



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final Fox Cities Transit Commission

Tuesday, June 21, 2022

3:00 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Roll call of membership

3. Approval of minutes from previous meeting

[22-0792](#) Approval of minutes from previous meeting

Attachments: [MeetingMinutes 24-May-2022.pdf](#)

4. **Public Hearings/Apearances**

[22-0793](#) Public Participation on Agenda Items

5. **Action Items**

[22-0794](#) Approval of Payments

Attachments: [May 2022 payments.pdf](#)

6. **Information Items**

[22-0795](#) Financial Report

Attachments: [Monthly Income Statement May 2022.pdf](#)

[22-0796](#) Ridership Report

Attachments: [May 2022 Ridership.pdf](#)

[22-0797](#) VTII Service Update

[22-0798](#) Route 10 Discussion - Winnebago County Budget Public Hearing, June 29th at 8:30 AM - 9:30 AM

<https://www.co.winnebago.wi.us/calendar/adrc-event/public-hearing-winnebago-county-2023-budget>

[22-0799](#) Neenah Transit Center Relocation Study

[22-0800](#) Request for Future Agenda Items

7. Next Meeting Date & Time

- July 12, 2022, 3:00 PM

- July 26, 2022, 3:00 PM

8. Adjournment

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.



City of Appleton

100 North Appleton Street
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Meeting Minutes - Final Fox Cities Transit Commission

Tuesday, May 24, 2022

3:00 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Roll call of membership

In person attendees: Chairperson Dearborn, Wurdinger, Patza, Dexter, Del Toro and Detienne.

Virtual attendees: Lendrum, Kasimor, Torrance, Thao, and VandeHey.

Present: 11 - Kasimor, Dexter, VandeHey, Chairperson Dearborn, Wurdinger, Detienne, Thao, Patza, Torrance, Del Toro and Lendrum

Excused: 2 - Mahoney and Yang

3. Approval of minutes from previous meeting

[22-0693](#)

Approval of minutes from previous meeting

Attachments: [Meeting Minutes 26 Apr 2022.pdf](#)

Commissioner Wurdinger moved, seconded by Commissioner Detienne, that the Minutes be approved. Voice Vote. Motion Carried.

4. Public Hearings/Appearances

[22-0510](#)

Public Participation on Agenda Items

No public participation on agenda items.

5. Action Items

[22-0695](#)

Approval of a Contract for Professional Services for Transit Center Needs Assessment and Master Plan

Attachments: [2022 Transit Center Master Plan Professional Services memo to FCTC.pdf](#)

Commissioner Torrance moved, seconded by Commissioner Del Toro, that the Report Action Item be recommended for approval. Voice Vote. Motion Carried.

[22-0696](#) Approval of Title VI Program Update

Attachments: [Valley Transit Title VI Program 2022 draft.pdf](#)

Commissioner Dexter moved, seconded by Commissioner Torrance, that the Report Action Item be recommended for approval. Voice Vote. Motion Carried.

6. Information Items

[22-0694](#) Approval of Payments

Attachments: [April 2022 payments.pdf](#)

This action item was moved to information items.

Commissioner Dexter moved, seconded by Commissioner Torrance, that the Report Action Item be approved. Voice Vote. Motion Carried.

[22-0697](#) Financial Report

Attachments: [Monthly Income Statement April 2022.pdf](#)

This Presentation was presented.

[22-0698](#) Ridership Report

Attachments: [April 2022 Ridership.pdf](#)

This Presentation was presented.

[22-0700](#) VTII Service Update

Discussion attended by Justin Running.

This Presentation was discussed.

[22-0701](#) Request for Future Agenda Items

This Presentation was discussed.

7. Next Meeting Date & Time

- June 14, 2022, 3:00 PM - Cancelled

- June 28, 2022, 3:00 PM

8. Adjournment

A motion was made by Commissioner Del Toro, seconded by Commissioner Wurdinger, that this meeting was adjourned.. The motion carried unanimously.

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2022/5 TO 2022/5	ACCOUNT/VENDOR	DOCUMENT	PO	YEAR/PR	TYP S	CHECK RUN	CHECK	DESCRIPTION
58071000			VT 5307	Admin				
58071000	620100			Training/Conferences				
002003	STONE HARBOR RESORT	77136	0	2022	5 INV P		107.96 pcard	MM Conference
				ACCOUNT TOTAL			107.96	
58071000	620500			Employee Recruitment				
001372	TRANSITTALENT.COM LL	79158	0	2022	5 INV P		110.00 pcard	Recruitment/Adverti
999990	YOURMEMBER-CAREERS	79156	0	2022	5 INV P		160.00 pcard	Recruitment/Adverti
				ACCOUNT TOTAL			270.00	
58071000	630100			Office Supplies				
001983	AMAZON	77161	0	2022	5 INV P		60.00 pcard	Computer camera
				ACCOUNT TOTAL			60.00	
58071000	630200			Subscriptions				
999990	GAN*WINEWSPAPERCIRC	77102	0	2022	5 INV P		40.00 pcard	Subscription
				ACCOUNT TOTAL			40.00	
58071000	630300			Memberships & Licenses				
000062	AMERICAN PUBLIC TRAN	78079	0	2022	5 INV P	5,000.00	060122 553975	Membership
				ACCOUNT TOTAL		5,000.00		
58071000	630400			Postage / Freight				
000460	FEDEX - FEDERAL EXPR	77167	0	2022	5 INV P		49.58 pcard	Shipping
000460	FEDEX - FEDERAL EXPR	78476	0	2022	5 INV P		61.87 pcard	Postage
							111.45	
001583	UNITED STATES POSTAL	78520	0	2022	5 INV P		2.36 pcard	Postage
001583	UNITED STATES POSTAL	79234	0	2022	5 INV P		7.38 pcard	Postage
							9.74	
				ACCOUNT TOTAL			121.19	
58071000	630500			Awards & Recognition				
999990	CRUMBL APPLETON	77109	0	2022	5 INV P		43.48 pcard	Employee appreciati
				ACCOUNT TOTAL			43.48	
58071000	630700			Food & Provisions				
001198	SAM'S CLUB	78492	0	2022	5 INV P		128.18 pcard	Supplies
				ACCOUNT TOTAL			128.18	
58071000	632001			City Copy Charges				

