

CITY OF APPLETON 2018 BUDGET

SANITATION

Public Works Director: Paula A. Vandehey

Deputy Director/City Engineer: Ross M. Buetow

Deputy Director of Operations-DPW: Nathan D. Loper

**CITY OF APPLETON 2018 BUDGET
SPECIAL REVENUE FUNDS
SANITATION**

MISSION STATEMENT

To serve the public through the collection and disposal of recyclables, yard waste, and solid waste in a safe, cost effective and environmentally responsible manner.

DISCUSSION OF SIGNIFICANT 2017 EVENTS

Continued participation in a compost pilot project with Outagamie County, the Wastewater treatment plant and the Public Works Department. The program is evaluating the feasibility of local composting of biosolids with other bio-degradable products such as leaves and wood chips at a local site. The goal of the project is to reduce biosolids trucking costs for land application and provide a continuous beneficial outlet for biosolids. With a compost outlet, the current biosolids storage volume available would better allow for meeting the 180 day regulatory limit. Active composting began in October, 2010 and has continued through 2016, based upon technical findings, economic feasibility report, and wastewater biosolids storage needs. Outlets for finished compost are being thoroughly evaluated, including compost giveaways and field demonstration/research plots. Assessment of local compost demand and uses will be used to validate economic feasibility findings and establish a timeline for design and future construction of a permitted facility.

The Sanitation work group reviewed feedback from a recent residential survey and is working on potential policy and service changes for Council consideration in 2017.

Worked with Outagamie County to encourage recycling which resulted in a continued increase in the City's landfill diversion rate.

Included a recycling flyer in the City's utility bills to help educate residents on the additional plastics that are now being accepted as recyclable material.

Gained Council approval to reduce the second recycling cart fee from \$100 to \$50 to encourage additional recycling efforts.

Spring yard waste collection dates were advertised in April to allow this program to be more "weather dependent" and better serve our customers. In the past, since the City Guide is written six months in advance, due to weather conditions, the dates published for spring yard waste collection often didn't coincide with when residents were able to perform their yard work.

Repaired and upgraded the telemetry system and well replacement at the landfill site in Mackville.

Cleaned the north ditch at the Mackville landfill site which is needed every 3-5 years.

**CITY OF APPLETON 2018 BUDGET
SPECIAL REVENUE FUNDS
SANITATION**

MAJOR 2018 OBJECTIVES

Continue to review and evaluate the current collection procedures, policies and rates to provide consistent, cost effective services

Continue to monitor the agreement with the Town of Grand Chute to use the yard waste sites

Continue to monitor the policy for disposal of solid waste at the yard waste site

Continue to develop relationships with outside services to dispose of brush and yard materials

Continue to monitor the customer service log and respond timely to customer needs

Continue participation in compost pilot project with Outagamie County, the Wastewater treatment plant and the Public Works Department. This pilot program is seeking a long term, cost effective and environmentally sound alternative for management of organic waste materials. In 2017, DPW provided an estimated 5,000 cubic yards of mixed yard waste and leaves from our fall collection for the project. A more detailed description of the project is included on the prior page.

GPS units will be added to the remaining sanitation trucks in 2018. These units have the ability for the driver to push a button while driving to be able to identify when a garbage can is not out, when overflow refuse is at the curb, when a garbage can needs maintenance, or to note a pothole that needs attention. These units will have preprogrammed buttons so drivers will no longer have to look for an address and stop to log it or to call it in, making them more efficient.

