



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final Common Council

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Wednesday, July 17, 2024

7:00 PM

Council Chambers

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A. CALL TO ORDER

*The meeting was called to order by Mayor Woodford at 7:00 p.m.*

B. INVOCATION

*A moment of silent reflection was held.*

C. PLEDGE OF ALLEGIANCE TO THE FLAG

D. ROLL CALL OF ALDERPERSONS

**Present:** 14 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Martyn Smith, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Patrick Hayden, Alderperson Alex Schultz, Alderperson Kristin Alfheim, Alderperson Nate Wolff, Alderperson Sheri Hartzheim, Alderperson Christopher Croatt, Alderperson Chad Doran and Mayor Jake Woodford

**Excused:** 2 - Alderperson Patti Heffernan and Alderperson Vaya Jones

E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS

*All Departments were represented.*

F. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES

[24-0867](#)

Common Council Meeting Minutes of June 19, 2024

**Attachments:** [CC Minutes 6-19-24.pdf](#)

**Alderperson Hartzheim moved, seconded by Alderperson Meltzer, that the Minutes be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 13 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Martyn Smith, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Patrick Hayden, Alderperson Alex Schultz, Alderperson Kristin Alfheim, Alderperson Nate Wolff, Alderperson Sheri Hartzheim, Alderperson Christopher Croatt and Alderperson Chad Doran

**Excused:** 2 - Alderperson Patti Heffernan and Alderperson Vaya Jones

**Abstained:** 1 - Mayor Jake Woodford

G. BUSINESS PRESENTED BY THE MAYOR

[24-0924](#) Flag Day Parade Award Winners

*The Flag Day Awards were presented by Parade Committee Chairman Corey Otis and member Karl Kaufman.*

[24-0925](#) Proclamations  
- Make Music Day  
- Childrens Week  
- Glioblastoma Awareness Day  
- Parks & Recreation Month

**Attachments:** [Make Music Day 2024.pdf](#)  
[Childrens Week Proclamation 2024.pdf](#)  
[Glioblastoma Awareness Day Proclamation 2024.pdf](#)  
[Parks and Recreation Month Proclamation 2024.pdf](#)

H. PUBLIC PARTICIPATION

*The following spoke on Item 24-0834 Non-renewal of alcohol license for Corner Pub:  
Kim Williams, 1123 N Mason St.  
Crystal Williams, 1389 W Hiawatha Dr. Grand Chute*

I. PUBLIC HEARINGS

[24-0784](#) Public Hearing for Rezoning #5-24 1313 E. Amelia Street and 1319 N. Owaissa Street from R-1B Single Family District to R-1C Central City Residential District

**Attachments:** [RZ #5-24 Notice of Public Hearing.pdf](#)

*The Public Hearing was held. No one spoke during the hearing.*

J. SPECIAL RESOLUTIONS

K. ESTABLISH ORDER OF THE DAY

[24-0834](#)

Non-Renewal of the Class "B" Fermented Malt Beverage & "Class B" Liquor License for Corner Pub, 1123 N Mason Street. Kim Williams, Agent.

**Attachments:** [Corner Pub Alcohol Lic Non-Renewal MEMO - Atty.pdf](#)  
[2024 Corner Pub Non-Renewal Hearing Notice.pdf](#)  
[2023 Non-Use of License Letter- Corner Pub.pdf](#)  
[CORNER PUB 2023 Inspection Report.pdf](#)  
[CORNER PUB 2024 Inspection Report.pdf](#)  
[Corner Pub 2024.2025 Renewal.pdf](#)  
[Kim Williams-inspection letter.pdf](#)  
[Inspections S&L Memo- Corner Pub 7-9-2024.pdf](#)  
[7-10-24 - Corner Pub- Report of S&L to Common Council.pdf](#)  
[Council Follow-up Memo CornerPub 7-15-24.pdf](#)

