



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final-revised Finance Committee

Monday, December 12, 2022

5:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Roll call of membership

3. Approval of minutes from previous meeting

[22-1588](#) November 21, 2022 Finance Committee Minutes

Attachments: [MeetingMinutes Nov 21-2022-02-08-49.pdf](#)

4. **Public Hearings/Apearances**

[22-1589](#) Ms. Diane Keuther, Commodore of the Appleton Yacht Club to present the Club's financial reports.

Attachments: [AYC Dec 2021 Financials.pdf](#)

[AYC Oct 2022 Financials.pdf](#)

5. **Action Items**

[22-1576](#) Resolution #12-R-22 Elimination of Council Parking Passes

Attachments: [#12-R-22 Eliminate Council Parking Passes for 2023.pdf](#)

Legislative History

12/7/22 Common Council referred to the Finance Committee

[22-1590](#) Request to approve resolution to terminate Tax Incremental District #6.

Attachments: [TIF 6 Termination Memo.pdf](#)

[TID 6 Termination Resolution.pdf](#)

[22-1591](#) Request to award the AWWTP H & J-Building HVAC Upgrades Project contract to Great Lakes Mechanical, Inc. in the amount of \$232,000 with a 12% contingency of \$27,840 for a project total not to exceed \$259,840.

Attachments: [2022 AWWTP HJ HVAC Upgrades Project .pdf](#)

[22-1592](#) Request to approve a sole source contract to McMahon for bidding and construction related services needed to complete the 2023 Wastewater Hardscapes Improvement Project, for a contract fee of \$36,000 and a 10% contingency of \$3,600 for a project total not exceed \$39,600.

Attachments: [2023 AWWTP Hardscapes Construction Services \(Sole Source\).pdf](#)

[22-1593](#) Request to award Unit Z-23 Watermain Reconstruction to Kruczek Construction Inc. in the amount of \$2,919,000 with a 5.1% contingency of \$150,000 for a project total not to exceed \$3,069,000.

Attachments: [Award of Contract Unit Z-23.pdf](#)

[22-1594](#) Request to approve Contract Change Order No. 1 to contract 63-22, Unit Y-22 Lead/Galvanized Water Service Replacement for additional properties added to our 2022 program for removal and replacement of private-side lead water services in the amount of \$53,762.13 resulting in a reduction in contingency from \$56,450.00 to \$2,687.87. Overall contract amount remains unchanged.

Attachments: [Unit Y-22 Change Order No. 1.pdf](#)

[22-1595](#) Request to approve write off of \$44,867.60 of accounts receivable invoices and \$10,073.42 of personal property taxes (outstanding over one year).

Attachments: [Finance Committee - AR Write-off List 2022.pdf](#)

[Finance Committee - PP Write-off List 2022.pdf](#)

6. Information Items

[22-1596](#) Change Order #1 to Staab Construction Company in the amount of \$11,064 for Pump Pipe and Rail Replacement resulting in the reduction of contingency from \$11,850 to \$786.

Attachments: [Aeration Tank #1 Change Order 1.pdf](#)

[22-1597](#) Contract 62-22 was awarded to Alfson Excavation LLC for \$200,000 for Mini Storm Sewer Construction. Payments issued to date total \$85,227. Request final payment of \$112,473.65.

[22-1598](#)

The following 2022 Budget adjustments were approved by the Mayor and Finance Director in accordance with Policy:

General Fund - Parks

Insurance Proceeds	+\$9,656
Miscellaneous Equipment	+\$9,656

to record insurance proceeds from a car accident damaging a lawn mower

General Fund - Library

Reimbursements	+\$9,286
Supplies	+\$6,465
Training/Travel	+\$2,171
Part-time wages	+\$650

to record reimbursement from Northern Waters Library Service for Community Powered Initiative

General Fund - Fire

Donations	+\$1,000
Protective Clothing	+\$1,000

to record donations from the Community Foundation for the Bill & Ann Guyon charitable fund for protective clothing purchase

Reid Gold Course

Donations	+\$2,257
Supplies	+\$2,257

to record donations for bench at golf course and tee sign

[22-1599](#)

Contract Change Order No. 1 to contract 72-22, Unit H-21 Redundant Raw Water Line for a change at the connection point at the lake pumping station requiring a special fitting to be fabricated in the amount of \$25,000 resulting in a reduction in contingency from \$500,000 to \$475,000. Overall contract amount remains unchanged.

Attachments: [Unit H-21 Change Order No. 1.pdf](#)

[22-1602](#)

Change Orders #6, #7 and #8 to Sabel Mechanical contract as part of the 2021 Secondary Clarifier Drive Removal, Rebuild, and Reinstallation Project totaling \$5,546.88 resulting in a decrease in contingency from \$39,060.06 to \$33,513.18

Attachments: [221209_Finance Memo SecondaryClariferDrive_Sabel_Change Orders No6-8.r](#)

7. Adjournment

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes Finance Committee

Monday, November 21, 2022

5:30 PM

Council Chambers, 6th Floor

Due to technical difficulties, video only has sound.

1. Call meeting to order

Meeting called to order at 5:30pm.

2. Roll call of membership

Present: 3 - Meltzer, Siebers and Firkus

Excused: 2 - Van Zeeland and Fenton

3. Approval of minutes from previous meeting

[22-1494](#)

11/07/2022 Finance Committee minutes

Attachments: [MeetingMinutesNov-7-2022-01-38-26.pdf](#)

**Siebers moved, seconded by Meltzer, that the Minutes be approved. Roll Call.
Motion carried by the following vote:**

Aye: 3 - Meltzer, Siebers and Firkus

Excused: 2 - Van Zeeland and Fenton

4. **Public Hearings/Appearances**

5. **Action Items**

[22-1495](#)

Request to award AWWTP Phase I Belt Filter Press Equipment Upgrades Project Base Bid with no Alternate Bids to Staab Construction in the amount of \$5,063,000 with 15% contingency of \$759,450 for a project total not to exceed \$5,822,450, along with the following budget amendment:

AWWTP Sludge Storage Building Addition Construction Project -\$100,000
AWWTP Phase I Belt Filter Press Equipment Upgrades Project +\$100,000

to transfer excess funds from the Sludge Storage Building Addition Construction project to the Phase I Belt Filter Press Equipment Upgrades project

Attachments: [221116_Finance_Memo_Phase_I_BFP_Equipment_Upgrades_Project_Bid_Award_Staab.pdf](#)

Siebers moved, seconded by Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Meltzer, Siebers and Firkus

Excused: 2 - Van Zeeland and Fenton

[22-1496](#)

Request to approve ESRI Small Municipal and County Government Enterprise Agreement (SGEA) three-year license renewal as a sole source contract

Attachments: [Sole Source Purchase Memo.pdf](#)

Siebers moved, seconded by Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Meltzer, Siebers and Firkus

Excused: 2 - Van Zeeland and Fenton

6. Information Items

[22-1497](#)

Contract 113-21 was awarded to Faith Technologies, Inc. for \$51,227.88 for Water Plant fire alarm upgrades. Change orders were approved totaling \$4050. Final contract amount is \$55,277.88. Payments issued to date total \$43,689.97. Request final payment of \$11,587.91

[22-1498](#)

Contract 96-21 was awarded to SDS Painting Company for \$181,760 for the WWTP L Building Painting Project. Change orders were approved totaling \$3,260. Final contract amount is \$185,020. Payments issued to date total \$175,932. Request final payment of \$9,088.

7. Adjournment

**Siebers moved, seconded by Meltzer, that this meeting be adjourned. Roll Call.
Motion carried by the following vote:**

Aye: 3 - Meltzer, Siebers and Firkus

Excused: 2 - Van Zeeland and Fenton

Financial Statement Overview

To: Appleton Yacht Club
Board of Directors

From: Brandon Martinek, Treasurer

Date: February 10, 2022

Attached are the financial statements for the AYC for the month and year ended December 31, 2021.

Debt Reduction: Payments of interest only are due monthly in 2021 on the AYC mortgage. The available balance of our line of credit is \$50,000.

The yacht club's annual principal loan payment of \$23,333 was paid in January. The mortgage balance was reduced by a further \$33,335 to \$196,666 from \$253,334 at the beginning of the year, with an original loan of \$300,000 when it was reset in December, 2018. The balloon payment was reset as well to December, 2023.

Budget Comparison: This summary, as directed by the Finance Steering Committee, tracks "Actual" year-to-date activity in 2021 to the budget approved by the board. It "consolidates" House, Marina, and Club activity combining the entire financial activity of the Club in one schedule.

Financial Summary: We had a banner year from a gross sales standpoint with \$525,103.83 in revenue; however, our expenses rose dramatically, as we expected with the large inflationary pressure we saw in 2021. This is something we will be addressing this Spring from the House side.

AYC Balance Sheet (See Pages A-1 & A-2): Page A-1 reflects current assets and property values as of the end of the current month. Actual checking and savings account balances are reported at the top of A-1. The forward looking outlook of the Appleton Yacht Clubs financials are strong.

Page A-2 reflects current and long-term liabilities, including the AYC capital. The current mortgage balance is \$230,001.

AYC Income Statements (See Pages A-3 to A-5): Detailed gross revenue and expenses for the House, Marina, and Club are reported on pages A-3, A-4, & A-5, respectively. Any large expenses approved by the board of directors for property improvements and capital items are included as the last two line items at the bottom of Page A-5.

Sincerely,



Brandon G. Martinek
(920) 213-5409 (cell)
Brandon@visadvisors.com

**Appleton Yacht Club
Balance Sheet
December 31, 2021**

ASSETS		<u>Current YTD</u>	<u>Prior YTD</u>
Current Assets			
1000	Cash on hand	\$ 1,600.00	\$ 1,600.00
1045	Savings-Scrip	5.10	0.00
1060	Community First Checking Acct.	22,237.38	7,410.18
1070	Community First Savings Acct.	25,366.34	23,402.79
1071	COVID Government Assistance	0.00	24,100.00
1100	Accounts Receivable-House	2,583.47	1,650.59
1103	Accounts Rec -Yachting/Ad Sale	0.00	0.00
1104	Accounts Rec-Membership	0.00	0.00
1110	Employee Payroll Fed. Reimbursement	0.00	8,200.00
1400	Inventory-food	4,462.56	2,912.47
1401	Inventory-bar	27,256.56	22,017.44
		<hr/>	<hr/>
	Total Current Assets	83,511.41	91,293.47
Property and Equipment			
1700	Building & dock	602,840.72	592,839.34
1705	Building Addition - 1978	227,575.00	227,575.00
1710	Furn/fix/equip-club	164,734.96	160,234.96
1715	Furn/fix/equip-house	131,122.68	118,978.80
1750	2012 Building Expansion	493,662.00	493,662.00
1755	2012 Club Improvements	127,473.38	127,473.38
1760	POS System	8,997.05	8,997.05
1770	Deck Remodeling - 2012	11,400.00	11,400.00
1780	Trail Project-2017	179,092.24	179,092.24
1790	Marina Roof - 2019	231,652.43	212,477.43
1800	Accumulated depreciation	(854,898.85)	(814,698.85)
		<hr/>	<hr/>
	Total Property and Equipment	1,323,651.61	1,318,031.35
Other Assets			
	Total Other Assets	<hr/> 0.00	<hr/> 0.00
	Total Assets	<hr/> <u>\$ 1,407,163.02</u>	<hr/> <u>1,409,324.82</u>

**Appleton Yacht Club
Balance Sheet
December 31, 2021**

		<u>Current YTD</u>	<u>Prior YTD</u>
LIABILITIES AND CAPITAL			
Current Liabilities			
2000	Accounts payable- ALL	\$ 25.00	\$ 25.00
2001	Accounts payable-CLUB	2,491.26	(2,739.46)
2010	Gift Cards	400.00	300.00
2020	2020 Scrip Liability	0.00	7,432.15
2021	2021 Scrip Liability	5.10	0.00
2040	PPE Loan - Reimbursable	0	24100
	Total Current Liabilities	2,921.36	29,117.69
Long-Term Liabilities			
2698.5	Deferred Dues - Yachting	0.00	0.00
2699	Deferred Dues - Social	0.00	0.00
3000	Community First Mortgage	196,666.00	253,334.00
3020	Community First Loan	0.00	0.00
	Total Long-Term Liabilities	196,666.00	253,334.00
	Total Liabilities	199,587.36	282,451.69
Capital			
3900	AYC, Retained Earnings	1,027,055.06	1,004,483.09
3950	Member Capital Contributions	193,855.49	193,855.49
	Net Income	(13,334.89)	(71,465.45)
	Total Capital	1,207,575.66	1,126,873.13
	Total Liabilities & Capital	\$ 1,407,163.02	1,409,324.82

