

Sergeant Keith Bredael

Operations Coordination Specialist – Appleton Police Department



Special Events Cost/Time Comparison for 2017

Appleton Police employees who consist of Captains, Lieutenants, Sergeants, Officers, LCSO, and CSOs spent 2,440.3 hours working on special events in 2017. Some events did not require APD's assistance and are not part of this report. Out of the 2,440.3 hours, 828.5 hours were done on overtime, 26.25 hours on Holiday base pay, and the remaining 1,585.55 on regular duty time and pay. Total cost to the APD for 2017 was \$80,492.86.

Not counted in the hours above, are the volunteer hours by others who assisted APD and the Explorers from Post 9925. Explorers filled 120 positions on special events for a total of 508.9 hours in 2017. Other agencies also filled position including State Patrol, OCSD K-9 and Bomb Technicians, AFD Temps units, and the Traffic Engineer. They covered a combined total of 240 hours. The cost of the outside agencies to their respective agencies is not included in the costs listed within this report. To date, we have not been billed for their services.

The hours dedicated to write and plan the special events from the operations Coordination Specialist were not included in this number.

The highest cost for all events was Oktoberfest, at \$20,313.48. The second highest event was License to Cruise, at \$14,538.52.

The city itself puts on three events throughout the year, our city parades. The Christmas Parade was not only the highest cost for any of the parades, but was also the 3rd highest cost for all events held in the city. The total cost of this event was \$8,925.17.

Flag Day parade cost was \$6,294.54, followed by the Memorial Day Parade at \$2,592.62. I will go more in detail in each of the events by order of the calendar later in this document.

Many of the events held in the city are continuous events, meaning they fall on weekly or monthly rotation during the course of the year. For this type of event, the one that was the highest cost to the department, was the Farmers Market. APD assisted on 19 outdoor Saturday markets. CSOs handled all the farmers markets, 54 spots, working 104 hours. Cost was \$1,285.83. There was no overtime paid for the Farmers markets.

Below is the listing of special events in order of occurrence in 2017 that APD staffing was needed. There are many more additional events throughout the year that were written up as extra patrol only. Even though officers and CSOs may have stopped at these events, the numbers were not tracked and are not included in this report.

Shamrock Stumble Bar Crawl

30 hours (1 captain, 1 lieutenant, 1 sergeant, 2 officers)
\$1,317.40 all overtime

April Fool's 5K

47 hours (1 sergeant, 1 officer, 1 LCSO, 5 CSOs)
\$488.89 no overtime
25 additional explorer hours – 8 explorers

Easter Egg Hunt

1 hour (1 sergeant)
\$37.42 no overtime

Fox Cities March of Dimes

6 hours (2 CSOs)
\$84.42 no overtime

Cystic Fibrosis Foundation – Great Strides Walk

7.5 hours (2 CSOs)
\$105.52 no overtime

Civil War Reenactment

6 hours (1 sergeant, 1 LCSO, 2 CSOs)
\$208.38 no overtime

Apple Creek 50K

13 hours (4 CSOs)
\$182.91 no overtime

Soleburner

83.30 hours (2 lieutenants, 6 sergeants, 1 officer, 1 LCSO, 9 CSOs)
\$2,091.97 (\$487.85 in overtime)
25.45 additional explorer hours – 7 explorers

I Love the 90's Bar Crawl

8 hours (2 sergeants)
\$449.12 all overtime

Edison Family Fun Run

24 hours (10 CSOs)
\$337.68 no overtime

Hope for the Warriors 8K Run

15 hours (5 CSOs)

\$211.05 no overtime

Memorial Day Parade

84.25 hours (1 lieutenant, 4 sergeants, 1 LCSO, 10 CSOs)

\$2,592.62 (\$761.12 in holiday pay, \$603.50 in overtime)

16.25 additional explorer hours – 6 explorers

Food Truck Rally

3.75 hours (1 officer)

\$116.88 no overtime

Horizon Fun Run

4 hours (1 sergeant, 1 LCSO, 2 CSOs)

\$89.03 no overtime

Special Olympics Torch Run

12 hours (1 lieutenant, 1 sergeant, 1 LCSO, 3 CSOs)

\$296.62 no overtime

Flag Day Parade

164.5 hours (1 captain, 6 lieutenants, 8 sergeants, 4 officers, 1 LCSO, 8 CSOs)

\$6,294.54 (\$2440.61 in overtime)

In addition, 3 OCSD deputies for 17 hours, 1 AFD Tems 5 hours, and 9 explorers for 42.45 hours.