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2022/5 TO 2022/5									
ACCOUNT/VENDOR	DOCUMENT	PO	YEAR/PR	TYP	S	CHECK	RUN	CHECK	DESCRIPTION
001164 RICOH USA, INC.	77774	0	2022	5	INV P	368.88	052522	553933	
					ACCOUNT TOTAL	368.88			
58071000 632300					Safety Supplies				
000274 CINTAS CORPORATION	77101	0	2022	5	INV P	38.72	pcard		First Aid supplies
					ACCOUNT TOTAL	38.72			
58071000 640300					Bank Service Fees				
000814 LOOMIS ARMORED US, L	76587	0	2022	5	INV P	175.04	051122	553702	Armored Service
					ACCOUNT TOTAL	175.04			
58071000 640400					Consulting Services				
001275 SRF CONSULTING GROUP	76899	0	2022	5	INV P	5,427.14	051122	553722	Service Planning Su
					ACCOUNT TOTAL	5,427.14			
58071000 640800					Contractor Fees				
001237 SHRED-IT USA	78479	0	2022	5	INV P	50.88	pcard		Document Shredding
001771 RED SHOES PR, INC.	76900	0	2022	5	INV P	3,500.00	051122	553717	May digital adverti
001771 RED SHOES PR, INC.	76901	0	2022	5	INV P	5,767.00	051122	553717	April Marketing eff
						9,267.00			
					ACCOUNT TOTAL	9,317.88			
58071000 641200					Advertising				
001573 4IMPRINT, INC.	77099	0	2022	5	INV P	676.08	pcard		Marketing supplies
002694 RNS COMMUNICATIONS I	76911	0	2022	5	INV P	350.00	051122	553718	Digital advertising
					ACCOUNT TOTAL	1,026.08			
58071000 641301					Electric				
001575 WE ENERGIES	544	0	2022	5	INV P	4,661.95	050422	553646	ELEC 707600246-0000
					ACCOUNT TOTAL	4,661.95			
58071000 641302					Gas				
001575 WE ENERGIES	544	0	2022	5	INV P	2,212.52	050422	553646	GAS 707600246-00001
					ACCOUNT TOTAL	2,212.52			
58071000 641308					Cellular Phones				
000250 CELLCOM APPLETON PCS	77104	0	2022	5	INV P	572.36	pcard		Cell phones
					ACCOUNT TOTAL	572.36			
58071000 642400					Software Support				

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2022/5 TO 2022/5										
ACCOUNT/VENDOR	DOCUMENT	PO	YEAR/PR	TYP	S	CHECK RUN	CHECK	DESCRIPTION		
999990 WWW.FIELDWIRE.COM	77159	0	2022	5	INV P			WWW.FIELDWIRE.COM V	220.00	pcard
999990 ZOOM.US 888-799-9666	77162	0	2022	5	INV P			Teleconference soft	10.00	pcard
									230.00	
								ACCOUNT TOTAL	230.00	
58071000 659900								Other Contracts/Obligation		
001983 AMAZON	78543	0	2022	5	INV P			Incorrect charge -	17.59	pcard
001983 AMAZON	78544	0	2022	5	INV P			Credit for incorrec	-17.59	pcard
									.00	
999990 GREEN BAY FLORAL & G	78480	0	2022	5	INV P			Flowers	90.00	pcard
								ACCOUNT TOTAL	90.00	
58071000 680401 1800								Machinery & Equipment		
002593 TRANSTRACK	76949	210742	2022	5	INV P			553741 TransTrack Software	2,800.00	051122
								ACCOUNT TOTAL	2,800.00	
								ORG 58071000 TOTAL	32,691.38	
58072000								VT 5307 vehicle Maintenance		
58072000 630901								Shop Supplies		
000035 AIRGAS USA, LLC	76868	0	2022	5	INV P			553654 Shop supplies	99.79	051122
000035 AIRGAS USA, LLC	76870	0	2022	5	INV P			553654 Shop supplies	54.98	051122
000035 AIRGAS USA, LLC	76871	0	2022	5	INV P			553654 Shop supplies	56.38	051122
									211.15	
000615 HARTLAND LUBRICANTS	78081	0	2022	5	INV P			553998 Shop supplies	2,440.85	060122
000881 MIDLAND PAPER	76885	0	2022	5	INV P			553707 Shop supplies	154.86	051122
001003 NORTHSIDE HARDWARE,	79249	0	2022	5	INV P			Shop supplies	17.35	pcard
001333 TARTAN SUPPLY CO., I	78518	0	2022	5	INV P			May custodial suppl	1,026.80	pcard
001333 TARTAN SUPPLY CO., I	79230	0	2022	5	INV P			Backorder of trash	136.20	pcard
									1,163.00	
001610 GARROW PROPANE CORPO	76873	0	2022	5	INV P			553683 Shop supplies	210.81	051122
								ACCOUNT TOTAL	4,198.02	
58072000 631603								Other Misc. Supplies		
000763 KWIK TRIP, INC	78548	0	2022	5	INV P			Supplies	26.65	pcard
001607 GRAINGER, INC.	78498	0	2022	5	INV P			Safety equipment	38.46	pcard