**Appleton Yacht Club
Income Statement
For the Twelve Months Ending December 31, 2021**

	This Month 21	This Month 20	21 To Date	21 YTD Budget	20 To Date
House Revenues					
Sales Bar	\$ 25,769.30	\$ 12,925.58	\$ 313,492.30	318,000.00	\$ 190,539.29
Clothing Sales	823.94	405.00	11,133.45	4,200.00	3,978.00
Advertisement Income	0.00	0.00	0.00	2,400.00	460.00
Sales-Fri Food	3,867.50	3,116.05	76,579.25	72,000.00	58,897.94
Sales-Grill Food	8,657.60	3,769.01	123,898.83	110,400.00	74,710.48
House Total Revenues	39,118.34	20,215.64	525,103.83	507,000.00	328,585.71
House Cost of Sales					
Purchases-bar	7,808.74	6,267.41	118,657.87	102,000.00	63,700.31
Purchases-food & grill	6,873.65	3,555.75	107,865.19	102,000.00	76,832.86
Purchases-clothing	583.60	0.00	8,795.67	3,840.00	3,675.35
Kitchen Supplies	155.56	0.00	2,234.70	0.00	125.02
Sales tax paid House	2,182.96	0.00	37,593.32	28,800.00	28,314.22
Credit card fees	1,591.90	696.56	15,088.91	12,000.00	9,872.00
House Cost of Sales	19,196.41	10,519.72	290,235.66	248,640.00	182,519.76
House Gross Profit	19,921.93	9,695.92	234,868.17	258,360.00	146,065.95
House Expenses					
Wage House Mgmt	1,736.66	1,681.44	23,913.94	25,200.00	23,858.72
Wages-bar	4,112.13	2,616.56	48,669.29	37,200.00	32,606.39
Wages-Assistant	393.75	38.50	3,132.75	2,640.00	1,746.25
Wages-food	6,556.75	4,333.12	81,239.43	72,000.00	66,204.67
Taxes- FICA	1,204.87	894.75	14,875.30	13,200.00	12,028.75
Taxes-Unemployment	176.91	102.76	3,445.92	3,600.00	2,778.76
Utilities house	2,305.17	1,628.02	20,934.47	19,800.00	19,689.82
Housekeeping	2,425.00	2,365.00	28,565.00	24,000.00	23,924.00
Laundry	853.43	589.88	9,469.91	9,960.00	7,137.21
Repairs & maint. house	283.43	96.81	14,918.16	6,000.00	6,338.54
Miscellaneous expense	0.00	0.00	653.00	0.00	0.00
Cash over/under	0.41	0.41	4.69	0.00	4.72
House Ttl. Operating Exp.	20,048.51	14,347.25	249,821.86	213,600.00	196,317.83
House Net Income (Loss)	(\$ 126.58)	(\$ 4,651.33)	(\$ 14,953.69)	44,760.00	(\$ 50,251.88)

AB

**Appleton Yacht Club
Income Statement
For the Twelve Months Ending December 31, 2021**

	This Month 21	This Month 20	21 To Date	21 YTD Budget	20 To Date
Marina Revenues					
Mooring App. Fee	\$ 0.00	\$ 0.00	5,500.00	2,500.00	\$ 3,900.00
Transient Slip Fees	0.00	0.00	130.00	0.00	50.00
Annual Slip Fee	0.00	0.00	26,236.15	30,000.00	16,249.52
Marina Total Revenues	0.00	0.00	31,866.15	32,500.00	20,199.52
Marina Expenses					
Utilities-Marina	0.00	81.14	2,804.03	2,500.00	2,858.19
Repairs & maint.-slips & docks	211.00	0.00	316.50	0.00	286.00
Marina Total Expenses	211.00	81.14	3,120.53	2,500.00	3,144.19
Marina Income (Loss)	(\$ 211.00)	(\$ 81.14)	\$ 28,745.62	\$ 30,000.00	\$ 17,055.33

A4

Appleton Yacht Club
Income Statement
For the Twelve Months Ending December 31, 2021

	This Month 21	This Month 20	21 To Date	21 YTD Budget	20 To Date
Club Revenues					
Sales-gas & oil	\$ 0.00	\$ 0.00	\$ 9,136.58	6,000.00	\$ 5,803.50
Dues Yachting	\$ 0.00	\$ 0.00	\$ 44,400.00	40,000.00	\$ 41,200.00
Dues Social	\$ 0.00	\$ 0.00	\$ 130,000.00	130,000.00	\$ 130,000.00
Miscellaneous income	0.00	0.00	800.00	0.00	0.00
Club Total Revenues	0.00	0.00	184,336.58	176,000.00	177,003.50
Club Expenses					
Purchases-gas & oil	0.00	0.00	9,177.38	0.00	6,699.45
Wages Club Mgmt	2,000.00	2,000.00	24,000.00		24,000.00
Wages Club Mtce.	950.00	1,026.75	13,489.00	0.00	10,489.50
Taxes-personal property	0.00	0.00	1,668.20	0.00	1,420.09
Taxes-real estate	0.00	0.00	12,809.67	0.00	12,488.76
Rent	1,101.37	1,569.29	13,296.44	0.00	13,472.76
Waste Removal	0.00	0.00	2,779.58	0.00	2,270.56
Maint lawn/snow removal	839.80	358.70	4,434.20	0.00	530.90
Repairs & maint. bldg.	0.00	0.00	554.16	0.00	3,436.61
Dues paid	0.00	0.00	150.00	0.00	0.00
Licenses	0.00	(100.00)	2,366.10	0.00	1,378.10
Office supplies	0.00	0.00	111.00	0.00	0.00
Membership Related	670.24	1,267.00	1,685.13	0.00	1,731.91
Professional fees	0.00	320.18	5,575.00	0.00	5,810.52
Insurance Liab. & Work Comp	0.00	0.00	36,150.00	0.00	32,811.00
Interest expense	976.71	1,041.10	11,752.09	0.00	12,905.97
Club Total Expenses	6,538.12	7,483.02	139,997.95	0.00	129,446.13
Club Income (Loss)	(\$ 6,538.12)	(\$ 7,483.02)	\$ 44,338.63	176,000.00	\$ 47,557.37
Total Club Net Income (Loss)	(\$ 6,875.70)	(\$ 12,215.49)	\$ 58,130.56	250,760.00	\$ 14,360.82
Budgeted Expenditures					
House Budgeted Expenditures	\$ 270.00	(\$ 148.01)	\$ 5,230.77	0.00	\$ 13,268.82
Club Budgeted Expenditures	671.45	0.00	2,059.54	0.00	5,645.49
Harbor Budgeted Expenditures	265.85	0.00	30,529.95	0.00	13,044.27
Budgeted Cap. Improv. & Mtce.	1,207.30	(148.01)	37,820.26	0.00	31,958.58

AS

Financial Statement Overview

To: Appleton Yacht Club
Board of Directors

From: Brandon Martinek, Treasurer

Date: November 10, 2022

Attached are the financial statements for the AYC for the month ended October 31, 2022.

Debt Reduction: Payments of interest only are due monthly in 2022 on the AYC mortgage. The available balance of our line of credit is \$50,000.

Budget Comparison: This summary, as directed by the Finance Steering Committee, tracks "Actual" year-to-date activity in 2022 to the budget approved by the board. It "consolidates" House, Marina, and Club activity combining the entire financial activity of the Club in one schedule.

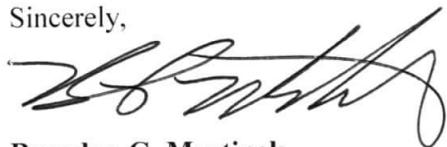
Financial Summary: October was another great month with top line revenue up year over year of 17% and although costs are up the house continues to have a positive net income of \$3,173.37 for the month. The line of credit has been officially renewed and our 2021 990 tax return is complete and was filed on 11/09/2022. Our focus financially for the next few board meetings of this year's Board of Directors will be reviewing and approving the 2023 budget. Thanks for your continued patronage and support of the club.

AYC Balance Sheet (See Pages A-1 & A-2): Page A-1 reflects current assets and property values as of the end of the current month. Actual checking and savings account balances are reported at the top of A-1. The forward looking outlook of the Appleton Yacht Clubs financials are strong.

Page A-2 reflects current and long-term liabilities, including the AYC capital. The current mortgage balance is \$173,333.

AYC Income Statements (See Pages A-3 to A-5): Detailed gross revenue and expenses for the House, Marina, and Club are reported on pages A-3, A-4, & A-5, respectively. Any large expenses approved by the board of directors for property improvements and capital items are included as the last two line items at the bottom of Page A-5.

Sincerely,



Brandon G. Martinek
(920) 213-5409 (cell)
Brandon@visadvisors.com

**Appleton Yacht Club
Balance Sheet
October 31, 2022**

ASSETS		<u>Current YTD</u>	<u>Prior YTD</u>
Current Assets			
1000	Cash on hand	\$ 1,600.00	\$ 1,600.00
1045	Savings-Scrip	14,267.00	11,489.94
1060	Community First Checking Acct.	25,135.19	18,807.05
1070	Community First Savings Acct.	47,376.81	46,101.25
1075	Fleet	5,017.00	0.00
1080	COVID Government Assistance	0.00	24,100.00
1100	Accounts Receivable-House	1,402.87	3,316.49
1103	Accounts Rec -Yachting/Ad Sale	0.00	0.00
1104	Accounts Rec-Membership	0.00	0.00
1400	Inventory-food	5,749.24	4,093.98
1401	Inventory-bar	30,352.21	27,259.80
		<hr/>	<hr/>
	Total Current Assets	130,900.32	136,768.51
		<hr/>	<hr/>
Property and Equipment			
1700	Building & dock	602,840.72	592,839.34
1705	Building Addition - 1978	227,575.00	227,575.00
1710	Furn/fix/equip-club	164,734.96	160,234.96
1715	Furn/fix/equip-house	131,122.68	118,978.80
1750	2012 Building Expansion	493,662.00	493,662.00
1755	2012 Club Improvements	127,473.38	127,473.38
1760	POS System	8,997.05	8,997.05
1770	Deck Remodeling - 2012	11,400.00	11,400.00
1780	Trail Project-2017	179,092.24	179,092.24
1790	Marina Roof - 2019, 2021	231,652.43	212,477.43
1800	Accumulated depreciation	(888,398.85)	(848,198.85)
		<hr/>	<hr/>
	Total Property and Equipment	1,290,151.61	1,284,531.35
		<hr/>	<hr/>
Other Assets			
	Total Other Assets	0.00	0.00
		<hr/>	<hr/>
	Total Assets	\$ 1,421,051.93	1,421,299.86
		<hr/> <hr/>	<hr/> <hr/>

**Appleton Yacht Club
Balance Sheet
October 31, 2022**

		<u>Current YTD</u>	<u>Prior YTD</u>
LIABILITIES AND CAPITAL			
Current Liabilities			
2000	Accounts payable- ALL	\$ 25.00	25.00
2001	Accounts payable-CLUB	10,137.36	2,163.34
2010	Gift Cards	22,514.16	400.00
2021	2021 Scrip Liability	0.00	11,489.94
2022	2022 Scrip Liability	14,267.00	0.00
2040	PPE Loan - Reimbursable	0.00	24,100.00
	Total Current Liabilities	46,943.52	38,178.28
Long-Term Liabilities			
2698.5	Deferred Dues - Yachting	0.00	0.00
2699	Deferred Dues - Social	0.00	0.00
3000	Community First Mortgage	173,333.00	230,001.00
3020	Community First Loan	0.00	0.00
	Total Long-Term Liabilities	173,333.00	230,001.00
	Total Liabilities	220,276.52	268,179.28
Capital			
3900	AYC, Retained Earnings	986,308.68	1,011,670.41
3950	Member Capital Contributions	193,855.49	193,855.49
	Net Income	20,611.24	(52,405.32)
	Total Capital	1,200,775.41	1,153,120.58
	Total Liabilities & Capital	\$ 1,421,051.93	1,421,299.86

