



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final-revised Parks and Recreation Committee

Monday, August 23, 2021

6:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Roll call of membership

3. Approval of minutes from previous meeting

[21-1188](#) Minutes of the 07-26-21 Parks & Recreation Committee Meeting

Attachments: [Minutes of the 07-26-21 Meeting.pdf](#)

4. **Public Hearings/Apearances**

5. **Action Items**

[21-1189](#) Resolution #11-R-21
Sidewalks Near Linwood Park

Attachments: [#11-R-21 Linwood Park Sidewalks.pdf](#)

[21-1227](#) Request from Sculpture Valley for an extended 10-year lease for the
continued placement of the "Stairway to the Stars" sculpture in Pierce Park

Attachments: [StairwaytotheStarsExtensionMemo+ExtendedLeaseRequest.pdf](#)

6. **Information Items**

[21-1190](#) Reid Golf Course-July, 2021 Revenue, Expense & Participation Report

Attachments: [Reid, Revenue and Expense Report, July, 2021.pdf](#)

7. **Adjournment**

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.

If you have any questions about this agenda, please contact the Parks, Recreation & Facilities Management Department at 920.832.5514.



City of Appleton

100 North Appleton Street
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Meeting Minutes - Final Parks and Recreation Committee

Monday, July 26, 2021

6:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

The meeting was called to order at 6:40 p.m.

2. Roll call of membership

Aldersperson Martin appeared remotely.

Others: Dean Gazza, Parks, Recreation & Facilities Management; Chris Behrens, Legal Services

Present: 5 - Martin, Schultz, Van Zeeland, Wolff and Prohaska

3. Approval of minutes from previous meeting

[21-1035](#)

Minutes of the June 21, 2021 Parks & Recreation Committee Meeting

Attachments: [Minutes of the 06-21-21 P & R Meeting.pdf](#)

Aldersperson Van Zeeland moved, seconded by Aldersperson Prohaska, that the Minutes of the June 21, 2021 Parks & Recreation Committee be approved. Roll Call. Motion carried by the following vote:

Aye: 5 - Martin, Schultz, Van Zeeland, Wolff and Prohaska

4. Public Hearings/Apearances

None

5. Action Items

None

6. Information Items

[21-1058](#)

PRFMD Mid Year Report

Attachments: [2021 PRFM Mid Year Report.doc](#)

This item was presented

[21-1059](#)

Information Item: Grant from Mary Beth Nienhaus in the amount of \$500,000 for the construction of a Pickleball Complex at Telulah Park.

Attachments: [2021 Donation for Pickleball Courts.docx](#)

This item was presented

[21-1036](#)

Reid Golf Course-June, 2021 Revenue, Participation & Expense Report

Attachments: [Reid-June 2021 Revenue & Expense Report.pdf](#)

This item was presented

7. Adjournment

The meeting was adjourned at 6:54 p.m.

Aldersperson Prohaska moved, seconded by Aldersperson Wolff, that the meeting be adjourned. Roll Call. Motion carried by the following vote:

Aye: 5 - Martin, Schultz, Van Zeeland, Wolff and Prohaska

#11-R-21
Sidewalks near Linwood Park

Submitted By: Alderperson Smith – District 10

Submitted On: 8/4/2021

Referred To: Parks & Recreation Committee

Whereas Linwood Park has sidewalks around the majority of its perimeter and,

Whereas easy access to parks is important to young and old,

Be it resolved that those parts of the perimeter of Linwood Park without sidewalks be connected to sidewalks already in existence, specifically needed sidewalk on Franklin St and Douglas St



MEMORANDUM

“...meeting community needs...enhancing quality of life.”

TO: Appleton Public Arts Committee (APAC)
Parks and Recreation Committee

FROM: Jessica Titel, Principal Planner

DATE: August 19, 2021

RE: Stairway to the Stars – Extended Lease Agreement

Staff has received a request from Sculpture Valley for an extended 10-year lease for the continued placement of the “Stairway to the Stars” sculpture in Pierce Park. Because this sculpture was in place prior to the creation of the Art in Public Places Policy and the Appleton Public Arts Committee, it is exempt from the formal application process. However, given the duration of the lease extension and since the initial agreement for this sculpture has expired, a new Public Art Agreement is needed to formalize the terms of the lease agreement, maintenance obligations and the like.

This request will be reviewed by the Appleton Public Arts Committee and Parks and Recreation Committee at their meetings on August 23, 2021. It will then be presented to the Common Council on September 1, 2021.