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2022/5 TO 2022/5									
ACCOUNT/VENDOR	DOCUMENT	PO	YEAR/PR	TYP	S	CHECK	RUN	CHECK	DESCRIPTION
ACCOUNT TOTAL						65.11			
58072000 632101									
002818 ARAMARK	78477	0	2022	5	INV P	63.33	pcard		Mats & Uniforms
ACCOUNT TOTAL						63.33			
58072000 632200									
000763 KWIK TRIP, INC	76884	0	2022	5	INV P	374.80	051122	553696	Fuel
ACCOUNT TOTAL						374.80			
58072000 632601									
000006 ABC BUS, INC.	78078	0	2022	5	INV P	989.88	060122	553973	Parts
000089 NEW FLYER OF AMERICA	76889	0	2022	5	INV P	39.54	051122	553710	Parts
000089 NEW FLYER OF AMERICA	76890	0	2022	5	INV P	162.60	051122	553710	Parts
						202.14			
000241 CASPER'S TRUCK EQUIP	79255	0	2022	5	INV P	1,627.50	pcard		Parts
000561 GENFARE, DIVISION OF	76875	0	2022	5	INV P	54.02	051122	553684	Farebox parts
000569 GILLIG LLC	78080	0	2022	5	INV P	1,940.43	060122	553994	Parts
001595 JX TRUCK CENTER	76877	0	2022	5	INV P	70.57	051122	553692	Parts
001595 JX TRUCK CENTER	76878	0	2022	5	INV P	199.98	051122	553692	Parts
001595 JX TRUCK CENTER	76879	0	2022	5	INV P	362.50	051122	553692	Parts
001595 JX TRUCK CENTER	76880	0	2022	5	INV P	168.89	051122	553692	Parts
001595 JX TRUCK CENTER	76882	0	2022	5	CRM P	-227.32	051122	553692	Parts credit
						574.62			
999990 INDUSTRIALBATTERYPRO	77092	0	2022	5	INV P	90.00	pcard		TVM batteries
ACCOUNT TOTAL						5,478.59			
58072000 641700									
002083 TRANSPORT REFRIGERAT	76914	0	2022	5	INV P	2,168.00	051122	553740	Bus repairs
ACCOUNT TOTAL						2,168.00			
58072000 641800									
000289 KONECRANES, INC.	76883	0	2022	5	INV P	615.00	051122	553695	Crane inspection
ACCOUNT TOTAL						615.00			
58072000 643000									
001588 THEDACARE, INC.	76904	0	2022	5	INV P	149.60	051122	553735	DOT Physicals
001588 THEDACARE, INC.	76907	0	2022	5	INV P	149.60	051122	553736	DOT Physicals

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2022/5 TO 2022/5		ACCOUNT/VENDOR	DOCUMENT	PO	YEAR/PR	TYP S	CHECK RUN CHECK	DESCRIPTION
							299.20	
ACCOUNT TOTAL							299.20	
58072000	645100	Laundry Services						
002818	ARAMARK	77105	0	2022	5 INV P	132.54	pcard	Mats and Uniforms -
002818	ARAMARK	77106	0	2022	5 INV P	46.24	pcard	Mats & Uniforms
002818	ARAMARK	77107	0	2022	5 INV P	46.24	pcard	Mats & Uniforms
002818	ARAMARK	77108	0	2022	5 INV P	89.60	pcard	Mats & Uniforms - m
							314.62	
ACCOUNT TOTAL							314.62	
58072000	680401 1800	Machinery & Equipment						
002376	HOTSY CLEANING SYSTE	76629	220328	2022	5 INV P	20,240.90	050422	553581 Stationary Hot Water
ACCOUNT TOTAL							20,240.90	
ORG 58072000 TOTAL							33,817.57	
58073000	VT 5307 Building Maintenance							
58073000	640700	Solid waste/Recycling Pickup						
999990	GFL ENVIRONMENTAL IN	77534	0	2022	5 INV P	104.00	pcard	April recycling
999990	GFL ENVIRONMENTAL IN	77535	0	2022	5 INV P	200.48	pcard	April trash
999990	GFL ENVIRONMENTAL IN	77587	0	2022	5 INV P	104.00	pcard	May 22 recycling
999990	GFL ENVIRONMENTAL IN	77588	0	2022	5 INV P	200.48	pcard	May 2022 trash
							608.96	
ACCOUNT TOTAL							608.96	
58073000	645100	Laundry Services						
000274	CINTAS CORPORATION	78474	0	2022	5 INV P	227.92	pcard	Mats
000274	CINTAS CORPORATION	78475	0	2022	5 INV P	962.22	pcard	Mats
							1,190.14	
002818	ARAMARK	77103	0	2022	5 INV P	132.24	pcard	Mats - TC multiple
002818	ARAMARK	77105	0	2022	5 INV P	67.65	pcard	Mats and Uniforms -
002818	ARAMARK	77106	0	2022	5 INV P	22.55	pcard	Mats & Uniforms
002818	ARAMARK	77107	0	2022	5 INV P	22.55	pcard	Mats & Uniforms
002818	ARAMARK	77108	0	2022	5 INV P	58.39	pcard	Mats & Uniforms - m
002818	ARAMARK	78477	0	2022	5 INV P	22.55	pcard	Mats & Uniforms
002818	ARAMARK	78478	0	2022	5 INV P	24.72	pcard	Mats
							350.65	
ACCOUNT TOTAL							1,540.79	
58073000	659900	Other Contracts/Obligation						