Continue to review feedback from customer survey for possible future policy changes

Continue to advertise spring yard waste collection dates in April to allow this program to be more "weather dependent" and better serve our customers

Prepare the Stormwater Pollution Prevention Plan for the old landfill site as required by the Wisconsin Department of Natural Resources' Phase 2 Stormwater Permit

DEPARTMENT BUDGET SUMMARY

Programs		Actual		Budget			% Change *
		2015	2016	Adopted 2017	Amended 2017	2018	
Unit	Title						
Program Revenues		\$ 1,419,262	\$ 1,465,076	\$ 1,287,260	\$ 1,287,260	\$ 1,145,560	-11.01%
Program Expenses							
2210	Administration	377,852	302,515	293,552	294,000	310,541	5.79%
2221	Recycling	128,245	139,531	151,825	151,825	169,214	11.45%
2223	Solid Waste	2,629,183	2,759,743	2,803,103	2,806,308	2,872,130	2.46%
2230	Landfill Maint.	78,990	99,541	98,342	98,342	104,773	6.54%
TOTAL		\$ 3,214,270	\$ 3,301,330	\$ 3,346,822	\$ 3,350,475	\$ 3,456,658	3.28%
Expenses Comprised Of:							
Personnel		1,226,131	1,250,920	1,265,409	1,269,062	1,325,408	4.74%
Administrative Expense		154,017	65,095	68,844	68,844	74,639	8.42%
Supplies & Materials		94,376	94,087	99,610	99,610	102,550	2.95%
Purchased Services		945,242	1,000,197	1,007,057	1,007,057	1,028,868	2.17%
Utilities		57,413	57,130	64,158	64,158	64,158	0.00%
Repair & Maintenance		737,091	833,901	841,744	841,744	861,035	2.29%
Capital Expenditures		-	-	-	-	-	N/A
Full Time Equivalent Staff:							
Personnel allocated to programs		17.49	17.49	17.49	17.49	17.51	

**CITY OF APPLETON 2018 BUDGET
SPECIAL REVENUE FUNDS**

Sanitation - Administration

Business Unit 2210

PROGRAM MISSION

To provide administrative and planning support to insure safe, consistent, and cost effective sanitation services for our customers.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies # 1: "Prompt delivery of excellent services", # 2: "Encourage active community participation and involvement", # 3: "Recognize and grow everyone's talents", # 4: "Continually assess trends affecting the community and proactively respond", # 6: "Create opportunities and learn from successes and failures", and # 7: "Communicate our success through stories and testimonials".

Objectives:

- Continue to review and evaluate the current collection procedures, policies and rates to provide consistent, cost effective services
- Continue to monitor the agreement with the Town of Grand Chute for use of the yard waste sites
- Continue to monitor the policy for disposal of solid waste at the yard waste site
- Continue to develop relationships with outside services to dispose of brush and yard materials
- Continue to monitor the customer service log and respond timely to customer needs
- Continue to make customer contacts by delivering educational information to residents who put overflow curbside on non-overflow collection weeks
- Continue to advertise spring yard waste collection dates in April to allow this program to be more "weather dependent" and better serve our customers

Major changes in Revenue, Expenditures, or Programs:

No major changes.

PERFORMANCE INDICATORS

	<u>Actual 2015</u>	<u>Actual 2016</u>	<u>Target 2017</u>	<u>Projected 2017</u>	<u>Target 2018</u>
Client Benefits/Impacts					
Public Information					
# of information announcements / brochures	21	20	16	21	21
Strategic Outcomes					
Consistency of information					
# of policies reviewed	1	1	1	1	1
Quality of service					
# of contacts received	2,499	2,089	2,400	2,400	2,400
Work Process Outputs					
Changes in customer service					
# of policies revised	1	1	1	1	1