**This item was referred back to the Safety and Licensing Committee by Alderperson Wolff**

[24-0766](#)

Resolution #7-R-24 To Rescind the No Mow May Ordinance Language

**Attachments:** [#7-R-24 Rescind No Mow May.pdf](#)  
[WeedComplaintData MSC Memo06062024.pdf](#)  
[No Mow May Resolution Resident Handout.pdf](#)  
[No Mow May Resolution Substitute AS AMENDED.pdf](#)  
[AMENDED-Council 7-17-24 #7-R-24 Rescind No Mow May.pdf](#)

**Alderperson Fenton moved, seconded by Alderperson Schultz, that the Resolution be amended in the Be It Further Resolved section of the amended Resolution at Committee to replace "both residential and commercial lawns" with "developed lots". Roll Call. Motion carried by the following vote:**

**Aye:** 13 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Martyn Smith, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Patrick Hayden, Alderperson Alex Schultz, Alderperson Kristin Alfheim, Alderperson Nate Wolff, Alderperson Sheri Hartzheim, Alderperson Christopher Croatt and Alderperson Chad Doran

**Excused:** 2 - Alderperson Patti Heffernan and Alderperson Vaya Jones

**Abstained:** 1 - Mayor Jake Woodford

Aldersperson Hartzheim moved, seconded by Aldersperson Wolff, that the Resolution be amended by substitution (Therefore Be It Resolved section) to replace it to read: Therefore Be It Resolved that, based on the evolving evidence regarding best practices for a balanced approach to pollinator support and turf maintenance, the Common Council of the City of Appleton hereby takes formal action to remove the language in the current code, rescinding the No Mow May program. This includes working with the City Attorney's Office to repeal Ordinance 26-22 adopted on April 6, 2022, and restore Section 12-58 to its form prior to that date in order to enforce the city's long grass ordinance during the entire growing season, including the month of May; and

Be It Further Resolved, that the Common Council of the City of Appleton directs city staff to replicate the Slow Mow Summer program information as promoted by the Thousand Islands Environmental Center in Kaukauna, WI, making it compatible with City of Appleton branding. This includes but is not limited to the following actions:

- 1) the permanent posting of Slow Mow Summer graphics and information, branded for the City of Appleton, as in the example found online (copy with link attached) on the City of Appleton's website,
- 2) a monthly posting of this information and/or link to this Slow Mow Summer city website page on at least one City of Appleton social media platform at least once per month each May through November, and
- 3) the development and inclusion of a one-page Support Pollinators document as in the example found online (copy with link attached) in each year of the city's Public Works Guide.

**Roll Call. Motion carried by the following vote:**

**Aye:** 13 - Aldersperson William Siebers, Aldersperson Vered Meltzer, Aldersperson Brad Firkus, Aldersperson Martyn Smith, Aldersperson Katie Van Zeeland, Aldersperson Denise Fenton, Aldersperson Patrick Hayden, Aldersperson Alex Schultz, Aldersperson Kristin Alfheim, Aldersperson Nate Wolff, Aldersperson Sheri Hartzheim, Aldersperson Christopher Croatt and Aldersperson Chad Doran

**Excused:** 2 - Aldersperson Patti Heffernan and Aldersperson Vaya Jones

**Abstained:** 1 - Mayor Jake Woodford

Aldersperson Van Zeeland moved, seconded by Aldersperson Hartzheim, that the Amended Resolution be further amended to remove the words "one-page" from the Be It Further Resolved paragraph, section 3). **Roll Call. Motion carried by the following vote:**

**Aye:** 13 - Aldersperson William Siebers, Aldersperson Vered Meltzer, Aldersperson Brad Firkus, Aldersperson Martyn Smith, Aldersperson Katie Van Zeeland, Aldersperson Denise Fenton, Aldersperson Patrick Hayden, Aldersperson Alex Schultz, Aldersperson Kristin Alfheim, Aldersperson Nate Wolff, Aldersperson Sheri Hartzheim, Aldersperson Christopher Croatt and Aldersperson Chad Doran

