	Year to Date	Last Year to Date
COVID-19	922	1735	3799	0
Measles	0	0	0	0
Mumps	0	0	0	0
Pertussis	0	0	1	2
Rubella	0	0	0	0
Varicella	0	0	0	1

Tuberculosis Prevention and Control	Quarter	Year to Date	Last Year to Date
Number of TB (Chemoprophylaxis Referrals)	3	10	4
Number of TB Skin Tests	0	0	2
Number of Referrals for TB Blood Test	0	9	0
Number of TB positive tests	0	2	0

Sexually Transmitted Disease	Current Month		Quarter		Year to Date		Last Year to Date	
	All Ages	≤18	All Ages	≤18	All Ages	≤18	All Ages	≤18
Chlamydia	24	2	87	3	257	10	138	7
Gonorrhea	11	0	25	0	74	1	40	1
HIV	0	0	0	0	0	0	1	0
Other STD	0	0	0	0	0	0	1	0

Partner/Referral Program (Contacts)	0	0	1	0	1	0	4	0
Syphilis	3	0	8	0	16	1	6	0

Planned Parenthood Contract	Quarter	Year to Date	Last Year to Date
Individuals served	9	37	36
Number of tests	28	104	67
Individuals treated	3	12	15

Lead	Quarter	Year to Date	Last Year to Date
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Elevations

Initial Venous lead levels >19 ug/dl	0	0	0
Repeat Venous lead levels >19 ug/dl	0	0	0
Initial Venous lead levels 10 - 19 ug/dl	0	0	1
Repeat Venous lead levels 10 - 19 ug/dl	0	2	0
Capillary lead levels >10 ug/dl	0	1	8
Capillary lead levels 5 - 9 ug/dl	10	15	5
Venous lead levels 5 - 9 ug/dl	3	7	11
Home Inspections	0	2	1
Education	0	2	8
Formal Enforcement Action	0	0	0

Licensed Establishments	Plan Reviews			Preinspections		
	Quarter	Year to Date	Last Year to Date	Quarter	Year to Date	Last Year to Date

Public Eating and Drinking	1	4	5	11	18	23
Retail Food	1	1	3	2	9	12
Hotel/Motel and Tourist Rooming House	0	0	0	0	0	0
Bed and Breakfast	0	0	0	0	0	0
Manufactured Home Communities	0	0	0	0	0	0
Vending Machines	0	0	0	0	0	0
Swimming Pools	0	0	0	0	1	1
Tattoo and Body Piercing	0	0	0	1	7	1
Temporary Restaurants	0	0	0	0	0	0
Non-profit	0	0	0	0	0	0
Rec/Ed Campground	0	0	0	0	0	0
Campground	0	0	0	0	0	0
Pigeon Permit	0	0	0	0	0	0
Temporary Retail	0	0	0	0	1	1
Special Organization Serving Meals	0	0	0	0	0	0
Apiary	0	0	0	0	2	2
Chicken Keeping	0	0	0	4	11	13
Total	2	5	8	18	49	53

Licensed Establishments	Inspections			Reinspections		
	Quarter	Year to Date	Last Year to Date	Quarter	Year to Date	Last Year to Date

Public Eating and Drinking	40	185	112	10	21	21
Retail Food	15	45	37	1	4	6
Hotel/Motel and Tourist Rooming House	0	2	4	0	0	0
Bed and Breakfast	0	2	0	0	0	0
Manufactured Home Communities	1	1	1	0	0	0
Vending Machines	0	0	0	0	0	0
Swimming Pools	3	11	11	1	1	2
Tattoo and Body Piercing	1	7	4	1	1	0
Temporary Restaurants	16	19	8	0	0	0
Non-profit	1	1	0	0	0	0
Rec/Ed Campground	0	0	0	0	0	0
Campground	0	0	0	0	0	0
Pigeon Permit	0	0	0	0	0	0
Temporary Retail	11	14	10	0	0	0
Special Organization Serving Meals	0	0	0	0	0	0
Apiary	0	1	0	0	0	0
Chicken Keeping	0	1	0	0	0	0
Total	88	289	187	13	27	29

