



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Municipal Services Committee

Monday, March 25, 2024

4:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Pledge of Allegiance

3. Roll call of membership

Present: 5 - Van Zeeland, Alfheim, Doran, Meltzer and Siebers

4. Approval of minutes from previous meeting

[24-0337](#)

Minutes from March 11, 2024.

Attachments: [03-11-24 MSC Minutes.pdf](#)

**Meltzer moved, seconded by Alfheim, that the Minutes be approved. Roll Call.
Motion carried by the following vote:**

Aye: 5 - Van Zeeland, Alfheim, Doran, Meltzer and Siebers

5. **Public Hearing/Appearances**

6. **Action Items**

[24-0216](#)

Approve the proposed modification to the Central Business District
Street Vendors Ordinance.

Attachments: [CBD Street Vendor.pdf](#)

Withdrawn by staff without objection by the committee.

[24-0338](#)

Approve the Complete Streets Documents:

- a. Complete Streets Policy
- b. Pedestrian Crossing Improvements Policy
- c. Priority Project Locations
- d. Complete Streets Design Guide

Attachments: [Appleton Complete Streets Policy & Worksheet \(3-25-24 MSC\).pdf](#)
[Appleton Ped Crossing Improvement Policy with Map \(3-25-24 MSC\).pdf](#)
[Appleton CS Priority Locations \(3-25-24 MSC\).pdf](#)
[Appleton Complete Streets Design Guide \(3-25 MSC\).pdf](#)

Meltzer moved, seconded by Alfheim, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Van Zeeland, Alfheim, Doran, Meltzer and Siebers

[24-0339](#)

Approve the new roadway design parameters for Lumbini Estates Subdivision.

Attachments: [Lumbini Estates New Street Design.pdf](#)

Alfheim moved, seconded by Van Zeeland, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Van Zeeland, Alfheim, Doran, Meltzer and Siebers

[24-0347](#)

Request to accept Signals and ITS Standalone Program Grant funding from the Wisconsin DOT to replace signal equipment at controlled intersections. (This item shows as an action item on both Municipal Services Committee and Finance Committee Agendas)

Attachments: [2024.03.25 SISP Grant Request.pdf](#)

Alfheim moved, seconded by Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Van Zeeland, Alfheim, Doran, Meltzer and Siebers

7. Information Items

8. Adjournment

Meltzer moved, seconded by Alfheim, that the meeting be adjourned. Roll Call. Motion carried by the following vote:

Aye: 5 - Van Zeeland, Alfheim, Doran, Meltzer and Siebers