**Excused:** 2 - Aldersperson Patti Heffernan and Aldersperson Vaya Jones

**Abstained:** 1 - Mayor Jake Woodford

Aldersperson Fenton moved, seconded by Aldersperson Schultz, that the Resolution be approved as amended. **Roll Call. Motion carried by the following vote:**

**Aye:** 13 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Martyn Smith, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Patrick Hayden, Alderperson Alex Schultz, Alderperson Kristin Alfheim, Alderperson Nate Wolff, Alderperson Sheri Hartzheim, Alderperson Christopher Croatt and Alderperson Chad Doran

**Excused:** 2 - Alderperson Patti Heffernan and Alderperson Vaya Jones

**Abstained:** 1 - Mayor Jake Woodford

[24-0897](#)

Request to Approve Endpoint Switches for \$256,000.

**Attachments:** [Request to Approve Endpoint Switches for \\$256,000.pdf](#)  
[Endpoint Switches Sole source.pdf](#)

**Alderperson Hartzheim moved, seconded by Alderperson Van Zeeland, that the Endpoint switches item be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 12 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Martyn Smith, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Patrick Hayden, Alderperson Alex Schultz, Alderperson Kristin Alfheim, Alderperson Nate Wolff, Alderperson Sheri Hartzheim and Alderperson Chad Doran

**Excused:** 2 - Alderperson Patti Heffernan and Alderperson Vaya Jones

**Abstained:** 2 - Alderperson Christopher Croatt and Mayor Jake Woodford

L. COMMITTEE REPORTS

**Balance of the action items on the agenda.**

**Alderperson Hartzheim moved, Alderperson Wolff seconded, to approve the balance of the agenda. The motion carried by the following vote:**

**Aye:** 13 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Martyn Smith, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Patrick Hayden, Alderperson Alex Schultz, Alderperson Kristin Alfheim, Alderperson Nate Wolff, Alderperson Sheri Hartzheim, Alderperson Christopher Croatt and Alderperson Chad Doran

**Excused:** 2 - Alderperson Patti Heffernan and Alderperson Vaya Jones

**Abstained:** 1 - Mayor Jake Woodford

1. MINUTES OF THE MUNICIPAL SERVICES COMMITTEE

[24-0754](#)

Approve the request from Lil Taco for a street occupancy permit to place tables and chairs at 106 S. State Street.

**Attachments:** [4 Lil Taco Tables & Chairs Permit.pdf](#)  
[24-0754 Lil Taco Occupancy Permit App - Comments for 06-24-24 MSC Mtg Minutes.pdf](#)

**This Report Action Item was approved.**

[24-0838](#)

Approve the request from Rise Apartments, LLC for a permanent street occupancy permit at 113 W. Harris Street for two door swing areas and two associated concrete stoops to extend into the Harris Street right-of-way a maximum of 4 feet.

**Attachments:** [Rise Apartments LLC - Permanent Occupancy Permit App MSC 06-24-2024.pdf](#)

**This Report Action Item was approved.**

[24-0839](#)

Approve the request to extend street occupancy permit 24-027-T from The Boldt Company for a street occupancy permit for the Fox Commons City Center Plaza project along College Avenue from City Center East to the entrance of City Center West for a period ending on August 15, 2024.

**Attachments:** [Boldt College Ave Occupancy Permit Extension MSC final 06-24-2024 .pdf](#)

**This Report Action Item was approved.**

## 2. MINUTES OF THE SAFETY AND LICENSING COMMITTEE

[24-0879](#)

Police Department Sole Source Memo for TimeClock Plus LLC Contract.