Licensed Establishments	Complaints			Complaint Followups		
	Quarter	Year to Date	Last Year to Date	Quarter	Year to Date	Last Year to Date

Public Eating and Drinking	7	18	30	4	6	5
Retail Food	0	2	7	0	0	1
Hotel/Motel and Tourist Rooming House	0	0	0	0	0	0
Bed and Breakfast	0	0	0	0	0	0
Manufactured Home Communities	0	0	0	0	0	0
Vending Machines	0	0	0	0	0	0
Swimming Pools	2	3	1	0	0	0
Tattoo and Body Piercing	0	0	0	0	0	0
Temporary Restaurants	0	0	0	0	0	0
Non-profit	0	0	1	0	0	0
Rec/Ed Campground	0	0	0	0	0	0
Campground	0	0	0	0	0	0
Pigeon Permit	0	0	0	0	0	0
Temporary Retail	0	0	0	0	0	0
Special Organization Serving Meals	0	0	0	0	0	0
Apiary	0	0	0	0	0	0
Chicken Keeping	0	0	1	0	0	0
Total	9	23	40	4	6	6

Licensed Establishments	Consultations		
	Quarter	Year to Date	Last Year to Date
Public Eating and Drinking	142	307	298
Retail Food	25	61	80
Hotel/Motel and Tourist Rooming House	2	4	0
Bed and Breakfast	0	0	0
Manufactured Home Communities	2	3	0
Vending Machines	0	0	1
Swimming Pools	10	27	27
Tattoo and Body Piercing	10	37	17
Temporary Restaurants	10	38	26
Non-profit	26	43	15
Rec/Ed Campground	0	0	0
Campground	0	0	0
Pigeon Permit	0	1	5
Temporary Retail	12	30	37
Special Organization Serving Meals	0	0	1
Apiary	17	28	20
Chicken Keeping	6	31	42
Total	262	610	569

Food Borne-Water Borne Disease	Current Month	Quarter	Year to Date	Last Year to Date
Number of Outbreaks	0	0	0	0
Number of Interviews	0	0	0	0
Number symptomatic	0	0	0	0

Laboratory/Field Tests	Current Month	Quarter	Year to Date	Last Year to Date
WDATCP Random Sampling Program	0	0	0	0

Swimming Pool Water Samples

Total number of pools sampled	19	69	176	91
Total number of pools resampled	0	1	2	1
Total positive HPC	0	0	1	1
Total positive coliform	0	1	2	0

Rabies Specimens

Type of Animal Shipped

Dog	0	0	0
Cat	1	1	1
Bat	2	3	7
Raccoon	0	0	0
Ferret	0	0	0
Skunk	0	0	0
Other	0	0	0
Total shipped	3	4	0
Total positive results	0	0	0

II. Protecting the Environment

Environmental Investigations	Consultations			Complaints		
	Quarter	Year to Date	Last Year to Date	Quarter	Year to Date	Last Year to Date
Community water supplies	0	1	0	0	0	0
School/Day Care	0	3	4	0	0	0
Private water supplies	1	1	0	0	0	0
Surface water pollution	0	0	0	0	0	0
Animal nuisances	2	7	6	0	2	1
Rabies control	9	22	22	0	0	0
Insect control	7	15	19	1	1	6
Rodent control	1	1	2	0	0	0
Hazardous substance control	1	1	1	0	0	0
Air pollution - Indoor	2	10	2	0	3	0
Air pollution - Outdoor	0	2	1	0	0	0
Noise	5	17	10	0	0	6
Radiation	0	1	3	0	0	0
Garbage/rubbish nuisance	0	1	0	0	2	0
Private residence/housing	3	5	5	2	2	6
Lead	1	15	1	0	1	0
Other Programs	2	19	4	0	0	1
Other Business	0	13	32	0	1	3
Mold	11	29	20	1	4	7
Totals	45	163	132	4	16	30