Staff is requesting review and approval of the 10 year lease extension, per the attached request from Sculpture Valley, and subject to the execution of a Public Art Agreement.



ACRE *of* ART

July 19, 2021

Extension of Public Art lease placement of *Stairway to the Stars* in Pierce Park.

Dear Appleton Arts Commission,

Stairway to the Stars, selected as an **ACREofART** 2018-2020 public artwork, was approved for 2-year temporary lease placement by the Parks and Rec. Dept. of the City of Appleton at the divergence of the pavilion parking lot and playground parking areas in Pierce Park. At the time of approval, the Art in Public Places Policy did not yet exist.

The **ACREofART** 2018-2020 exhibition lease expired on July 19, 2020.

Initially sponsored by the Seifert Family Trust through the Community Foundation of the Fox Valley, *Stairway to the Stars* was subsequently purchased, by the same, prior to the end of the lease period with the intent that it become part of the growing collection of long term **ACREofART** installations in Appleton. It was the hope of the Seifert family that the work remain in the same location for an extended period of time.

Upon purchase, Sculpture Valley received approval to extend temporary placement by one year in the same location. This approved extension has also now expired.

Sculpture Valley is requesting an extension of this original agreement with the City to allow *Stairway to the Stars* to remain in its current location for another 10 years and recommends pouring a larger semi-permanent concrete foundation to accommodate the work. Engineering documents are attached.

Sincerely,

Alex Schultz
Executive Director
Sculpture Valley

Sculpture Valley, Inc 501(3)c non-profit EIN: 45-2690499





ACRE *of* **ART**



Location of *Stairway to the Stars* in Pierce Park



Stairway to the Stars current aspect in Pierce Park



Gail Simpson & Aristotle Georgiages

673 Center Rd. Stoughton, WI 53589
www.actualsizeartworks.com

Submission #1 - *Stairway to the Stars*

10'h x 3'w x 5'd 350 lbs
stainless steel

This sculpture is based on the old shop-class project known as "Stairway to the Stars". The small constructions have a silhouette of a crescent moon with stairs along the inner surface. We have a collection of these beautiful small sculptures from flea markets and thrift shops. This image also is often found in visual material from the early 20th century such as sheet music and advertising. We thought about how to translate this vintage form into contemporary sculptural language, so our sculpture is made of brushed stainless steel. Against a green or urban backdrop, we hope it will create a focal point with its play of light and shade, warm and cool, and sense of mystery.

We are committed to the idea of artist as citizen and believe in the transformative potential of artwork in the community. Our work is characterized by a strong profile, a sense of humor, and excellent craftsmanship. We are particularly interested in projects where there is an opportunity to integrate our sculptural work with the site; our goal is to create artwork that engages its audience in a lively and intelligent manner and contributes to a dynamic, memorable public space. We believe that artwork can visualize and interpret the character of a place in a way that nothing else can, creating a space for imagination and possibility.

SPONSOR(S): [Seifert Family Trust](#)

SITE / HOST: [Pierce Park](#)



GENERAL

1. ALL MATERIALS, WORKMANSHIP AND DETAILS SHALL CONFORM TO THE REQUIREMENTS OF THE 2015 IBC
2. THE CONTRACTOR SHALL FAMILIARIZE HIMSELF WITH ALL PROJECT DOCUMENTS TO VERIFY THE LOCATION AND DIMENSIONS OF CHASES, INSERTS, OPENINGS, SLEEVES, REGLETS, DEPRESSIONS AND OTHER PROJECT REQUIREMENTS NOT SHOWN ON THE STRUCTURAL DRAWINGS.
3. OPENINGS SHOWN ON THE STRUCTURAL DRAWINGS SHALL NOT BE REVISED WITHOUT WRITTEN APPROVAL FROM THE STRUCTURAL ENGINEER.
4. **CONTRACTOR SHALL FIELD VERIFY ALL DIMENSIONS, ELEVATIONS AND CONDITIONS AND NOTIFY PROJECT MANAGER AND ENGINEER OF ANY DISCREPANCIES.**
5. THE TYPICAL DETAILS SHOWN ON THE DRAWINGS SHALL BE APPLICABLE TO ALL PARTS OF THE CONTRACT DRAWINGS UNLESS SPECIFICALLY NOTED OTHERWISE.
6. THE CONTRACTOR SHALL BE SOLELY RESPONSIBLE FOR JOB SAFETY DURING CONSTRUCTION.