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2022/5 TO 2022/5									
ACCOUNT/VENDOR	DOCUMENT	PO	YEAR/PR	TYP	S	CHECK RUN	CHECK	DESCRIPTION	
002401 CLEAN POWER, LLC	76540	0	2022	5	INV P	869.37	050422	553555 Janitorial Services	
					ACCOUNT TOTAL	869.37			
58073000 680300 1800					Buildings				
002855 MIDDLETON CONSTRUCTI	76886	0	2022	5	INV P	11,000.00	051122	553706 Construction consul	
					ACCOUNT TOTAL	11,000.00			
					ORG 58073000 TOTAL	14,019.12			
58074000					VT 5307 operations				
58074000 632002					Outside Printing				
000561 GENFARE, DIVISION OF	78082	0	2022	5	INV P	6,500.00	060122	553993 Fixed Route ticket	
					ACCOUNT TOTAL	6,500.00			
58074000 632200					Gas Purchases				
000763 KWIK TRIP, INC	76884	0	2022	5	INV P	1,831.40	051122	553696 Fuel	
001608 GARROW OIL CORPORATI	78083	0	2022	5	INV P	29,126.56	060122	553989 Diesel Fuel	
					ACCOUNT TOTAL	30,957.96			
58074000 632603					Lubricants				
000615 HARTLAND LUBRICANTS	76876	0	2022	5	INV P	1,262.85	051122	553687 Lubricants	
					ACCOUNT TOTAL	1,262.85			
58074000 632700					Miscellaneous Equipment				
001983 AMAZON	79233	0	2022	5	INV P	118.66	pcard	Misc equipment	
					ACCOUNT TOTAL	118.66			
58074000 640800					Contractor Fees				
002229 STAR PROTECTION AND	76894	0	2022	5	INV P	3,914.00	051122	553723 TC Security April	
					ACCOUNT TOTAL	3,914.00			
58074000 643000					Health Services				
001588 THEDACARE, INC.	76904	0	2022	5	INV P	633.25	051122	553735 DOT Physicals	
001588 THEDACARE, INC.	76907	0	2022	5	INV P	367.20	051122	553736 DOT Physicals	
001588 THEDACARE, INC.	76910	0	2022	5	INV P	163.20	051122	553737 DOT Physicals	
						1,163.65			
					ACCOUNT TOTAL	1,163.65			
					ORG 58074000 TOTAL	43,917.12			

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2022/5 TO 2022/5		ACCOUNT/VENDOR	DOCUMENT	PO	YEAR/PR	TYP S	CHECK RUN	CHECK	DESCRIPTION
58075000				VT 5307	ADA	Paratransit			
58075000	640800					Contractor Fees			
001186	RUNNING, INC.	76979	0	2022	5 INV P	85,915.00	051822	553824	April VTII, Elderly
						ACCOUNT TOTAL			85,915.00
58075000	641308					Cellular Phones			
001442	VERIZON WIRELESS SER	77168	0	2022	5 INV P	710.69	pcard		Data plan
						ACCOUNT TOTAL			710.69
						ORG 58075000 TOTAL			86,625.69
58076000				VT 5307	Ancillary	Paratransit			
58076000	640800 1806					Contractor Fees			
001186	RUNNING, INC.	76979	0	2022	5 INV P	1,745.10	051822	553824	April VTII, Elderly
						ACCOUNT TOTAL			1,745.10
58076000	640800 1807					Contractor Fees			
001186	RUNNING, INC.	76979	0	2022	5 INV P	212.35	051822	553824	April VTII, Elderly
						ACCOUNT TOTAL			212.35
58076000	640800 1809					Contractor Fees OC Demand Resp			
001186	RUNNING, INC.	76938	0	2022	5 INV P	26,783.55	051822	553824	April OC Rural serv
						ACCOUNT TOTAL			26,783.55
58076000	640800 1810					Contractor Fees - OC TANF			
001186	RUNNING, INC.	76939	0	2022	5 INV P	527.00	051822	553824	April OCHST service
						ACCOUNT TOTAL			527.00
58076000	640800 1813					Contractor Fees-Neenah DAR			
001186	RUNNING, INC.	76937	0	2022	5 INV P	2,697.80	051822	553824	April NWDAR service
						ACCOUNT TOTAL			2,697.80
58076000	640800 1818					Contractor Fees-CC Rural			
001621	CALUMET COUNTY	76934	0	2022	5 INV P	1,292.87	051822	553778	Calumet County Van
001621	CALUMET COUNTY	76935	0	2022	5 CRM P	-11.48	051822	553778	Calumet County Van
						1,281.39			
						ACCOUNT TOTAL			1,281.39
58076000	640800 1819					Contractor Fees-Connectr Hours			
001186	RUNNING, INC.	76945	0	2022	5 INV P	19,549.00	051822	553824	April Connector ser
						ACCOUNT TOTAL			19,549.00