**Attachments:** [Aladtec Sole Source - SL 2024.pdf](#)  
[Q032584 - Appleton Police Department\\_preview \(1\) \(1\).pdf](#)

**This Report Action Item was approved.**

[24-0835](#)

Hop Yard Ale Works Full-Service Retail Outlet Permit for Flicks & Sips on 8/16/2024 in Jones Park.

**Attachments:** [Ab-105 Flicks Sips\\_Redacted.pdf](#)

**This Report Action Item was approved.**

[24-0808](#)

Mobile Home Park License Renewal Application for Fox Valley Estates, located at 106 Primrose Lane, contingent on approval from the Inspections and Finance departments.

**Attachments:** [Fox Valley Estates- Mobile Home Park Renewal.pdf](#)

**This Report Action Item was approved.**

[24-0821](#)

"Class C" Wine License application for Bowinator LLC d/b/a Ukiyo, Corbin Schiedermyer, Agent, located at 207 W. College Ave., contingent upon approval from the Inspections and Public Works departments.

**Attachments:** [Bowinator LLC Ukiyo Class C App Redacted.pdf](#)

**This Report Action Item was approved.**

[24-0822](#)

Class "B" Beer & Reserve "Class B" Liquor License application for Mondo Wine LLC d/b/a Mondo on the River, David Oliver, Agent, located at 425 W. Water St, Ste 100, contingent upon approval from Health and Inspections departments.

**Attachments:** [Mondo Wine LLC Class B Beer.Reserve Class B Liquor 2024 Redacted.pdf](#)

**This Report Action Item was approved.**

[24-0825](#)

Class "A" Beer and "Class A" Liquor License application for Walgreen Co. d/b/a Walgreens #12693, Andrew Krueger, Agent, located at 729 W. Northland Ave.

**Attachments:** [Walgreens 12693 Redacted.pdf](#)

**This Report Action Item was approved.**

[24-0826](#)

Class "A" Beer and "Class A" Liquor License application for Walgreen Co. d/b/a Walgreens #07323, Garrette Kersten, Agent, located at 3330 E. Calumet St.

**Attachments:** [Walgreens 12693 Redacted.pdf](#)

**This Report Action Item was approved.**

[24-0827](#)

Class "A" Beer and "Class A" Liquor License application for Walgreen Co. d/b/a Walgreens #12019, Amber Janssen, Agent, located at 2803 N. Meade St.

**Attachments:** [Walgreens 12019 Redacted.pdf](#)

**This Report Action Item was approved.**

[24-0828](#)

Class "A" Beer and "Class A" Liquor License application for Walgreen Co. d/b/a Walgreens #02921, Stephanie Schroeder, Agent, located at 1901 S. Oneida St.

**Attachments:** [Walgreens 2921 Redacted.pdf](#)

**This Report Action Item was approved.**

[24-0829](#)

Class "B" Beer and Reserve "Class B" Liquor License application for Dairyland Brewing Co LLC d/b/a Dairyland Brew Pub, Dorri Schmidt, Agent, located at 1216 E. Wisconsin Ave, contingent upon approval from the Finance department.

**Attachments:** [Dairyland Brew Pub Redacted.pdf](#)

**This Report Action Item was approved.**

[24-0830](#)

Cigarette, Tobacco, and Electronic Vaping Device License application for 1619 College Ave LLC d/b/a Nanglo Momos And Curry, Sandip Bhandari, Agent, located at 1619 W. College Ave.

**Attachments:** [Nanglo Momos & Curry Tobacco Redacted.pdf](#)

**This Report Action Item was approved.**

[24-0831](#)

Cigarette, Tobacco, and Electronic Vaping Device License application for Richmond Smokeys Tobacco Inc, Hussein Alobaidi, Agent, located at 2828 N. Richmond St Unit 2.

**Attachments:** [Richmond Smokeys Tobacco Inc Redacted.pdf](#)

**This Report Action Item was approved.**

[24-0832](#)

2024-2025 Late Late Alcohol License Renewal applications, contingent upon approval from all departments by 12:00 p.m. on June 28, 2024.

