



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Common Council

Wednesday, February 1, 2017

7:00 PM

Council Chambers

A. CALL TO ORDER

The meeting was called to order by Mayor Hanna at 7:00 p.m.

B. INVOCATION

The Invocation was offered by Alderperson Williams.

C. PLEDGE OF ALLEGIANCE TO THE FLAG

D. ROLL CALL OF ALDERPERSONS

Present: 16 - Alderperson Kathleen Plank, Alderperson William Siebers, Alderperson Curt Konetzke, Alderperson Ed Baranowski, Alderperson Margret Mann, Alderperson Patti Coenen, Alderperson Kyle Lobner, Alderperson Jeffrey Jirschele, Alderperson Matt Reed, Alderperson Vered Meltzer, Alderperson Joe Martin, Alderperson Greg Dannecker, Alderperson Christine Williams, Alderperson Cathy Spears, Alderperson Chris Croatt and Mayor Timothy Hanna

E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS

City Clerk Lynch, City Attorney Walsh, Deputy City Attorney Behrens, Fire Chief Vander Wyst, Director of Finance Saucerman, Health Officer Eggebrecht, Director of Information Technology Fox, Library Director Rortvedt, Director of Parks, Recreation & Facilities Gazza, Director of Public Works Vandehey, Police Chief Thomas, Valley Transit General Manager Mc Donald

The following were excused:

Director of Community & Economic Development Harkness, Director of Human Resources Matz, and Director of Utilities Shaw

F. PUBLIC PARTICIPATION

The following individuals spoke during public participation:

*Celeste Flynn, 3520 Destination Drive; Item 17-028 Right-of Way Ordinance
Lauron Clark, Representing the East Central WI Planning Commission; Item 17-029
Sidewalk Painting Policy*

*John O'Connell, 219 N Fair St; Item 16-1585 Fair Street Special Assessments
Chris Burns, W6068 Nolan Drive; Item 17-102 Taxi-cab License for Megacycle*

G. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES

[17-122](#)

Common Council meeting minutes of January 18, 2017

Attachments: [CC Minutes 1-18-17.pdf](#)

Alderson Croatt moved, seconded by Alderson Martin, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 15 - Alderson Kathleen Plank, Alderson William Siebers, Alderson Curt Konetzke, Alderson Ed Baranowski, Alderson Margret Mann, Alderson Patti Coenen, Alderson Kyle Lobner, Alderson Jeffrey Jirschele, Alderson Matt Reed, Alderson Vered Meltzer, Alderson Joe Martin, Alderson Greg Dannecker, Alderson Christine Williams, Alderson Cathy Spears and Alderson Chris Croatt

Abstained: 1 - Mayor Timothy Hanna

H. BUSINESS PRESENTED BY THE MAYOR

I. PUBLIC HEARINGS

J. SPECIAL RESOLUTIONS

K. ESTABLISH ORDER OF THE DAY

[17-102](#)

Taxi Cab Company License (MegaCycle) application of The Social Station, Chris Burns & Tina Seashore, W6068 Nolan Drive, contingent upon approvals from all departments.

Attachments: [The Social Station Taxi Cab Company application.pdf](#)

Alderson Baranowski moved, seconded by Alderson Martin, that the License be approved. Roll Call. Motion carried by the following vote:

Aye: 15 - Alderson Kathleen Plank, Alderson William Siebers, Alderson Curt Konetzke, Alderson Ed Baranowski, Alderson Margret Mann, Alderson Patti Coenen, Alderson Kyle Lobner, Alderson Jeffrey Jirschele, Alderson Matt Reed, Alderson Vered Meltzer, Alderson Joe Martin, Alderson Greg Dannecker, Alderson Christine Williams, Alderson Cathy Spears and Alderson Chris Croatt

Abstained: 1 - Mayor Timothy Hanna

[17-088](#)

Action: Request Approval of the Updated Aquatic Programs Fees and Charges Policy

Attachments: [Memo - Updated Aquatic Programs Fees and Charges Policy.docx](#)
[Aquatic Programs Fees and Charges Policy 2016 - Redline.pdf](#)
[Aquatic Programs Fees and Charges - CLEAN.pdf](#)

Aldersperson Lobner moved, seconded by Aldersperson Coenen, that the Fees be amended to have staff look at a differentiated system for fees based on time of day and day of the week. Roll Call. Motion failed by the following vote:

Aye: 3 - Aldersperson Patti Coenen, Aldersperson Kyle Lobner and Aldersperson Vered Meltzer