Environmental Investigations	Complaint Followups		
	Quarter	Year to Date	Last Year to Date
Community Water Supplies	0	0	0
School/Day Care	0	0	0
Private water supplies	0	0	0
Surface water pollution	0	0	0
Animal nuisances	0	1	1
Rabies control	0	0	0
Insect control	0	0	0
Rodent control	0	0	0
Hazardous substance control	0	0	0
Air pollution - Indoor	0	4	0
Air pollution - Outdoor	0	0	0
Noise	0	3	1
Radiation	0	0	0
Garbage/rubbish nuisance	0	4	0
Private residence/housing	2	3	3
Lead	0	0	0
Other Programs	0	0	0
Other Business	0	0	0
Mold	0	1	2
Totals	2	16	7

III. Promoting Health

Type of Referrals to Public Health Nurse (PHN)	Quarter	Year to Date	Last Year to Date
Family	0	0	0
Maternal/Child	22	52	193
Adult/Elderly	0	0	0
Total	22	52	193

Community Health Visits	Admissions			Revisits		
	Quarter	Year to Date	Last Year to Date	Quarter	Year to Date	Last Year to Date

Includes contact to elderly and adult clients, parents, and children for purposes of assessment, teaching, referrals and case management

MCH	14	24	48	18	30	0
Adult	4	7	2	26	42	254
Elderly	1	1	0	5	5	0
Total	19	32	50	49	77	254

Community Health Visits	Discharges			Phone Calls as Visit		
	Quarter	Year to Date	Last Year to Date	Quarter	Year to Date	Last Year to Date

Includes contact to elderly and adult clients, parents, and children for purposes of assessment, teaching, referrals and case management

MCH	3	8	3	8	39	56
Adult	1	2	2	0	0	10
Elderly	0	0	0	4	4	9
Total	4	10	5	12	43	75

Primary Health Problem	Quarter	Year to Date	Last Year to Date
General Health Promotion	1	1	18
Prenatal	0	2	20
Postpartum	24	30	50
Infant and Child Health	24	44	66
Communicable Disease	36	51	34
Endocrine/Nutritional/Immunity Disorders	0	0	1
Nervous system and sense organs	0	0	0
Circulatory system	0	0	4
Respiratory system	0	0	3
Musculoskeletal system and Connective tissue	0	0	0
Other	0	0	3
Total	85	128	199

Adult/Elderly Clients By Referral Source	Quarter	Year to Date	Last Year to Date
Self	0	0	0
Case Finding	0	0	0
Physician (Unhospitalized)	0	3	0
Hospital	0	0	0
Social Service/Counseling	0	0	1
Community Agency	0	0	0
Other Public Health Agency	0	0	0
Licensed Home Health Agency	0	0	0

State Agency	0	0	0
Carried Over From Previous Year	0	4	0
Other	0	0	0
Total	0	7	1

Client Interventions	Quarter	Year to Date	Last Year to Date
Case Management	61	94	64
Consultation	0	0	34
Counseling	4	9	3
Delegated Functions	0	0	1
Disease and Health Event Investigation	0	0	0
Health Teaching	72	115	80
Referral and Follow Up	2	5	18
Screening	4	5	8
Total	143	228	208

Non-Client Contacts	Year to		
	Quarter	Date	Last Year to Date
Adult child	0	0	1
Aging & Disability Resource	0	0	0
Citizen	0	0	2
Client	0	0	0
Community Agency	0	0	0
Employer	0	0	0
Faith Community	0	0	0
Friend	0	0	1
Hospital	0	0	0
Human Services	0	0	0
Mental Health Provider	0	0	0
Nurse	0	0	0
Other	0	0	0
Parent/Guardian	0	0	0
Primary Care Provider	0	0	0
Spouse	0	0	0
Total	0	0	4

Non-Client Contact Interventions	Year to		
	Quarter	Date	Last Year to Date
Consultation	0	0	1
Counseling	0	0	0
Health Teaching	0	0	0
Referral and Follow Up	0	0	3
Total	0	0	4