**CITY OF APPLETON 2018 BUDGET
SPECIAL REVENUE FUNDS**

Sanitation - Administration

Business Unit 2210

PROGRAM BUDGET SUMMARY

Description	Actual		Budget		
	2015	2016	Adopted 2017	Amended 2017	2018
Revenues					
4110 Property Taxes	\$ 2,044,968	\$ 2,044,968	\$ 2,044,968	\$ 2,044,968	\$ 2,044,968
4705 General Interest	167	181	-	-	-
4710 Interest on Investments	5,863	(2,066)	20,000	20,000	20,000
4801 Charges for Serv.- Nontax	819,156	821,560	825,680	825,680	825,680
5005 Sale of City Property - Tax	1,092	430	1,000	1,000	1,000
5010 Misc Revenue - Nontax	-	25	-	-	-
5016 Lease Revenue	400	400	400	400	400
5030 Damage to City Property	-	34,677	-	-	-
5071 Customer Penalty	6,650	6,583	7,000	7,000	7,000
Total Revenue	\$ 2,878,296	\$ 2,906,758	\$ 2,899,048	\$ 2,899,048	\$ 2,899,048
Expenses					
6101 Regular Salaries	\$ 90,892	\$ 86,873	\$ 88,760	\$ 89,150	\$ 89,946
6104 Call Time	269	700	450	450	450
6105 Overtime	345	1,851	500	500	500
6108 Part-Time	47	24	-	-	-
6150 Fringes	30,920	38,014	33,112	33,170	35,175
6201 Training\Conferences	135	-	800	800	500
6301 Office Supplies	629	1,070	1,405	1,405	1,405
6303 Memberships & Licenses	165	190	190	190	195
6304 Postage\Freight	20,880	18,249	20,300	20,300	20,300
6305 Awards & Recognition	554	929	945	945	945
6320 Printing & Reproduction	4,410	3,479	4,200	4,200	4,200
6321 Clothing	763	695	775	775	750
6323 Safety Supplies	356	663	700	700	700
6324 Medical\Lab Supplies	115	101	100	100	110
6327 Miscellaneous Equipment	-	86	-	-	-
6403 Bank Services	5,620	5,053	5,700	5,700	5,400
6412 Advertising/Publication	-	548	100	100	700
6413 Utilities	49,031	49,339	54,898	54,898	54,898
6420 Facilities Charges	22,276	22,932	22,472	22,472	23,232
6424 Software support	3,132	3,981	3,000	3,000	3,900
6425 CEA Equip. Rental	25,296	31,915	20,100	20,100	26,100
6430 Health Services	19	20	50	50	50
6501 Insurance	30,583	33,240	33,240	33,240	39,680
6599 Other Contracts/Obligations	1,462	2,282	905	905	905
6623 Uncollectible Accounts	348	281	850	850	500
7914 Transfer Out - Capital Projects	89,605	-	-	-	-
Total Expense	\$ 377,852	\$ 302,515	\$ 293,552	\$ 294,000	\$ 310,541

DETAILED SUMMARY OF 2018 PROPOSED EXPENDITURES > \$15,000

Postage/Freight

City service invoice postage allocation	\$ 10,000
City service invoice folding/inserting	10,000
Other shipping	300
	\$ 20,300

**CITY OF APPLETON 2018 BUDGET
SPECIAL REVENUE FUNDS**

Sanitation - Recycling

Business Unit 2221

PROGRAM MISSION

Implement and maintain a cost effective residential recycling program to reduce the amount of solid waste entering the landfill

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies # 1: "Prompt delivery of excellent services", # 2: "Encourage active community participation and involvement", # 4: "Continually assess trends affecting the community and proactively respond", # 6: "Create opportunities and learn from successes and failures", and # 7: "Communicate our success through stories and testimonials".

Objectives:

Continue to work with Outagamie County to educate and update the citizens on proper recycling practices
Continue to seek out interested parties to haul yard materials from City sites eliminating the need for City crews to haul materials long distances.
Continue to grind brush for the Park and Recreation Department to use as wood chips in the parks.

Major changes in Revenue, Expenditures, or Programs:

The decrease in revenue is due to the termination of the \$3.00/cart quarterly recycling cart fee in the second quarter of 2017.

Recycling tons are expected to increase but diversion rate percentage may decline slightly due to projected increase in solid waste refuse tons. The increase in refuse tons may be a result of the improving economy and more waste being generated.

Yard site hours open is estimated to be slightly lower in 2018 as a result of the calendar and being open 2 less days.

