



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes Utilities Committee

Tuesday, September 24, 2013

4:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

Chairperson Martin called the Utilities Committee meeting to order at 4:30 p.m.

2. Roll call of membership

Present: 5 - Alderperson Jeffrey Jirschele, Alderperson John Robin Hill, Alderperson Joe Martin, Alderperson Cathy Spears and Alderperson Kyle Lobner

3. Approval of minutes from previous meeting

Alderperson Spears moved, seconded by Alderperson Hill, that the Utilities Committee minutes from the September 10, 2013 meeting be approved. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderperson Jirschele, Alderperson Hill, Alderperson Martin, Alderperson Spears and Alderperson Lobner

13-1358 Approval of the September 10, 2013 Utilities Committee meeting minutes.

4. Public Hearings/Appearances

None

5. Action Items

13-1359 Amend 2013A/C contract with AECOM for Stormwater Plan reviews to decrease the contract by \$10,000 and amend 2013B Stormwater Consulting Services Contract to Endpoint Solutions for the Bellaire Ravine Drainage Area Study Update to increase the contract in an amount not to exceed \$10,000.

Alderperson Hill moved, seconded by Alderperson Spears, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderperson Jirschele, Alderperson Hill, Alderperson Martin, Alderperson Spears and Alderperson Lobner

- 13-1368** Approve Alternative 10C in the West Wisconsin Drainage Study.
- Alderson Spears moved, seconded by Alderson Hill, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**
- Aye:** 5 - Alderson Jirschele, Alderson Hill, Alderson Martin, Alderson Spears and Alderson Lobner

- 13-1396** Award Spectralink Phone System Wireless Access Points and configuration to Advanced Wireless in the amount of \$229,915.27 and a 10% contingency of \$22,992 for a project total not to exceed \$252,906.
- Alderson Lobner moved, seconded by Alderson Hill, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**
- Aye:** 5 - Alderson Jirschele, Alderson Hill, Alderson Martin, Alderson Spears and Alderson Lobner

6. Information Items

- 13-1391** Invalidation of Disinfection By-Products Samples and Tier III Notice.
- The Committee reviewed the memo.*
- 13-1357** General update on stormwater projects.
- The Committee was given a brief update on the projects.*
- 13-1106** Regulatory Upgrade and Process Improvement Project Update.
- The Committee was given a brief update on the project.*
- 13-1360** Monthly Reports for August 2013
-Water Distribution and Meter Team Monthly Report - August
- The monthly reports were reviewed.*

7. Adjournment

- Alderson Hill moved, seconded by Alderson Martin, that the meeting be adjourned at 5:27 p.m. Roll Call. Motion carried by the following vote:**
- Aye:** 5 - Alderson Jirschele, Alderson Hill, Alderson Martin, Alderson Spears and Alderson Lobner