DESIGN LOADS

1. WIND LOAD
BASIC WIND SPEED (V): 115 MPH (ASCE 7-10)
WIND EXPOSURE CATEGORY: C

CONCRETE

1. CONCRETE WORK SHALL CONFORM TO THE LATEST EDITION OF THE FOLLOWING STANDARDS.

ACI 301 - "SPECIFICATIONS FOR STRUCTURAL CONCRETE"
ACI MCP - "MANUAL OF CONCRETE PRACTICE"
ACI 318 - "BUILDING CODE REQUIREMENTS FOR REINFORCED CONCRETE"
ACI 318.1 - "BUILDING CODE REQUIREMENTS FOR STRUCTURAL PLAIN CONCRETE"
2. CONCRETE SHALL HAVE A MINIMUM 28-DAY ULTIMATE COMPRESSIVE STRENGTH AS FOLLOWS:
SLABS-ON-GRADE - 4000 PSI
3. CONCRETE MIX DESIGN (INCLUDING AGGREGATE SIZE, WATER/CEMENT RATIO, AIR ENTRAINMENT, ADMIXTURES AND SLUMP) SHALL BE SUBMITTED TO THE STRUCTURAL ENGINEER FOR APPROVAL PRIOR TO COMMENCEMENT OF ANY WORK.
4. CONCRETE STRENGTH SHALL BE EVALUATED ACCORDING TO METHOD 1 OR METHOD 2 AS DESCRIBED IN ACI 301.
5. PROVIDE A MINIMUM OF 6" COMPACTED GRANULAR FILL UNDER ALL SLABS-ON-GRADE.
6. GROUT USED TO SET PLATES SHALL BE NON-SHRINK AND NON-METALLIC.
11. CONCRETE EXPOSED TO THE WEATHER SHALL HAVE AIR-ENTRAINING ADMIXTURE AS REQUIRED TO PROVIDE 4-6% AIR ENTRAINMENT.
12. FLATWORK CONTRACTOR SHALL SUBMIT FLOOR SLAB PLACEMENT SEQUENCE TO ENGINEER FOR APPROVAL PRIOR TO BEGINNING WORK.

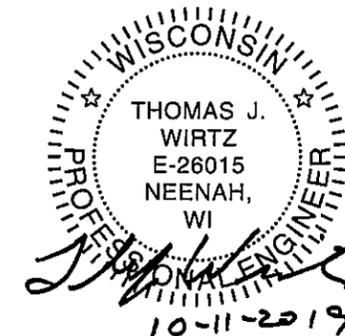
FOUNDATIONS

1. ALLOWABLE SOIL BEARING CAPACITY: 2000 PSF
2. FOUNDATION WORK FOR THIS PROJECT SHALL CONSIST OF SLABS-ON-GRADE.
3. ALL FOUNDATIONS SHALL BE SUPPORTED ON APPROVED EXISTING SUBGRADE OR APPROVED COMPACTED STRUCTURAL FILL.
4. THE ENGINEER ASSUMES NO RESPONSIBILITY FOR THE VALIDITY OF THE SUBSURFACE CONDITIONS DESCRIBED IN THE DRAWINGS, SPECIFICATIONS, TEST BORINGS OR GEOTECHNICAL REPORTS. THESE DATA ARE INCLUDED TO ASSIST THE CONTRACTOR DURING BIDDING AND SUBSEQUENT CONSTRUCTION AND TO REPRESENT CONDITIONS ONLY AT SPECIFIC LOCATIONS AT THE PARTICULAR TIME OBSERVATIONS WERE MADE.
6. CONTRACTOR SHALL PROVIDE TEMPORARY SUPPORTS AS REQUIRED TO PREVENT HORIZONTAL MOVEMENT OR VERTICAL SETTLEMENT WHICH WILL ENDANGER ADJACENT STRUCTURES, STREETS OR UTILITIES.
7. CONTRACTOR SHALL PROVIDE CONTROL OF SURFACE AND SUBSURFACE WATER PROMPTLY TO INSURE THAT ALL FOUNDATION WORK IS DONE IN THE DRY.
8. NO FOUNDATION(S) SHALL BE PLACED ON FROZEN SUBGRADE.
9. PROTECT SLABS-ON-GRADE FROM FROST PENETRATION UNTIL THE PROJECT IS COMPLETE.