Nay: 12 - Aldersperson Kathleen Plank, Aldersperson William Siebers, Aldersperson Curt Konetzke, Aldersperson Ed Baranowski, Aldersperson Margret Mann, Aldersperson Jeffrey Jirschele, Aldersperson Matt Reed, Aldersperson Joe Martin, Aldersperson Greg Dannecker, Aldersperson Christine Williams, Aldersperson Cathy Spears and Aldersperson Chris Croatt

Abstained: 1 - Mayor Timothy Hanna

Aldersperson Spears moved, seconded by Aldersperson Lobner, that the Fees be amended to reflect what was originally proposed in Committee, that the fees for Erb Pool be \$.50 more than the other pools. Roll Call. Motion failed by the following vote:

Aye: 2 - Aldersperson Kyle Lobner and Aldersperson Cathy Spears

Nay: 13 - Aldersperson Kathleen Plank, Aldersperson William Siebers, Aldersperson Curt Konetzke, Aldersperson Ed Baranowski, Aldersperson Margret Mann, Aldersperson Patti Coenen, Aldersperson Jeffrey Jirschele, Aldersperson Matt Reed, Aldersperson Vered Meltzer, Aldersperson Joe Martin, Aldersperson Greg Dannecker, Aldersperson Christine Williams and Aldersperson Chris Croatt

Abstained: 1 - Mayor Timothy Hanna

Aldersperson Baranowski moved, seconded by Aldersperson Martin, that the Fees be approved. Roll Call. Motion carried by the following vote:

Aye: 13 - Aldersperson Kathleen Plank, Aldersperson William Siebers, Aldersperson Curt Konetzke, Aldersperson Ed Baranowski, Aldersperson Margret Mann, Aldersperson Patti Coenen, Aldersperson Jeffrey Jirschele, Aldersperson Matt Reed, Aldersperson Vered Meltzer, Aldersperson Joe Martin, Aldersperson Greg Dannecker, Aldersperson Christine Williams and Aldersperson Chris Croatt

Nay: 2 - Aldersperson Kyle Lobner and Aldersperson Cathy Spears

Abstained: 1 - Mayor Timothy Hanna

[17-082](#)

Operator's Licenses

Attachments: [Operator's Licenses for 1-25-17 S & L.pdf](#)

Alderson Baranowski moved, seconded by Alderson Lobner, that the Licenses be approved. Roll Call. Motion carried by the following vote:

Aye: 14 - Alderson Kathleen Plank, Alderson William Siebers, Alderson Curt Konetzke, Alderson Ed Baranowski, Alderson Margret Mann, Alderson Kyle Lobner, Alderson Jeffrey Jirschele, Alderson Matt Reed, Alderson Vered Meltzer, Alderson Joe Martin, Alderson Greg Dannecker, Alderson Christine Williams, Alderson Cathy Spears and Alderson Chris Croatt

Abstained: 2 - Alderson Patti Coenen and Mayor Timothy Hanna

[15-1138](#)

Request approval of ordinance - Aldersons appearing electronically.

Attachments: [Sec 2-29 Alderson Appearances \(created\) 01-04-2017.pdf](#)

Alderson Baranowski moved, seconded by Alderson Martin, that the Ordinance Request be approved. Roll Call. Motion carried by the following vote:

Aye: 15 - Alderson Kathleen Plank, Alderson William Siebers, Alderson Curt Konetzke, Alderson Ed Baranowski, Alderson Margret Mann, Alderson Patti Coenen, Alderson Kyle Lobner, Alderson Jeffrey Jirschele, Alderson Matt Reed, Alderson Vered Meltzer, Alderson Joe Martin, Alderson Greg Dannecker, Alderson Christine Williams, Alderson Cathy Spears and Alderson Chris Croatt

Abstained: 1 - Mayor Timothy Hanna

[16-1585](#)

Request to approve request from Alderson Siebers that special assessments for sanitary laterals, storm sewer and storm sewer laterals for properties on Fair Street that are zoned Commercial and R3 with single family residential use be assessed as Single Family.

Attachments: [Fair St Spec Assessment.pdf](#)
 [Petition.pdf](#)
 [Fair St Memo.pdf](#)

Alderson Baranowski moved, seconded by Alderson Dannecker, that the Special Assessment adjustment be approved. Roll Call. Motion carried by the following vote:

Aye: 14 - Alderperson Kathleen Plank, Alderperson William Siebers, Alderperson Curt Konetzke, Alderperson Ed Baranowski, Alderperson Margret Mann, Alderperson Patti Coenen, Alderperson Kyle Lobner, Alderperson Matt Reed, Alderperson Vered Meltzer, Alderperson Joe Martin, Alderperson Greg Dannecker, Alderperson Christine Williams, Alderperson Cathy Spears and Alderperson Chris Croatt

Nay: 1 - Alderperson Jeffrey Jirschele

Abstained: 1 - Mayor Timothy Hanna

[17-028](#)

Approve proposed expansion of Article IV. Right-of-Way Management, Section 16 Municipal Code.