PERFORMANCE INDICATORS

	<u>Actual 2015</u>	<u>Actual 2016</u>	<u>Target 2017</u>	<u>Projected 2017</u>	<u>Target 2018</u>
Client Benefits/Impacts					
Convenient access to drop-off centers					
# of hours/year yard waste sites are open	3,064	3,128	3,064	3,064	3,022
Cost effective commercial recycling					
Cost/ton	\$ 125.93	\$ 131.01	\$ 127.00	\$ 132.00	\$ 133.00
Strategic Outcomes					
Sources of additional revenue					
# of commercial recycling customers	360	352	360	355	357
\$ of revenue from chipper rental	\$ 2,875	\$ 1,836	\$ 3,000	\$ 1,000	\$ 1,000
# of violations from Outagamie County Landfill	0	0	0	0	0
Work Process Outputs					
Material diverted from the landfill					
Diversion rate	24.0%	23.9%	26.0%	23.6%	23.4%
Tons of material collected					
Residential - co-mingled	6,174	6,340	6,175	6,400	6,400
Commercial - total	452	452	460	453	455
Hours chipping material	567	753	570	700	700
Yard waste sites:					
Avg # of users per day - weekday (peak)	700	700	700	700	700
Avg # of users per day - weekend (peak)	875	900	900	900	900

**CITY OF APPLETON 2018 BUDGET
SPECIAL REVENUE FUNDS**

Sanitation - Recycling

Business Unit 2221

PROGRAM BUDGET SUMMARY

Description	Actual		Budget		
	2015	2016	Adopted 2017	Amended 2017	2018
Revenues					
4801 Charges for Serv.- Nontax	\$ 351,798	\$ 360,273	\$ 195,000	\$ 195,000	\$ 50,000
4802 Charges for Serv. - Tax	10,868	12,191	10,500	10,500	11,500
4872 Commercial Recycling	111,076	113,245	112,000	112,000	114,000
4908 Misc. Intergov. Charges	-	39	-	-	-
5010 Misc Revenue - Nontax	116	225	-	-	-
5011 Misc Revenue - Tax	175	-	-	-	-
5035 Other Reimbursements	869	218	600	600	600
5071 Customer Penalty	2,117	2,130	1,080	1,080	1,080
Total Revenue	\$ 477,019	\$ 488,321	\$ 319,180	\$ 319,180	\$ 177,180
Expenses					
6101 Regular Salaries	\$ 45,799	\$ 47,958	\$ 66,216	\$ 66,216	\$ 67,199
6104 Call Time	367	466	500	500	500
6105 Overtime	220	459	150	150	250
6108 Part Time	-	19	-	-	-
6150 Fringes	18,249	20,101	17,338	17,338	28,514
6303 Memberships & Licenses	125	125	125	125	125
6308 Landscape Supplies	379	483	400	400	400
6309 Shop Supplies & Tools	1,801	863	1,800	1,800	1,600
6327 Miscellaneous Equipment	12,296	10,594	12,150	12,150	12,150
6328 Signs	54	-	50	50	50
6407 Collection Services	5,512	6,706	6,000	6,000	6,330
6413 Utilities	1,473	1,406	1,600	1,600	1,600
6425 CEA Equip. Rental	41,816	50,179	45,346	45,346	50,346
6623 Uncollectible Accounts	154	172	150	150	150
Total Expense	\$ 128,245	\$ 139,531	\$ 151,825	\$ 151,825	\$ 169,214

DETAILED SUMMARY OF 2018 PROPOSED EXPENDITURES > \$15,000

Miscellaneous Equipment

100 - 90/gal containers @ \$55 ea	\$ 5,500
8 - 450/gal containers @ \$400 ea	3,200
2 - College Ave replacements @ 1,600	3,200
Replacement parts	250
	<u>\$ 12,150</u>

**CITY OF APPLETON 2018 BUDGET
SPECIAL REVENUE FUNDS**

Sanitation - Solid Waste Collection

Business Unit 2223

PROGRAM MISSION

Provide regularly scheduled and special collections of solid waste

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Prompt delivery of excellent services", #2: "Encourage active community participation and involvement", #4: "Continually assess trends affecting the community and proactively respond", #6: "Create opportunities and learn from successes and failures", and #7: "Communicate our success through stories and testimonials".

