



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final-revised Safety and Licensing Committee

Wednesday, December 12, 2018

5:30 PM

Council Chambers, 6th Floor

1. Call meeting to order
2. Roll call of membership
3. Approval of minutes from previous meeting
[18-1836](#) Minutes from previous meeting

Attachments: [S&L Minutes 11-28-18.pdf](#)

4. Public Hearings/Apearances

5. Action Items

- [18-1843](#) Request to Purchase Fire Truck Utilizing Sole Source Agreement

Attachments: [11-29-18_2019_Sole_Source_Ordering.pdf](#)

- [18-1778](#) Class "A" Beer License Change of Agent of Kwik Trip Inc, Cheri L. Werner, Agent, 4085 E. Calumet St., contingent upon approval from the Police Department.

- [18-1842](#) Reserve "Class B" Liquor & Class "B" Beer License Application from Steven Van Fossen (Agent) for JJs Ventures, LLC located at 509 W College Avenue; contingent upon approval from all departments.

Attachments: [Van Fossen, 509 W College Class B Liquor app.pdf](#)

- [18-1822](#) Operator's Licenses

Attachments: [Operator's Licenses for 12-12-18 S & L.pdf](#)

- [18-1830](#) Secondhand Article License Renewal application of Attic on the Ave., 506 W. College Ave., contingent upon approval from all departments.

- [18-1831](#) Secondhand Article License Renewal application of Replay Toys, 127 E. Wisconsin Ave. , contingent upon approval from all departments.

- [18-1832](#) Secondhand Article License Renewal application of The Exclusive Company, 770 W Northland Avenue, contingent upon approval from all departments.
- [18-1835](#) Secondhand Article License Renewal application of Play It Again Sports, 611 W. Northland Ave., contingent upon approval from all departments.
- [18-1839](#) Special Class "B" Beer License applications filed after the agenda was published.

6. Information Items

- [18-1841](#) Director's Reports:
- City Clerk
 - Admin. Support Specialist Recruitment Update
 - Local Candidate Filing Documents and Deadlines
 - Police Chief
 - Community Dashboard/Officer Productivity RMS module
 - Fire Chief
 - Hiring process
 - Strategic Planning
- [18-1840](#) Police Department information on liquor law violation convictions

7. Adjournment

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.



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Meeting Minutes - Final Safety and Licensing Committee

Wednesday, November 28, 2018

5:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

The meeting was called to order by Chair Lobner at 5:30 p.m.

2. Roll call of membership

Present: 5 - Lobner, Konezke, Williams, Reed and Siebers

3. Approval of minutes from previous meeting

[18-1751](#)

Minutes from previous meeting

Attachments: [S&L Minutes 10-24-18.pdf](#)

Siebers moved, seconded by Konezke, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 5 - Lobner, Konezke, Williams, Reed and Siebers

4. **Public Hearings/Appearances**

5. **Action Items**

[18-1763](#)

"Class B" Beer/Liquor License application of Generation Paulson d/b/a The Daily Pint, Chris D. Paulson, Agent, 830 E. Northland Avenue, contingent upon approval from all departments.

Attachments: [Generation Paulson application.pdf](#)

Konezke moved, seconded by Siebers, that the Liquor License be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Lobner, Konezke, Williams, Reed and Siebers

Balance of the action items on the agenda.

Siebers moved, Reed seconded, to recommend approval of the balance of the agenda. The motion carried by the following vote:

Aye: 5 - Lobner, Konezke, Williams, Reed and Siebers

[18-1764](#)

Operator's Licenses

Attachments: [Operator's Licenses for 11-28-18 S & L.pdf](#)

This Report Action Item was recommended for approval

[18-1676](#)

Class "B" Beer License application of Nalee Song d/b/a Bangkok Post, 1804 S. Lawe St., Ste 203, contingent on approval from all departments.

Attachments: [Nalee Song Bangkok Post - application.pdf](#)

This Report Action Item was recommended for approval.