Attachments: [Article IV. Right-of-Way Management.pdf](#)
[Right-of-Way Management Time Line.pdf](#)

Alderperson Baranowski moved, seconded by Alderperson Croatt, that the Ordinance Request be approved. Roll Call. Motion carried by the following vote:

Aye: 15 - Alderperson Kathleen Plank, Alderperson William Siebers, Alderperson Curt Konetzke, Alderperson Ed Baranowski, Alderperson Margret Mann, Alderperson Patti Coenen, Alderperson Kyle Lobner, Alderperson Jeffrey Jirschele, Alderperson Matt Reed, Alderperson Vered Meltzer, Alderperson Joe Martin, Alderperson Greg Dannecker, Alderperson Christine Williams, Alderperson Cathy Spears and Alderperson Chris Croatt

Abstained: 1 - Mayor Timothy Hanna

[17-029](#)

Approve City of Appleton Sidewalk Painting Policy for Safe Routes to School.

Attachments: [Sidewalk Painting Policy.pdf](#)
[Edison lights the way to School.pdf](#)

Alderperson Konetzke moved, seconded by Alderperson Croatt, that the Policy be approved. Roll Call. Motion carried by the following vote:

Aye: 15 - Alderperson Kathleen Plank, Alderperson William Siebers, Alderperson Curt Konetzke, Alderperson Ed Baranowski, Alderperson Margret Mann, Alderperson Patti Coenen, Alderperson Kyle Lobner, Alderperson Jeffrey Jirschele, Alderperson Matt Reed, Alderperson Vered Meltzer, Alderperson Joe Martin, Alderperson Greg Dannecker, Alderperson Christine Williams, Alderperson Cathy Spears and Alderperson Chris Croatt

Abstained: 1 - Mayor Timothy Hanna

L. COMMITTEE REPORTS

Balance of the action items on the agenda.

Aldersperson Martin moved, Aldersperson Croatt seconded, to approve the balance of the agenda. The motion carried by the following vote:

Aye: 15 - Aldersperson Kathleen Plank, Aldersperson William Siebers, Aldersperson Curt Konetzke, Aldersperson Ed Baranowski, Aldersperson Margret Mann, Aldersperson Patti Coenen, Aldersperson Kyle Lobner, Aldersperson Jeffrey Jirschele, Aldersperson Matt Reed, Aldersperson Vered Meltzer, Aldersperson Joe Martin, Aldersperson Greg Dannecker, Aldersperson Christine Williams, Aldersperson Cathy Spears and Aldersperson Chris Croatt

Abstained: 1 - Mayor Timothy Hanna

1. MINUTES OF THE MUNICIPAL SERVICES COMMITTEE

[17-030](#) Approve updated Snow Removal Policy to reflect agreement with Outagamie County.

Attachments: [Updated Snow Removal Policy.pdf](#)

This Report Action Item was approved

[17-031](#) Approve Crosswalk Marking/Enhancement Policy for Uncontrolled Crossings at Intersections.

Attachments: [Crosswalk Marking Enhancement.pdf](#)

This Report Action Item was approved.

[17-038](#) Delete Snow Emergency Ramp Parking Policy.

Attachments: [Snow Emergency Ramp Parking Policy.pdf](#)

This Report Action Item was approved.

[17-103](#) Approve removal of traffic signals at the intersections of Franklin/Superior and Franklin/Oneida.

Attachments: [Traffic Signal Removal Franklin-Superior & Franklin-Oneida.pdf](#)

This Report Action Item was approved.

2. MINUTES OF THE SAFETY AND LICENSING COMMITTEE

[16-1520](#)

Revised Special Event Policy

Attachments: [Special Event Policy 9-23-16.pdf](#)
[Special Event Policy - Jan. 2010.pdf](#)
[Special Events Expense 2015.pdf](#)
[Special Event Policy Update Memo to S&L.pdf](#)
[Special Event Policy 9-23-16 Redlined.pdf](#)
[Special Event Policy \(edited 1-3-17\) \(3\).pdf](#)
[Memo to S&L 1-24-2017 Special Event Policy.pdf](#)
[Most Recent Version- Special Events Policy 1-24-2017.pdf](#)
[Most Recent Version \(redlined\)- Special Events Policy 1-24-2017.pdf](#)

This Report Action Item was approved.