REINFORCING

1. DETAILING, FABRICATION AND ERECTION OF REINFORCING STEEL SHALL CONFORM TO THE FOLLOWING:

ACI 315 - "DETAILS AND DETAILING OF CONCRETE REINFORCEMENT"
ACI 318 - "BUILDING CODE REQUIREMENTS FOR REINFORCED CONCRETE"
MSP2 - "CRSI MANUAL OF STANDARD PRACTICE"
AWS D1.4 - "STRUCTURAL WELDING CODE - REINFORCING STEEL"
WRI - "WELDED WIRE FABRIC MANUAL OF STANDARD PRACTICE"
2. STEEL REINFORCING BARS SHALL CONFORM TO ASTM A615 (GRADE 60), DEFORMED. WELDED WIRE FABRIC SHALL CONFORM TO ASTM A185.



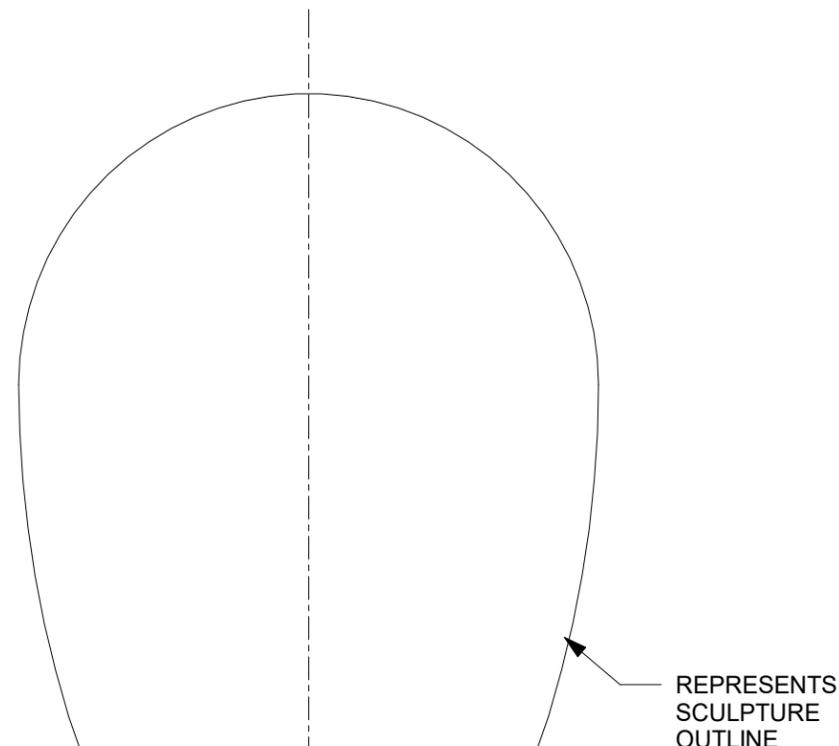
BOLDT™
Technical Services

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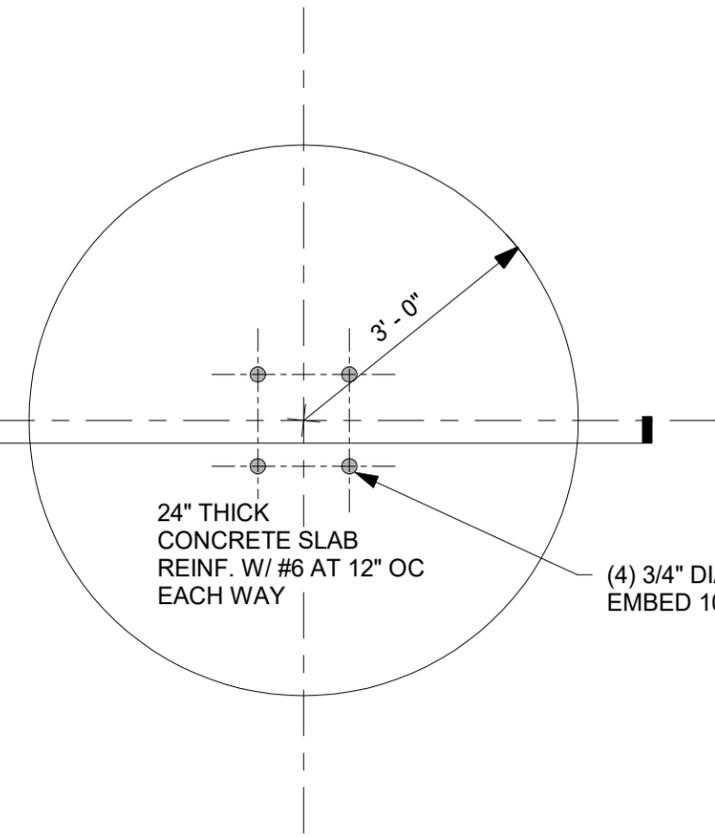
No.	Description	Date

