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**PARKS, RECREATION & FACILITIES
MANAGEMENT**

Dean R. Gazza, Director

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TO: Finance Committee

FROM: Dean R. Gazza, Director of Parks, Recreation and Facilities Management

DATE: 10/26/2020

RE: Action: Request approval of Change Order #1 for contract 36-20 for 2019 AWWTP Electrical Distribution Upgrades Phase 2 Project for refeeding and removal of the E-Building's transformers and MCC's in the amount of \$95,800 resulting in a decrease of the contingency from \$230,590 to \$134,790. No change to the overall contract amount.

This change order is to remove and relocate the electrical equipment in the E-Building at the AWWTP. The E-Building has two transformers and two Motor Control Centers (MCC's) that feed several pieces of electrical equipment for primary aeration. During the design for Phase 3, a comprehensive analysis was completed that studied all aspects of the lower electrical distribution system and process equipment needs. The result of this analysis indicated if we were to relocate the existing electrical equipment in the E-Building, and install the new substation in that location, we could eliminate a future blower replacement project that would save \$700,000 in the 2024 budget. Therefore, the relocation of the E-Building's electrical equipment should be completed in conjunction with the current Phase 2 Project.

Please feel free to contact me at 832-5572 with any questions, or by email at dean.gazza@appleton.org.