



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes Finance Committee

Wednesday, May 2, 2018

6:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

Meeting called to order at 6:30pm.

2. Roll call of membership

Present: 5 - Alderperson Plank, Alderperson Lobner, Alderperson Siebers, Alderperson Croatt and Alderperson Baranowski

3. Approval of minutes from previous meeting

[18-0572](#)

Finance Committee meeting minutes from April 9, 2018 and April 11, 2018

Attachments: [MeetingMinutes09-Apr-2018-01-15-25.pdf](#)
[MeetingMinutes11-Apr-2018-01-14-34.pdf](#)

Alderperson Siebers moved, seconded by Alderperson Baranowski, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderperson Plank, Alderperson Lobner, Alderperson Siebers, Alderperson Croatt and Alderperson Baranowski

4. **Public Hearings/Appearances**

5. **Action Items**

[18-0579](#)

CEA Review Committee Report

Attachments: [CEA Review MeetingMinutes04-Apr-2018-03-51-12.pdf](#)

Alderperson Siebers moved, seconded by Alderperson Baranowski, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderperson Plank, Alderperson Lobner, Alderperson Siebers, Alderperson Croatt and Alderperson Baranowski

[18-0580](#)

Request to accept awards from the Fox River Greenway Fund partnership grant program

Attachments: [2018 Fox River Greenway Fund \(3\).pdf](#)

Aldersperson Baranowski moved, seconded by Aldersperson Croatt, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Aldersperson Plank, Aldersperson Lobner, Aldersperson Siebers, Aldersperson Croatt and Aldersperson Baranowski

[18-0586](#)

Request to award Unit D-18 Sidewalk Construction to Al Dix Concrete, Inc in an amount not to exceed \$290,000.

Attachments: [Award of Contract Unit D-18.pdf](#)

Aldersperson Baranowski moved, seconded by Aldersperson Croatt, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Aldersperson Plank, Aldersperson Lobner, Aldersperson Siebers, Aldersperson Croatt and Aldersperson Baranowski

[18-0587](#)

Request to approve Finance Committee Report 3-P-18 for Concrete Pavement, Sidewalk Construction and Driveway Aprons.

Attachments: [Report 3-P-18.pdf](#)

Aldersperson Baranowski moved, seconded by Aldersperson Croatt, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Aldersperson Plank, Aldersperson Lobner, Aldersperson Siebers, Aldersperson Croatt and Aldersperson Baranowski

[18-0591](#)

Request to award the 2018 Scheig Center Redevelopment project to Vinton Construction Company in the amount of \$91,120 with a contingency of \$4,556 for a project total not to exceed \$95,976 and approve the following 2018 Budget Adjustment:

Parks, Recreation & Facilities Management Fund

2017 Lutz Park Trail & Riverbank Project	- \$8,226
2018 Scheig Center Redevelopment Project	+\$8,226

to record transfer of the positive balance from the Lutz Park Trail & Riverbank project to the Scheig Center Redevelopment project.

Attachments: [Scheig Center Redevelopment and Budget adjustment.pdf](#)

Alderson Baranowski moved, seconded by Alderson Croatt, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderson Plank, Alderson Lobner, Alderson Siebers, Alderson Croatt and Alderson Baranowski

[18-0637](#)

Request to approve acceptance of a \$350,506 Federal Transit Administration capital grant and approval of the following 2018 Budget adjustment:

Valley Transit

Federal Grant Revenue	+\$350,506
Depreciation Fund Balance	+ \$87,627
Vehicles	+\$438,133

to record receipt of FTA capital grant (2/3 vote required)

Attachments: [FCTC Grant acceptance memo 5339 - 2018.pdf](#)

Alderson Baranowski moved, seconded by Alderson Lobner, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderson Plank, Alderson Lobner, Alderson Siebers, Alderson Croatt and Alderson Baranowski

6. Information Items

[18-0574](#)

Election of Vice-Chair

Alderson Baranowski was appointed Vice-Chair

This Report Action Item was received and filed

[18-0575](#)

Election of Tax Appeals Board Member

*Aldersperson Croatt was appointed to the Tax Appeals Board***This Report Action Item was received and filed**[18-0576](#)

Election of Central Equipment Agency Board Member

*Aldersperson Lobner was appointed to the Central Equipment Agency Board***This Report Action Item was received and filed**[18-0577](#)

Appoint Contact Person

*Aldersperson Plank was appointed Contact Person with Finance Director Tony Saucerman as secondary Contact Person***This Report Action Item was received and filed**[18-0578](#)

Set Meeting Day and Time

*Meetings will be held the second and fourth Monday of each month at 5:30pm***This Report Action Item was received and filed**[18-0581](#)

2018 Sustainability Annual Update

Attachments: [2018 Sustainability Report Memo.pdf](#)
 [2018 Sustainability Summit.pdf](#)
 [GTLC 2017 Report Appleton \(MASTER\).pdf](#)
 [GTLC Sustainability Strategies Scoresheet 2017 \(Master\).pdf](#)

This item will carry forward to the May 21, 2018 Finance Committee agenda.

7. Adjournment

Aldersperson Baranowski moved, seconded by Aldersperson Siebers, that the meeting be adjourned. Roll Call. Motion carried by the following vote:

Aye: 5 - Aldersperson Plank, Aldersperson Lobner, Aldersperson Siebers, Aldersperson Croatt and Aldersperson Baranowski