SCULPTURE BASES	APPLETON, WI	STRUCTURAL NOTES
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Project Number	08919-N02
Drawn By	RAE
Checked By	TJW
S-001	
Scale	

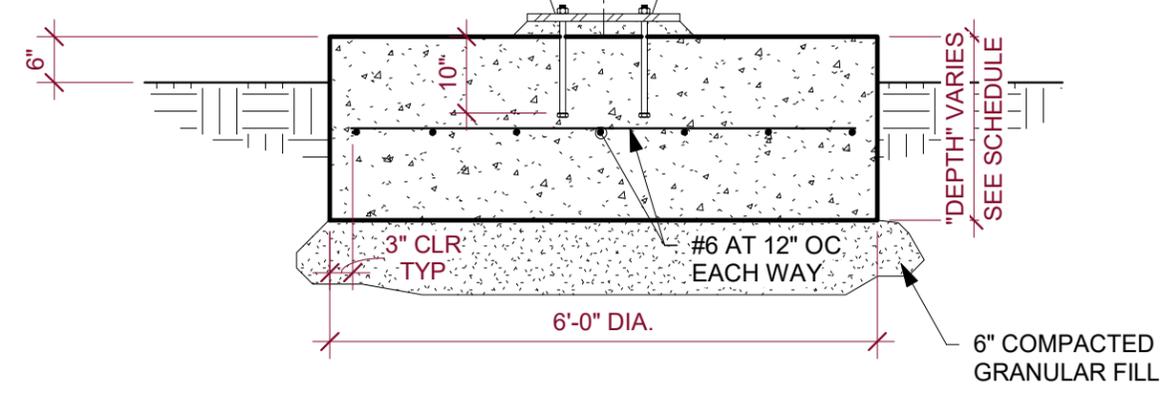


2
S-100



1
S-100

TYPICAL FOUNDATION PLAN (3 THUS)
SCALE 1/2" = 1'-0"



2
S-100

SECTION
SCALE 1/2" = 1'-0"

FOUNDATION PLAN SCHEDULE	
STATUE NAME	FDN DEPTH
STAIRWAY TO THE STARS	24"

No.	Description	Date

SCULPTURE BASES
APPLETON, WI
SCULPTURE BASE AND SECTION

Project Number	08919-N02
Drawn By	RAE
Checked By	TJW

S-100

Scale 1/2" = 1'-0"

City of Appleton - Reid Golf Course
Revenues - July 31, 2021

	2020		2021	
<u>Green Fees</u>	<u>2020 Y-T-D Rounds</u>	<u>Total Revenue</u>	<u>2021 Y-T-D Rounds</u>	<u>Total Revenue</u>
Weekday-18 Holes	1,907	\$36,978.78	2,206	\$38,772.84
Weekday-9 Holes	6,350	\$94,030.59	7,522	\$110,638.55
Weekend - 18-Holes	1,047	\$29,399.78	1,455	\$40,021.37
Weekend - 9 Holes	1,673	\$28,385.69	2,416	\$40,892.63
Twilight Golf	2,077	\$23,235.85	2,007	\$22,731.25
Passholder Rounds	4,960		6,112	
Promo Rounds				
Coupon Rounds	146		128	
Misc. Promotional Rounds*	1,695	\$23,824.04	1,539	\$26,170.68
Team Rounds			692	
Sub-Totals	19,855	\$235,854.73	24,077	\$279,227.32
	<u>2020 Y-T-D Sales</u>	<u>Total Revenues</u>	<u>2021 Y-T-D Sales</u>	<u>Total Revenues</u>
<u>Pass/Coupon/Discount Card Sales</u>				
Pass Sales	101	\$53,174.33	145	\$70,004.58
Corporate Pass Sales	9	\$22,393.35	10	\$24,881.50
Coupon Sales	40	\$3,424.31	36	\$3,399.00
Discount Cards	106	\$3,179.86	115	\$3,450.00
	<u>2020 Y-T-D Cart Sales</u>	<u>Total Revenues</u>	<u>2021 Y-T-D Cart Sales</u>	<u>Total Revenues</u>
<u>Cart Revenue</u>				
Cart Fee	7,009	\$75,894.87	9,082	\$96,394.70
Annual Cart Passes	21	\$11,000.95	20	\$10,317.54
	<u>2020 Y-T-D Sales</u>	<u>Total Revenues</u>	<u>2021 Y-T-D Sales</u>	<u>Total Revenues</u>
<u>Practice Range</u>				
Driving Range	2,043	\$14,772.46	3,089	\$19,870.68
Annual Range Pass	8	\$2,246.44	9	\$2,516.58
	<u>2020 Y-T-D Sales</u>	<u>Total Revenues</u>	<u>2021 Y-T-D Sales</u>	<u>Total Revenues</u>
<u>Golf Shop Merchandise</u>				
Balls/Assessories/Apparel/Misc.		\$11,825.53		\$18,990.93
Gift Cards	149	\$9,070.75	191	\$9,752.92
Lessons**	0	\$0.00	168	\$7,592.50

