



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Utilities Committee

Tuesday, February 11, 2020

5:00 PM

Council Chambers, 6th Floor

1. Call meeting to order

Aldersperson Meltzer called the Utilities Committee Meeting to order at 5:00 p.m.

2. Roll call of membership

Present: 4 - Meltzer, Firkus, Fenton and Otis

Excused: 1 - Reed

3. Approval of minutes from previous meeting

[20-0106](#)

Approval of the January 14, 2020 Utilities Committee Meeting Minutes.

Attachments: [January 14, 2020 Utilities Committee Meeting Minutes.pdf](#)

**Firkus moved, seconded by Fenton, that the Minutes be approved. Roll Call.
Motion carried by the following vote:**

Aye: 4 - Meltzer, Firkus, Fenton and Otis

Excused: 1 - Reed

4. Public Hearings/Appealances

5. Action Items

[20-0175](#)

Approve second amendment to the 2019J Stormwater Consulting Services Contract for Phase 1 Final Design and Construction documents and Construction Related Services (CRS) for Spartan Drive with Brown and Caldwell (BC) in an amount not to exceed \$10,548.

Attachments: [2019J Spartan BC Second Amendment Memo.pdf](#)

Firkus moved, seconded by Otis, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Meltzer, Firkus, Fenton and Otis

Excused: 1 - Reed

6. Information Items

[20-0174](#) Change order No. 1 for Unit AA-19, Bear Creek Culvert & Spartan / Sommers Retaining Wall.

Attachments: [AA-19 Change Order One.pdf](#)

This item was presented.

[20-0176](#) Change Order #3 to Classic Coatings Company contract as part of the Lindbergh Standpipe Recoat Project totaling \$7,600 resulting in a decrease in contract cost from \$693,850 to \$687,795.

Attachments: [Change Order 3 Lindbergh Recoat Project.pdf](#)

This item was presented.

[20-0107](#) Monthly Reports for October, November, and December 2019
- Wastewater Treatment Plant Synopsis and Receiving Station Revenue Report
- Water Treatment Facility Synopsis
- Water Distribution and Meter Team Monthly Report - December

Attachments: [2019 Q4 Wastewater Synopsis.pdf](#)

[2019 Q4 Water Synopsis.pdf](#)

[Water Main Breaks December 2019.pdf](#)

The reports were reviewed.

7. Adjournment

Fenton moved, seconded by Otis, that the Utilities Committee Meeting be adjourned at 5:10 p.m. Roll Call. Motion carried by the following vote:

Aye: 4 - Meltzer, Firkus, Fenton and Otis

Excused: 1 - Reed