



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final Municipal Services Committee

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Monday, October 21, 2019

4:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

*Aldersperson Coenen called the meeting to order at 4:30 p.m.*

2. Roll call of membership

**Present:** 4 - Croatt, Coenen, Martin and Firkus

**Excused:** 1 - Williams

3. Approval of minutes from previous meeting

[19-1591](#)

Minutes from October 7, 2019.

**Attachments:** [Minutes from October 7, 2019.pdf](#)

**Croatt moved, seconded by Firkus, that the Minutes be approved. Roll Call.  
Motion carried by the following vote:**

**Aye:** 4 - Croatt, Coenen, Martin and Firkus

**Excused:** 1 - Williams

4. **Public Hearings/Appearances**

[19-1592](#)

Design Hearing for the following streets in the 2021 pavement reconstruction program:

- Minor Street (Meade Street to Rankin Street)
- Jackson Street (Calumet Street to Fremont Street)
- Glendale Avenue (Mason Street to Richmond Street)

**Attachments:** [2021 pavement reconstruction-Minor St, Jackson St, Glendale Ave.pdf](#)  
[Presentation of October 15, 2019 Public Information Session.pdf](#)  
[Recommended bicycle facility types.pdf](#)

5. **Action Items**

[19-1419](#)

R/B-Resolution #11-R-19 regarding the creation of a parking lot on the former Blue Ramp Conway site.

**Attachments:**     [Resolution #11-R-19.pdf](#)  
                                 [Resolution #11-R-19\(#2\).pdf](#)

**Martin moved, seconded by Croatt, that the Report Action Item be recommended for denial. Roll Call. Motion failed by the following vote:**

**Aye:** 2 - Coenen and Martin

**Nay:** 2 - Croatt and Firkus

**Excused:** 1 - Williams

[19-1593](#)

Approve proposed changes to Municipal Code Sections 19-106 and 19-112 related to City owned parking facilities.

**Attachments:**     [Changes to Municipal Code Sections 19-106 and 19-112.pdf](#)

**Croatt moved, seconded by Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Croatt, Coenen, Martin and Firkus

**Excused:** 1 - Williams

[19-1594](#)

Approve proposed changes to Municipal Code Section 19-90 related to parking violation forfeitures.

**Attachments:**     [Changes to Municipal Code Section 19-90.pdf](#)

**Martin moved, seconded by Firkus, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Croatt, Coenen, Martin and Firkus

**Excused:** 1 - Williams

[19-1595](#)

Amend 2019 Materials Testing Contract (M-19) with OMNNI Associates, Inc. from an amount not to exceed \$100,000 to an amount not to exceed \$125,000.

**Attachments:**     [Amend 2019 Materials Testing Contract M-19.pdf](#)

**Martin moved, seconded by Croatt, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Croatt, Coenen, Martin and Firkus

**Excused:** 1 - Williams

[19-1598](#)

Approve parking restriction changes on Ashbury Drive and Lightning Drive near Appleton North High School (Follow-up to six month trial period).

**Attachments:** [Ashbury Drive and Lightning Drive.pdf](#)

**Croatt moved, seconded by Firkus, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Croatt, Coenen, Martin and Firkus

**Excused:** 1 - Williams

[19-1599](#)

Approve parking restriction changes on Everett Street, between Lilas Drive and Lynndale Drive (Follow-up to six month trial period).

**Attachments:** [Everett St between Lilas Dr and Lynndale Dr.pdf](#)

**Croatt moved, seconded by Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Croatt, Coenen, Martin and Firkus

**Excused:** 1 - Williams

[19-1600](#)

Anticipated Award for Structural Condition Analysis of City Parking Ramps.

**Attachments:** [Award of Contract-City Parking Ramps.pdf](#)

*Amend item 1600. Award Structural Condition Analysis to Desman Design Management in an amount not to exceed \$45,935.00*

**Croatt moved, seconded by Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Croatt, Coenen, Martin and Firkus

**Excused:** 1 - Williams

**6. Information Items**

[19-1601](#)

Proposed timing of infrastructure in Haymeadow/Spartan growth corridor.

**Attachments:** [Map -Haymeadow-Spartan growth corridor.pdf](#)

**7. Adjournment**

**Croatt moved, seconded by Firkus, that the meeting be adjourned at 5:40 p.m. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Croatt, Coenen, Williams and Firkus

**Excused:** 1 - Martin