



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final Municipal Services Committee

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Tuesday, September 13, 2016

6:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

**Present:** 3 - Coenen, Konetzke and Martin

**Excused:** 2 - Croatt and Mann

2. Roll call of membership

3. Approval of minutes from previous meeting

[16-1410](#)

Minutes from August 23, 2016.

**Attachments:** [Minutes from August 23, 2016.pdf](#)

Coenen moved, seconded by Martin, that the Minutes be approved. Roll Call.  
Motion carried by the following vote:

**Aye:** 2 - Coenen and Martin

**Excused:** 2 - Croatt and Mann

**Abstained:** 1 - Konetzke

4. Public Hearings/Appearances

5. Action Items

[16-1336](#)

Request from Brad Engel for a variance to extend the driveway at 1813 N. Charlotte Street 10 feet into the front yard.

**Attachments:** [1813 N Charlotte Street-driveway.pdf](#)

Martin moved, seconded by Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

**Aye:** 3 - Coenen, Konetzke and Martin

**Excused:** 2 - Croatt and Mann

[16-1195](#)

Resolution #8-R-16  
Submitted by Alderperson Lobner

WHEREAS a well-maintained lawn is a high priority for many Appleton residents,

AND WHEREAS sumac plants growing near property lines may spread across boundaries and become difficult to remove in unwanted areas without damaging the affected lawns,

THEREFORE BE IT RESOLVED that the City of Appleton shall ban the planting of sumac plants near property boundaries.

*Referred to the Municipal Services Committee*

Coenen moved, seconded by Martin, that the Report Action Item be received and filed. Roll Call. Motion carried by the following vote:

Aye: 3 - Coenen, Konetzke and Martin

Excused: 2 - Croatt and Mann

[16-1411](#)

Approve City of Appleton Downtown Business Access Assistance Policy.

**Attachments:** [Appleton Downtown Business Access Assistance Policy.pdf](#)

Martin moved, seconded by Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Coenen, Konetzke and Martin

Excused: 2 - Croatt and Mann

[16-1413](#)

Lynndale Drive, from Leonard Street to Everett Street, be reconstructed with concrete pavement to a width of 41' from back of curb to back of curb, which is 8' narrower than the existing street. New concrete sidewalk would be constructed along both sides of Lynndale Drive within the project limits at all locations where existing sidewalk does not exist. Existing parking provisions within the project limits will remain unchanged.

Coenen moved, seconded by Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Coenen, Konetzke and Martin

Excused: 2 - Croatt and Mann

[16-1414](#)

Lincoln Street, from Olde Oneida Street to approximately 230' east of Olde Oneida Street, be reconstructed with asphalt pavement and concrete curb & gutter to a width of 37' from back of curb to back of

curb, which is 4' wider than the existing street. Lincoln Street, from approximately 230' east of Olde Oneida Street to Madison Street, be reconstructed with asphalt pavement and concrete curb & gutter to a width of 31' from back of curb to back of curb, which is 2' narrower than the existing street. Existing parking provisions within the project limits will remain unchanged.

**Coenen moved, seconded by Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Coenen, Konetzke and Martin

**Excused:** 2 - Croatt and Mann

[16-1415](#)

Marquette Street, from Division Street to Oneida Street, be reconstructed with asphalt pavement and concrete curb & gutter to a width of 31' from back of curb to back of curb, which is 2' narrower than the existing street. Existing parking provisions within the project limits will remain unchanged.

**Coenen moved, seconded by Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Coenen, Konetzke and Martin

**Excused:** 2 - Croatt and Mann

[16-1416](#)

Summer Street, from Morrison Street to Drew Street, be reconstructed with asphalt pavement and concrete curb & gutter to a width of 35' from back of curb to back of curb, which is 2' narrower than the existing street. Summer Street, from Drew Street to Union Street, be reconstructed with asphalt pavement and concrete curb & gutter to a width of 33' from back of curb to back of curb, which is 4' narrower than the existing street. Existing parking provisions within the project limits will remain unchanged.

**Coenen moved, seconded by Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Coenen, Konetzke and Martin

**Excused:** 2 - Croatt and Mann

[16-1417](#)

Catherine Street, from Washington Street to North Street, be reconstructed with asphalt pavement and concrete curb & gutter to a width of 31' from back of curb to back of curb, which is 2' narrower than the existing street. New concrete sidewalk would be constructed

along the east side of Catherine Street from Franklin Street to Eldorado Street. Existing parking provisions within the project limits will remain unchanged.

Coenen moved, seconded by Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Coenen, Konetzke and Martin

Excused: 2 - Croatt and Mann

[16-1418](#)

Mary Street, from North Street to Pacific Street, be reconstructed with asphalt pavement and concrete curb & gutter to a width of 26', which is 1' narrower than the existing street. The curb and gutter along the east side of Mary Street will be narrowed by 1', which will save 5 existing street trees along the east side of the street. Parking would be prohibited along the east side of Mary Street within the project limits.