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2022/5 TO 2022/5									
ACCOUNT/VENDOR	DOCUMENT	PO	YEAR/PR	TYP S	CHECK RUN	CHECK	DESCRIPTION		
58076000 640800 1820 001186 RUNNING, INC.	76945	0	2022	5 INV P			Contractor Fees-Connector Area	5,307.50	051822 553824 April Connector ser
							ACCOUNT TOTAL	5,307.50	
							ORG 58076000 TOTAL	58,103.69	
58079000 58079000 640800 002401 CLEAN POWER, LLC	76872	0	2022	5 INV P			VT COVID-19 Response Contractor Fees	2,826.60	051122 553667 April bus cleaning
							ACCOUNT TOTAL	2,826.60	
							ORG 58079000 TOTAL	2,826.60	
FUND 580 Valley Transit				TOTAL:				272,001.17	

** END OF REPORT - Generated by Debra Ebben **

City of Appleton
VALLEY TRANSIT INCOME STATEMENT
For Five Months Ending May 31, 2022

Description	Month of May Actual	Prior Year May	YTD As of May Actual	Prior YTD May	2022 Amended Budget	2022 % of Total Budget
REVENUES						
Bus Fare Revenue	52,527	31,628	246,847	193,789	858,843	28.74%
Paratransit Fare Revenue	35,332	35,682	170,949	177,591	702,530	24.33%
Total Fare Revenue	87,859	67,310	417,796	371,380	1,561,373	26.76%
Other Charges for Service	8,434	9,250	40,570	26,468	65,000	62.42%
Other Revenues	-	-	23,840	5,940	14,000	170.29%
TOTAL REVENUES	96,293	76,560	482,206	403,788	1,640,373	29.40%
EXPENSES BY LINE ITEM						
Regular Salaries & Labor pool alloc	200,817	214,357	1,063,560	1,104,881	3,288,821	32.34%
Overtime	26,772	22,111	114,974	146,356	76,153	150.98%
Incentive Pay	-	-	-	-	1,335	0.00%
Other Compensation	-	28	1,925	2,415	-	0.00%
Fringes	83,853	90,008	412,940	434,110	1,335,129	30.93%
Unemployment Compensation	860	3,841	1,025	18,368	-	0.00%
Salaries & Fringe Benefits	312,302	330,345	1,594,424	1,706,130	4,701,438	33.91%
Training & Conferences & Tuition Fees	2,186	30	3,647	1,956	27,200	13.41%
Employee Recruitment	270	143	2,602	1,462	4,200	61.94%
Office Supplies	60	161	1,211	1,798	5,400	22.42%
Subscriptions	40	22	318	872	3,925	8.10%
Memberships & Licenses	5,000	-	13,975	8,443	20,016	69.82%
Postage & Freight	121	2	1,053	1,152	3,700	28.47%
Awards & Recognition	43	-	759	-	930	81.65%
Food & Provisions	128	-	288	153	1,240	23.23%
Insurance	9,031	-	193,057	133,064	222,790	86.65%
Insurance dividend & return of surplus	-	-	(34,713)	(48,910)	-	0.00%
Depreciation Expense	102,544	-	512,722	-	1,230,534	41.67%
Administrative Expenses	119,424	358	694,919	99,990	1,519,935	45.72%
Landscape Supplies	-	-	-	-	1,500	0.00%
Shop Supplies & Tools (& misc)	4,263	10,849	21,367	25,897	246,548	8.67%
Printing & Reproduction	6,869	-	9,245	3,251	27,070	34.15%
Uniforms	63	-	253	1,746	9,280	2.73%
Gas Purchases	31,333	65,534	217,078	146,296	592,625	36.63%
Safety Supplies	39	-	2,170	1,830	500	434.00%
Vehicle & Equipment Parts	6,742	11,924	100,510	66,565	209,426	47.99%
Miscellaneous Equipment	119	-	928	49	25,100	3.70%
Signs	-	1,901	2,770	10,043	12,000	23.08%
Supplies & Materials	49,428	90,208	354,321	255,677	1,124,049	31.52%
Accounting/Audit	-	-	-	-	9,930	0.00%
Bank Services	175	141	1,261	758	6,500	19.40%
Consulting Services	5,427	-	18,214	2,155	-	0.00%
Solid Waste/Recycling	609	683	1,522	1,815	5,060	30.08%
Contractor Fees	175,977	206,461	869,477	997,558	3,977,037	21.86%
Advertising	1,026	425	5,276	2,327	50,309	10.49%
Health Services	1,463	65	3,941	3,419	9,200	42.84%
Snow Removal Services	-	749	9,952	10,348	39,000	25.52%
Laundry Services	1,855	908	3,718	4,776	10,000	37.18%
Other Contracts/Obligations	959	2,478	12,238	8,948	100,478	12.18%
Purchased Services	187,491	211,910	925,599	1,032,104	4,207,514	22.00%