Appleton Yacht Club
Income Statement
For the Ten Months Ending October 31, 2022

	This Month 22	This Month 21	22 To Date	22 YTD Budget	21 To Date
House Revenues					
Sales Bar	\$ 33,794.25	\$ 26,197.20	\$ 343,929.61	291,666.67	\$ 265,801.75
Clothing Sales	315.00	1,373.00	8,360.00	10,000.00	8,608.50
Sales-Fri Food	7,455.20	8,082.60	73,787.41	75,000.00	67,902.80
Sales-Grill Food	12,836.21	9,407.15	149,767.41	120,000.00	105,498.50
House Total Revenues	54,400.66	45,059.95	575,844.43	496,666.67	447,811.55
House Cost of Sales					
Purchases-bar	12,329.26	5,605.30	114,735.85	108,333.33	101,048.40
Purchases-food & grill	8,808.49	7,820.19	117,450.20	100,000.00	91,912.57
Purchases-clothing	884.00	436.00	6,964.05	7,500.00	5,358.95
Kitchen Supplies	115.00	556.93	897.57	2,500.00	2,079.14
Sales tax paid House	3,456.63	2,764.53	37,835.73	32,000.00	33,019.20
Credit card fees	1,485.63	1,432.82	16,276.42	12,500.00	12,184.56
House Cost of Sales	27,079.01	18,615.77	294,159.82	262,833.33	245,602.82
House Gross Profit	27,321.65	26,444.18	281,684.61	233,833.33	202,208.73
House Expenses					
Wage House Mgmt	3,024.25	1,681.44	24,105.99	25,000.00	19,575.48
Wages-bar	4,399.41	4,242.17	53,073.21	45,000.00	40,051.19
Wages-Assistant	210.00	348.75	1,815.00	3,000.00	2,315.25
Wages-food	8,634.19	7,083.58	90,653.92	70,000.00	67,485.93
Taxes- FICA	1,483.19	1,243.59	15,509.21	12,500.00	12,297.35
Taxes-Unemployment	209.23	203.18	3,673.17	3,000.00	3,056.49
Utilities house	1,695.53	1,397.43	18,859.09	20,000.00	16,898.46
Party exp. house	0.00	0.00	1,600.00	0.00	0.00
Housekeeping	2,425.00	2,575.00	24,940.63	25,000.00	22,815.00
Laundry	1,126.92	856.20	9,611.27	8,333.33	7,573.18
Repairs & maint. house	937.17	3,203.74	12,343.71	10,000.00	13,851.66
Miscellaneous expense	0.00	0.00	0.00	0.00	653.00
Cash over/under	0.39	0.39	3.90	0.00	3.90
House Ttl. Operating Exp.	24,145.28	22,835.47	256,189.10	221,833.33	206,576.89
House Net Income (Loss)	\$ 3,176.37	\$ 3,608.71	\$ 25,495.51	12,000.00	(\$ 4,368.16)

**Appleton Yacht Club
Income Statement
For the Ten Months Ending October 31, 2022**

	This Month 22	This Month 21	22 To Date	22 YTD Budget	21 To Date
Marina Revenues					
Mooring App. Fee	\$ 0.00	\$ 0.00	\$ 5,100.00	5,000.00	\$ 5,500.00
Transient Slip Fees	0.00	0.00	30.00	0.00	130.00
Annual Slip Fee	0.00	0.00	25,059.00	25,000.00	26,106.15
Marina Total Revenues	0.00	0.00	30,189.00	30,000.00	31,736.15
Marina Expenses					
Utilities-Marina	149.47	557.40	1,529.78	0.00	2,804.03
Repairs & maint.-slips & docks	508.07	0.00	741.74	0.00	105.50
Marina Total Expenses	657.54	557.40	2,271.52	0.00	2,909.53
Marina Income (Loss)	(\$ 657.54)	(\$ 557.40)	\$ 27,917.48	30,000.00	\$ 28,826.62

Appleton Yacht Club
Income Statement
For the Ten Months Ending October 31, 2022

	This Month 22	This Month 21	22 To Date	22 YTD Budget	21 To Date
Club Revenues					
Sales-gas & oil	\$ 687.67	\$ 317.55	\$ 9,417.85	0.00	\$ 9,136.58
Dues Yachting	\$ 0.00	\$ 0.00	\$ 42,800.00	\$ 40,000.00	\$ 44,400.00
Dues Social	\$ 0.00	\$ 0.00	\$ 140,400.00	\$ 140,000.00	\$ 130,000.00
Yachting Initiation Fees	\$ 0.00	\$ 0.00	\$ 450.00	0.00	0.00
Miscellaneous income	0.00	0.00	0.00	0.00	800.00
Club Total Revenues	687.67	317.55	193,067.85	180,000.00	184,336.58
Club Expenses					
Purchases-gas & oil	455.43	317.31	9,934.50	5,000.00	9,154.62
Wages Club Mgmt	2,000.00	2,000.00	20,000.00	20,000.00	20,000.00
Wages Club Mtce.	1,120.00	900.00	13,080.00	12,500.00	11,319.00
Taxes-personal property	0.00	0.00	1,762.94	1,250.00	1,668.20
Taxes-real estate	0.00	0.00	13,022.23	11,666.67	12,809.67
Rent	1,134.41	1,101.37	11,344.10	10,833.33	11,093.70
Waste Removal	238.73	195.71	2,016.33	2,500.00	2,583.87
Maint lawn/snow removal	235.20	256.20	3,642.33	4,500.00	3,510.40
Repairs & maint. bldg.	0.00	0.00	800.00	1,000.00	554.16
Dues paid	0.00	0.00	200.00	200.00	150.00
Licenses	0.00	0.00	1,330.10	1,500.00	2,366.10
Office supplies	0.00	0.00	0.00	100.00	111.00
Membership Related	0.00	0.00	2,645.93	1,500.00	1,014.89
Professional fees	0.00	0.00	2,600.00	4,500.00	2,300.00
Insurance Liab. & Work Comp	0.00	0.00	40,799.00	30,000.00	33,745.00
Interest expense	712.32	945.21	7,491.31	7,250.00	9,798.67
Club Total Expenses	5,896.09	5,715.80	130,668.77	114,300.00	122,179.28
Club Income (Loss)	(\$ 5,208.42)	(\$ 5,398.25)	\$ 62,399.08	65,700.00	\$ 62,157.30
Total Club Net Income (Loss)	(\$ 2,689.59)	(\$ 2,346.94)	\$ 115,812.07	107,700.00	\$ 86,615.76
House Budgeted Expenditures	\$ 270.00	\$ 270.00	\$ 45,811.88	0.00	\$ 4,230.00
Club Budgeted Expenditures	33.88	0.00	5,555.60	0.00	1,388.09
Harbor Budgeted Expenditures	36.75	1,590.53	38,401.94	0.00	29,501.01
Budgeted Cap. Improv. & Mtce.	340.63	1,860.53	89,769.42	0.00	35,119.10

#12-R-22
Eliminate Council Parking Passes

Date: December 7, 2022

Submitted By: Ald. Hartzheim, District 13, Ald. Croatt, District 14 & Ald. Doran, District 15

Referred To: Finance Committee

Whereas, the 2023 adopted executive budget and service plan Council budget business unit 10000 line 620600 contains \$7,200 for parking ramp permits for Common Council members

And Whereas, this non-essential benefit has been reviewed, discussed, and debated for several years

And Whereas, the past discussion and debate involves differing viewpoints and includes positions that view the taxpayer funded parking ramp permit benefit as excessive

Therefore Be It Resolved, the 2023 budget is amended to completely remove the line item for parking permits in the Common Council budget and the \$7,200 is moved to the Public Works Department concrete budget business unit 17014 line 680901.



"...meeting community needs...enhancing quality of life."

TO: Finance Committee
FROM: Jeri Ohman, Finance Director
DATE: December 12, 2022
RE: Request to approve resolution to terminate TIF #6

Tax Incremental Financing District (TIF) #6 was created on January 1, 2000. This District is in the southeast corner of the City, roughly bounded by Calumet St., Eisenhower, North of Midway and just west of Quest. The District spurred the development of much of the commercial and retail business located along Calumet Street and Kensington Dr. In addition, this District provided for the creation of the Southpoint Commerce Park. The base equalized value at the time it was formed was \$1,624,200. A subsequent amendment on January 1, 2008 redetermined the base value at \$7,136,400. The Equalized value on January 1, 2022 was \$175,068,300. Financially, the District has accumulated an excess fund balance of \$1,431,082 as of November 30, 2022.

The final development agreement payment was made in August 2022. Since there are no remaining project costs anticipated, and no further debt service payments, Wisconsin Statutes require the district be terminated and no further tax increments be certified after the 2022 tax roll. Per TIF Statutes, the initial step in terminating a TIF is to have a termination resolution approved by the governing body of the municipality.

As noted in the resolution, once approved, the Wisconsin Department of Revenue will be notified of the termination, a final independent audit of the District will be performed, and any excess tax increments collected will be distributed to the taxing districts.

Thank you for your consideration of this resolution. Please feel free to contact me if you have questions.

Resolution No. 2022-08

Tax Incremental District (TID) Termination Resolution
City of Appleton TID 6

WHEREAS, the City of Appleton created TID 6 on January 1, 2000, and adopted a project plan in the same year, and

WHEREAS, all TID 6 projects were completed in the prescribed allowed time; and:

WHEREAS, sufficient increment was collected as of the 2022 tax roll, payable 2023, to cover TID 6 project costs.

THEREFORE, BE IT RESOLVED, that the City of Appleton terminates TID 6; and

BE IT FURTHER RESOLVED, that the City Clerk shall notify the Wisconsin Department of Revenue (DOR), within sixty (60) days of this resolution or prior to the deadline of April 15, 2023, whichever comes first, that the TID has been terminated; and,

BE IT FURTHER RESOLVED, that the City Clerk shall sign the required DOR Final Accounting Submission Date form (PE-223) agreeing on a date by which the City shall submit final account information to DOR; and:

BE IT FURTHER RESOLVED, that the City Treasurer shall distribute any excess increment collected after providing for ongoing expenses of the TID, to the affected taxing districts with proportionate shares as determined in the final audit by the City’s auditor, CliftonLarsonAllen.

Adopted this 21st day of December 2022.

Resolution introduced and adoption moved by alderperson _____

Motion for adoption seconded by alderperson _____

On a roll call motion passed by a vote of _____ ayes to _____ nays

City of Appleton

By: _____
Jacob A. Woodford, Mayor

Attest: _____
Kami Lynch, City Clerk



"...meeting community needs...enhancing quality of life."

**PARKS, RECREATION & FACILITIES
MANAGEMENT**

Dean R. Gazza, Director

1819 East Witzke Boulevard
Appleton, Wisconsin 54911-8401
(920) 832-5572 FAX (920) 993-3103
Email - dean.gazza@appleton.org

TO: Finance Committee

FROM: Dean R. Gazza

DATE: 12/12/2022

RE: Action: Award the "AWWTP H & J-Building HVAC Upgrades Project" contract to Great Lakes Mechanical, Inc. in the amount of \$232,000 with a contingency of 12% for a project total not to exceed \$259,840.

The 2022/2023 Capital Improvement Plan includes \$1,450,000 to upgrade the HVAC systems at the Appleton Wastewater Treatment Plant. Of that amount \$625,000 has been allocated to F1 Building HVAC upgrades and the Bio-gas boilers upgrades, leaving a balance of \$825,000. Of that amount \$275,000 has been budgeted for the H&J Buildings HVAC Upgrades. Bids were opened on October 28, 2022, for the H&J Buildings HVAC Upgrades portion of the 2022/2023 AWWTP HVAC Upgrades Project.