**Attachments:** [Late 2024-25 Alcohol License Renewals S&L.pdf](#)

**This Report Action Item was approved.**



[24-0833](#)

2024-2025 Late Cigarette, Tobacco, and Vaping Device License renewal applications.

**Attachments:** [2024-2025 Late C.T.V Renewals 3rd Round.pdf](#)

**This Report Action Item was approved.**

[24-0840](#)

Class "A" Beer and "Class A" Liquor License application for Walgreen Co. d/b/a Walgreens #05102, Sarah Loeck, Agent, located at 700 W. College Ave.

**Attachments:** [Walgreens 5102 Redacted.pdf](#)

**This Report Action Item was approved.**

[24-0855](#)

Cigarette, Tobacco, and Electronic Vaping Device License renewal application for D8D by 4H4 LLC d/b/a The Dispensary, William Nething, Agent, located at 3020 E. College Ave Ste N.

**Attachments:** [Dispensary Tobacco App Redacted.pdf](#)

**This Report Action Item was approved.**

[24-0857](#)

Class "B" Beer & Reserve "Class B" Liquor License application for 1619 College Ave LLC d/b/a Nanglo Momos And Curry, Sandip Bhandari, Agent, located at 1619 W. College Ave, contingent upon approval from the Health and Inspections departments.

**Attachments:** [Nanglo Momos & Curry Class B Beer.Reserve Class B Liquor App Redacted.pdf](#)

**This Report Action Item was approved.**

[24-0858](#)

Salvage Dealer Renewal application for Golper Supply Co Inc, David Golper, Applicant, located at 1810 W. Edgewood Dr, contingent upon approval from the Inspections department.

**Attachments:** [Golper Supply Co Inc 2024 Renewal Redacted.pdf](#)

**This Report Action Item was approved.**

[24-0859](#)

Salvage Dealer Renewal application for Mach IV Motors LLC, Kara Tullberg, Applicant, located at 600 E. Hancock St, contingent upon approval from the Inspections department.

**Attachments:** [Mach IV Motors LLC 2024 Renewal Redacted.pdf](#)

**This Report Action Item was approved.**

[24-0860](#)

Class "B" Beer and "Class B" Liquor Temporary Premise Amendment application for Spats Food and Spirits LLC d/b/a Spats Food and Spirits, Nicholas Kapleim, Agent, located at 733 W. College Ave., from August 1-August 4, 2024 for Special Event, contingent upon approval from the Inspections and Finance Departments.

**Attachments:** [Spats Temp Premise Amendment 2024.pdf](#)

**This Report Action Item was approved.**

[24-0861](#)

Class "B" Beer and "Class B" Liquor Temporary Premise Amendment application for TNE Inc d/b/a Emmett's Bar & Grill, Sharon Reader, Agent, located at 139 N. Richmond St., from August 1-August 4, 2024 for Mile of Music Event, contingent upon approval from the Police, Health, Inspections, Public Works, and Finance Departments.

**Attachments:** [Emmetts Premise Amend. 8.1.24.pdf](#)

**This Report Action Item was approved.**

[24-0864](#)

Cigarette, Tobacco, and Vaping Device License renewal application for Family Dollar Stores of Wisconsin, LLC d/b/a Family Dollar #23800, Joshua Nigbor, Agent, located at 808 W. Wisconsin Ave.

**Attachments:** [Family Dollar 23800 Redacted.pdf](#)

**This Report Action Item was approved.**

[24-0865](#)

Cigarette, Tobacco, and Vaping Device License renewal application for Indianhead Oil Co., LLC d/b/a Circle K #2746526, Brad Larson, Agent, located at 1935 E. Calumet St.

**Attachments:** [Circle K Tobacco Redacted.pdf](#)

**This Report Action Item was approved.**

[24-0866](#)

Class "A" Beer & "Class A" Liquor License application for Indianhead Oil Co., LLC d/b/a Circle K #2746526, Brad Larson, Agent, located at 1935 E. Calumet St, contingent upon approval from the Finance Department.