Other Rentals***	306	\$1,481.00	456	\$2,953.84
	2020 Y-T-D	Total	2021 Y-T-D	Total
<i>Food and Beverage</i>	<u>Sales</u>	<u>Revenues</u>	<u>Sales</u>	<u>Revenues</u>
Food		\$5,843.64		\$9,789.52
Beverage		\$12,591.72		\$15,803.39
Alcohol Sales		\$40,126.47		\$55,740.14
Catering/Banquet		\$19.88		\$687.62
<u>Raincheck Redeemed</u>		-\$1,328.19		-\$2,133.73
Total Revenue (All Categories)		\$501,572.10		\$629,239.03

*Misc. Promotional Rounds include Mem Day & Mother's day free golf, Family Day, ValPak & Comm Color Mailer specials, outing & tment rounds

**Lessons include private, group and juniors

***Other rentals include additional revenue club rentals, pull carts & locker rentals.

Reid Golf Course Budget July 31st Expense Report

Description	Budget	End of July Expenses	Available
Regular Salaries	\$184,900	(\$97,059)	\$87,841
Overtime	\$553	\$0	\$553
Part-Time	\$123,293	(\$65,351)	\$57,942
Fringes	\$84,674	(\$38,066)	\$46,608
Training and Conferences	\$2,250	(\$54)	\$2,196
Office Supplies	\$500	(\$119)	\$381
Memberships & Licenses	\$1,760	(\$1,215)	\$545
Food & Provisions	\$50	\$0	\$50
Printing & Reproduction	\$2,000	(\$1,834)	\$166
Clothing/Uniforms	\$500	(\$151)	\$349
Accounting/Audit	\$2,160	(\$2,170)	(\$10)
Bank Services	\$13,000	(\$10,184)	\$2,816
Consulting Services	\$1,000	\$0	\$1,000
Advertising	\$10,000	(\$3,683)	\$6,317
Insurance	\$6,170	(\$3,598)	\$2,572
Rent	\$35,975	(\$15,994)	\$19,981
Depreciation Expense	\$61,000	(\$33,558)	\$27,442
Facilities Charges	\$34,344	(\$20,391)	\$13,953
CEA Equipment Rental	\$110,690	(\$66,976)	\$43,714
Software Support	\$1,860	\$0	\$1,860
Interest Payments	\$8,625	(\$5,033)	\$3,592
General Fund	\$17,900	(\$10,442)	\$7,458
Transfer Out-Capital	\$0	\$0	\$0
Land Improvement	\$193,000	(\$8)	\$192,992
Bldg Maintenance/Janitorial	\$1,500	(\$592)	\$908
Landscape Supplies	\$36,900	(\$28,958)	\$7,942
Concession Supplies	\$60,400	(\$47,915)	\$12,485
Miscellaneous Supplies	\$2,000	(\$310)	\$1,690
Gas Purchases	\$13,500	(\$8,794)	\$4,706
Miscellaneous Equipment	\$6,016	(\$5,425)	\$591
Collection Services	\$1,100	(\$1,248)	(\$148)
Contractor Fees	\$1,000	(\$776)	\$224
Equipment Repair & Maintenance	\$5,500	(\$2,705)	\$2,795
Other Interfund Charges	\$2,000	(\$1,462)	\$538
Electric	\$22,063	(\$13,468)	\$8,595
Gas	\$4,300	(\$3,244)	\$1,056
Water	\$2,100	(\$600)	\$1,500
Waste Disposal/Collection	\$2,100	(\$163)	\$1,937
Stormwater	\$13,160	(\$6,598)	\$6,562
Telephone	\$3,900	(\$301)	\$3,599
Cellular Telephone	\$1,000	(\$247)	\$753
Other Utilities (DirecTV)	\$2,150	(\$938)	\$1,212
	\$1,076,893	(\$499,630)	\$577,263