The bids received were as follows:

Great Lakes Mechanical, Inc. (Low Bid)	\$232,000
Rhode Bros, Inc.	\$259,070
August Winter and Sons, Inc.	\$265,900

Our consulting engineer has written the City of Appleton a formal letter of recommendation to award the contract to Great Lakes Mechanical, Inc. The Parks, Recreation, and Facilities Management Department has also reviewed the bids and is in agreement with the engineer's recommendation. Therefore, we recommend awarding the contract to Great Lakes Mechanical, Inc. in the amount of \$232,000 plus a contingency of 12% only to be utilized as needed

The Parks, Recreation and Facilities Management Department recommends approving this contract. Please contact me at 832-5572 or at dean.gazza@appleton.org with any questions.



"...meeting community needs...enhancing quality of life."

**PARKS, RECREATION & FACILITIES
MANAGEMENT**

Dean R. Gazza, Director

1819 East Witzke Boulevard
Appleton, Wisconsin 54911-8401
(920) 832-5572 FAX (920) 993-3103
Email - dean.gazza@appleton.org

TO: Finance Committee

FROM: Dean R. Gazza

DATE: 12/12/2022

RE: Action: Request to sole source a contract to McMahon for bidding and construction related services needed to complete the 2023 Wastewater Hardscapes Improvement Project, for a contract fee of \$36,000 and a contingency of 10% to not exceed a total contract of \$39,600.

This memo is a request to sole source a contract to McMahon for bidding and construction related professional services for the 2023 Wastewater Hardscapes Improvement Project. As part of the 2022 Hardscapes project, McMahon included design for the 2023 Hardscapes project because of the continuity needed between the two phases of construction. In moving forward with the 2023 Wastewater Hardscapes Improvement Project, McMahon has provided a detailed proposal with a competitive project fee of \$36,000 to complete the bidding and construction related professional services.

The 2023 Capital Improvement Budget has allocated \$450,000 to replace the road in front of the B Building and in front of the F2 Building at the Appleton Wastewater Treatment Plant. Overall, the road replacement will include stormwater modeling, demolition, new base, new storm sewer, and new concrete pavement.

McMahon has as unsurpassed knowledge of the current hardscape infrastructure, current site conditions, and stormwater modeling from the three previous projects completed to date. Based upon McMahon's previous experience along with having already completing the design for the project, we are requesting sole sourcing 2023 Wastewater Hardscapes Improvement project bidding and construction related services to McMahon in the amount of \$36,000 with a contingency of 10% only to be utilized as needed. We believe that our choice of McMahon will ensure that the investment is fully maximized based on their past work and continued continuity throughout a highly complex and technical project.

RECOMMENDATION:

Award 2023 Wastewater Hardscapes Improvement Project professional services to McMahon in the amount of \$36,000 with a contingency of 10% only to be utilized as needed.

Please feel free to contact me at 832-5572 with any questions, or by email at dean.gazza@appleton.org

CITY OF APPLETON
Department of Public Works
MEMORANDUM

TO: **Finance Committee**
 Municipal Services Committee
 Utilities Committee

SUBJECT: Award of Contract

The Department of Public Works recommends that the following described work:
Unit Z-23 Watermain Reconstruction No.3

Be awarded to:

Name: Kruczek Construction Inc.
Address: 3636 Kewaunee Road
Green Bay, WI 54311

In the amount of : \$2,919,000.00
With a 5.1 % contingency of : \$150,000.00
For a project total not to exceed : \$3,069,000.00

**** OR ****

In an amount Not To Exceed : _____

Budget: \$2,900,000.00
Estimate: \$3,040,225.00
Committee Date: 12/12/22
Council Date: 12/21/22

Bid Tabulation**Z-23 Water Main Reconstruction**

12/05/2022 01:45 PM CST

Bid Item	Item Description	Quantity	Unit	Kruczek Construction Inc.		PTS Contractors, Inc	
				Unit Price	Item Total	Unit Price	Item Total
1	12" Water Main	3,200	lin. ft.	\$120.00	\$384,000.00	\$125.00	\$400,000.00
2	8" Water Main	12,000	lin. ft.	\$86.00	\$1,032,000.00	\$96.00	\$1,152,000.00
3	6" Hydrant Lead	150	lin. ft.	\$100.00	\$15,000.00	\$100.00	\$15,000.00
4	Hydrant	26	each	\$5,175.00	\$134,550.00	\$5,550.00	\$144,300.00
5	12" Gate Valve	11	each	\$4,000.00	\$44,000.00	\$4,420.00	\$48,620.00
6	8" Gate Valve	52	each	\$2,100.00	\$109,200.00	\$2,465.00	\$128,180.00
7	6" Gate Valve	26	each	\$1,500.00	\$39,000.00	\$1,750.00	\$45,500.00
8	12" Bend	12	each	\$730.00	\$8,760.00	\$845.00	\$10,140.00
9	8" Bend	74	each	\$370.00	\$27,380.00	\$455.00	\$33,670.00
10	12"x12" Cross	1	each	\$1,660.00	\$1,660.00	\$1,980.00	\$1,980.00
11	12"x8" Cross	2	each	\$1,200.00	\$2,400.00	\$1,400.00	\$2,800.00
12	8"x8" Cross	5	each	\$700.00	\$3,500.00	\$900.00	\$4,500.00
13	12"x6" Tee	3	each	\$800.00	\$2,400.00	\$985.00	\$2,955.00
14	8"x8" Tee	7	each	\$600.00	\$4,200.00	\$756.00	\$5,292.00
15	8"x6" Tee	23	each	\$525.00	\$12,075.00	\$650.00	\$14,950.00
16	12"x6" Reducer	1	each	\$485.00	\$485.00	\$640.00	\$640.00
17	8"x6" Reducer	9	each	\$300.00	\$2,700.00	\$410.00	\$3,690.00
18	8"x4" Reducer	3	each	\$300.00	\$900.00	\$400.00	\$1,200.00
19	2" Service	5	lin. ft.	\$200.00	\$1,000.00	\$200.00	\$1,000.00
20	1.5" Service	15	lin. ft.	\$150.00	\$2,250.00	\$185.00	\$2,775.00
21	1" Service	2,500	lin. ft.	\$100.00	\$250,000.00	\$103.00	\$257,500.00
22	Service Connection	290	each	\$275.00	\$79,750.00	\$830.00	\$240,700.00
23	Curb Stop	140	each	\$130.00	\$18,200.00	\$204.00	\$28,560.00
24	Curb Box	280	each	\$360.00	\$100,800.00	\$300.00	\$84,000.00
25	MJ Cap	3	each	\$140.00	\$420.00	\$1,628.00	\$4,884.00
26	Cut/Cap Watermain	50	each	\$725.00	\$36,250.00	\$790.00	\$39,500.00
27	Type "D-M" Inlet Protection	112	each	\$100.00	\$11,200.00	\$87.00	\$9,744.00
28	Type "C" Inlet	12	each	\$2,200.00	\$26,400.00	\$3,200.00	\$38,400.00
29	10" Inlet Lead	25	lin. ft.	\$110.00	\$2,750.00	\$105.00	\$2,625.00
30	7" Concrete Pedestrian Ramp	200	sq. yd.	\$82.00	\$16,400.00	\$74.00	\$14,800.00
31	5" Concrete Apron	2,600	sq. yd.	\$74.00	\$192,400.00	\$68.00	\$176,800.00
32	4" Concrete Sidewalk	90	sq. yd.	\$72.00	\$6,480.00	\$65.00	\$5,850.00
33	7" 3-Day H.E. Concrete Pavement	2,100	sq. yd.	\$88.00	\$184,800.00	\$81.00	\$170,100.00
34	8" 3-Day H.E. Concrete Pavement	265	sq. yd.	\$90.00	\$23,850.00	\$83.00	\$21,995.00
35	Concrete Curb & Gutter	100	lin. ft.	\$80.00	\$8,000.00	\$78.00	\$7,800.00
36	Truncated Dome	296	sq. ft.	\$40.00	\$11,840.00	\$42.00	\$12,432.00
37	Temporary Traffic Control	1	l.s.	\$119,000.00	\$119,000.00	\$41,543.00	\$41,543.00
38	Flowable Fill	25	cu. Yd.	\$100.00	\$2,500.00	\$126.00	\$3,150.00
39	Extra Stone Bedding	25	cu. Yd.	\$20.00	\$500.00	\$17.00	\$425.00

Total Bid:**\$2,919,000.00****\$3,180,000.00**

Bid Tabulation**Z-23 Water Main Reconstruction**

12/05/2022 01:45 PM CST

Bid Item	Item Description	Quantity	Unit	Superior Sewer and Water Inc.		Dorner Inc.	
				Unit Price	Item Total	Unit Price	Item Total
1	12" Water Main	3,200	lin. ft.	\$164.00	\$524,800.00	\$179.00	\$572,800.00
2	8" Water Main	12,000	lin. ft.	\$124.00	\$1,488,000.00	\$144.00	\$1,728,000.00
3	6" Hydrant Lead	150	lin. ft.	\$85.00	\$12,750.00	\$98.00	\$14,700.00
4	Hydrant	26	each	\$5,730.00	\$148,980.00	\$6,101.00	\$158,626.00
5	12" Gate Valve	11	each	\$4,945.00	\$54,395.00	\$4,700.00	\$51,700.00
6	8" Gate Valve	52	each	\$2,952.00	\$153,504.00	\$2,590.00	\$134,680.00
7	6" Gate Valve	26	each	\$2,070.00	\$53,820.00	\$1,794.00	\$46,644.00
8	12" Bend	12	each	\$1,464.00	\$17,568.00	\$942.00	\$11,304.00
9	8" Bend	74	each	\$945.00	\$69,930.00	\$477.00	\$35,298.00
10	12"x12" Cross	1	each	\$2,383.00	\$2,383.00	\$2,167.00	\$2,167.00
11	12"x8" Cross	2	each	\$1,914.00	\$3,828.00	\$1,515.00	\$3,030.00
12	8"x8" Cross	5	each	\$1,546.00	\$7,730.00	\$948.00	\$4,740.00
13	12"x6" Tee	3	each	\$1,634.00	\$4,902.00	\$1,050.00	\$3,150.00
14	8"x8" Tee	7	each	\$1,253.00	\$8,771.00	\$791.00	\$5,537.00
15	8"x6" Tee	23	each	\$1,121.00	\$25,783.00	\$676.00	\$15,548.00
16	12"x6" Reducer	1	each	\$1,162.00	\$1,162.00	\$606.00	\$606.00
17	8"x6" Reducer	9	each	\$877.00	\$7,893.00	\$392.00	\$3,528.00
18	8"x4" Reducer	3	each	\$1,417.00	\$4,251.00	\$377.00	\$1,131.00
19	2" Service	5	lin. ft.	\$85.00	\$425.00	\$153.00	\$765.00
20	1.5" Service	15	lin. ft.	\$75.00	\$1,125.00	\$137.00	\$2,055.00
21	1" Service	2,500	lin. ft.	\$74.00	\$185,000.00	\$110.00	\$275,000.00
22	Service Connection	290	each	\$490.00	\$142,100.00	\$319.00	\$92,510.00
23	Curb Stop	140	each	\$343.00	\$48,020.00	\$270.00	\$37,800.00
24	Curb Box	280	each	\$297.00	\$83,160.00	\$601.00	\$168,280.00
25	MJ Cap	3	each	\$449.00	\$1,347.00	\$769.00	\$2,307.00
26	Cut/Cap Watermain	50	each	\$600.00	\$30,000.00	\$1,135.00	\$56,750.00
27	Type "D-M" Inlet Protection	112	each	\$120.00	\$13,440.00	\$92.00	\$10,304.00
28	Type "C" Inlet	12	each	\$2,665.00	\$31,980.00	\$3,286.00	\$39,432.00
29	10" Inlet Lead	25	lin. ft.	\$84.00	\$2,100.00	\$175.00	\$4,375.00
30	7" Concrete Pedestrian Ramp	200	sq. yd.	\$72.00	\$14,400.00	\$86.00	\$17,200.00
31	5" Concrete Apron	2,600	sq. yd.	\$65.25	\$169,650.00	\$0.01	\$26.00
32	4" Concrete Sidewalk	90	sq. yd.	\$63.00	\$5,670.00	\$77.00	\$6,930.00
33	7" 3-Day H.E. Concrete Pavement	2,100	sq. yd.	\$78.00	\$163,800.00	\$93.00	\$195,300.00
34	8" 3-Day H.E. Concrete Pavement	265	sq. yd.	\$80.00	\$21,200.00	\$95.00	\$25,175.00
35	Concrete Curb & Gutter	100	lin. ft.	\$75.00	\$7,500.00	\$80.00	\$8,000.00
36	Truncated Dome	296	sq. ft.	\$40.00	\$11,840.00	\$42.00	\$12,432.00
37	Temporary Traffic Control	1	l.s.	\$28,000.00	\$28,000.00	\$45,568.00	\$45,568.00
38	Flowable Fill	25	cu. Yd.	\$89.00	\$2,225.00	\$92.00	\$2,300.00
39	Extra Stone Bedding	25	cu. Yd.	\$19.00	\$475.00	\$30.00	\$750.00