Objectives:

- Continue to evaluate the automated collection routes for efficiencies
- Continue to assess the needs of the community and provide great customer service
- Continue to monitor the bi-weekly collection of large item (bulky) overflow
- Continue to monitor the impact of the curbside recycling program

Major changes in Revenue, Expenditures, or Programs:

- An estimated \$21,000 is being budgeted for hauling brush to the WWTP compost site.
- A slight decrease is being seen in the amount of grass clippings being brought to the yardwaste sites.
- An increase in refuse tonnage of 500 tons is budgeted due to the economic recovery.

PERFORMANCE INDICATORS

	Actual 2015	Actual 2016	Target 2017	Projected 2017	Target 2018
Client Benefits/Impacts					
Service area					
# of automated stops/day	5,136	5,145	5,140	5,147	5,150
Additional services provided					
# special collections (annual)					
Storm	0	0	0	1	0
Move outs	43	52	45	50	50
Bulky overflow collection	26	26	26	26	26
Strategic Outcomes					
Additional revenue sources					
Cost effective service provided					
Cost/ton of overflow collections	\$ 148.91	\$ 153.19	\$ 155.00	\$ 155.00	\$ 155.00
Cost/ton of residential automated pickup	\$ 86.82	\$ 87.57	\$ 90.00	\$ 88.50	\$ 91.00
Work Process Outputs					
City cleanliness and public health benefits					
# of tons of refuse collected	19,934	20,209	20,500	20,750	21,000

**CITY OF APPLETON 2018 BUDGET
SPECIAL REVENUE FUNDS**

Sanitation - Solid Waste Collection

Business Unit 2223

PROGRAM BUDGET SUMMARY

Description	Actual		Budget		
	2015	2016	Adopted 2017	Amended 2017	2018
Revenues					
4801 Charges for Service	\$ 8,636	\$ 20,878	\$ 18,700	\$ 18,700	\$ 21,000
4908 Misc. Intergov. Charges	127	88	100	100	100
5055 Appliance Tags	20,725	22,120	20,000	20,000	20,000
5056 Tire Tags	1,265	1,240	1,200	1,200	1,200
5057 Grass Clipping	25,750	22,356	24,000	24,000	22,000
5058 Overflow	52,412	48,283	50,000	50,000	50,000
Total Revenue	\$ 108,915	\$ 114,965	\$ 114,000	\$ 114,000	\$ 114,300
Expenses					
6101 Regular Salaries	\$ 719,372	\$ 708,114	\$ 723,702	\$ 726,492	\$ 734,778
6104 Call Time	4,110	3,861	4,500	4,500	4,250
6105 Overtime	13,248	16,633	12,500	12,500	12,500
6108 Part-Time	1,311	4,480	5,940	5,940	6,060
6150 Fringes	296,175	313,674	306,126	306,541	337,319
6306 Shop Supplies & Tools	297	284	400	400	400
6311 Paint & Supplies	73	17	250	250	250
6322 Gas Purchases	385	440	1,500	1,500	1,400
6327 Miscellaneous Equipment	73,403	76,382	76,785	76,785	80,040
6407 Collection Services	2,250	1,904	2,400	2,400	2,400
6408 Contractor Fees	966	-	1,500	1,500	1,000
6415 Tipping Fees	878,330	918,765	927,500	927,500	945,000
6418 Equip Repairs & Maint	482	122	-	-	170
6425 CEA Equip. Rental	641,633	716,879	742,976	742,976	748,039
6429 Interfund Allocations	(2,876)	(1,836)	(3,000)	(3,000)	(1,500)
6503 Rent	24	24	24	24	24
Total Expense	\$ 2,629,183	\$ 2,759,743	\$ 2,803,103	\$ 2,806,308	\$ 2,872,130

DETAILED SUMMARY OF 2018 PROPOSED EXPENDITURES > \$15,000

Miscellaneous Equipment

Replacement automated containers	\$ 70,250
Rolloff trailer	5,000
(3) GPS units	1,990
(2) Replacement College Ave decorative carts	2,800
	<u>\$ 80,040</u>

Tipping Fees

Residential/curbside pickup	\$ 943,000
Rubbish disposal	2,000
	<u>\$ 945,000</u>

**CITY OF APPLETON 2018 BUDGET
SPECIAL REVENUE FUNDS**

Sanitation - Landfill Maintenance

Business Unit 2230

PROGRAM MISSION

Maintain and monitor the condition of this site to insure compliance with Department of Natural Resources requirements

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies # 1: "Prompt delivery of excellent services", # 2: "Encourage active community participation and involvement", and # 7: "Communicate our success through stories and testimonials".