41.6% of Budget Year Completed

City of Appleton
VALLEY TRANSIT INCOME STATEMENT
For Five Months Ending May 31, 2022

Description	Month of May Actual	Prior Year May	YTD As of May Actual	Prior YTD May	2022 Amended Budget	2022 % of Total Budget
Electric	4,662	3,939	20,419	22,223	51,481	39.66%
Gas	2,213	1,525	16,844	11,416	17,500	96.25%
Water	324	245	2,161	2,004	7,850	27.53%
Waste Disposal/Collection	186	132	1,075	834	3,200	33.59%
Stormwater	647	626	3,303	3,339	9,401	35.13%
Telephone	1,497	1,205	4,780	5,871	17,700	27.01%
Utilities	9,529	7,672	48,582	45,687	107,132	45.35%
Building/Grounds Repair & Maintenance	-	-	551	788	-	-
Vehicle Repair & Maintenance	2,168	3,946	9,972	5,319	10,050	99.22%
Equipment Repair & Maintenance	615	741	1,660	4,550	13,674	12.14%
FMD Charges & Material	-	-	32,696	40,577	142,503	22.94%
Software Support	230	225	84,295	58,322	122,690	68.71%
Repairs & Maintenance	3,013	4,912	129,174	109,556	288,917	44.71%
Total Operating Expenses	<u>681,187</u>	<u>645,405</u>	<u>3,747,019</u>	<u>3,249,144</u>	<u>11,948,985</u>	31.36%
OPERATING INCOME (LOSS)	<u>(584,894)</u>	<u>(568,845)</u>	<u>(3,264,813)</u>	<u>(2,845,356)</u>	<u>(10,308,612)</u>	
NON-OPERATING REVENUES						
Federal Support	-	-	-	-	12,279,805	0.00%
State Support	-	2,455,373	2,471,395	2,455,373	2,959,167	83.52%
Appleton Support	275,230	-	1,376,150	-	725,763	189.61%
Other Local Support	182,880	154,982	1,622,508	1,666,146	2,014,910	80.53%
Investment Income	-	12	18,936	(831)	12,500	151.49%
Donations	4,167	4,167	20,982	20,831	63,386	33.10%
TOTAL NON-OPERATING REVENUE	462,277	2,614,534	5,509,971	4,141,519	18,055,531	30.52%
Buildings	11,000	-	46,112	27,206	8,640,397	0.53%
Machinery & Equipment	23,041	-	43,215	(2,593)	38,056	113.56%
Furniture & Fixtures	-	-	-	-	25,000	0.00%
Vehicles	-	-	2,471,395	2,485,405	2,571,395	96.11%
Capital Expenditures	<u>34,041</u>	-	<u>2,560,722</u>	<u>2,510,018</u>	<u>11,274,848</u>	0.00%
NET INCOME (LOSS)	<u>(156,658)</u>	<u>2,045,689</u>	<u>(315,564)</u>	<u>(1,213,855)</u>	<u>(3,527,929)</u>	

City of Appleton
PURCHASED TRANSPORTATION
For Five Months Ending May 31, 2022

Description	Month of May Actual	Prior Year May	YTD As of May Actual	Prior YTD May	2022 Amended Budget	2022 % of Total Budget
PURCHASED TRANSPORTATION EXPENSE						
VTII - Disabled	93,730	99,924	449,284	467,045	2,052,750	21.89%
VTII - Elderly	2,249	2,892	12,156	12,691	62,480	19.46%
PT - Optional (Sunday)	660	571	2,177	1,196	17,850	12.20%
Family Care Employment Transportation	-	31,647	-	121,629	613,360	0.00%
Outagamie County Demand Response Rural	27,640	23,069	141,478	111,622	275,007	51.45%
Outagamie County Human Services Transportation	629	2,006	2,873	5,865	11,900	24.14%
Neenah Dial - A - Ride	3,356	9,660	16,458	43,190	192,423	8.55%
Calumet County Van Service	1,941	1,914	10,034	12,237	27,666	36.27%
Connector - Extended Service Hours	25,312	19,956	124,862	115,231	412,000	30.31%
Connector - Extended Service Area	4,429	8,188	28,068	44,264	141,625	19.82%
Downtown Trolley	-	-	-	-	32,554	0.00%
Total Purchased Transportation	159,946	199,827	787,390	934,970	3,839,615	20.51%