Juneteenth

31.5 hours

\$494.50 no overtime

36 additional explorer hours – 6 explorers

Lawrence University Commencement

1 hour (2 CSOs)

\$14.07 no overtime

Stuff the Squad

2.76 hours (1 officer)

\$128.59 overtime

Butterfly Festival

4 hours (1 officer)

\$124.00 no overtime

Father's Day Run (replaced the Bret Younger Run)

27 hours (3 sergeants, 2 officers, 1 LCSO, 4 CSOs)

\$652.46 no overtime

11 additional explorer hours – 4 explorers

Mash Blood Drive

1 hour (1 CSO)

\$14.07 no overtime

Fireworks

132.25 hours (1 captain, 3 lieutenants, 5 sergeants, 3 officers, 1 LCSO, 10 CSOs)

\$4,756.55 (\$3,167.65 overtime)

In addition, 2 OCSD deputies for 4 hours, 1 state trooper for 2 hours and 8 explorers for 31.5 hours

Kiwanis Car Show

32 hours (1 captain, 1 officer, 5 CSOs)

\$761.12 (\$422.48 in overtime)

Building for Kids Parade

3.5 hours (1 sergeant, 2 CSOs, 1 LCSO)

\$96.67 no overtime

Playground Fair

4 hours (2 sergeants)

\$152.50 no overtime

Art in the Park

25 hours (5 CSOs)

\$352.75 no overtime

National Night Out

41.5 hours (1 sergeant, 10 CSOs)

\$657.23

***additional APD may have been out working this, not reported to me

Mile of Music (4 day event)

92.5 hours (1 lieutenant, 7 sergeants, 9 officers, 9 CSOs)

\$2,754.66 (\$422.48 in overtime)

Bike to the Beat

19.5 hours (1 sergeant, 4 CSOs)

\$322.92 no overtime

Miller Electric Picnic

11.5 hours (2 Sergeants, 2 CSOs)

\$612.50 (paid \$702.50 for contract services for security)

***this cost is not included in the overall total for 2017, since Miller Electric completed a contract for security services with our agency. The two CSOs were not part of the contract.

Apple Tree Dash for Dreams

20.5 hours (1 – LCSO, 6 CSOs)

\$338.43 (\$70.11 in overtime)

9 additional explorer hours – 3 explorers

Walk to Defeat ALS

6 hours (2 CSOs)

\$84.66 no overtime

The Night the Lights Went Down

.5 hours (1 CSO)

\$7.05 no overtime

Fox Cities Marathon

92 hours (1 captain, 5 sergeants, 1 officer, 1 LCSO, 8 CSOs)

\$1,930.41 (\$991.93 in overtime)

In addition, 3 state patrol for 14 hours, and 9 explorers for 45 hours

Bazaar After Dark

52 hours (1 lieutenant, 3 sergeants, 1 LCSO, 3 CSOs)

\$1812.08 (\$1,343.94 in overtime)

Appleton West Homecoming Parade

13.75 hours (3 sergeants, 1 LCSO, 3 CSOs)

\$449.07 (\$301.73 in overtime)

2.5 additional explorer hours – 2 explorers

License to Cruise

343 hours (2 captains, 5 lieutenants, 17 sergeants, 9 officers, 1 LCSO, 9 CSOs)

\$14,538.52 (\$10,276.88 in overtime)

In addition, 5 OCSD deputies for 96 hours, 2 state troopers for 16 hours, 6 explorers for 44.75 hours

Octoberfest

456 hours (2 captains, 9 lieutenants, 18 sergeants, 11 officers, 1 LCSO, 9 CSOs)

\$20,313.48 (\$14,009.23 in overtime)

In addition, 1 traffic engineer for 7 hours, 4 OCSD deputies for 34.5 hours, 4 state troopers, for 30 hours, 11 explorers for 86.5 hours

Appleton East Homecoming Parade

13.75 hours (2 sergeants, 1 officer, 1 LCSO, 6 CSOs)

\$352.04 (\$147.71 in overtime)

3.75 additional explorer hours – 4 explorers

Miles for Myeloma

22 hours

\$429.96 no overtime

10.5 additional explorer hours – 4 explorers

Crop Walk

1 hour (1 CSO)

\$14.24 no overtime

Foster Family Fun Run

6 hours (1 LCSO, 2 CSOs)

\$127.58 (\$84.86 in overtime)