Objectives:

Perform routine inspections of the landfill site to monitor the overall condition and provide the necessary maintenance to prevent site deterioration

Comply with mandated Department of Natural Resources regulations

Work with Valley Aero Modelers (VAM) to make the site usable for their club and community events

Major changes in Revenue, Expenditures, or Programs:

The 2018 budget includes funds for the replacing the landfill gas blower, which is needed approximately every 3 years.

Facilities will continue to keep certain areas mowed and do minor maintenance at the Mackville site.

PERFORMANCE INDICATORS

	<u>Actual 2015</u>	<u>Actual 2016</u>	<u>Target 2017</u>	<u>Projected 2017</u>	<u>Target 2018</u>
Client Benefits/Impacts					
Safety of the surrounding environment					
# of private wells showing impact from landfill	0	0	0	0	0
Strategic Outcomes					
Preventive maintenance					
# of DNR non-compliance notices received	0	0	0	0	0
# of maintenance projects	0	0	1	1	1
Work Process Outputs					
Regulatory compliance					
Reporting to the DNR	2	1	2	2	2
Corrective actions generated from quarterly inspections	2	3	2	2	2

**CITY OF APPLETON 2018 BUDGET
SPECIAL REVENUE FUNDS**

Sanitation - Landfill Maintenance

Business Unit 2230

PROGRAM BUDGET SUMMARY

Description	Actual		Budget		
	2015	2016	Adopted 2017	Amended 2017	2018
Expenses					
6101 Regular Salaries	\$ 3,520	\$ 5,427	\$ 4,166	\$ 4,166	\$ 5,833
6105 Overtime	-	130	-	-	-
6108 Part-Time	14	37	-	-	-
6150 Fringes	1,270	2,099	1,449	1,449	2,134
6325 Construction Materials	45	-	500	500	500
6404 Consulting Services	53,207	66,003	65,142	65,142	67,823
6413 Utilities	6,910	6,384	7,660	7,660	7,660
6420 Facilities charges	-	3,361	-	-	3,405
6425 CEA Equip. Rental	917	3,253	1,450	1,450	4,243
6454 Grounds Repair & Maint.	1,540	1,280	6,400	6,400	1,600
6501 Insurance	10,815	10,815	10,815	10,815	10,815
6599 Other Contracts/Obligations	752	752	760	760	760
Total Expense	<u>\$ 78,990</u>	<u>\$ 99,541</u>	<u>\$ 98,342</u>	<u>\$ 98,342</u>	<u>\$ 104,773</u>

DETAILED SUMMARY OF 2018 PROPOSED EXPENDITURES > \$15,000

Consulting Services

Consultant to perform sampling and reporting (sediment, gas and water)	\$ 56,323
Replace monitoring well	6,000
Replace landfill gas blower	5,500
	<u>\$ 67,823</u>

Insurance

Risk management - 4th yr. amortization of a 5 year policy	\$ 10,815
	<u>\$ 10,815</u>

