



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Agenda - Final Board of Review

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Wednesday, June 5, 2024

9:00 AM

Council Chambers

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1. Call the 2024 Board of Review to order
2. Pledge of Allegiance
3. Roll call of membership
4. Oaths of Office for Citizen Board of Review Members
5. Confirmation of BOR Member Training  
[24-0726](#) Board of Review Member Training Affidavit  
  
**Attachments:** [Training Affidavit-2024 BOR.pdf](#)
6. Elect Chairperson for the 2024 Board of Review Session  
*Turn meeting over to Chair*
7. Elect Vice Chairperson for the 2024 Board of Review Session
8. Approval of minutes from previous meeting  
  
[24-0724](#) Board of Review Meeting Minutes from October 4, 2023  
  
**Attachments:** [2023 BOR - Reval-Meeting Minutes.pdf](#)
9. Confirmation of 2024 Board of Review Notices  
  
[24-0725](#) 2024 Notice of the Board of Review & Open Book  
  
**Attachments:** [2024 BOR Notice..pdf](#)
10. Review Board of Review Policies

[22-0656](#) City of Appleton Policy (Board of Review)- Telephone/Sworn Written Testimony Requests

**Attachments:** [BOR Policy - Signed - Phone Written Testimony 7-2018.pdf](#)

[22-0657](#) City of Appleton Policy (Board of Review)- Request for Waiver of Hearing

**Attachments:** [BOR Policy - Signed - Waiver of Hearing Reg 7-2018.pdf](#)

11. **Presentation of the 2024 Assessment Roll, Omitted Roll & Correction of Error Roll**
12. **Confirmation from the Assessor that Open Book Changes are included in the Assessment Roll**
13. **Review the Assessment Roll & Perform Statutory Duties**
14. **Review Waiver of Board of Review Hearing Requests**
15. **Review Waiver of 48-Hour Notice Requests**
16. **Review Requests for Telephone/Written Testimony**
17. **Schedule Hearings for Objectors (not previously scheduled)**
18. **Hear Testimony from Scheduled Objectors**

[24-0727](#) 10:45 a.m.  
3609 S Barker Lane, Michael Muoio, Owner  
Parcel# 31-9-2963-00

**Attachments:** [3609 S Barker Ln Report - Property Info.pdf](#)

[3609 S Barker Lane - Objection.pdf](#)

19. **Deliberate Testimony and Make Determinations (as schedule allows)**
20. **Adjournment**

*Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.*

*Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.*