**Attachments:** [Indianhead Oil LLC Class A Beer.Liquor App Redacted.pdf](#)

**This Report Action Item was approved.**

[24-0869](#)

Class "A" Beer & "Class A" Liquor License application for Lindo Michoacan Mexican Restaurant LLC d/b/a Lindo Michoacan, Pedro Juarez, Agent, located at 211 N. Richmond St.

**Attachments:** [Lindo Michoacan Class A Combo App Redacted.pdf](#)

**This Report Action Item was approved.**

[24-0870](#)

Class "B" Beer & Reserve "Class B" Liquor License application for Lindo Michoacan Mexican Restaurant LLC d/b/a Lindo Michoacan, Pedro Juarez, Agent, located at 207 N. Richmond St.

**Attachments:** [Lindo Michoacan Class B Reserve Combo App Redacted.pdf](#)

**This Report Action Item was approved.**

[24-0871](#)

Class "B" Beer and "Class B" Liquor Temporary Premise Amendment application for Wooden Nickel Restaurant & Lounge, Inc d/b/a Wooden Nickel Sports Bar and Grill, Anthony Mueller, Agent, located at 217 E. College Ave., from 11 a.m. to 12 a.m. August 1-August 4, 2024 for Mile of Music, contingent upon approval from all Departments.

**Attachments:** [Wooden Nickel Temp Premise Amend. 8.1.24.pdf](#)

**This Report Action Item was approved.**

[24-0872](#)

Class "B" Beer and "Class B" Liquor Temporary Premise Amendment application for DDCT, Inc d/b/a Jim's Place, Stacy Hoffman, Agent, located at 223 E. College Ave., from 11 a.m. to 12 a.m. August 1-August 4, 2024 for Mile of Music, contingent upon approval from all Departments.

**Attachments:** [Jim's Place Temp Premise Amend. 8.1.24.pdf](#)

**This Report Action Item was approved.**

[24-0874](#)

Pet Store renewal application for Wild Habitats, Brady Bartel, Applicant, located at 1350 W. College Ave, contingent upon approval from all departments.

**Attachments:** [Wild Habitats 2024 Renewal Redacted.pdf](#)

**This Report Action Item was approved.**

[24-0882](#)

Class "B" Beer & Reserve "Class B" Liquor License application for DCMX LLC d/b/a Gingerootz, Mylee Xiong, Agent, located at 2920 N. Ballard Rd Ste A, contingent upon approval from the Finance Department.

**Attachments:** [Gingerootz Class B Combo App Redacted.pdf](#)

**This Report Action Item was approved.**

[24-0891](#)

Class "B" Beer and "Class C" Wine License application for Moon Water Cafe LLC d/b/a Moon Water Cafe, Shannon Boegh, Agent, located at 606 North Lawe St.

**Attachments:** [Moon Water Cafe App Redacted.pdf](#)

**This Report Action Item was approved.**

### 3. MINUTES OF THE CITY PLAN COMMISSION

[24-0738](#)

Request to approve Rezoning #5-24 for the subject parcels located at 1313 East Amelia Street (Tax Id #31-1-1926-00) and 1319 North Owaissa Street (Tax Id #31-1-1927-00), including to the centerline of the adjacent street right-of-way, as shown on the attached maps, from R-1B Single-Family District to R-1C Central City Residential District

**Attachments:** [StaffReport\\_1313Amelia+1319Owaissa\\_Rezoning\\_For06-12-24.pdf](#)

This Report Action Item was approved.

[24-0851](#)

Request to approve the Lumbini Estates Final Plat as shown on the attached maps and subject to the conditions in the attached staff report

**Attachments:** [StaffReport\\_LumbiniEstates\\_FinalPlat\\_For7-10-24.pdf](#)

This Report Action Item was approved.