Total Passengers

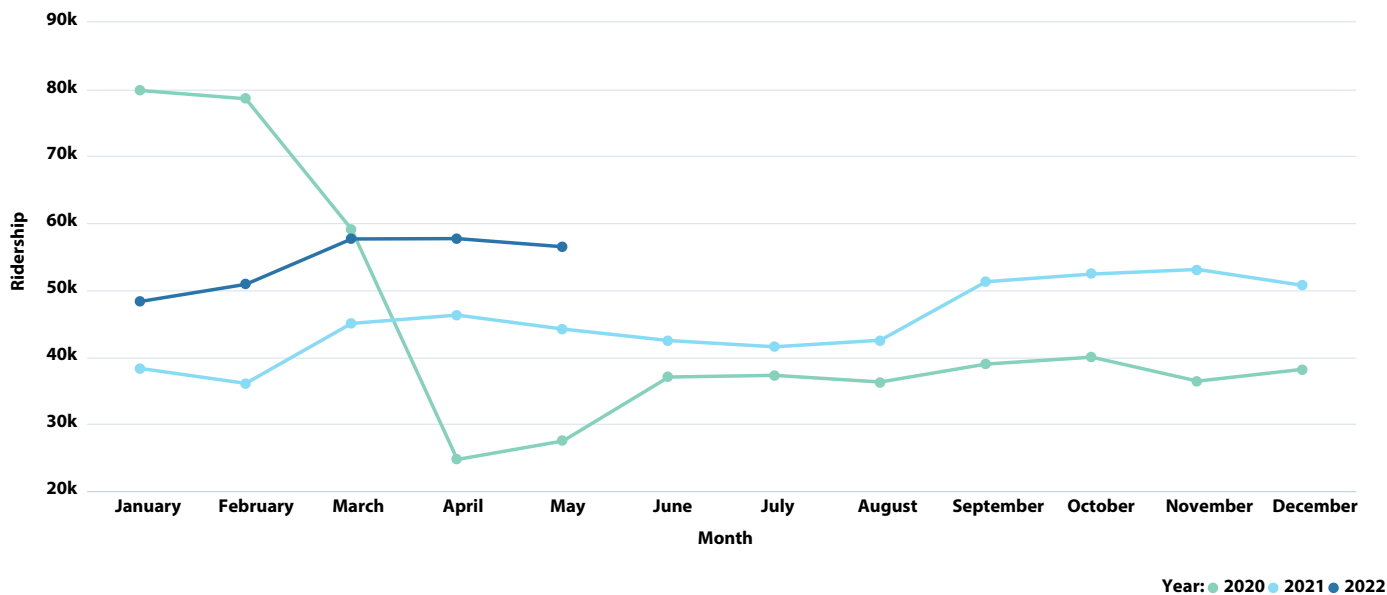
56,476

↑ 28% **44,185**
change prev. year

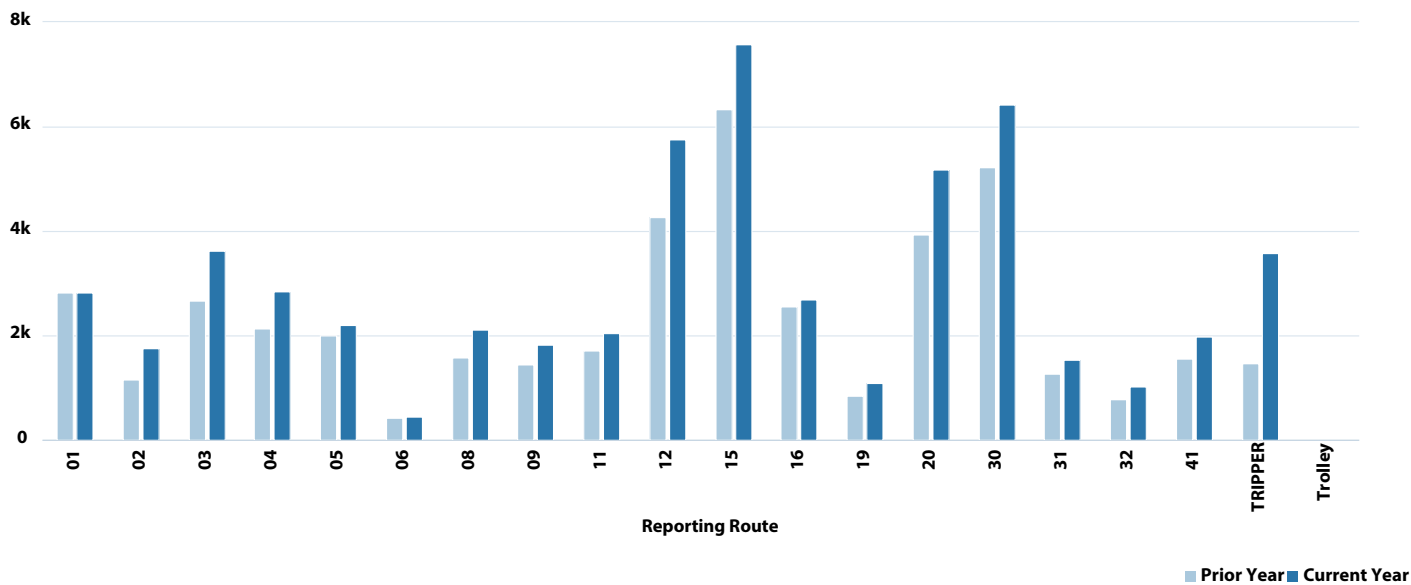
Monthly Fare Group Trend

Fare Group Desc	Prior Year	Current ▼	% Change
Passes & Tickets	20,675	23,348	12.9%
AASD	7,110	11,525	62.1%
Cash	7,513	8,895	18.4%
Transfers	6,866	7,403	7.8%
FVTC	1,428	3,251	127.7%
Free	591	1,412	138.9%
Lawrence University	-	642	-