[18-1717](#)

Taxi Cab Company License application of Cavanaugh's Carriages, Rodger Cavanaugh, 3910 Fairview Road, Neenah, contingent upon approval from all departments.

This Report Action Item was recommended for approval.

[18-1624](#)

Secondhand Jewelry License Renewal application of Avenue Jewelers, Jason A. Druxman, Applicant, 303 E. College Ave., contingent upon approval from all departments.

This Report Action Item was recommended for approval.

[18-1628](#)

Secondhand Jewelry License Renewal application of Tennes Jewelry, Brian D. Frisch, Applicant, 208 E. College Ave., contingent upon approval from all departments.

This Report Action Item was recommended for approval.

[18-1718](#)

Secondhand Article License Renewal application of Kay Jewelers, #4739, Megan L. Stepniewski, Applicant, 3845 E. Calumet St., contingent upon approval from all departments.

This Report Action Item was recommended for approval.

[18-1629](#)

Secondhand Jewelry License Renewal application of Krieger Jewelers, Jamie L. Boyce, Applicant, 934 W. Northland Ave., contingent upon approval from all departments.

This Report Action Item was recommended for approval.

[18-1627](#)

Secondhand Article License Renewal application of ecoATM, LLC, Hunter E. Bjorkman, Applicant, 3701 E. Calumet St., contingent upon approval from all departments.

This Report Action Item was recommended for approval.

[18-1631](#)

Secondhand Article License Renewal application of Side Quest Gaming, John J. Steudel, Applicant, 502 W. College Ave., contingent upon approval from all departments.

This Report Action Item was recommended for approval.

[18-1639](#)

Secondhand Article License Renewal application of Warehouse Office Products, 1825 N. Richmond St., Jeff S. Lemery, Applicant, contingent upon approval from all departments.

This Report Action Item was recommended for approval.

[18-1677](#)

Secondhand Article License Renewal application of Beatnik Betty's Resale Butik, Monika L. Austin, Applicant, 214 E. College Ave., contingent upon approval from all departments.

This Report Action Item was recommended for approval.

[18-1752](#)

Special Class "B" Beer License applications filed after the agenda was published.

NAMI of the Fox Valley applied for a license for an appreciation event and holiday talent show at Sacred Heart Parish on December 13th from 5:30 p.m. to 8:00 p.m.

This Report Action Item was recommended for approval.

6. Information Items

[18-1753](#)

Director's Reports:
City Clerk:
 November Election Recap
 Staffing Update
Police Chief:
 Retirement of Captain Nyman
 K9 update
Fire Chief:
 Update on the 2019 hiring process

[18-1754](#)

Police Department information on liquor law violation convictions

7. Adjournment

Konetzke moved, seconded by Reed, that the meeting be adjourned at 5:42 p.m. Roll Call. Motion carried by the following vote:

Aye: 5 - Lobner, Konetzke, Williams, Reed and Siebers



"...meeting community needs...enhancing quality of life."

**APPLETON FIRE DEPARTMENT
700 N. DREW STREET
APPLETON, WI 54911**

MEMORANDUM

To: Alderperson Kathy Plank, Finance Committee
Alderperson Kyle Lobner, Safety and Licensing Committee
Members of the Common Council

From: Jeremy J. Hansen, Fire Chief

Date: November 29, 2018

Re: Request to Purchase Fire Truck Utilizing Sole Source Agreement

In July 2016, the Appleton Fire Department received approval to sole source purchase the fire truck (pumper) that was approved in the 2017 Capital Improvement Program (CIP).