### 4. MINUTES OF THE PARKS AND RECREATION COMMITTEE

### 5. MINUTES OF THE FINANCE COMMITTEE

[24-0842](#)

Request to approve the 2025 Special Assessment Policy

**Attachments:** [2025 Assessment Policy Finance Memo 06-24-2024.pdf](#)

[2025 Assessment Policy - 7-17-24.pdf](#)

This Report Action Item was approved.

[24-0844](#)

Request to award AWWTP Phase II Belt Filter Press Equipment Upgrades Project Base Bid with Alternate Bid to Staab Construction in the amount of \$4,627,000 with 4.65% contingency of \$215,119 for a project total not to exceed \$4,842,119.

**Attachments:** [Phase 2 BFP Equip Upgrades Project Bid Award\\_Staab.pdf](#)

This Report Action Item was approved.

[24-0845](#)

Request to approve Change Order #8 to Staab Construction contract as part of the AWWTP Phase I Belt Filter Press Equipment Upgrades Project totaling \$66,293 resulting in a decrease in contingency from \$675,538 to \$609,245.

**Attachments:** [Change Order 8\\_Staab.pdf](#)

This Report Action Item was approved.

[24-0887](#)

Request to approve Transportation Project Plat and Relocation Order for the Olde Oneida Street Bridge over South Mill Race Project.

**Attachments:** [49840121\\_TPP\\_6.25.24\\_signed.pdf](#)

**This Report Action Item was approved.**

[24-0889](#)

Request to approve the following 2024 Budget amendment:

**Public Works Capital Project Fund**

Public Safety Camera Program	+ \$110,904
Fund Balance Applied	+ \$110,904

To fund Public Safety Camera project costs.

**Attachments:** [Public Safety Camera Budget Amendment.pdf](#)

**This Report Action Item was approved.**

[24-0898](#)

Request to award the City of Appleton's 2024 Park Pavilions Roof Replacement Project contract to Schulze Exteriors, LLC in the amount of \$45,775 with a 15% contingency of \$7,000 for a project total not to exceed \$52,775.

**Attachments:** [2024 Parks Pavilion Roof Replacement.pdf](#)

**This Report Action Item was approved.**

[24-0900](#)

Request to approve **AUDIT AGREEMENT FOR PAYMENT FOR LANDS OR INTERESTS IN LANDS ACQUIRED FROM PUBLIC UTILITY** needed for the City to be reimbursed by WisDOT for relocating water main in conjunction with the 2025 I-41/Ballard Road interchange reconstruction project.

**Attachments:** [DT1541 CoA WATR 1130-65-76 1130-65-41.pdf](#)

**This Report Action Item was approved.**

## 6. MINUTES OF THE COMMUNITY DEVELOPMENT COMMITTEE

[24-0690](#)

Request to award the contract for updating Appleton's Comprehensive Plan and Sub-Area Plans to SmithGroup in the amount of \$359,000 with a contingency of \$16,000 for a project total not to exceed \$375,000

**Attachments:** [AwardMemo\\_CompPlanUpdate+SubAreaPlanning\\_For7-10-24.pdf](#)  
[RFP\\_CompPlanUpdate\\_SubAreaPlanning\\_Final\\_4-12-24.pdf](#)  
[SmithGroup Proposal\\_CompPlanUpdate+SubAreaPlanning\\_7-2-24.pdf](#)

**This Report Action Item was approved.**

[24-0691](#)

Request to award the contract for the Neighborhood Leadership Academy Program to NeighborWorks Green Bay in the amount of \$76,250 with a contingency of \$3,750 for a project total not to exceed \$80,000

**Attachments:** [AwardMemo\\_NeighborhoodLeadershipAcademy\\_For7-10-24.pdf](#)  
[RFP\\_NeighborhoodLeadershipAcademy\\_4-12-24.pdf](#)  
[NeighborWorksGreenBayProposal\\_NeighborhoodLeadershipAcademy\\_FINAL\\_24.6.24.pdf](#)

This Report Action Item was approved.