Freaky 5K Run

28.5 hours (1 sergeant, 1 LCSO, 4 CSOs)

\$551.25 no overtime

15.5 additional explorer hours – 6 explorers

Houdini 10K

46.5 hours (3 sergeants, 1 LSCO, 7 CSOs)

\$1,155.57 (\$373.88 in overtime)

29.5 additional explorer hours – 10 explorers

Doughboy Statute Rededication and March

11 hours (1 sergeant, 4 CSOs)

\$180.75 no overtime

Light Up the Night

1 hour (1 CSO)

\$14.24

Christmas Parade

223.25 hours (7 lieutenants, 16 sergeants, 5 officers, 1 LCSO, 8 CSOs)

\$8,925.17 (\$5,856.50 in overtime)

In addition, 2 state troopers for 10 hours, 1 AFD Tems for 4.5 hours, 10 explorers for 53.25 hours

Turkey Trot

61.25 hours

\$1,782.38 (\$841.30 in holiday pay, \$345.12 in overtime)

21 additional explorer hours – 7 explorers

The hours on each event are based on the time documentation sheets and overtime slips collected. The pay scale used for each were based on an average of each position the employees are at. Also the averages changed three times during the year due to raises given to each. The actual amounts could be slightly more or less, but the numbers calculated, are close to the actual cost to the department.

All information was gathered by all employees filling out a time documentation sheet. (New in 2017) The sheet listed the event, their name, rank, regular hours, overtime hours, and volunteer hours on it. All sheets were accounted for and updated after each event.

As always, overtime occurred based on staffing, size of the event, and time and day of the event. The Operations Coordinator and Operations Coordination Specialist meet regularly to go over the patrol schedule to see if officers on the street can fill positions on straight time. The Operations Coordination Specialist and Lead CSO also meet to review our needs for special events, planning for and using CSO's for as many positions as possible on special events. As noted in this report, our Appleton Police Explorers fill positions at several of our events in order to cover all intersections and other areas in the events that we don't have enough staffing to do so. All those hours are volunteer hours worked by the post.

In 2017, APD did not allow one of the requested homecoming parades because it was requested on the same date as License to Cruise. We did offer other dates but none were taken. A second event was denied, called Offsite Garage Backroads Truck Show. The event was denied by the special events committee because it was going to be held at a venue not suitable for this type of special event. Also one annual event, the Children's Parade, typically held downtown, was cancelled by the organizer due to weather.

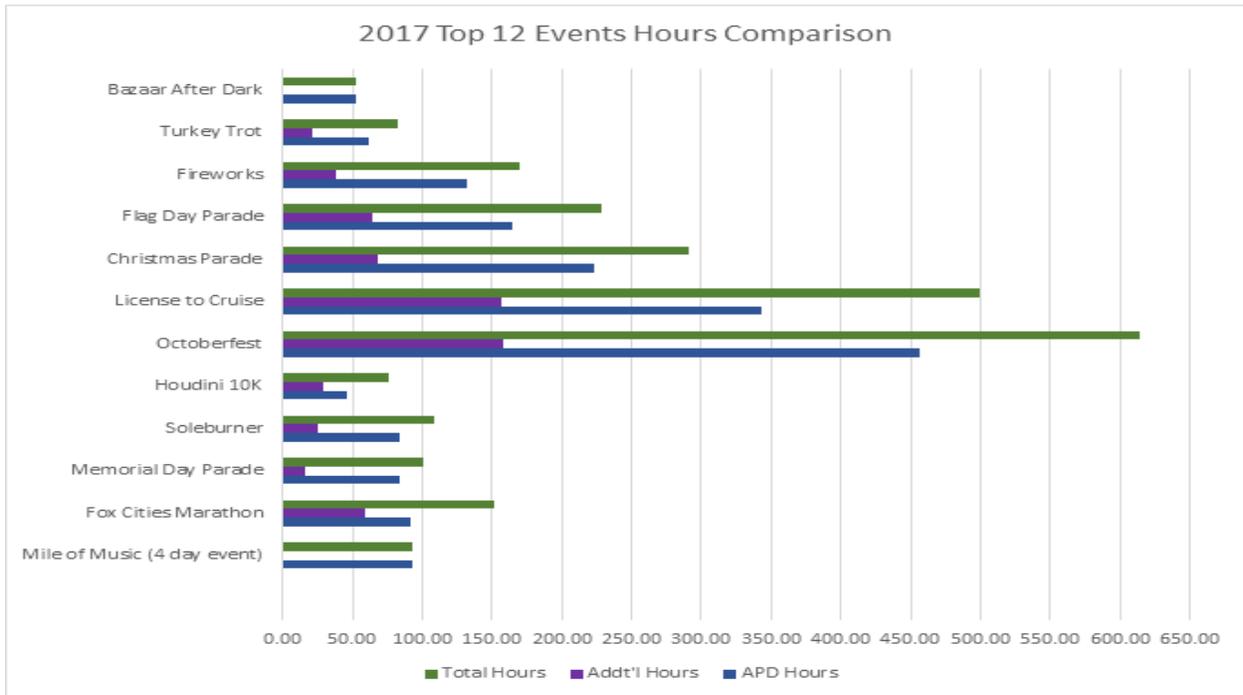
In 2017, we saw several new events come to Appleton. This year we had 21 new events. Some events are extra patrol only, while others did involve specific staffing to run.

