



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appletonwi.gov

Meeting Minutes - Final City Plan Commission

Wednesday, October 22, 2025

3:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

Meeting called to order by Chair Mayor Woodford at 3:30 p.m.

2. Pledge of Allegiance

3. Roll call of membership

Present: 7 - Palm, Robins, Mayor Woodford, Uitenbroek, Neuberger, Fenton and Carpenter

Others present:

Aldersperson Josh Lambrecht, District #1

Aldersperson Vaya Jones, District #10

Kyle Willenkamp, The Bar, 427 W. College Avenue

Steve Wuerger, 813 W. Bent Oak Lane, member of St. Joseph Parish

4. Approval of minutes from previous meeting

[25-1237](#)

City Plan Minutes from 10-8-25

Attachments: [City Plan Minutes 10-8-25.pdf](#)

Neuberger moved, seconded by Fenton, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 7 - Palm, Robins, Mayor Woodford, Uitenbroek, Neuberger, Fenton and Carpenter

5. Public Hearing/Appealances

[25-1238](#)

Special Use Permit #5-25 for a shelter facility located at 404 West Lawrence Street (Tax Id #31-3-1042-00), as shown on the attached development plan and per attached plan of operation, to run with the land subject to the conditions in the attached staff memo and approve attached Resolution (Associated with Action Item #25-1239)

Attachments: [PublicHearingClass2NoticeNewspaper_404WLawrence_SUP5-25.pdf](#)
[PublicHearingNoticeNeighborhood_404W_Lawrence_SUP5-25.pdf](#)

This public hearing was held and the following people spoke:

Kyle Willenkamp, 427 W. College Avenue

Steve Wuerger, 813 W. Bent Oak Lane

This public hearing was held, and 2 people spoke on the item.

6. Action Items

[25-1239](#)

Request to approve Special Use Permit #5-25 for a shelter facility located at 404 West Lawrence Street (Tax Id #31-3-1042-00), as shown on the attached development plan and per attached plan of operation, to run with the land subject to the conditions in the attached staff memo and approve attached Resolution (2/3 vote of Common Council required for approval)

Attachments: [StaffMemo_404WLawrenceSt_SUP 5-25_For10-22-25.pdf](#)

Fenton moved, seconded by Palm, that Special Use Permit #5-25 be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 6 - Palm, Robins, Mayor Woodford, Uitenbroek, Neuberger and Fenton

Abstained: 1 - Carpenter

7. Information Items

8. Adjournment

Fenton moved, seconded by Robins, that the meeting be adjourned at 3:52 p.m. Roll Call. Motion carried by the following vote:

Aye: 7 - Palm, Robins, Mayor Woodford, Uitenbroek, Neuberger, Fenton and Carpenter