Total Bid:**\$3,553,907.00****\$3,796,448.00**

Bid Tabulation**Z-23 Water Main Reconstruction**

12/05/2022 01:45 PM CST

Bid Item	Item Description	Quantity	Unit	Carl Bowers & Sons Const Co.		Advance Construction Inc.	
				Unit Price	Item Total	Unit Price	Item Total
1	12" Water Main	3,200	lin. ft.	\$160.00	\$512,000.00	\$168.00	\$537,600.00
2	8" Water Main	12,000	lin. ft.	\$129.00	\$1,548,000.00	\$156.00	\$1,872,000.00
3	6" Hydrant Lead	150	lin. ft.	\$115.00	\$17,250.00	\$100.00	\$15,000.00
4	Hydrant	26	each	\$6,000.00	\$156,000.00	\$5,830.00	\$151,580.00
5	12" Gate Valve	11	each	\$5,000.00	\$55,000.00	\$4,400.00	\$48,400.00
6	8" Gate Valve	52	each	\$2,900.00	\$150,800.00	\$2,450.00	\$127,400.00
7	6" Gate Valve	26	each	\$2,000.00	\$52,000.00	\$1,720.00	\$44,720.00
8	12" Bend	12	each	\$900.00	\$10,800.00	\$890.00	\$10,680.00
9	8" Bend	74	each	\$500.00	\$37,000.00	\$460.00	\$34,040.00
10	12"x12" Cross	1	each	\$2,300.00	\$2,300.00	\$2,042.00	\$2,042.00
11	12"x8" Cross	2	each	\$1,600.00	\$3,200.00	\$1,442.00	\$2,884.00
12	8"x8" Cross	5	each	\$1,000.00	\$5,000.00	\$880.00	\$4,400.00
13	12"x6" Tee	3	each	\$1,000.00	\$3,000.00	\$974.00	\$2,922.00
14	8"x8" Tee	7	each	\$800.00	\$5,600.00	\$739.00	\$5,173.00
15	8"x6" Tee	23	each	\$650.00	\$14,950.00	\$623.00	\$14,329.00
16	12"x6" Reducer	1	each	\$650.00	\$650.00	\$611.00	\$611.00
17	8"x6" Reducer	9	each	\$400.00	\$3,600.00	\$380.00	\$3,420.00
18	8"x4" Reducer	3	each	\$400.00	\$1,200.00	\$360.00	\$1,080.00
19	2" Service	5	lin. ft.	\$110.00	\$550.00	\$154.00	\$770.00
20	1.5" Service	15	lin. ft.	\$105.00	\$1,575.00	\$144.00	\$2,160.00
21	1" Service	2,500	lin. ft.	\$83.00	\$207,500.00	\$144.00	\$360,000.00
22	Service Connection	290	each	\$600.00	\$174,000.00	\$464.00	\$134,560.00
23	Curb Stop	140	each	\$400.00	\$56,000.00	\$272.00	\$38,080.00
24	Curb Box	280	each	\$200.00	\$56,000.00	\$300.00	\$84,000.00
25	MJ Cap	3	each	\$250.00	\$750.00	\$251.00	\$753.00
26	Cut/Cap Watermain	50	each	\$1,000.00	\$50,000.00	\$400.00	\$20,000.00
27	Type "D-M" Inlet Protection	112	each	\$100.00	\$11,200.00	\$120.00	\$13,440.00
28	Type "C" Inlet	12	each	\$2,800.00	\$33,600.00	\$60.00	\$720.00
29	10" Inlet Lead	25	lin. ft.	\$125.00	\$3,125.00	\$100.00	\$2,500.00
30	7" Concrete Pedestrian Ramp	200	sq. yd.	\$113.00	\$22,600.00	\$82.00	\$16,400.00
31	5" Concrete Apron	2,600	sq. yd.	\$104.00	\$270,400.00	\$75.25	\$195,650.00
32	4" Concrete Sidewalk	90	sq. yd.	\$95.00	\$8,550.00	\$73.00	\$6,570.00
33	7" 3-Day H.E. Concrete Pavement	2,100	sq. yd.	\$150.00	\$315,000.00	\$84.75	\$177,975.00
34	8" 3-Day H.E. Concrete Pavement	265	sq. yd.	\$153.00	\$40,545.00	\$86.10	\$22,816.50
35	Concrete Curb & Gutter	100	lin. ft.	\$130.00	\$13,000.00	\$82.00	\$8,200.00
36	Truncated Dome	296	sq. ft.	\$60.00	\$17,760.00	\$40.00	\$11,840.00
37	Temporary Traffic Control	1	l.s.	\$30,000.00	\$30,000.00	\$130,000.00	\$130,000.00
38	Flowable Fill	25	cu. Yd.	\$150.00	\$3,750.00	\$75.00	\$1,875.00
39	Extra Stone Bedding	25	cu. Yd.	\$30.00	\$750.00	\$40.00	\$1,000.00

Total Bid:**\$3,895,005.00****\$4,107,590.50**

CONTRACT CHANGE ORDER

Change Order No. 1
 Date 12/08/22

Contract No. 63-22 for the following public work : Unit Y-22 Lead/Galvanized Water Service Replacement

between VanRite Plumbing, Inc. , 2249 HWY QQ Green Bay, WI 54311
 (Contractor Name) (Contractor Address)

and the City of Appleton dated: 5/4/2022 is hereby changed in the following particular wit:

Item No.	Account No.	Current Contract Amount	Current Contingency	C.O. Amount (+/-)	Contingency (+/-)	New Contract Total	New Contingency Total
1	53244160.640800	\$443,550.00	\$56,450.00	\$53,762.13	(\$53,762.13)	\$497,312.13	\$2,687.87
2						\$0.00	\$0.00
3						\$0.00	\$0.00
4						\$0.00	\$0.00
5						\$0.00	\$0.00
6						\$0.00	\$0.00
7						\$0.00	\$0.00
8						\$0.00	\$0.00
9						\$0.00	\$0.00
10						\$0.00	\$0.00
	Total	\$443,550.00	\$56,450.00	\$53,762.13	-\$53,762.13	\$497,312.13	\$2,687.87

Reason for Change: Additional properties were added to our 2022 program for removal and replacement of private-side lead water services. This allowed the city to fully utilize the \$500,000 we received in DNR grant funding.

The Contract Time will be (increased / decreased / unchanged) by this Change Order: unchanged Days

The Date of Completion as of the date of this Change Order therefore is: unchanged

Finance Committee Agenda Date: 12/12/22

Date approved by Council: 12/21/22

City of Appleton 2022 Write-Off List

The following accounts will be posted on the City's website and published in The Post Crescent unless they filed for bankruptcy or are confirmed deceased
Addresses shown are the last known location of the individual or business.