The City of Appleton has 9 large events that fall on a known date and time each year. These events are Soleburner, Memorial Day Parade, Flag Day Parade, July 3rd Fireworks, Fox Cities Marathon, License to Cruise, Octoberfest, Christmas Parade, and the Turkey Trot. Several other events are held yearly, but the dates fluctuate from year to year.

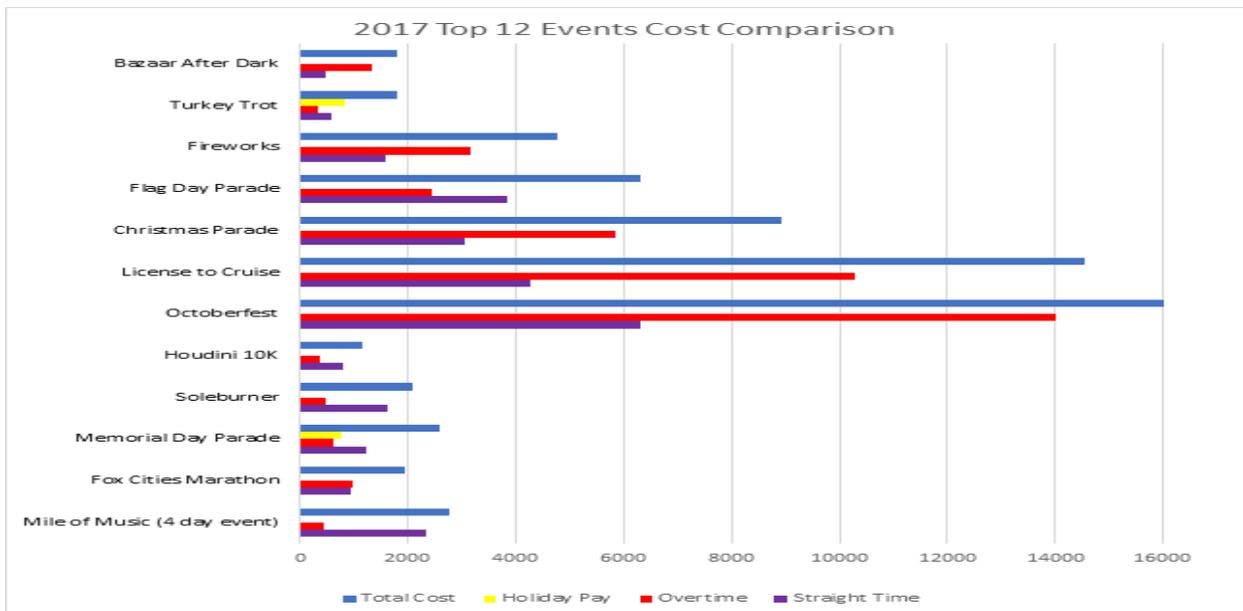
With all our events, we continue to review each event, looking for better ways of running the event, a safer way to run it, and other needs. One area we started to work on due to the trend around the world is the use of hard barricades. In 2016 at Octoberfest we started using large vehicles to block intersections, preventing a vehicle from entering the event. In 2017 we extended the use with larger triaxle trucks for Octoberfest and added semi-trucks to the License to Cruise.

Hard barricades and the use of them is still evolving in our event plans. As we move forward, the use of hard barricades will not only affect the time roadways are closed, but will also impact other city departments. This will add to the cost of events.

Below are the hours in comparison for the top 12 special events for 2017



Below is the cost comparison for the top 12 special events for 2017



Sgt. Keith Bredael #9176