Description	2015 Actual	2016 Actual	2017 YTD Actual	2017 Adopted Budget	2017 Amended Budget	2018 Requested Budget	2018 Adopted Budget
REVENUES							
Interest Income	6,030	1,885-	15,039	20,000	20,000	20,000	20,000
Charges for Services	1,301,534	1,328,146	869,903	1,161,880	1,161,880	1,022,180	1,022,180
Intergov. Charges for Service	127	127	127	100	100	100	100
Other Revenues	111,571	138,688	73,864	105,280	105,280	103,280	103,280
TOTAL REVENUES	1,419,262	1,465,076	958,933	1,287,260	1,287,260	1,145,560	1,145,560
EXPENSES BY LINE ITEM							
Regular Salaries	13,895	14,431	12,290	16,396	19,576	16,536	16,536
Labor Pool Allocations	715,154	721,734	523,529	854,398	854,398	869,160	869,160
Call Time	4,746	5,027	2,895	5,450	5,450	5,200	5,200
Overtime	13,814	19,073	9,230	13,150	13,150	13,250	13,250
Part-Time	1,372	4,561	5,110	5,940	5,940	6,060	6,060
Other Compensation	5,569	4,597	3,880	11,500	11,500	11,500	11,500
Shift Differential	473	501	323	550	550	560	560
Sick Pay	14,267	10,869	8,230	0	0	0	0
Vacation Pay	110,226	96,240	55,864	0	0	0	0
Fringes	346,615	373,887	264,245	358,025	358,498	403,142	403,142
Salaries & Fringe Benefits	1,226,131	1,250,920	885,596	1,265,409	1,269,062	1,325,408	1,325,408
Training & Conferences	135	0	249	800	800	500	500
Office Supplies	629	1,070	420	1,405	1,405	1,405	1,405
Memberships & Licenses	290	315	320	315	315	320	320
Postage & Freight	20,880	18,249	11,409	20,300	20,300	20,300	20,300
Awards & Recognition	554	929	112	945	945	945	945
Insurance	41,398	44,055	40,498	44,055	44,055	50,495	50,495
Rent	24	24	24	24	24	24	24
Uncollectible Accounts	502	453	182	1,000	1,000	650	650
Trans Out - Capital Projects	89,605	0	0	0	0	0	0
Administrative Expense	154,017	65,095	53,214	68,844	68,844	74,639	74,639
Landscape Supplies	379	483	391	400	400	400	400
Shop Supplies & Tools	2,098	1,147	2,148	2,200	2,200	2,000	2,000
Paint & Supplies	73	16	58	250	250	250	250
Printing & Reproduction	4,410	3,479	2,359	4,200	4,200	4,200	4,200
Clothing	763	695	532	775	775	750	750
Gas Purchases	385	440	0	1,500	1,500	1,400	1,400
Safety Supplies	356	663	559	700	700	700	700
Medical & Lab Supplies	114	101	81	100	100	110	110
Construction Materials	45	0	180	500	500	500	500
Miscellaneous Equipment	85,699	87,063	3,955	88,935	88,935	92,190	92,190
Signs	54	0	28	50	50	50	50
Supplies & Materials	94,376	94,087	10,291	99,610	99,610	102,550	102,550
Bank Services	5,620	5,053	2,686	5,700	5,700	5,400	5,400
Consulting Services	53,207	66,003	44,311	65,142	65,142	126,823	67,823
Collection Services	7,762	8,610	4,829	8,400	8,400	8,730	8,730
Contractor Fees	966	0	0	1,500	1,500	1,000	1,000
Advertising	0	548	1,205	100	100	700	700
Tipping Fees	878,330	918,765	517,739	927,500	927,500	945,000	945,000
Interfund Allocations	2,876-	1,836-	0	3,000-	3,000-	1,500-	1,500-
Health Services	19	20	0	50	50	50	50
Other Contracts/Obligations	2,214	3,034	0	1,665	1,665	1,665	1,665
Purchased Services	945,242	1,000,197	570,770	1,007,057	1,007,057	1,087,868	1,028,868
Electric	23,522	23,718	17,746	26,401	26,401	26,401	26,401
Gas	6,004	4,972	3,408	8,719	8,719	8,719	8,719
Water	4,076	4,511	3,166	4,486	4,486	4,486	4,486
Waste Disposal/Collection	1,758	1,970	1,366	1,984	1,984	1,984	1,984
Stormwater	19,968	19,894	14,241	20,180	20,180	20,180	20,180
Telephone	959	1,190	901	1,164	1,164	1,164	1,164
Cellular Telephone	1,126	875	497	1,224	1,224	1,224	1,224
Utilities	57,413	57,130	41,325	64,158	64,158	64,158	64,158

