



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appletonwi.gov

Meeting Minutes - Final Municipal Services Committee

Monday, February 10, 2025

4:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Pledge of Allegiance

3. Roll call of membership

Present: 4 - Fenton, Meltzer, Siebers and Firkus

Excused: 1 - Doran

4. Approval of minutes from previous meeting

[25-0088](#)

Minutes from January 20, 2025

Attachments: [01-20-25 MSC Minutes.pdf](#)

**Siebers moved, seconded by Firkus, that the Minutes be approved. Roll Call.
Motion carried by the following vote:**

Aye: 3 - Fenton, Siebers and Firkus

Excused: 1 - Doran

Abstained: 1 - Meltzer

5. **Public Hearing/Appearances**

6. **Action Items**

[25-0089](#)

Approve Contract Amendment #1 for the Real Estate Services contract with Right of Way Professionals, Inc. by an increase of \$3,300 for a total contact amount not to exceed \$25,560

Attachments: [Olde Oneida Bridge Memo ROW Professionals Amend1 .pdf](#)

Siebers moved, seconded by Firkus, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Fenton, Meltzer, Siebers and Firkus

Excused: 1 - Doran

[25-0090](#)

Approve ordinance changes related to designated Prevea stalls on 100 W Washington St.

Attachments: [Prevea 100 W Washington Ordinance Changes .pdf](#)

Meltzer moved, seconded by Firkus, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Fenton, Meltzer, Siebers and Firkus

Excused: 1 - Doran

[25-0091](#)

Approve Ordinance changes related to the A-25 Cherryvale Av Reconstruction Project

Attachments: [Cherryvale Av A-25 Ordinance Changes.pdf](#)

Meltzer moved, seconded by Firkus, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Fenton, Meltzer, Siebers and Firkus

Excused: 1 - Doran

[25-0092](#)

Approve ordinance change related to new traffic signal at the Edgewood/French intersection

Attachments: [Edgewood-French Traffic Signal Ordinance Change.pdf](#)

Meltzer moved, seconded by Firkus, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Fenton, Meltzer, Siebers and Firkus

Excused: 1 - Doran

[25-0093](#)

Approve traffic ordinance changes for Lumbini Estates Subdivision

Attachments: [Lumbini Estates Ordinance Changes.pdf](#)

Meltzer moved, seconded by Firkus, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Fenton, Meltzer, Siebers and Firkus

Excused: 1 - Doran

[25-0094](#)

Approve ordinance changes related to the B-25 Morrison St Reconstruction Project

Attachments: [Morrison St B-25 Ordinance Changes.pdf](#)

Meltzer moved, seconded by Firkus, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Fenton, Meltzer, Siebers and Firkus

Excused: 1 - Doran

[25-0095](#)

Approve ordinance changes related to the A-25 Perkins St Reconstruction Project

Attachments: [Perkins St A-25 Ordinance Changes.pdf](#)

Meltzer moved, seconded by Firkus, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Fenton, Meltzer, Siebers and Firkus

Excused: 1 - Doran

[25-0096](#)

Approve traffic & parking ordinance changes for Trailview Estates South 3 Subdivision

Attachments: [Trailview Estates South 3 Subdivision Ordinance Changes.pdf](#)

Meltzer moved, seconded by Firkus, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Fenton, Meltzer, Siebers and Firkus

Excused: 1 - Doran

[25-0097](#)

Approve Sole Source Purchase of Decorative Streetlight Poles for College Avenue Bridge

Attachments: [College Ave Bridge - Purchase Decorative Streetlight Pole Replacements.pdf](#)

Siebers moved, seconded by Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Fenton, Meltzer, Siebers and Firkus

Excused: 1 - Doran

[25-0098](#)

Award Unit T-25 2025 Bridge Underwater Inspections Contract to Ayres Associates, Inc., in an amount not to exceed \$28,000

Attachments: [2025 Bridge Underwater Inspections Award Memo - Ayres.pdf](#)

Siebers moved, seconded by Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Fenton, Meltzer, Siebers and Firkus

Excused: 1 - Doran

[25-0099](#)

Approve Contract Amendment #1 for 2025 Repair and Maintenance Program for the Red, Green and Yellow Parking Garages contract with Desman Inc. by an increase of \$8,500 for a total contact amount not to exceed \$104,870

Attachments: [Desman 2025 Ramp Repairs Consultant Services Amendment Memo.pdf](#)

Firkus moved, seconded by Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Fenton, Meltzer, Siebers and Firkus

Excused: 1 - Doran

[25-0100](#)

Approve 2025 DPW Fee Schedule

Attachments: [2025 DPW Fee Schedule - redlined.pdf](#)

Siebers moved, seconded by Firkus, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Fenton, Meltzer, Siebers and Firkus

Excused: 1 - Doran

7. Information Items

8. Adjournment

Siebers moved, seconded by Meltzer, that the meeting be adjourned. Roll Call. Motion carried by the following vote:

Aye: 4 - Fenton, Meltzer, Siebers and Firkus

Excused: 1 - Doran