



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final Municipal Services Committee

---

Monday, May 21, 2018

4:30 PM

Council Chambers, 6th Floor

---

1. Call meeting to order

2. Roll call of membership

**Present:** 3 - Coenen, Konetzke and Martin

**Excused:** 1 - Croatt

**Absent:** 1 - Williams

3. Approval of minutes from previous meeting

[18-0748](#)

Minutes from May 7, 2018.

**Attachments:** [Minutes from May 7, 2018.pdf](#)

**Coenen moved, seconded by Martin, that the minutes be approved. Roll Call.**

**Motion carried by the following vote:**

**Aye:** 3 - Coenen, Konetzke and Martin

**Excused:** 1 - Croatt

**Absent:** 1 - Williams

4. **Public Hearings/Appearances**

5. **Action Items**

[18-0749](#)

Design Hearing for the following streets in the 2020 pavement reconstruction program:

- a. Prospect Avenue (Seminole Dr-Haskell St)
- b. Erb Street (Michigan St-130' n/o Michigan St)
- c. Harriet Street (Walter Ave-Telulah Ave)
- d. Henry Street (Warner St-Telulah Ave)
- e. Warner Street (College Ave-Henry St)

**Attachments:**    [Public Information Session May 15, 2018.pdf](#)  
[Why Sidewalks on Prospect Ave.pdf](#)  
[Why Sidewalks on Warner & Henry Streets.pdf](#)

*Held until June 11, 2018 meeting.*

**Martin moved, seconded by Konetzke, that the Report Action Item be held. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Coenen, Konetzke and Martin

**Excused:** 1 - Croatt

**Absent:** 1 - Williams

[18-0750](#)

Request from Appleton Downtown Inc. for street occupancy permits for College Avenue (600 W. College Avenue to 300 E. College Avenue) as follows:

- a. June 15, 2018-Hidden Textures in the beautification strip area only (noon to 9:00 p.m.)
- b. July 20, 2018-Chalk on the Town in the sidewalk area only (noon to 9:00 p.m)
- c. August 17, 2018-Paint on the Town in the beautification strip area only (noon to 9:00 p.m.)
- d. September 21, 2018 -Parking Day in the beautification strip area only (noon to 9:00 p.m.)

**Attachments:**    [Art on the Town.pdf](#)

**Coenen moved, seconded by Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Coenen, Konetzke and Martin

**Excused:** 1 - Croatt

**Absent:** 1 - Williams

[18-0751](#)

Request from Appleton Downtown Inc. for a street occupancy permit to host a Sidewalk Sale on Saturday, August 4, 2018 from 10:00 a.m. to 6:00 p.m. (during Mile of Music) on the beautification strip from 600 W. College Avenue to 300 E. College Avenue.

**Attachments:**    [ADI-Sidewalk Sale.pdf](#)

**Coenen moved, seconded by Martin, that the Report Action Item be**

recommended for approval. Roll Call. Motion carried by the following vote:

**Aye:** 3 - Coenen, Konetzke and Martin

**Excused:** 1 - Croatt

**Absent:** 1 - Williams

[18-0752](#)

Request from Appleton Downtown Inc. for a street occupancy permit for International Make Music Day on Thursday, June 21, 2018 in the beautification strip area only (noon to 9:00 p.m.) from 600 W. College Avenue to 300 E. College Avenue.

**Attachments:** [Make Music Day.pdf](#)

Coenen moved, seconded by Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

**Aye:** 3 - Coenen, Konetzke and Martin

**Excused:** 1 - Croatt

**Absent:** 1 - Williams

[18-0753](#)

Request from Appleton Downtown Inc. for a street occupancy permit for Street Music Week, June 11-15, 2018 in the beautification strip area only (noon-1:00 p.m.) from 600 W. College Avenue to 300 E. College Avenue.

**Attachments:** [Street Music Day.pdf](#)

Coenen moved, seconded by Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

**Aye:** 3 - Coenen, Konetzke and Martin

**Excused:** 1 - Croatt

**Absent:** 1 - Williams

[18-0755](#)

Request from Mr. Paul Hess for a variance to Municipal Code Section 19-92 (c) to park his RV Camper (longer than 26 feet) in the front yard at 3621 N. Meadowsweet Lane.

**Attachments:** [Paul Hess variance.pdf](#)

*Held until June 11, 2018 meeting.*

Martin moved, seconded by Coenen, that the Report Action Item be held. Roll Call. Motion carried by the following vote:

**Aye:** 3 - Coenen, Konetzke and Martin

**Excused:** 1 - Croatt

**Absent:** 1 - Williams

[18-0764](#)

Request from Creative Sign Company for a permanent street occupancy permit to install two signs that extend 6 feet in College Avenue and Appleton Street right-of-way at 100 W. College Avenue be approved with a minimum clearance of 10 feet.

**Attachments:** [Creative Sign Company-100 W. College Ave.pdf](#)

**Coenen moved, seconded by Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Coenen, Konetzke and Martin

**Excused:** 1 - Croatt

**Absent:** 1 - Williams

[18-0788](#)

**R/B Resolution #7-R-18 Snow Emergencies**

Submitted by: William Siebers, District 1

Date: May 16, 2018

Referred to: Municipal Services Committee

**Whereas**, there are only 218 days left until winter, And

**Whereas**, the best time to deal with a problem is before circumstances force our hand, And

**Whereas**, with all winters we will once again need to deal with winter storms, which includes calling snow emergencies, And

**Whereas**, snow emergencies are exactly that, emergencies, And

**Whereas**, these emergencies are called to promote the most efficient removal of snow from our streets, and also to promote safety, And

**Whereas**, as common as it is to have snow storms in the winter it is also common for people to ignore the parking ban during the snow emergency, And

**Whereas**, the fine for parking on the street during the snow emergency is the same as a normal parking ticket and not likely a deterrent as we would hope,

**Therefore**, the fine for parking on the street during a snow emergency be more reflective of the seriousness of the situation and be increased.

*Refer to staff report back June 11, 2018 meeting.*

**Martin moved, seconded by Coenen, that the Report Action Item be referred. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Coenen, Konetzke and Martin

**Excused:** 1 - Croatt

**Absent:** 1 - Williams

## 6. Information Items

[18-0758](#)

Wisconsin Active Together-recognition award.

**Attachments:** [Wisconsin Active Together.pdf](#)

## 7. Adjournment

**Martin moved, seconded by Coenen, that the meeting be adjourned. Roll Call.  
Motion carried by the following vote:**

**Aye:** 3 - Coenen, Konetzke and Martin

**Excused:** 1 - Croatt

**Absent:** 1 - Williams