The Fire Department had/has identical pumpers in the 2017, 2018 and 2019 CEA replacement plan along with an identical, longer rescue pumper in the 2020 CEA replacement plan, the department discussed the ability to take advantage of additional cost savings by placing all four orders with subsequent delivery in budgeted years. This would allow the City to get the current pricing plus an approximate 3% Producer Price Index (PPI) increase each year. This breaks down as follows:

Description	CEA Replacement Year	Purchase as Four-Truck Order	Purchased Separately	Savings
189" PUC Engine	2017	\$ 616,625	\$ 625,000	\$ 8,375
189" PUC Engine	2018	\$ 634,100	\$ 650,000	\$ 15,900
189" PUC Engine	2019	\$ 653,200	\$ 676,000	\$ 22,800
214" PUC Engine	2020	\$ 758,800	\$ 793,030	\$34,230
Total Saving:				\$81,305

Under this scenario, no payment would be required until delivery. However, prepayment discounts are still available based on interest rates at the time of delivery. For example, in 2017 prepayment discount was 4.5% bringing the cost from \$616,625 to \$590,225. The department saved an additional \$26,400 by prepaying for this vehicle.

"Appleton Fire Department....serving with P.R.I.D.E."

The department has identified that standardizing our fleet will improve efficiencies and safety by providing consistency from one truck to the next for personnel moving from one station to station. Efficiencies will also be gained relating to maintenance of the vehicles. By ordering the same fire truck for the next four years, the department will save significant staff time by eliminating the need to develop specifications for each truck. The department will also save significant staff time relating to training on the new truck.

The department has a long-standing relationship with Pierce Manufacturing and has seen the innovation, cooperation, improved pricing, as well as their commitment and direct involvement in the growth of our City. When the department has encountered issues with our firetrucks, Pierce Manufacturing has been extremely responsive to our needs including taking parts off the assembly line to assist us in keeping our trucks in service.

Plans are currently underway to proceed with the third order in January 2019 to avoid a February 1st price increase. Therefore, the Appleton Fire Department requests the approval to order and prepay the third fire truck outlined in the four-truck sole source agreement with Fire Apparatus & Equipment, Pierce Manufacturing.

Please do not hesitate to contact me should you have any questions or concerns at 832-5810. Thank you!

Original Alcohol Beverage Retail License Application

Submit to municipal clerk.

For the license period beginning _____ 20____; ending June 30 2019

TO THE GOVERNING BODY of the: Town of Village of City of Appleton

County of Outagamie Aldermanic Dist. No. _____ (if required by ordinance)

1. The named Individual Partnership Limited Liability Company Corporation / Nonprofit Organization

hereby makes application for the alcohol beverage license(s) checked above.

2. Name (individual/partners give last name, first, middle; corporations/limited liability companies give registered name): JJS Ventures LLC

Applicant's WI Seller's Permit No.:		FEIN Number:
LICENSE REQUESTED ▶		
TYPE	FEE	
<input type="checkbox"/> Class A beer	\$	
<input type="checkbox"/> Class B beer	\$	
<input type="checkbox"/> Class C wine	\$	
<input type="checkbox"/> Class A liquor	\$	
<input type="checkbox"/> Class A liquor (cider only)	\$ N/A	
<input type="checkbox"/> Class B liquor	\$	
<input checked="" type="checkbox"/> Reserve Class B liquor	\$	
<input type="checkbox"/> Class B (wine only) winery	\$	
Publication fee	\$ <u>60.00</u>	
TOTAL FEE	\$	

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the name, title, and place of residence of each person.

Title	Name (Last, First, M.I.)	Home Address	Post Office & Zip Code
President/Member <u>owner</u>	<u>Van Fossen Steven R</u>	<u>2278 Fraser Fir</u>	<u>Appleton, 54913</u>
Vice President/Member <u>owner</u>	<u>Verhoeven Jim P</u>	<u>4600 Timber Row</u>	<u>Appleton, 54913</u>
Secretary/Member			
Treasurer/Member			
Agent ▶			
Directors/Managers			

3. Trade Name ▶ TBD Business Phone Number _____
 4. Address of Premises ▶ 509 W. College Ave Post Office & Zip Code ▶ _____

5. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? Yes No
 6. Is the applicant an employe or agent of, or acting on behalf of anyone except the named applicant? Yes No
 7. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? Yes No
 8. (a) Corporate/limited liability company applicants only: Insert state _____ and date _____ of registration.
 (b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? Yes No
 (c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? Yes No
 (NOTE: All applicants explain fully on reverse side of this form every YES answer in sections 5, 6, 7 and 8 above.)

9. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) 5200 Sq. FT. 1st Floor only occupied for consumption of beverages

10. Legal description (omit if street address is given above): 5200 Sq. FT 1st Floor occupied Building
 11. (a) Was this premises licensed for the sale of liquor or beer during the past license year? Yes No
 (b) If yes, under what name was license issued? _____
 12. Does the applicant understand they must register as a Retail Beverage Alcohol Dealer with the federal government, Alcohol and Tobacco Tax and Trade Bureau (TTB) by filing (TTB form 5630.5d) before beginning business? [phone 1-877-882-3277]. Yes No
 13. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776]. Yes No
 14. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? Yes No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000. Signer agrees to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants, or one member of a partnership applicant must sign; one corporate officer, one member/manager of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

(Officer of Corporation / Member / Manager of Limited Liability Company / Partner / Individual)

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk	Date reported to council / board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	

Operator's Licenses for 12/12/18 S & L

Approved

Zoey M. Alexander	1451 Haen Drive, Kaukauna
Fouad B. Alkhouri	209 ½ N. Richmond St., Appleton
Erik J. Anderson	1414 W. 2 nd St., Appleton
Autumn M. Beard	2122 W. Russel Ct., Appleton
Devon J. Bergner	1108 Greenwood Dr., Menasha
Melanie R. Breit	907 N. Richmond St., Appleton
Emily P. Bruehl	2907 E. Rail Rd., Appleton
David R. Brunsen, Jr.	2425 Mason St., Appleton
Lauren C. Byers	507 E. Spring St., Appleton
April L. Fortune	1033 W. 5 th St., Appleton
Hannah M. Franz	W6290 Rock Rd., Hortonville
Kylie K. Gilbertson	W5149 E. Nichols Rd., Black Creek
Evan G. Goodwiler	643 W. Calumet St., Hilbert
Christy A. Gostas	873 Fullers' Way, Menasha
Carrin E. Gunderson	3022 W. Glenpark Dr., Appleton
Alana K. Hill	40 Fairway Ct., Appleton
Spencer E. Hobbs	290 S. Kools St., Appleton
Christopher S. Hoffman	121 E. Water St., #119, Appleton
Ashley M. Hopkins	837 5 th St., Menasha
Amanda D. Hulke	1831 N. Nicholas St., Appleton
Adrienne J. Kolar	625 S. Olson Ave., Appleton
Nicholas J. Konyn	713 E. Franklin St., Appleton
Allie J. Langkau	2113 N. Division St., Appleton
Christopher Lo	923 Meadowview, Menasha
Maloree Lazor	2710 E. Theodore Ln., Appleton
Christina N. Main	1400 W. 2 nd St., Appleton
Justine M. Mecha	627 7 th St., Menasha
Angel L. Mellon	801 N. Clark St., Appleton
Stacie N. Molina	517 Meadow Ln., Kaukauna
Beth A. Molnar	1610 Schaefer Circle, Apt. 14, Appleton
Erika E. Olson	912 N. Bay Ridge Rd., Appleton
Jan E. Paulson	1801 N. Blossom Dr., Appleton
Alexis A. Peterson-Lardinas	503 East McKinley St., Appleton
Heather A. Poole	1118 W. Kamps Ave., Appleton
Fiona M. Schimke	609 S. Pearl St., New London
Alexxis M. Scott-Wickert	3422 E. Paris Way, Appleton
Jason R. Seubert	543 N. Linwood Ave., Appleton

Hunter R. Sprague
Buddi Subedi
Tommy T. Vang
Cristina Velazquez
Brooke T. Whitten
Nicole P. Will

202 Elm St., Combined Locks
3045 Winnipeg St., Menasha
537 E. Murray Ave., Appleton
1640 Holland Rd., Appleton
939 Sleepy Hollow Ln., Menasha
1840 W. Weiland Ln. Apt. 2, Appleton