Monthly Ridership Trend by Year



Monthly Ridership by Route

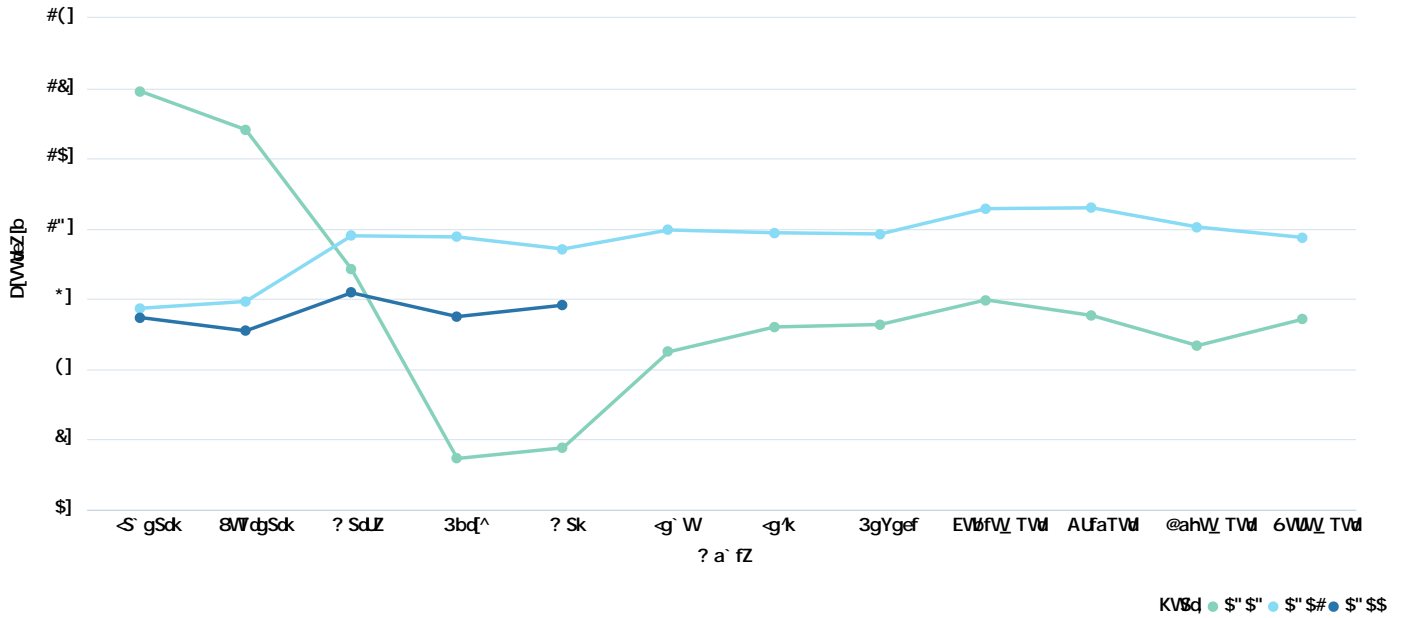


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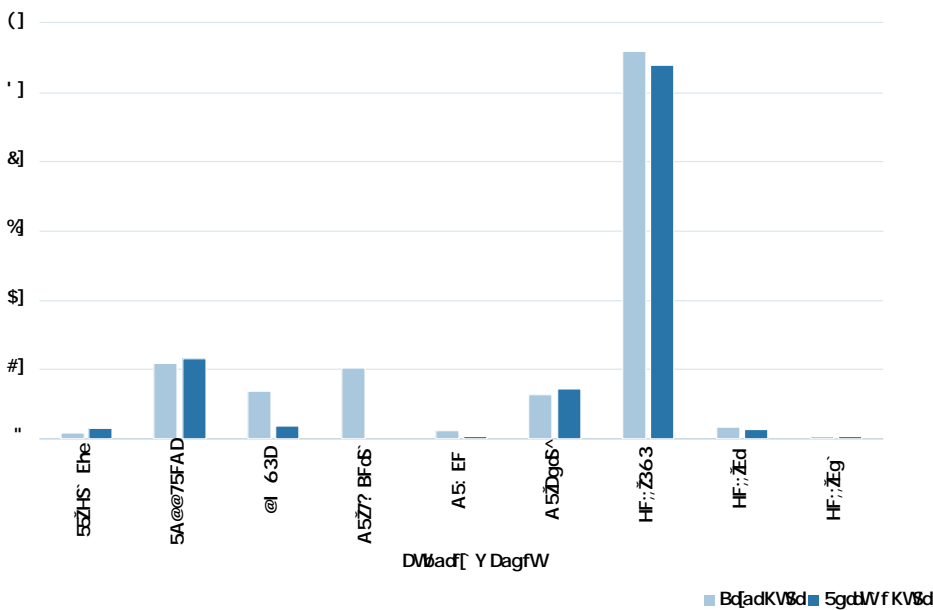
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