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April 27, 2022

City of Appleton – Clerk's Office
Kami Lynch
Re: Special Event Amendment – Flag Day Parade
100 N. Appleton Street
Appleton, WI 54911

Ms. Lynch:

Please accept this letter of request to amend our Special Event permit for the Appleton Flag Day Parade. After filling out the paperwork, I was made aware of a few changes that had been discussed previously. If you would prefer that I re-submit my application; as opposed to making the amendment, please let me know.

Section 3 – EVENT INFORMATION

Please see attached for the Cavalcade of Cars to immediately follow the 71st Appleton Flag Day Parade on Saturday, June 11th, 2022. Registered vehicles, led by APD and WNCY Y100, will travel the entire parade route (at parade pace). Basically, the Cavalcade is an extension of the Flag Day Parade. After the Cavalcade completes the parade route, these cars are invited to park along College Ave. Cavalcade cars will have "first dibs" on parking stalls; once cars are parked, APD will open College Ave. to normal traffic.

EVENT END TIME

We listed 5:00pm as the end time but we would like to change that to 7:00pm. There will be music played in Houdini Plaza post parade.

Thank you for your time and consideration.

Meghan Warner
Event Director
Appleton Downtown Inc.
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(920) 954-9112