3. MINUTES OF THE CITY PLAN COMMISSION

4. MINUTES OF THE PARKS AND RECREATION COMMITTEE

[17-084](#)

Action: Request Approval of the Updated Pool Rental Reservation and General Use Policy

Attachments: [Memo - Updated Pool Rental Reservation and General Use Policy.docx](#)
[Pool Rental Reservation and General Use Policy 2016 - Redline.pdf](#)
[Pool Rental Reservation and General Use Policy 2016 - CLEAN.pdf](#)

This Report Action Item was approved.

5. MINUTES OF THE FINANCE COMMITTEE

[17-097](#)

Award Unit H-17 Northland Avenue Stormwater Pond Construction to Kruczek Construction, Inc. in the amount of \$2,594,224.20 with a 5% contingency of \$130,000 for a project total not to exceed \$2,724,224.20.

Attachments: [H-17 Contract Award.pdf](#)

This Report Action Item was approved.

[17-100](#)

Request to approve the following 2017 Budget adjustment:

HAZMAT Fund

Vehicles	+ \$46,106
Fund Balance	- \$46,106

to provide funding for the replacement of pickup truck through the HAZMAT grant fund.

Attachments: [HAZMAT Purchase of 2017 Ford F350.pdf](#)

This Report Action Item was approved.

6. MINUTES OF THE COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE

7. MINUTES OF THE UTILITIES COMMITTEE

[17-093](#)

Award contract to Patrick Engineering for design and engineering services for the Wastewater Plant Electrical Distribution Feasibility Study and Master Plan project for a contract of \$84,970 and a 10% contingency for a contract not to exceed \$93,467.

Attachments: [2017 Wastewater Electrical Distribution Feasibility Analysis and Master Plan.pdf](#)

This Report Action Item was approved.

8. MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE

9. MINUTES OF THE FOX CITIES TRANSIT COMMISSION

[17-106](#)

Approve the Intermunicipal Agreement with Outagamie County for Specialized Transportation Services for 2017 Contingent on Outagamie County Approval

Attachments: [OUTAGAMIE CONTRACT - 2017.pdf](#)

This Report Action Item was approved.

[17-107](#)

Approve the Intermunicipal Agreement with Winnebago County for Specialized Transportation Services for 2017 Contingent on Winnebago County Approval

Attachments: [WINNEBAGO CONTRACT - 2017.pdf](#)

This Report Action Item was approved.

[17-108](#) Approval of Intermunicipal Agreement with Calumet County for Specialized Transportation Services for 2017 Contingent on Calumet County Approval

Attachments: [CALUMET CONTRACT - 2017.pdf](#)

This Report Action Item was approved.

[17-109](#) Approval of Intermunicipal Agreement with the City of Neenah and the Village of Fox Crossing for the Northern Winnebago Dial-A-Ride Service for 2017 Contingent on the City of Neenah and the Village of Fox Crossing Approval

Attachments: [NW Dial-A-Ride - 2017.pdf](#)

This Report Action Item was approved.

10. MINUTES OF THE BOARD OF HEALTH

M. CONSOLIDATED ACTION ITEMS

N. ITEMS HELD

O. ORDINANCES

P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION

Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION

Resolution 1-R-17

*Submitted By: Alderperson Siebers
February 1, 2017*

*Changes to Special Assessment Policy
Whereas, the Common Council deems it in the best interest of the City of Appleton to adopt policies relating to special assessments,
Whereas, the Common Council intends that these policies provide general and fair guidelines for addressing assessments in Appleton,
Now therefore be it resolved by the Common Council of the City of Appleton, WI that the following language be added under the "All other zoning" column to the special assessment policies; "All other zone classifications (1 and 2 Family Use Apply Residential Zones Rate)" Adding this language would allow R1 and R2 zoned properties in any other zoned area to be assessed the rate of single family and two family residents.*

**Referred to the Finance Committee*

R. OTHER COUNCIL BUSINESS

S. CLOSED SESSION

T. ADJOURN

Alderson Baranowski moved, seconded by Alderson Croatt, that the meeting be adjourned at 7:55 p.m. Roll Call. Motion carried by the following vote:

Aye: 16 - Alderson Kathleen Plank, Alderson William Siebers, Alderson Curt Konetzke, Alderson Ed Baranowski, Alderson Margret Mann, Alderson Patti Coenen, Alderson Kyle Lobner, Alderson Jeffrey Jirschele, Alderson Matt Reed, Alderson Vered Meltzer, Alderson Joe Martin, Alderson Greg Dannecker, Alderson Christine Williams, Alderson Cathy Spears, Alderson Chris Croatt and Mayor Timothy Hanna

Kami Lynch, City Clerk