IV. Protecting the Consumer

Consumer Complaints	Number Received			Number of Violations Found		
	Quarter	Year to Date	Last Year to Date	Quarter	Year to Date	Last Year to Date
Foods	0	2	1	0	0	0
Liquid foods	0	0	0	0	0	0
Non-food Products	0	0	1	0	0	0
Heating Oil and LP gas	0	0	0	0	0	0
Firewood	1	2	0	0	0	0
Gas station pumps	3	6	3	0	2	2
Gas station service console	1	3	0	0	0	0
Gas station price signage	0	0	2	0	0	1
Gas station gasoline quality	2	4	0	1	1	0
Scales: food	0	0	0	0	0	0
Scales: scrap metal	0	0	0	0	0	0
Scales: other	1	1	0	1	1	0
Scanning	2	5	3	0	1	0
Trade practices	0	0	1	0	0	1
Advertising	0	1	2	0	0	0
Going out of business sales	0	0	1	0	0	1
Temporary sales	0	0	0	0	0	0
Miscellaneous	0	0	0	0	0	0
Totals	10	24	14	2	5	5

Type of Establishments Inspected	Month	Quarter	Year to Date	Last Year to Date
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Food and convenience stores, restaurants, bakery and candy stores, dairy plants and stores, drug stores, hardware stores, variety stores, gas stations, salvage and recyclers, pet shops, garden centers, industrial manufacturing plants, concrete and asphalt plants

Total number inspected	33	135	397	308
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Equipment and Device Examined	Inspected				Number Not in Compliance			
	Current Month	Quarter	Year to Date	Last Year to Date	Current Month	Quarter	Year to Date	Last Year to Date
Scales and Balances	7	71	491	404	0	0	11	6
Measures (gas pumps and fuel oil truck meters)	268	373	689	853	3	7	52	50
Weights	0	0	5	21	0	0	0	0
Total	275	444	1,185	1,278	3	7	63	56

Commodity Report	Current Month	Quarter	Year to Date	Last Year to Date
Total units of product investigated	1,923	28,120	130,976	44,032
Random sample size	546	4,402	18,689	7,163
Total products/units found short weight	52	80	1,758	405
Total products/units found mislabeled	76	389	1,277	176

Price Scanning Inspections	Current Month	Quarter	Year to Date	Last Year to Date
Number of Inspection	8	28	92	83
Number of items scanned	302	927	2,981	2,777
Pricing errors found	9	28	67	67

License Investigations	Quarter	Year to Date	Last Year to Date
Closeout sales	0	0	0
Secondhand dealers	0	5	7
Commercial solicitation	15	44	42
Taxicab	0	5	7
Pet store	0	4	3
Fire wood	0	20	19



APPLETON HEALTH DEPARTMENT QUARTERLY REPORT

Executive Summary

The Health Department's day-to-day activities for the quarter of are enumerated in the attached report. The Department continues to work toward fulfilling the goals of our department, keeping in mind the belief statements that support and enhance our mission statement.

“Plays a vital role assessing and assuring the health needs and trade practices in the community”

“Keith Verhagen, Weights & Measures Specialist, inspected the Appleton Downtown Inc., Farm Market on August 21, 2021. Of the 40 vendors inspected, there were 2 vendors with labeling issues. The overall compliance was very high. Weights and Measures met with vendors in May for the annual vendor information meeting which provides information regarding recent changes in policies. The meeting which is mandatory provides a great foundation for high compliance throughout the Farm Markets summer duration. This is a great value to the community by seeing staff presence during the Farm Market as well as updated seals on scales.”

“Provides services to protect and promote the health and well-being of the citizen and consumer”

COVID-19 response is still the focus for public health emergency preparedness. Unfortunately, cases started to rise again at the end of July 2021. Testing and vaccination needs were closely monitored through the third quarter.

Vaccination and testing continue to be the best defense against COVID-19. Small vaccination clinics were offered at the Appleton Public Library through August. The health department also worked with the Appleton School District to offer vaccination during school registration at three different middle schools. Booster dose discussions started during the third quarter, and by the end of September a booster dose was approved for Pfizer. On September 30th, the Appleton Health Department opened another vaccination clinic on Thursdays and Fridays with Pfizer and Janssen vaccines available.

Testing soon became difficult to schedule with the demand increasing. Hearing from citizens and doing some firsthand research, we decided to bring back a reoccurring testing site at the former Best Buy on the east side of Appleton. On September 21st, the new testing site opened and completed 195 tests on the first day.