Attachments:     [Attachment regarding trees.pdf](#)

Martin moved, seconded by Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Coenen, Konetzke and Martin

Excused: 2 - Croatt and Mann

[16-1419](#)

The alley west of Perkins Street, from Charles Street to Perkins Street, be reconstructed with concrete pavement to a width of 20' from edge of pavement to edge of pavement, which is the same width as the existing alley. Existing parking provisions within the project limits will remain unchanged.

Coenen moved, seconded by Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Coenen, Konetzke and Martin

Excused: 2 - Croatt and Mann

[16-1420](#)

Kamps Avenue, from Fire Station #5 to Douglas Street, be reconstructed with concrete pavement to a width of 29' from back of curb to back of curb, which is 4' wider than the existing street. New concrete sidewalk would be constructed along the south side of Kamps Avenue within the project limits. Parking would be prohibited along the south side of Kamps Avenue within the project limits.

Coenen moved, seconded by Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Coenen, Konetzke and Martin

Excused: 2 - Croatt and Mann

[16-1421](#)

Drew Street, from Glendale Avenue to Pershing Street, be reconstructed with asphalt pavement and concrete curb & gutter to a width of 33' from back of curb to back of curb, which is the same width as the existing street. Curb bumpouts would be constructed at the intersections with Marquette Street, Byrd Street, and Lindbergh Street to improve the pedestrian safety along Drew Street adjacent to Franklin Elementary School. Existing parking provisions within the project limits will remain unchanged.

Coenen moved, seconded by Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Coenen, Konetzke and Martin

Excused: 2 - Croatt and Mann

[16-1422](#)

Sanders Street, from Seymour Street to Verbrick Street, be reconstructed with asphalt pavement and concrete curb & gutter to a width of 31' from back of curb to back of curb, which is 2' narrower than the existing street. Existing parking provisions within the project limits will remain unchanged.

Coenen moved, seconded by Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Coenen, Konetzke and Martin

Excused: 2 - Croatt and Mann

[16-1423](#)

Reeve Street, from Linwood Street to Winnebago Street, be reconstructed with asphalt pavement and concrete curb & gutter to a width of 27' from back of curb to back of curb, which is 1' narrower than the existing street. The curb and gutter along the north side of Reeve Street will be narrowed by 1', which will save 7 existing street trees along the north side of the street. Existing parking provisions within the project limits will remain unchanged.

Coenen moved, seconded by Martin, that the Report Action Item be

recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Coenen, Konetzke and Martin

Excused: 2 - Croatt and Mann

[16-1424](#)

Winnebago Street, from Linwood Street to Badger Avenue, be reconstructed with asphalt pavement and concrete curb & gutter to a width of 33' from back of curb to back of curb, which is 4' narrower than the existing street. Existing parking provisions within the project limits will remain unchanged.

Coenen moved, seconded by Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Coenen, Konetzke and Martin

Excused: 2 - Croatt and Mann

[16-1426](#)

Approve Amendment No. 1 to the Collins Engineers, Inc. Contract for the Movable Bridge Inspections to design repairs needed for the trunnion foundation and a girder drainage protection system for the Olde Oneida Street Bridge over the Navigational Canal in an amount not to exceed \$7,620 (revised contract amount of \$87,620).

Attachments: [Collins Engineers.pdf](#)

Coenen moved, seconded by Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Coenen, Konetzke and Martin

Excused: 2 - Croatt and Mann

[16-1427](#)

Approve No Parking Zone on Harrison Street, east of Oneida Street.

Attachments: [No Parking Zone Harrison Street.pdf](#)

Coenen moved, seconded by Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Coenen, Konetzke and Martin

Excused: 2 - Croatt and Mann

[16-1428](#)

Approve traffic related ordinance changes for the John Street Reconstruction Project from Banta Court to Matthias Street.

Attachments: [Traffic related ordinance change John Street.pdf](#)

Martin moved, seconded by Coenen, that the Report Action Item be

recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Coenen, Konetzke and Martin

Excused: 2 - Croatt and Mann

## 6. Information Items

[16-1429](#)

Inspection Division Permit Summary Comparison Report for August, 2016.

Attachments: [Inspection Division Permit Summary Comparison Report August 2016.pdf](#)

[16-1431](#)

Discuss clarification to Downtown Meter Bag Policy as it pertains to Uber Driver requests.

Attachments: [Memo-Robbie Johnson.pdf](#)

[16-1432](#)

Downtown Mobility Study Implementation Plan for 2016:

1. Walk Your Wheels
2. Crosswalk Pavement Marking
3. 90 Day Trial for flashing traffic signals at Franklin/Oneida Street and Franklin/Superior Street.

Attachments: [Walk your Wheels.pdf](#)

## 7. Adjournment

Coenen moved, seconded by Martin, that the meeting be adjourned. Roll Call. Motion carried by the following vote:

Aye: 3 - Coenen, Konetzke and Martin

Excused: 2 - Croatt and Mann