Description	2015 Actual	2016 Actual	2017 YTD Actual	2017 Adopted Budget	2017 Amended Budget	2018 Requested Budget	2018 Adopted Budget
Equipment Repair & Maintenan	482	121	170	0	0	170	170
Facilities Charges	22,276	26,293	13,887	22,472	22,472	26,637	26,637
Software Support	3,132	3,981	3,578	3,000	3,000	3,900	3,900
CEA Equipment Rental	709,661	802,226	462,761	809,872	809,872	828,728	828,728
Grounds Repair & Maintenance	1,540	1,280	0	6,400	6,400	1,600	1,600
Repair & Maintenance	737,091	833,901	480,396	841,744	841,744	861,035	861,035
Capital Expenditures	0	0	0	0	0	0	0
TOTAL EXPENSES	3,214,270	3,301,330	2,041,592	3,346,822	3,350,475	3,515,658	3,456,658

**CITY OF APPLETON 2018 BUDGET
SANITATION FUND**

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE (Deficit)

Revenues	2015 Actual	2016 Actual	2017 Budget	2017 Projected	2018 Budget
Property Taxes	\$ 2,044,968	\$ 2,044,968	\$ 2,044,968	\$ 2,044,968	\$ 2,044,968
Interest Income	6,030	(1,885)	20,000	15,000	20,000
Charges for Services	1,401,813	1,422,234	1,257,180	1,250,180	1,115,480
Sale of City Property	1,092	430	1,000	500	1,000
Other	10,327	44,297	9,080	9,000	9,080
Total Revenues	3,464,230	3,510,044	3,332,228	3,319,648	3,190,528
Expenses					
Program Costs	3,124,665	3,301,330	3,346,822	3,350,475	3,456,658
Other Financing Sources (Uses)					
Transfer Out - Capital Projects	(89,605)	-	-	-	-
Net Change in Equity	249,960	208,714	(14,594)	(30,827)	(266,130)
Fund Balance - Beginning	1,026,519	1,276,479	1,485,193	1,485,193	1,454,366
Fund Balance - Ending	\$ 1,276,479	\$ 1,485,193	\$ 1,470,599	\$ 1,454,366	\$ 1,188,236

Discussion of changes in fund balances:

In 2000, when the capitalization threshold was raised to \$10,000, \$774,755 was transferred back to Sanitation from CEA for replacement of trash cans designed for pick-up by automated sanitation trucks because those cans no longer met the revised capitalization threshold. The history of the use of the container replacement balance is presented below:

In 2013, the City converted to an automated recycling cart system investing \$1,240,300 for purchase of the new carts. The new carts were to be funded by a \$3/quarter charge to customers, which terminated in 2017 as the carts were paid in full. The history of the collections are presented below:

Refuse Can Replacement

Recycling Cart Funding

<u>Year</u>	<u>Amount</u>	<u>Balance</u>	<u>Revenue</u>	<u>Balance</u>
		774,755		
2000	(16,674)	758,081	-	-
2001	(18,209)	739,872	-	-
2002	(33,778)	706,094	-	-
2003	(25,977)	680,117	-	-
2004	(20,250)	659,867	-	-
2005	(21,650)	638,217	-	-
2006	(32,850)	605,367	-	-
2007	(27,325)	578,042	-	-
2008	(20,000)	558,042	-	-
2009	(13,300)	544,742	-	-
2010	(28,866)	515,876	-	-
2011	(44,042)	471,834	-	-
2012	(35,750)	436,084	-	1,240,300
2013	(57,096)	378,988	196,169	1,044,131
2014	(48,552)	330,436	299,927	744,204
2015	(64,970)	265,466	301,128	443,076
2016	(72,068)	193,398	300,000	143,076
2017 Projected	(72,390)	121,008	143,076	-
2018 Budget	(70,250)	50,758	-	-