“Develops and evaluates departmental programs, policies and procedures based on community needs and collaborate with community agencies and providers to assess those needs and ensure high quality services”

In September, all 3 Environmental staff (Steve, Michelle, and Ryan) renewed their Lead Risk Assessor certification by attending a full day refresher class put on by the WI Lead Program. Recertification is required every 2 years. This year, the training was virtual.

“Professional staff works together as a cohesive team by cooperating, communicating, and supporting each other to achieve departmental and individual goals”

In July, Environmental Health Staff completed the establishment license renewal process. One establishment elected to close, rather than pay the Health License fee and other debts owed to the city.

Respectfully submitted,

Sonja Jensen BSN, RN
Interim Health Officer

HEALTH DEPARTMENT
Third Quarter Review
All Figures Through September 30, 2021

Significant 2020 Events:

See 2020 Quarterly Reports

Performance Data:

Administration 3rd Quarter						
Program	Criteria	Actual 2018	Actual 2019	Actual 2020	Actual 2021	Target 2021
ADMIN	Client Benefit					
Train Staff	Benefit #1: Training request/ reviewed/ approved	100%	100%	100%	100%	100%
Safe Work	Benefit #2: # unresolved safety issues	0	0	0	0	0
Level III Health Dept	Outcome #1: # of unresolved issues	0	0	0	0	0
Internal Advancement	Outcome #2: % vacancies filled from within	100%	100%	100%	100%	100%
Training	Output #1: Hours of training/employee	48	40	31	39	45
Staff Assessments	Output #2: % completed on time	100%	100%	100%	100%	100%
Collaboration with Health Care Partners	Output #3: # of meetings	147	140	0	300	130
Prepare Annual Report	Output #4: Complete by 120th day of following year	4/18	4/25	8/12	4/14	4/25

Nursing 3rd Quarter

Program	Criteria	Actual 2018	Actual 2019	Actual 2020	Actual 2021	Target 2021
Client Benefits/Impacts						
TB Disease Resolved	Benefit #1: Three negative tests/ complete treatment/ + clinical status	50%	100%	100%	1 - resolved 2 - in treatment	100%
Occupational Health	Benefit #2: TB testing and training	100%	100%	100%	100%	100%
Strategic Outcomes						
Epi-linked TB Cases	Outcome #1: # of cases	0	0	1	0	0
Increase Vaccine Coverage	Outcome #2: % school age children vaccinated	99.0%	99%	99%	In Process	99%
COM Regulations	Outcome #3: % of required participants	100%	100%	100%	100%	100%
Work Process Outputs						
Case Management of TB	Output #1: # of home visits	207	47	100	336	250
TB Skin Test	Output #2: # of TB skin tests	72	95	75	2	75

Environmental 3rd Quarter

Program	Criteria	Actual 2018	Actual 2019	Actual 2020	Actual 2021	Target 2021
Client Benefits/Impacts						
Fair and Consistent Inspection	Benefit #1: Positive triennial survey results	100%	100%	100%	n/a	100%
Health Hazards	Benefit #2: Identified and corrected inspection reports	100%	100%	100%	100%	100%
Strategic Outcomes						
Voluntary Compliance Improved	Outcome #1: # of critical violations	371	402	400	100	375
Human Cases of Rabies	Outcome #2: # of cases	0	0	0	0	0
Foodborne Outbreaks	Outcome #3: # of outbreaks related to special events	0	0	0	0	0
Foodborne Outbreaks	Outcome #4: # of food establishment linked outbreaks	0	0	0	0	0
Work Process Outputs						
Annual Inspection & Follow-ups	Output #1: # of inspections	515	506	540	328	540
Annual Inspection & Follow-ups	Output #2: # of follow up inspections	102	104	120	27	120
Response to Complaints	Output #3: # of complaints/follow ups	78/58	68/20	100/50	39/20	90/50
Response to Complaints	Output #4: % completed within 3 days	100.0%	97%	100%	100%	99%
Animal Bite Complaints	Output #5: % response within 4 hours	100%	100%	100%	100%	100%
Education Sessions for Non-profits	Output #6: # of vendors participating	72	60	25	24	25

