

occupancy permit request

Stephen A. Kirk  
1513 E. Henry St.  
Appleton, Wi. 54915

Pole has been in place 15 to 20  
years

Family and friends play  
basketball on it.





*"...meeting community needs...enhancing quality of life."*

**DEPARTMENT OF PUBLIC WORKS**  
**Engineering Division**  
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Appleton, WI 54911  
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**Effective: January 22, 2009**

## **CITY OF APPLETON**

### **BASKETBALL POLES IN STREET RIGHT-OF-WAY POLICY**

This policy has been developed to provide a reasonable and consistent approach to eliminate existing basketball poles in street right-of-way.

#### PROCEDURE

All owners of existing basketball poles within street right-of-ways shall apply for a street occupancy permit. These requests shall be submitted to the Department of Public Works to be placed on the Municipal Services Committee agenda for consideration and the Common Council shall take final action on all requests.

All submittals shall contain the following information:

1. Name and address of property owner.
2. Length of time pole has been in place.
3. Picture of pole.
4. Purpose for requesting street occupancy permit.

#### EXISTING BASKETBALL POLES

- A. Existing basketball poles may remain in street right-of-way if approved by Municipal Services Committee and Common Council. A Street Occupancy Permit and Certificate of Insurance are required for all approved locations.
- B. Council approved basketball poles may remain in place until the property is sold. Once ownership changes, the basketball pole must be removed within 30 days.
- C. Council approved basketball poles must be maintained in good condition.
- D. No portion of an existing basketball pole, hoop or net may extend beyond the curb.

#### NEW BASKETBALL POLES

No new basketball poles shall be installed in the street right-of-way after adoption of this policy. Any basketball poles installed after adoption of this policy must be removed immediately. Failure to do so will constitute a public nuisance, and will subject the owner to possible fines and forfeitures.