[24-0892](#)

Request to approve the First Amendment to the Offer to Purchase from F Street Manager 3, LLC to extend the inspection date and modify the purchase price for the approximately 14 acres located at the southwest corner of E. Vantage Drive and S. Eisenhower Drive in Southpoint Commerce Park Plat No. 3 (Tax Id #31-9-5712-00)

**Attachments:** [OTP Amendment FStreet Memo to CDC 7-10-24.pdf](#)  
[1st Amendment to OTP\\_FStreet.pdf](#)  
[BuyerSignedOTP+Addendum\\_AdjacentExcessLand\\_14Acres\\_FStreet Manager3LLC.pdf](#)  
[FStreet14 acre-Exhibit A.pdf](#)

This Report Action Item was approved.

[24-0935](#)

Request to approve a 60-day extension of the purchase date of July 31, 2024 under the Development Agreement (Phase II) with Merge LLC for a mixed-use development located on the southeast corner of W. Washington Street and N. Appleton Street (Tax Id #31-2-0272-00) in Tax Increment Financing District No. 11

**Attachments:** [Merge Ph II DA Extend Purchase Date Memo to CDC 7-17-24.pdf](#)

This Report Action Item was approved.

7. **MINUTES OF THE UTILITIES COMMITTEE**
8. **MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE**
9. **MINUTES OF THE FOX CITIES TRANSIT COMMISSION**
10. **MINUTES OF THE BOARD OF HEALTH**
- M. **CONSOLIDATED ACTION ITEMS**

N. ITEMS HELD

O. ORDINANCES

[24-0868](#)

Ordinances #96-24, #97-24, and #98-24 (Wheel Tax)

**Attachments:** [Ordinances to Council 7-17-24.pdf](#)

**Aldersperson Fenton moved, seconded by Aldersperson Hartzheim, that the Ordinances be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 13 - Aldersperson William Siebers, Aldersperson Vered Meltzer, Aldersperson Brad Firkus, Aldersperson Martyn Smith, Aldersperson Katie Van Zeeland, Aldersperson Denise Fenton, Aldersperson Patrick Hayden, Aldersperson Alex Schultz, Aldersperson Kristin Alfheim, Aldersperson Nate Wolff, Aldersperson Sheri Hartzheim, Aldersperson Christopher Croatt and Aldersperson Chad Doran

**Excused:** 2 - Aldersperson Patti Heffernan and Aldersperson Vaya Jones

**Abstained:** 1 - Mayor Jake Woodford

P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION

Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION

[24-0972](#)

Resolution #8-R-24 to Require a Super Majority Vote on Wheel Tax or Wheel Tax Related Fee Increases

**Attachments:** [#8-R-24 Require Super Majority Vote on Wheel Tax Fee Changes.pdf](#)

R. OTHER COUNCIL BUSINESS

S. ADJOURN

**Aldersperson Hartzheim moved, seconded by Aldersperson Wolff, that the meeting be adjourned at 7:50 p.m. Roll Call. Motion carried by the following vote:**

**Aye:** 13 - Aldersperson William Siebers, Aldersperson Vered Meltzer, Aldersperson Brad Firkus, Aldersperson Martyn Smith, Aldersperson Katie Van Zeeland, Aldersperson Denise Fenton, Aldersperson Patrick Hayden, Aldersperson Alex Schultz, Aldersperson Kristin Alfheim, Aldersperson Nate Wolff, Aldersperson Sheri Hartzheim, Aldersperson Christopher Croatt and Aldersperson Chad Doran

**Excused:** 2 - Aldersperson Patti Heffernan and Aldersperson Vaya Jones

**Abstained:** 1 - Mayor Jake Woodford

Kami Lynch, City Clerk