Weights & Measures 3rd Quarter

Program	Criteria	Actual 2019	Actual 2019	Actual 2020	Actual 2021	Target 2021
Client Benefits/Impacts						
Reduce Price Scanning Errors	Benefit #1: % error trend reporting compliance (over charges)	98.5%	98.7%	98.8%	99.1%	100.0%
Accurate Product Labeling	Benefit #2: Positive triennial consumer survey	88.0%	100%	100%	N/A	100.0%
Accurate Measuring Devices	Benefit #3: % of devices that measure accurately	97.4%	97.7%	96.7%	96.9%	96.0%
Strategic Outcomes						
System of Price Control	Outcome #1: % error trend reporting compliance (undercharges)	97.9%	98.5%	99.1%	99.1%	98.0%
Short Weight & Mislabeled Measured Sales	Outcome #2: % error trend reporting compliance	95.8%	98.5%	98.0%	97.5%	96.0%
Public Confidence in System Integrity	Outcome #3: Triennial consumer survey response	100.0%	98.2%	92.0%	N/A	99.0%
Work Process Outputs						
Price Scanning Inspection	Output #1: # of annual inspections	125	141	144	92	130
Commodity Inspections	Output #2: # of inspections	17,887	20,678	19,225	18,689	17,000
Device Inspections	Output #3: # of inspections	1,787	1,631	1,649	1,185	1,775

ORG	ACCOUNT DESCRIPTION	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% USED
12510	Total 12510 Public Health Administr	171,307	171,307	72,383.30	98,924	42.30
12520	Total 12520 Public Health Nursing	509,992	509,992	273,603.85	236,388	53.60
12530	Total 12530 Public Health Environme	333,476	333,476	227,206.28	106,270	68.10
12540	Total 12540 Public Health Weights/M	205,812	205,812	155,751.81	50,060	75.70
	Revenue Total	0	0	0.00	0	0.00
	Expense Total	1,220,587	1,220,587	728,945.24	491,642	59.70
	Grand Total	1,220,587	1,220,587	728,945.24	491,642	59.70

ORG	ACCOUNT DESCRIPTION	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% USED
2710	Total 2710 MCH Grant	38,500	41,031	9,489.08	31,542	23.10
2730	Total 2730 Prevention Grant	7,900	7,900	9,579.00	-1,679	121.30
2740	Total 2740 Lead Grant	10,839	10,839	4,811.61	6,027	44.40
2750	Total 2750 Immunization	27,500	37,208	10,057.82	17,442	53.10
2772	Total 2772 COVID-19 Contact Tracing	0	0	0.00	0	0.00
2780	Total 2780 Bioterrorism Grant	101,808	102,819	71,808.31	31,011	69.80
	Revenue Total	0	0	0.00	0	0.00
	Expense Total	186,547	199,797	105,745.82	84,343	57.80
	Grand Total	186,547	199,797	105,745.82	84,343	57.80

The following noise variance requests have been approved by Interim Health Officer, Sonja Jensen:

Turkey Trot

Thursday, Nov. 25

6:30am-10:00am



"...meeting community needs...enhancing quality of life."

Appleton Health Department
100 North Appleton Street
Appleton, WI 54911-4799
(920) 832-6429 
www.appleton.org

November 2, 2021

Appleton Downtown, Inc.
Attn: Meghan Warner

Dear Meghan:

I received your request to have horse-drawn wagon rides at the Light Up Appleton event, scheduled for November 20, 2021, from 3:00pm to 7:00pm. It is my understanding that the wagon ride loading area will be located on Oneida St., and the enclosed route map will be followed.

I am approving your request with the understanding, as outlined in your request, that you will comply with Appleton Municipal Code section 3-116, where you are responsible for the following:

- Provide a means of hand cleaning/sanitizing at the display area, including signage
- Promptly remove and dispose of any animal waste from the horse staging area and/or the route

If you have any questions on this, you may contact me at the phone number listed above.

Sincerely,



Sonja Jensen, BSN, RN
Interim Health Officer
Appleton Health Department

enclosure

Cc: Appleton Police Department