Type	Invoice Date	Inv or Parcel Number	Name	Address	Amount Due	Description
A/R	1/10/2020	3860	REINHART FOODSERVICE	6720 N 9TH ST, OMAHA NE 68112	250.68	TRAFFIC STANDARD DAMAGE
A/R	1/21/2020	3941	IRIS FINANCIAL SERVICES	PO BOX 91760, MILWAUKEE WI 53209	656.64	VALLY TRANSIT RIDES
A/R	1/23/2020	4010	AUTUMN ESTER SHELDON	535 SCHINDLER PL #1, MENASHA WI 54952	1106.37	TRAFFIC STANDARD DAMAGE
A/R	1/23/2020	4014	CANDY GREENGRASS	27 NEWBERRY CT, APPLETON WI 54915	236.83	TRAFFIC SIGN DAMAGE
A/R	1/23/2020	4027	JORDAN C BOS	819 W ELSIE ST #309, APPLETON WI 54914	119.96	BARRICADES FOR ACCIDENT
A/R	1/24/2020	4032	ANGELA STRASSE	E2113 MIRACLE MTN WAY, WAUPACA WI 54981	5.00	OBITUARY REQUEST
A/R	01/31/2020	4070	MELISSA LEHNER	W3163 SUNSHINE RD, FREEDOM WI 54130	5.00	OBITUARY REQUEST
A/R	01/31/2020	4071	MARK GIRARD	8712 HIBISCUS CT, CAPE CANAVERAL FL 32920	5.00	OBITUARY REQUEST
A/R	01/31/2020	4074	TOM ARCHAMBO	571 MILL ST #3, GREEN LAKE WI 54941	10.00	OBITUARY REQUEST
A/R	01/31/2020	4076	BARBARA JACKMAN	40 DYLAN CT, DILLON CO 80435	10.00	OBITUARY REQUEST
A/R	01/31/2020	4077	MARGARET KIRK-SCHUH	426 VIRGINIA ST, ANTIGO WI 54409	5.00	OBITUARY REQUEST
A/R	01/31/2020	4080	JOSH HOUSE	527 36TH ST SW, ROCHESTER MN 55902	5.00	OBITUARY REQUEST
A/R	01/31/2020	4081	JULI ARMSTRONG	659 LADERA WAY, PACIFICA CA 94044	5.00	OBITUARY REQUEST
A/R	01/31/2020	4084	VICKIE JOHNSON	PO BOX 115, CLITHERALL MN 56524	10.00	OBITUARY REQUEST
A/R	01/31/2020	4085	JAMIE POPP	2724 E MILESTONE CT, APPLETON WI 54913	16.00	OBITUARY REQUEST
A/R	02/18/2020	4215	AMANDA ANDERSON	629 W FRANKLIN ST, APPLETON WI 54911	86.27	HAZ MAT CLEANUP
A/R	02/18/2020	4216	RANDY STUCKART	114 RAUGHT ST, KAUKAUNA WI 54130	225.00	GARBAGE & ELECTRONICS COLLECTION
A/R	02/18/2020	4217	MOHAMMED MOSBAH	1128 NEVILLE AVE, GREEN BAY WI 54303	86.27	HAZ MAT CLEANUP
A/R	02/18/2020	4218	RASHARD D BUTLER	627 12TH ST, MENASHA WI 54952	86.27	HAZ MAT CLEANUP
A/R	02/18/2020	4228	RASHARD D BUTLER	627 12TH ST, MENASHA WI 54952	2794.22	TRAFFIC STANDARD DAMAGE
A/R	02/28/2020	4298	MICHAEL OBERLE	121 HOTZ CT, SHAWNO WI 54166	5.00	OBITUARY REQUEST
A/R	02/28/2020	4307	SHARIE DEMRO	1782 MID VALLEY DR, DE PERE WI 54115	5.00	OBITUARY REQUEST
A/R	02/28/2020	4308	GLORIA ERICKSON	W6060 DAHLIA DR, APPLETON WI 54915	5.00	OBITUARY REQUEST
A/R	02/28/2020	4312	TINA CHASE	38 VEGA ST APT 1, JAMESTOWN NY 14701	5.00	OBITUARY REQUEST
A/R	02/28/2020	4313	MICHELE KRIETENSTEIN	608 SORENSON AVE, EVANSVILLE IN 47712	15.00	OBITUARY REQUEST
A/R	02/28/2020	4316	ALLYSON FRANKMAN	4302 MILE HIGH DR, PROVO UT 84604	5.00	OBITUARY REQUEST
A/R	02/28/2020	4324	AVA VANDE CORPUT	4342 HILTON HEAD DR, ONEIDA WI 54155	5.00	OBITUARY REQUEST
A/R	02/28/2020	4326	HEATHER SZOZDA	2245 MARATHON AVE, NEENAH WI 54956	5.00	OBITUARY REQUEST
A/R	02/28/2020	4328	STEVEN KALINSKI	N1977 MAYFLOWER RD, APPLETON WI 54913	40.00	FINANCE NSF CHECK
A/R	03/06/2020	4370	JUDY TENNANT	508 ROSE CREEK DR, RADCLIFF KY 40160	5.00	OBITUARY REQUEST
A/R	03/13/2020	4374	RANDY STUCKART	114 RAUGHT ST, KAUKAUNA WI 54130	75.00	GARBAGE COLLECTION
A/R	03/13/2020	4411	US POSTAL SERVICE	410 W FRANKLIN ST, APPLETON WI 54911	144.74	TRAFFIC SIGN DAMAGE
A/R	03/13/2020	4415	HERTZ VEHICLES LLC	2170 S MENNHEIM RD, DES PLAINES IL 60018	9029.04	STREET LIGHT DAMAGE
A/R	03/13/2020	4416	JOSH F FLOWERS	1005 S EAST ST #108, APPLETON WI 54915	133.66	TRAFFIC SIGN DAMAGE
A/R	03/17/2020	4420	DAVID J WOLFE	44 1/2 SHERMAN PL, APPLETON WI 54911	500.00	VEHICLE FIRE FEE
A/R	03/17/2020	4423	GARY E BARGER	224 E MURRAY AVE, APPLETON WI 54915	85.81	HAZ MAT CLEANUP
A/R	03/17/2020	4427	CHAZ PAYNE	315 S KOOLS ST #3, APPLETON WI 54914	439.12	FIRE HYDRANT DAMAGE
A/R	03/17/2020	4463	NAOMI E BRICKEY	504 W IRVING AVE #B, OSHKOSH WI 54901	141.98	HAZ MAT CLEANUP
A/R	03/20/2020	4489	ASHLEY TREJO	1613 E LONGVIEW DR, APPLETON WI 54911	537.94	CITY TREE DAMAGE
A/R	05/15/2020	4664	SHAWN KAMKE	714 E FRANKLIN ST #A, APPLETON WI 54911	8208.09	TRAFFIC POLE DAMAGE
A/R	05/22/2020	4711	ERIN D WERTH	3083 GREEN MEADOW DR #1, APPLETON WI 54914	98.29	TRAFFIC SIGN DAMAGE
A/R	06/05/2020	4803	OCEAN S MALESKI	441 WOODLAND DR, WISCONSIN RAPIDS WI 54494	73.31	HAZ MAT CLEANUP
A/R	06/05/2020	4804	ANTHONY P PACK	525 W COLLEGE AVE APT 3, APPLETON WI 54911	124.98	HAZ MAT CLEANUP
A/R	06/05/2020	4808	LILLIANA SEPULVEDA	634 NINTH ST, MENASHA WI 54952	90.31	HAZ MAT CLEANUP
A/R	06/19/2020	4839	TARA WILLIAMS	801 S OLSON AVE UNIT F, APPLETON WI 54914	40.00	FINANCE NSF CHECK
A/R	06/19/2020	4844	HERMILO NAVA	3147 N LAWE ST, APPLETON WI 54913	141.98	HAZ MAT CLEANUP
A/R	07/10/2020	4941	RICHARD LANDVATTER	N160 TIMBER LINE RD, WAUPACA WI 54981	650.22	TRAFFIC SIGN DAMAGE
A/R	07/10/2020	4942	TIFFANY C CONKLE	3001 GREEN MEADOW DR #7, APPLETON WI 54914	124.98	HAZ MAT CLEANUP
A/R	07/31/2020	5026	ZACHARY A SCHMIDT	1013 W FRANKLIN ST, APPLETON WI 54914	141.98	HAZ MAT CLEANUP
A/R	08/07/2020	5061	PATRICK RHODEN	123 E COMMERCIAL ST, APPLETON WI 54911	219.92	TRAFFIC SIGN DAMAGE
A/R	08/13/2020	5103	JANIS SAVOIE	713 W MONTECITO AVE, SIERRA MADRE CA 91024	5.00	OBITUARY REQUEST
A/R	08/13/2020	5104	ERIC EMERY	10471 49TH ST NE, ALBERTVILLE MN 55301	5.00	OBITUARY REQUEST
A/R	08/13/2020	5111	LIANNE MCNEIL	3430 TYLER LN, THE DALLES OR 97058	5.00	OBITUARY REQUEST
A/R	08/13/2020	5119	ERIC CARLEEN	4 ELM COURT WEST, WINDSOR NJ 08550	5.00	OBITUARY REQUEST
A/R	08/13/2020	5120	JENNIFER LEAHY	1906 E CALUMET ST UNIT E, APPLETON WI 54915	5.00	OBITUARY REQUEST
A/R	08/13/2020	5121	CHAD THYES	7035 WILDERNESS CT, OWINGS MD 20736	5.00	OBITUARY REQUEST
A/R	08/13/2020	5122	KELLEY RUSSELL	5566 JEFFRIES CT, WESTERVILLE OH 43082	5.00	OBITUARY REQUEST
A/R	08/13/2020	5125	CATHY LOVAS	324 HANCOCK RD, HARRISVILLE NH 03450	5.00	OBITUARY REQUEST
A/R	08/21/2020	5211	R INDUSTRIES LLC	W2096 CTY RD KK, KAUKAUNA WI 54130	15.00	CEMENT FINISHER LICENSE
A/R	08/21/2020	5239	TRAVIS L SPINLER	W10358 CTY RD D, WESTBORO WI 54490	193.65	HAZ MAT CLEANUP
A/R	08/28/2020	5270	MARCELLA MEYERS	117 W ARNDT ST, FOND DU LAC WI 54935	3620.00	DAMAGE TO CITY PROPERTY
A/R	09/03/2020	5277	PAMELA PATTON	27 MONTGOMERY AVE, ROCKY HILL NJ 08553	5.00	OBITUARY REQUEST
A/R	09/03/2020	5280	BRADFORD JOHNSON	460 TWIN CREEK RD, ST LOUIS MO 63141	5.00	OBITUARY REQUEST
A/R	09/03/2020	5281	SUSANNAH BIRD	23109 ROAD J SW, MATTAWA WA 99349	15.00	OBITUARY REQUEST
A/R	09/15/2020	5314	KRISTEN BURGESS	12625 MEMORIAL DR UNIT 178, HOUSTON TX 77024	5.00	OBITUARY REQUEST
A/R	09/24/2020	5365	RANDY SANSOM	229 PONCE DE LEON AVE NE APT 2, ATLANTA GA 30308	5.00	OBITUARY REQUEST
A/R	10/14/2020	5424	ELISE HALLOCK	8876 PIONEER RD, LARSEN WI 54947	141.98	HAZ MAT CLEANUP
A/R	10/14/2020	5426	TRACY L NELSON	1315 HENDRICKS AVE, KAUKAUNA WI 54130	141.98	HAZ MAT CLEANUP
A/R	10/14/2020	5427	MEGAN ANDERSON	1524 N GRACELAND AVE, APPLETON WI 54911	73.31	HAZ MAT CLEANUP
A/R	10/14/2020	5435	MAYRA MORALES HERRERA	UNKNOWN	107.31	HAZ MAT CLEANUP
A/R	10/14/2020	5438	MARK FOSTER	1127 S EAST ST, APPLETON WI 54915	75.00	ELECTRONICS COLLECTION
A/R	10/14/2020	5453	KAYLYE B BALTHAZOR	60 BLUEMOUND CT #6, APPLETON WI 54914	2673.75	TRAFFIC STANDARD DAMAGE
A/R	10/23/2020	5582	WALKER PALECEK	9015 TEXAS SUN DR, AUSTIN TX 78748	5.00	OBITUARY REQUEST
A/R	10/23/2020	5595	DAVID FLORES	1008 WYMAN ST, NEW LONDON WI 54961	262.32	HAZ MAT CLEANUP
A/R	10/23/2020	5597	CALSA M ARNOLD	110 S BUCHANAN ST APT 4, APPLETON WI 54915	73.31	HAZ MAT CLEANUP
A/R	10/23/2020	5598	SEBRINA D MESSINA	1400 S CLARA ST, APPLETON WI 54915	90.31	HAZ MAT CLEANUP
A/R	10/30/2020	5632	JEREMY D FREY	907 W ELSIE ST, APPLETON WI 54914	2926.86	TRAFFIC SIGN DAMAGE
A/R	10/30/2020	5633	JOSHUA S LEE	808 REDDIN AVE, NEENAH WI 54956	500.00	VEHICLE FIRE FEE
A/R	10/30/2020	5654	TERRY MCNEILL	961 CIR 3832, HAWKINS TX 75765	5.00	OBITUARY REQUEST
A/R	11/20/2020	5694	STEPHANIE KNAUS	184 CAVIL WAY, DE PERE WI 54115	5.00	OBITUARY REQUEST
A/R	11/20/2020	5695	KELLY WINCENTSEN	PO BOX 1168, MEDICAL LAKE WA 99022	5.00	OBITUARY REQUEST

