



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final Municipal Services Committee

---

Tuesday, August 23, 2016

6:30 PM

Council Chambers, 6th Floor

---

1. Call meeting to order

2. Roll call of membership

**Present:** 3 - Croatt, Martin and Mann

**Excused:** 2 - Coenen and Konetzke

3. Approval of minutes from previous meeting

[16-1348](#)

Minutes from August 9, 2016

**Attachments:** [Minutes from August 9, 2016.pdf](#)

**Martin moved, seconded by Mann, that the Minutes be approved. Roll Call.  
Motion carried by the following vote:**

**Aye:** 3 - Croatt, Martin and Mann

**Excused:** 2 - Coenen and Konetzke

4. **Public Hearings/Apearances**

[16-1334](#)

Design Hearing for the following streets in the 2018 pavement reconstruction program:

- a. Drew Street (Glendale Avenue to Pershing Street)
- b. Kamps Avenue (Fire Station #5 to Douglas Street)
- c. Reeve Street (Linwood Avenue to Winnebago Street)
- d. Sanders Street (Seymour Street to Verbrick Street)
- e. Winnebago Street (Linwood Avenue to Badger Avenue)

**Attachments:** [August 16, 2016 Public Information Session.pdf](#)

5. **Action Items**

[16-1335](#)

Approve recommended Scenario #4 in the Railroad Quiet Zone Report.

**Attachments:**     [Email from Deann Brosman.pdf](#)  
[Railroad Quiet Zone-Bruce Hamachek.pdf](#)  
[Appleton Quiet Zone Final.pdf](#)

**Mann moved, seconded by Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Croatt, Martin and Mann

**Excused:** 2 - Coenen and Konetzke

[16-1278](#)

Request from Tim Lutz, 2013 S. Jefferson Street, for a variance to the City's Building Addressing Policy that states "Accessory buildings will not be allowed to have distinct official addresses."

**Attachments:**     [Tim Lutz-2013 S. Jefferson Street.pdf](#)  
[Application for Home Occupation.pdf](#)

**Martin moved, seconded by Croatt, that the Report Action Item be recommended for denial. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Croatt, Martin and Mann

**Excused:** 2 - Coenen and Konetzke

[16-1336](#)

Request from Brad Engel for a variance to extend the driveway at 1813 N. Charlotte Street 10 feet into the front yard.

**Attachments:**     [1813 N Charlotte Street-driveway.pdf](#)

*Hold item 16-1336 until September 13, 2016.*

**Croatt moved, seconded by Mann, that the Report Action Item be held. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Croatt, Martin and Mann

**Excused:** 2 - Coenen and Konetzke

[16-1337](#)

Request from Justin Long to waive his \$160 Weed Administration Fee for the empty lot across from 917 S. Daybreak Drive.

**Attachments:**     [Vacant lot-Daybreak Drive.pdf](#)

**Martin moved, seconded by Croatt, that the Report Action Item be recommended for denial. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Croatt, Martin and Mann

**Excused:** 2 - Coenen and Konetzke

[16-1338](#)

Request from Lynn Driessen to waive her second \$50 Weed

Administration Fee for 312 E. Calumet Street.

**Attachments:**     [312 E. Calumet Street.pdf](#)

**Mann moved, seconded by Martin, that the Report Action Item be recommended for denial. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Croatt, Martin and Mann

**Excused:** 2 - Coenen and Konetzke

[16-1195](#)

Resolution #8-R-16  
Submitted by Alderperson Lobner

WHEREAS a well-maintained lawn is a high priority for many Appleton residents,

AND WHEREAS sumac plants growing near property lines may spread across boundaries and become difficult to remove in unwanted areas without damaging the affected lawns,

THEREFORE BE IT RESOLVED that the City of Appleton shall ban the planting of sumac plants near property boundaries.

*Referred to the Municipal Services Committee*

*Item 16-1195 be held until September 13, 2016.*

**Martin moved, seconded by Mann, that the Report Action Item be held. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Croatt, Martin and Mann

**Excused:** 2 - Coenen and Konetzke

[16-1240](#)

Request from Appleton Downtown Inc. and Miron Construction to paint a mural "It starts with a Dream" on the Oneida Street side of the Blue Ramp at no larger than a total of 350 square feet.

**Attachments:**     [ADI-Mural on Blue Ramp.pdf](#)

*Item 16-1240 was withdrawn.*

[16-1342](#)

Approve Bike Lane Retrofit Project on John Street (Matthias Street to Calumet Street)

**Attachments:**     [Addition of bike lanes on John St.pdf](#)

**Martin moved, seconded by Mann, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Croatt, Martin and Mann

**Excused:** 2 - Coenen and Konetzke

**6. Information Items**

**7. Adjournment**

**Martin moved, seconded by Mann, that the meeting be adjourned. Roll Call.**

**Motion carried by the following vote:**

**Aye:** 3 - Croatt, Martin and Mann

**Excused:** 2 - Coenen and Konetzke