



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final Community & Economic Development Committee

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Wednesday, December 13, 2017

4:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

**Meeting called to order at 4:30 p.m.**

2. Roll call of membership

**Present:** 4 - Coenen, Reed, Williams and Alderperson Baker

**Excused:** 1 - Baranowski

*Others present:*

*Alderperson Vered Meltzer, District #2*

*Alderperson Greg Dannecker, District #6*

*Alderperson Kathy Plank, District #7*

*Alderperson Kyle Lobner, District #13*

*Alderperson Chris Croatt, District #14*

3. Approval of minutes from previous meeting

[17-1933](#)

CEDC Minutes from 11-29-17

**Attachments:** [CEDC Minutes 11-29-17.pdf](#)

**Alderperson Baker moved, seconded by Williams, that the Minutes be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Coenen, Reed, Williams and Alderperson Baker

**Excused:** 1 - Baranowski

4. Public Hearings/Appearances

5. Action Items

[17-1934](#)

Request to award continued services associated with Wetland Banking Feasibility Analysis to Stantec Consulting Services, Inc. for Phase II as outlined in the attached proposal dated December 6, 2017, said services fall within the originally budgeted \$25,000 (Associated with previous Action Item #17-1394)

**Attachments:** [Wetland Banking Feasibility Analysis Memo Phase 2\\_12-6-17.pdf](#)  
[Wetland Banking Feasibility Analysis Memo 9-6-17.pdf](#)  
[Appleton\\_MitigationBankProspectus\\_20171206\\_proposal 629173.pdf](#)

**Reed moved, seconded by Alderperson Baker, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Coenen, Reed, Williams and Alderperson Baker

**Excused:** 1 - Baranowski

[17-1976](#)

Request to award the demolition contract (barn, silo, house and septic) for 210 W. Edgewood Drive in the Town of Grand Chute to Statewide Razing Inc. in the amount of \$26,500.00 plus a 10% contingency of \$2,650.00 for a project total not to exceed \$29,150.00

**Attachments:** [210 W Edgewood Demo Memo 12-7-17.pdf](#)  
[210 W Edgewood Rent vs Demo Memo 12-5-17.pdf](#)

**Reed moved, seconded by Williams, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Coenen, Reed, Williams and Alderperson Baker

**Excused:** 1 - Baranowski

[17-1935](#)

Request to approve the Business Enhancement Grant Guidelines for Tax Incremental Financing District #11 - East College Avenue area

**Attachments:** [Memo on Business Enhancement Grant Program December 2017.pdf](#)  
[Business Enhancement Grant Program DRAFT TIF11.pdf](#)

**Reed moved, seconded by Williams, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Coenen, Reed, Williams and Alderperson Baker

**Excused:** 1 - Baranowski

[17-1938](#)

Request to approve the Business Enhancement Grant Guidelines for Tax Incremental Financing District #12 - Downtown West

**Attachments:** [Memo on Business Enhancement Grant Program December 2017.pdf](#)  
[Business Enhancement Grant Program DRAFT TIF12.pdf](#)

**Aldersperson Baker moved, seconded by Reed, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Coenen, Reed, Williams and Aldersperson Baker

**Excused:** 1 - Baranowski

[17-1985](#)

The Community & Economic Development Committee may convene into closed session pursuant to State Statute §19.85(1)(e) for the purpose of deliberating the investing of public funds in certain property located in downtown Appleton and then will reconvene into open session

*The Community & Economic Development Committee went into Closed Session.*

*Discussion was held.*

*The Committee reconvened into Open Session.*

**Baker moved, seconded by Reed, to convene in Closed Session. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Coenen, Reed, Williams and Aldersperson Baker

**Excused:** 1 - Baranowski

## 6. Information Items

[17-1977](#)

Consider a variance to the Deed Restrictions and Covenants for GLK Foods sign at 3912 N. Lightning Drive in the Northeast Business Park (No Council action required)

**Attachments:** [GLK Sign Memo 12-8-17.pdf](#)  
[GLK Sign Variance Email Request.pdf](#)  
[GLK Sign Elevation.pdf](#)  
[NEIP Deed Restrictions & Covenants.pdf](#)

**Williams moved, seconded by Reed, that the Report Action Item be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Coenen, Reed, Williams and Aldersperson Baker

**Excused:** 1 - Baranowski

[17-1939](#)

Wetland Mitigation Banking Feasibility Analysis Report prepared by Stantec Consulting Services Inc.

**Attachments:** [FINAL City of Appleton Mitigation Bank Site Search Summary 2017-12-06 reduced.pdf](#)

**This Presentation was presented.**

7. Adjournment

**Reed moved, seconded by Alderperson Baker, that the meeting be adjourned.**

**Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Coenen, Reed, Williams and Alderperson Baker

**Excused:** 1 - Baranowski