Type	Invoice Date	Inv or Parcel Number	Name	Address	Amount Due	Description
A/R	11/20/2020	5697	JUDITH SWELTZER	3510 BIG SUR DR, LAS VEGAS NV 89122	5.00	OBITUARY REQUEST
A/R	11/20/2020	5699	COURTNEY BEDNAROWSKI	1702 BOLTON ST 1ST FLOOR, BALTIMORE MD 21217	5.00	OBITUARY REQUEST
A/R	12/02/2020	5772	MAO LOR	857 MARQUETTE ST, MENASHA WI 54952	73.31	HAZ MAT CLEANUP
A/R	12/04/2020	5799	MERLIN R SMITS	981 HOWARD ST, GREEN BAY WI 54303	181.05	TRAFFIC SIGN DAMAGE
A/R	12/04/2020	5800	C ROMENESKO CONSTRUCTION	N3244 TWELVE CORNERS RD, APPLETON WI 54913	724.20	DAMAGED CURB BOX
A/R	12/04/2020	5824	JOSHUA ATENCIO	1101 S NICOLET RD, APPLETON WI 54914	1774.57	TRAFFIC SIGNAL DAMAGE
A/R	12/04/2020	5830	AMANDA L MATULA	PO BOX 221, KAUKAUNA WI 54130	141.98	HAZ MAT CLEANUP
A/R	12/11/2020	5865	ANTONIUS WATSON	1616 SCHAEFER CIR APT 1, APPLETON WI 54915	141.98	HAZ MAT CLEANUP
A/R	12/11/2020	5917	LYNN STEFFANUS	1203 WYMAN ST, NEW LONDON WI 54961	5.00	OBITUARY REQUEST
A/R	12/18/2020	5922	DEVVON L ABRAMS	1706 S SEMINOLE RD	124.98	HAZ MAT CLEANUP
A/R	12/18/2020	5923	GUNNER D LOSSER	4510 FRENCH RD, GRAND CHUTE WI 54913	245.32	HAZ MAT CLEANUP
A/R	12/18/2020	5930	AMANDA JO KORTZ	48 EAGLES CT, KAUKAUNA WI 54130	329.42	STREET SWEEP
A/R	02/10/2015	433255199	HERNANDEZ/MARTINEZ	3329 S ASHBROOK ST, APPLETON WI 54915	34.73	MH REFUSE
A/R	11/02/2015	433255198	JENNIFER GORGES	1834 W PERSHING ST #2, APPLETON WI 54914	123.19	MH REFUSE
A/R	10/12/2016	433245199	PATRICIA STUMPF	1255 W 18TH AVE APT 316, OSHKOSH WI 54902	144.68	MH FEES & REFUSE
A/R	01/05/2017	432864197	MATEO VENTURA	3312 S ASHBROOK ST, APPLETON WI 54915	166.77	MH FEES & REFUSE
A/R	01/20/2017	433275198	JASMINE APARICIO	301 W JUNIPER LANE, APPLETON WI 54915	106.12	MH FEES & REFUSE
A/R	01/31/2018	433283199	FELIX & MARIA ALMANZA	318 E JUNIPER LANE, APPLETON WI 54915	168.12	MH FEES & REFUSE
A/R	02/13/2018	433287197	ELIZABETH SALAS	201 E SHASTA LA, APPLETON WI 54915	36.47	MH FEES & REFUSE
A/R	05/01/2018	433295199	SHAWN WILLEMS ESTATE	301 E SHASTA LA, APPLETON WI 54915	349.89	MH FEES & REFUSE
A/R	05/16/2018	433283198	FELIX & MARIA ALMANZA	318 E JUNIPER LANE, APPLETON WI 54915	34.22	MH FEES
A/R	07/09/2018	433282199	VICTOR HUGO SANCHEZ	317 E JUNIPER LA, APPLETON WI 54915	24.48	MH FEES
A/R	07/09/2018	433283197	FELIX & MARIA ALMANZA	318 E JUNIPER LANE, APPLETON WI 54915	16.87	MH FEES
A/R	08/17/2018	433284198	CONNIE COLLAR	322 E JUNIPER LA, APPLETON WI 54915	578.12	MH FEES
A/R	10/30/2018	432864195	JOSE CRUZ GONZALEZ ESTATE	3312 S ASHBROOK ST, APPLETON WI 54915	62.72	MH FEES & REFUSE
A/R	01/30/2019	433261198	FRANCISCO LUNA-HERNANDEZ	3322 S FRIENDLY ST, APPLETON WI 54915	169.11	MH FEES & REFUSE
A/R	05/17/2019	433249198	ABIGAIL & XAVIER LOPEZ	3313 S ASHBROOK ST, APPLETON WI 54915	192.18	MH FEES & REFUSE
A/R	10/11/2019	433292198	HELEN LOOSE	221 E SHASTA LA, APPLETON WI 54915	44.77	MH FEES & REFUSE
A/R	03/17/2020	433306199	ANGELA DIEM	314 E SHASTA LA, APPLETON WI 54915	125.52	MH FEES & REFUSE
A/R	09/11/2020	433301197	CRISTINA ROSAS-VERA, CHRISTIAN PALOMAR-VILLA	317 E SHASTA LA, APPLETON WI 54915	741.06	MH FEES & REFUSE
A/R	12/10/2020	433295198	JULIE KING	208 S SUPERIOR ST, ANTIGO WI 54409	186.13	MH FEES & REFUSE
A/R TOTAL:					<u>\$44,867.60</u>	

City of Appleton 2022 Write-Off List

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Addresses shown are the last known location of the individual or business.

Type	Invoice Date	Inv or Parcel Number	Name	Address	Amount Due	Description
PP	2020	31-0-1875-00	MINUTEMAN PRESS : FOX RIVER PRINTING	2444 W COLLEGE AVE, APPLETON WI 54914	203.14	2020 PERSONAL PROPERTY TAXES
PP	2020	31-0-3587-50	H30	2806 S SUMMERSET DR, APPLETON WI 54915	8.76	2020 PERSONAL PROPERTY TAXES
PP	2020	31-1-0385-10	GOSIA'S PHOTOGRAPHY LLC	315 W FRANKLIN ST, APPLETON WI 54911	168.25	2020 PERSONAL PROPERTY TAXES
PP	2020	31-1-1350-00	DONALDSON'S ONE HOUR CLEANERS	5365 W CLAIREMONT DR, APPLETON WI 54913	59.51	2020 PERSONAL PROPERTY TAXES
PP	2020	31-1-1503-90	FOX VALLEY CHOP SHOP LLC	1211 E WISCONSIN AVE, APPLETON WI 54911	53.35	2020 PERSONAL PROPERTY TAXES
PP	2020	31-1-1606-85	HANDS-ON HEALING MASSAGE LLC	4000 N PROVIDENCE AVE, APPLETON WI 54913	51.29	2020 PERSONAL PROPERTY TAXES
PP	2020	31-1-1606-95	CIA PLUS INC	1239 E WISCONSIN AVE, APPLETON WI 54911	47.20	2020 PERSONAL PROPERTY TAXES
PP	2020	31-1-1789-70	LEGACY INVESTMENTS SERVICES INC	430 N MAIN ST, EAST PEORIA IL 61611	82.08	2020 PERSONAL PROPERTY TAXES
PP	2020	31-1-1887-10	MID AMERICA CYCLES : RAMSEY HOLDINGS	600 N WESTHILL BLVD, APPLETON WI 54914	235.97	2020 PERSONAL PROPERTY TAXES
PP	2020	31-1-2194-15	RAPID 3D INC	N1078 QUALITY DR, GREENVILLE WI 54942	59.51	2020 PERSONAL PROPERTY TAXES
PP	2020	31-1-2198-00	RICE MANAGEMENT INC	330 E KILBOURNE AVE, MILWAUKEE WI 53202	1325.53	2020 PERSONAL PROPERTY TAXES
PP	2020	31-1-2651-00	VIRTUALTECH WEBSITE DESIGN	PO BOX 104, MINOCQUA WI 54548	326.25	2020 PERSONAL PROPERTY TAXES
PP	2020	31-2-0134-20	ANDERSON PENS INC	10 E COLLEGE AVE STE #112A, APPLETON WI 54911	166.20	2020 PERSONAL PROPERTY TAXES
PP	2020	31-2-0253-00	ARAMARK EDUCATIONAL SERVICES LLC	PO BOX 30286, PHILADELPHIA PA 19103	61.57	2020 PERSONAL PROPERTY TAXES
PP	2020	31-2-0630-00	BOLD SALONS LLC	207 W COLLEGE AVE, APPLETON WI 54911	246.25	2020 PERSONAL PROPERTY TAXES
PP	2020	31-2-1812-20	HEY DAISY - SARAH HICK	345 CARDINAL LA #3, GREEN BAY WI 54313	18.48	2020 PERSONAL PROPERTY TAXES
PP	2020	31-2-3097-40	PEERLESS DESIGN STUDIO	311 E COLLEGE AVE, APPLETON WI 54911	77.97	2020 PERSONAL PROPERTY TAXES
PP	2020	31-2-3138-10	PINNACLE PROPANE EXPRESS LLC	600 LAS COLINAS BLVD #2000, IRVING TX 75039	160.05	2020 PERSONAL PROPERTY TAXES
PP	2020	31-2-3230-90	PROACTIVE CONSULTING LLC	103 W COLLEGE AVE #508, APPLETON WI 54911	14.37	2020 PERSONAL PROPERTY TAXES
PP	2020	31-2-4432-21	WILSON FINANCIAL LLC	103 E COLLEGE AVE #304, APPLETON WI 54911	77.97	2020 PERSONAL PROPERTY TAXES
PP	2020	31-3-0020-00	THE ADVISORY GROUP INC	222 S STATE ST, APPLETON WI 54911	209.29	2020 PERSONAL PROPERTY TAXES
PP	2020	31-3-0689-90	HMONG CONNECTION SERVICES LLC	206 S MEMORIAL DR, APPLETON WI 54911	47.20	2020 PERSONAL PROPERTY TAXES
PP	2020	31-3-1566-10	VAL U BEAUTY SUPPLY LLC	609 W COLLEGE AVE, APPLETON WI 54911	24.63	2020 PERSONAL PROPERTY TAXES
PP	2020	31-3-1628-10	WILDE WEB MARKETING LLC	2330 W CHARLES ST, APPLETON WI 54914	158.00	2020 PERSONAL PROPERTY TAXES
PP	2020	31-3-1630-10	WHIMISICAL CHARM LLC	107 S LINWOOD AVE, APPLETON WI 54914	182.61	2020 PERSONAL PROPERTY TAXES
PP	2020	31-4-0063-45	APOTHEKE HEALTH & WELLNESS BOUTIQUE	1114 N BRIARCLIFF DR, APPLETON WI 54915	119.00	2020 PERSONAL PROPERTY TAXES
PP	2020	31-4-0063-70	APPLETON MAP COMPANY	318 E LINCOLN ST, APPLETON WI 54915	36.93	2020 PERSONAL PROPERTY TAXES
PP	2020	31-4-0063-95	APPLETON MASSAGE THERAPY	63 REGAL TERRACE, APPLETON WI 54915	14.37	2020 PERSONAL PROPERTY TAXES
PP	2020	31-4-0244-00	ABES GARAGE	107 S BUCHANAN ST, APPLETON WI 54915	143.63	2020 PERSONAL PROPERTY TAXES
PP	2020	31-4-0308-15	EMILY MEGAN PHOTOGRAPHY	101 W EDISON AVE #238, APPLETON WI 54915	102.59	2020 PERSONAL PROPERTY TAXES
PP	2020	31-4-0540-03	THE HOME TEAM - CENTURY 21	219 S WALTER AVE, APPLETON WI 54915	51.29	2020 PERSONAL PROPERTY TAXES
PP	2020	31-4-0541-10	TRIPLE THREE ATHLETICS	101 W EDISON AVE #237, APPLETON WI 54915	121.07	2020 PERSONAL PROPERTY TAXES
PP	2020	31-4-0673-80	LETTER CREATE STUDIO	5137 W ANITA ST, APPLETON WI 54913	67.71	2020 PERSONAL PROPERTY TAXES
PP	2020	31-4-0716-10	MICHAEL GEHRMAN FILMWORKS	3410 CHERRYVALE AVE #59, APPLETON WI 54913	49.25	2020 PERSONAL PROPERTY TAXES
PP	2020	31-4-0728-00	MOBILE HELPDESK LLC	206 S FIDELIS ST, APPLETON WI 54915	47.20	2020 PERSONAL PROPERTY TAXES
PP	2020	31-5-0770-20	INSPIRATIONS DANCE AND FITNESS LLC	400 N RICHMOND ST #E, APPLETON WI 54911	359.08	2020 PERSONAL PROPERTY TAXES
PP	2020	31-5-2496-20	STUDIO H BOUTIQUE	W6384 BIRMINGHAM ST, GREENVILLE WI 54942	77.97	2020 PERSONAL PROPERTY TAXES
PP	2020	31-5-2538-00	APPLETON PET SPA LLC	400 N RICHMOND ST #D, APPLETON WI 54911	209.29	2020 PERSONAL PROPERTY TAXES
PP	2020	31-5-2751-80	BRAIDS UNLIMITED SALON	405 W WISCONSIN AVE, APPLETON WI 54911	102.59	2020 PERSONAL PROPERTY TAXES
PP	2020	31-5-2797-40	CHAMPIONS MARTIAL ARTS	956 W NORTHLAND AVE, APPLETON WI 54914	182.61	2020 PERSONAL PROPERTY TAXES
PP	2020	31-5-2840-00	CHRISTOPHER & BANKS IN	2400 XENIUM LANE N, PLYMOUTH MN 55441	281.11	2020 PERSONAL PROPERTY TAXES
PP	2020	31-5-2854-40	CORNERSTONE HOLDINGS OF APPLETON	158 E NORTHLAND AVE, APPLETON WI 54911	71.81	2020 PERSONAL PROPERTY TAXES
PP	2020	31-5-3016-00	PISCO MAR LLC	528 W COLLEGE AVE, APPLETON WI 54911	43.09	2020 PERSONAL PROPERTY TAXES
PP	2020	31-5-3029-80	FOX CITIES CLINIC OF CHIROPRACTIC	1000 W WISCONSIN AVE #6, APPLETON WI 54914	205.19	2020 PERSONAL PROPERTY TAXES
PP	2020	31-5-3104-50	GOLDEN TREE BRANDS LLC	1100 KERNAN AVE, MEMASHA WI 54952	67.71	2020 PERSONAL PROPERTY TAXES
PP	2020	31-5-3289-85	INDIGO AYURVEDA & MASSAGE	1731 W WASHINGTON ST #B, APPLETON WI 54914	77.97	2020 PERSONAL PROPERTY TAXES
PP	2020	31-5-3450-00	KNOX FINANCIAL LLC	158 E NORTHLAND AVE, APPLETON WI 54911	36.93	2020 PERSONAL PROPERTY TAXES
PP	2020	31-5-3512-40	STATE FARM INSURANCE AGENCY - NICK LOR	3010 W SPENCER ST, APPLETON WI 54914	32.83	2020 PERSONAL PROPERTY TAXES
PP	2020	31-5-4016-20	SIMPLY INSPIRED HAIR DESIGNS	1731 W WASHINGTON ST #E, APPLETON WI 54914	184.68	2020 PERSONAL PROPERTY TAXES
PP	2020	31-5-4020-00	MANCAVE BARBERSHOP	1208 N RICHMOND ST, APPLETON WI 54911	102.59	2020 PERSONAL PROPERTY TAXES
PP	2020	31-5-4041-95	SOLANGE'S AFRICAN MARKET	3001 N 6TH ST APT 104, ABILENE TX 79603	102.59	2020 PERSONAL PROPERTY TAXES
PP	2020	31-6-0999-00	MARLENE'S WEDDING ACCESSORIES	2207 N OWAISSA ST, APPLETON WI 54911	18.48	2020 PERSONAL PROPERTY TAXES
PP	2020	31-6-1469-70	CHAIR INSIDE THE CORNER BARBER SHOP C/O BOBBI JO SIEBERS	123 W GLENDALE AVE, APPLETON WI 54911	32.83	2020 PERSONAL PROPERTY TAXES
PP	2020	31-6-1896-25	ARCADIA HOME CARE AND STAFFING	2292 US HWY 41 W STE 6, MARQUETTE MI 49855	160.05	2020 PERSONAL PROPERTY TAXES
PP	2020	31-6-1987-20	TIM BLOY CONSTRUCTION	1726 N RICHMOND ST, APPLETON WI 54911	231.87	2020 PERSONAL PROPERTY TAXES
PP	2020	31-6-2410-40	INSURANCE BROKERAGE SERVICES	3992 N RICHMOND ST, APPLETON WI 54913	102.59	2020 PERSONAL PROPERTY TAXES
PP	2020	31-6-2411-10	HMONG WISCONSIN RADIO	536 E LAYTON AVE, APPLETON WI 54915	336.51	2020 PERSONAL PROPERTY TAXES
PP	2020	31-6-2428-80	J MARKLEY BARBERSHOP LLC	123 W GLENDALE AVE, APPLETON WI 54911	28.72	2020 PERSONAL PROPERTY TAXES
PP	2020	31-6-2457-80	CHAIR INSIDE THE CORNER BARBER SHOP C/O MARIAH KNOX	123 W GLENDALE AVE, APPLETON WI 54911	32.83	2020 PERSONAL PROPERTY TAXES
PP	2020	31-6-2465-90	LETI Y DAYI STETSON	131 E WISCONSIN AVE, APPLETON WI 54911	43.09	2020 PERSONAL PROPERTY TAXES
PP	2020	31-6-2528-40	MELISSA ALDERTON PHOTOGRAPHY	1021 1/2 N DREW ST, APPLETON WI 54911	94.40	2020 PERSONAL PROPERTY TAXES
PP	2020	31-6-2566-20	ONE WORLD MARTIAL ARTS	324 W WISCONSIN AVE, APPLETON WI 54911	151.85	2020 PERSONAL PROPERTY TAXES
PP	2020	31-6-2566-50	OPEN TRAILS COUNSELING	7802 QUIGLEY ST, OMRO WI 54963	59.51	2020 PERSONAL PROPERTY TAXES
PP	2020	31-6-2614-96	PHO HOUSE LLC	N1458 FAIRWINDS DR, GREENVILLE WI 54942	20.52	2020 PERSONAL PROPERTY TAXES
PP	2020	31-6-2717-30	THREE OTTERS PHOTOGRAPHY	408 W WISCONSIN AVE, APPLETON WI 54911	102.59	2020 PERSONAL PROPERTY TAXES
PP	2020	31-6-2719-10	TNT RENOVATIONS LLC	1925 N UNION ST, APPLETON WI 54911	28.72	2020 PERSONAL PROPERTY TAXES
PP	2020	31-6-3121-50	WORLD HEADQUARTERS LLC	431 E PERSHING ST, APPLETON WI 54911	402.17	2020 PERSONAL PROPERTY TAXES
PP	2020	31-7-2702-00	ADRIANA'S BEAUTY SALON	2438 W COLLEGE AVE, APPLETON WI 54914	67.71	2020 PERSONAL PROPERTY TAXES
PP	2020	31-8-1100-40	CULTIVAS BIO INC	6400 LOOKOUT RD #200, BOULDER CO 80301	400.56	2020 PERSONAL PROPERTY TAXES
PP	2020	31-8-4060-10	MEXICANA TRAVEL	2186 S MEMORIAL DR, APPLETON WI 54915	182.31	2020 PERSONAL PROPERTY TAXES
PP	2020	31-8-4500-50	LILY'S SALON	2188 S MEMORIAL DR, APPLETON WI 54915	390.28	2020 PERSONAL PROPERTY TAXES
PP	2020	31-9-0116-15	CHAMPIONS MARTIAL ARTS	956 W NORTHLAND AVE, APPLETON WI 54914	92.16	2020 PERSONAL PROPERTY TAXES
PP	2020	31-9-0386-08	MASSAGE CONNECTION : WEIX LLC	2400 S KENSINGTON DR, APPLETON WI 54915	45.01	2020 PERSONAL PROPERTY TAXES
PP	2020	31-9-0599-43	STUDIO 10 OLSON	2400 S KENSINGTON DR #400, APPLETON WI 54915	42.87	2020 PERSONAL PROPERTY TAXES
PP	2020	31-9-0900-90	MASSAGE BY MANDY LLC	2400 S KENSINGTON DR #400, APPLETON WI 54915	49.28	2020 PERSONAL PROPERTY TAXES

