

## FINANCE COMMITTEE MINUTES

May 22, 2013

4:30 p.m.

MEMBERS PRESENT: Alderperson Konetzke, Alderperson Plank, Alderperson Stueck

MEMBERS EXCUSED: Alderperson Dannecker, Alderperson Martin

OTHERS PRESENT: Director of Information Technology Dean Fox, City Attorney Jim Walsh

Chair Plank called the meeting to order at 4:30 p.m.

Motion to approve the Minutes of May 8, 2013 by Konetzke, second by Stueck. (3/0)

### **ACTION**

- a. Request to accept bid from Enterprise Systems Group in the amount of \$15,849 to complete final stage of phone system update.

Motion to approve by Konetzke, second by Stueck. (3/0)

Director Fox spoke to this item referencing his memo explaining that we were not ready for this last year. This final piece has come down in price.

Konetzke asked if this item went out for bid.

Fox answered no, because this is single source. We chose not to do this piece until now. Fox continued that there are only two dealers for this in the state.

Voice vote. (3/0) Motion carried.

### **INFORMATION**

- a. Summary 1st Quarter 2013 Budget to Actual.

No discussion.

- b. Granicus Implementation.

Fox and Walsh gave an update on the implementation of the Granicus system. This is progressing as planned and we are still planning a June 5 go-live date. Training was provided on Wednesday and Thursday this week for staff who will be recording motions and seconds at committee meetings.

c. Audio System Replacement in Council Chambers.

Fox explained this item for the Committee including that staff is working with three vendors to get bids but for the time being this item will not be done by June 5 and we will be running Granicus using the original audio system simultaneously. Cabling is being done on Thursday (done by midnight on Thursday) and Fox will begin setting up tablets and running testing on Friday. The audio system will not hold up going live on June 5. There will be an additional cost involved with this, but it should not exceed \$10,000.

**ADJOURNMENT**

With no further business, Stueck moved, seconded by Konetzke that the meeting adjourn.

Voice vote. (3/0) Motion carried.

Adjourned at 4:42 p.m.

Aldersperson Kathy Plank  
Chair