2020 PP TAX TOTAL: \$10,073.42



"...meeting community needs...enhancing quality of life."

Department of Utilities
Wastewater Treatment Plant
2006 E Newberry Street
Appleton, WI 54915
920-832-5945 tel.
920-832-5949 fax

TO: Chairperson Brad Firkus and Members of the Finance Committee

FROM: Chris Shaw, Utilities Director

DATE: November 30, 2022

RE: *Change Order #1 to Staab Construction Company in the amount of \$11,064 for Pump Pipe and Rail Replacement resulting in the reduction of contingency from \$11,850 to \$786*

The #1 Aeration Tank is one-million-gallon concrete tank that was constructed in 1964. The tank represents 20% of the wastewater treatment capacity. Structurally, the tank is in sound condition. However, the two tank drainage pumps have deteriorated discharge piping. Furthermore, the rails that guide the tank drainage pumps in and out of the tanks have also deteriorated. This change order replaces the six inch discharge piping for both pumps and replaces the pump rails on one pump. The new rails will be constructed of stainless steel which will enhance the life of the rails.

If you have any questions or require additional information regarding this project, please contact Chris Shaw at 920-832-5945.

CONTRACT CHANGE ORDER

Change Order No. 1
 Date 12/08/22

Contract No. 72-22 for the following public work : H-21 Redundant Raw Water Line

between PTS Contractors Inc , 4075 Eaton Road, Green Bay, WI 54311
 (Contractor Name) (Contractor Address)

and the City of Appleton dated: 6/22/2022 is hereby changed in the following particular wit:

Item No.	Account No.	Current Contract Amount	Current Contingency	C.O. Amount (+/-)	Contingency (+/-)	New Contract Total	New Contingency Total
1	5371.6809.5	\$4,875,000.00	\$500,000.00	\$25,000.00	(\$25,000.00)	\$4,900,000.00	\$475,000.00
2						\$0.00	\$0.00
3						\$0.00	\$0.00
4						\$0.00	\$0.00
5						\$0.00	\$0.00
6						\$0.00	\$0.00
7						\$0.00	\$0.00
8						\$0.00	\$0.00
9						\$0.00	\$0.00
10						\$0.00	\$0.00
	Total	\$4,875,000.00	\$500,000.00	\$25,000.00	(\$25,000.00)	\$4,900,000.00	\$475,000.00

Reason for Change: A change at the connection point at the lake pumping station requires a special fitting to be fabricated.

The Contract Time will be (increased / decreased / unchanged) by this Change Order: unchanged Days

The Date of Completion as of the date of this Change Order therefore is: unchanged

Finance Committee Agenda Date: 12/12/22

Date approved by Council: 12/21/22



“Meeting community needs...enhancing quality of life.”

Department of Utilities
Wastewater Treatment Plant
2006 E Newberry Street
Appleton, WI 54915-3128
920-832-5945 tel.
920-832-5949 fax

To: Chairperson Brad Firkus and Members of the Finance Committee

From: Chris Stempa, Utilities Deputy Director

CC: Chris Shaw, Utilities Director

Date: December 9, 2022

Re: Informational Item: Change Orders #6, #7 and #8 to Sabel Mechanical contract as part of the 2021 Secondary Clarifier Drive Removal, Rebuild, and Reinstallation Project totaling \$5,546.88 resulting in a decrease in contingency from \$39,060.06 to \$33,513.18

On June 2, 2021 Common Council approved contract with Sabel Mechanical for the Secondary Clarifier Drive Removal, Rebuild, and Reinstallation Project. The drives associated with Secondary Clarifiers #1, #2, #3 and #6 have been successfully rebuilt, reinstalled, and commissioned. Tasks described with Change Orders (CO) #6, #7 and #8 were identified during drive rebuild work associated with Final Clarifiers #4 and #5. Successful start-up and commissioning activities on these clarifiers subsequently occurred during November 2022 which also concluded Sabel Mechanical’s contract scope.

Table 1 summarizes all change orders since the start of active construction in October 2021. Each represents work added to the original contract scope of work (per Section IV., P of the Procurement and Contract Management Policy) or deleted from, which alters the original contract amount and/or completion date. This work was not known previously to the original quotation process or contact development.

Table 1 – Change Order Summary

CO#	Cost	Date	Description
CO#1	\$8,146.00	10/18/2021	Replace all 12 aluminum skimmer assemblies with 304SS
CO#2	\$4,578.00	11/8/2021	Raise #6 tow-bro manifold to the gasket as it has become worn and install ring.
CO#3	\$27,194.00	7/13/2022	Clarifier #2: Replace two A-frames, four bottom brackets, and one scum blade. Install ring on top of drum due to wear by the rubber seal to get face back to flat surface. Shaft from the upper to lower drive was worn from the lip seal. Flame sprayed to bring it back to

CO#	Cost	Date	Description
			tolerance
CO#4	\$11,312.94	8/16/2022	Clarifiers #1 & #2: Install ring on top of drum due to wear by the rubber seal to get face back to flat surface. Make adjustments to rake arm assemblies to get them from rubbing on concrete floor.
CO#5	\$10,855.00	8/30/2022	Clarifiers #4 & #5: Install ring on top of drum and floor due to wear by the rubber seal to get face back to flat surface. Make adjustments to rake arm assemblies to get them from rubbing on concrete floor. Fix bent A-Frame on #5. Provide -\$1,358 deduct for SS skimmer assemblies that will be reused
CO#6	\$2,168.00	9/21/22	Clarifier #4: Flame spray weld on both worm gear and pinion gear shafts due to wearing from the lip seals \$751; Clarifier #5: Flame spay weld on both worm gear and pinion gear shafts due to wearing from the lip seals. Also need to chrome plate the pinion gear shaft due to wear from the lower bearing \$1,416
CO#7	\$2,787.88	11/5/2022	Clarifier #6: Fix bent A-frame and skimmer arm. Replace the brackets and bent the skimmer arm back into correct position.
CO#8	\$591.00	11/9/2022	Clarifier #4: One of the lower brackets on the A-Frame was bent and falling off. Replacing with SS bracket

TOTAL \$67,631.82

If you have any questions regarding the project or the associated change orders please contact Chris Stempa at 832-2353.